



# **FORWARD PLAN**

**15 July 2009 - 14 November 2009**

**Produced By:**

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# EXECUTIVE FORWARD PLAN

## What is the Executive Forward Plan?

The Executive Forward Plan is a list of all non-key and key decisions the Authority intends to take during the next four month period. The Plan is updated fortnightly on or around the 14<sup>th</sup> and 28<sup>th</sup> of each month and is available to view on-line at [www.york.gov.uk](http://www.york.gov.uk)

## What is a non-key decision?

For the purposes of the Plan, a non-key decision is defined as a 'decision of normal importance' which:

- the Executive can collectively take as set out in Part 3 of the council's constitution
- which any Executive Member can take individually in line with the Council's Scheme of Delegation

## What is a key decision?

A key decision is defined as a decision which is likely:

- to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service or function to which the decision relates i.e.:
  - make a saving of more than 10% of the budget for a particular area - or be more than £500,000
  - require spending that is more than 10% of the budget for a particular area - or be more than £500,00
- to be significant in terms of its effects on communities

In addition to elected Councillors, chief officers can also take key decisions in line with the Officers Delegation Scheme as set out in Schedule 3, Part 3 of the Council's Constitution

## What information does the Forward Plan contain?

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Each issue entered in the Forward Plan lists:

- The history of the issue in relation to the Forward Plan
- What background documents are available
- What consultation will be undertaken prior to a decision being made
- Who you can make representation to, and how
- The name and contact details of the chief officer responsible for the issue and the forthcoming report
- The date of the meeting at which a decision is due to be taken
- The implications and level of risk to the Council should the recommendations within the report be accepted
- The wards which will be affected by any decision taken

**If I have a query about an entry on the Forward Plan, who do I contact ?**

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact or have any general enquiries about the Forward Plan, please ring Democratic Services on Tel No. 01904 551088

# EXECUTIVE FORWARD PLAN

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## FORWARD PLAN ITEM

**Meeting:** Executive Member for Children & Young People's Services

**Meeting Date:** 20/07/09

**Keyword:** Education

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** School Meals

**Description:** Purpose of report: To update Executive Members on the current take up of school meals in the City and in light of that explain charging policy for school meals in York

**Wards Affected:** Members are asked to: Approve costs of school meals from September  
All Wards

**Report Writer:** Pete Dwyer

**Deadline for Report:** 06/07/09

**Lead Member:** Councillor Carol Runciman

**Lead Director:** Director of Learning, Culture & Children's Services

**Contact Details:** Pete Dwyer

Pete.Dwyer@york.gov.uk

**Implications** Financial

**Level of Risk:** 01-03 Acceptable

**Reason Key:**

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for School Meals

### **Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 27/07/09

### **Internal Clearance Process**

#### **Pre-Decision**

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

#### **Post-Decision**

By Strategic Policy Panel (if Required) on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 21/07/09

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Year-end Capital Report

**Description:** Purpose of report: To report the final financial position on the council's xcapital programme for the financial year ending the 2008/09

Members are asked to: to note overall performance and authorise relevant financial adjustments.

**Wards Affected:**

**Report Writer:** Louise Branford-White      **Deadline for Report:** 09/07/09

**Lead Member:** Councillor Richard Moore

**Lead Director:** Director of Resources

**Contact Details:** Louise Branford-White

louise.branford-white@york.gov.uk

**Implications** Financial

**Level of Risk:** 04-08 Regular monitoring required      **Reason Key:**

**Making Representations:** n/a

**Process:** n/a

**Consultees:** n/a

**Background Documents:** Committee Report for Year-end Capital Report

### **Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 27/07/09

### **Internal Clearance Process**

#### **Pre-Decision**

*By Chief Officers at* on: 08/07/09

*By Political Group Leaders on:* 10/07/09

*By Strategic Policy Panel (if required) on:* 20/07/09

#### **Post-Decision**

*By Strategic Policy Panel (if Required) on:* 27/07/09



## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 21/07/09

**Keyword:** Housing; Environment; Policy Framework; Legal; Information and communication; Be significant in terms of its effects on communities;

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Sustainable Communities Act Final Update & Proposals

**Description:** Purpose of report: This report updates Executive on the consultation with Citizens Panel and the Without Walls Executive Board on proposals under the Sustainable Communities Act

Members are asked to: Indicate which proposals should be submitted to the Local Government Association for consideration

**Wards Affected:** All Wards

**Report Writer:** Ian Floyd **Deadline for Report:** 09/07/09

**Lead Member:** Councillor Richard Moore

**Lead Director:** Director of Resources

**Contact Details:** Ian Floyd, Director of Resources

ian.floyd@york.gov.uk

### Implications

**Level of Risk:** 01-03 Acceptable **Reason Key:** It is significant in terms of its effect on communities

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for Sustainable Communities Act Final Update & Proposals

### Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 27/07/09

### **Internal Clearance Process**

#### Pre-Decision

By Chief Officers at CMT

on: 08/07/09

By Political Group Leaders on:



*By Strategic Policy Panel (if required) on:*

*Post-Decision*

*By Strategic Policy Panel (if Required) on:*

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 21/07/09

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Improvement Plan Key Actions and Milestones

**Description:** Purpose of report: To update Members on the key actions contained within the 2009/10 Improvement Plan (agreed at Executive 26 May 2009).

Members are asked to: Note progress made against the key actions.

**Wards Affected:**

**Report Writer:** Helena Nowell

**Deadline for Report:** 09/07/09

**Lead Member:** Councillor Richard Moore

**Lead Director:** Director of Resources

**Contact Details:** Helena Nowell

helena.nowell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:**

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for Improvement Plan Key Actions and Milestones

### Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 27/07/09

### Internal Clearance Process

#### Pre-Decision

By Chief Officers at CMT

on: 08/07/09

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

#### Post-Decision

By Strategic Policy Panel (if Required) on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 21/07/09

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Accommodation Project - Update

**Description:** Purpose of report: To provide Members with a project update with a particular emphasis on the evaluation process for the submission of each of the developers detailed solutions due to be submitted in mid July. The feedback from the recent consultation process. The office of the future project and timetable for the completion of the procurement process and the overall project.

Members are asked to: Note the contents of the report.

**Wards Affected:**

**Report Writer:** Maria Wood **Deadline for Report:** 09/07/09

**Lead Member:** Councillor Andrew Waller

**Lead Director:** Director of City Strategy

**Contact Details:** Maria Wood

maria.wood@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required **Reason Key:**

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for Accommodation Project - Update

### Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 27/07/09

### **Internal Clearance Process**

#### Pre-Decision

By Chief Officers at CMT on: 08/07/09

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

#### Post-Decision

By Strategic Policy Panel (if Required) on:



## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 21/07/09

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Revised Financial Regulations

**Description:** Purpose of report: Following a review of the Council's Financial & Procurement Regulations.

Members are asked to: Approved the Revised Financial Regulations.

**Wards Affected:**

**Report Writer:** David Walker

**Deadline for Report:** 09/07/09

**Lead Member:** Councillor Richard Moore

**Lead Director:** Director of Resources

**Contact Details:** David Walker

david.walker@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:**

**Making Representations:** N/A

**Process:** N/A

**Consultees:** Audit & Governance Committee,  
Chief Officers,  
Finance Managers.

**Background Documents:** Committee Report for Revised Financial Regulations

### Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 27/07/09

### Internal Clearance Process

#### Pre-Decision

By Chief Officers at QCG (No meeting - Circulation Deadline only) on: 02/07/09

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

#### Post-Decision

By Strategic Policy Panel (if Required) on:



## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 21/07/09

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Regional Funding Allocation Proposal

**Description:** Purpose of report: To request a decision from the Executive to confirm the schemes to be progressed using the additional funds from the Regional Funding Allocation in accordance with the 7 April Executive (Calling In) meeting.

Members are asked to: Decide which schemes to progress using the additional funding from the Regional Funding Allocation.

**Wards Affected:**

**Report Writer:** Tony Clarke **Deadline for Report:** 09/07/09

**Lead Member:** Councillor Steve Galloway

**Lead Director:** Director of City Strategy

**Contact Details:** Tony Clarke

tony.clarke@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required **Reason Key:**

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for Regional Funding Allocation Proposal

### Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 27/07/09

### Internal Clearance Process

#### Pre-Decision

By Chief Officers at QCG (No meeting - Circulation Deadline only) on: 02/07/09

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

#### Post-Decision

By Strategic Policy Panel (if Required) on:





## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 21/07/09

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Treasury Management Annual Report

**Description:** Purpose of report: To report the final performance of the treasury management function for the financial year ending 2008/09.

Members are asked to: Note the performance of the Treasury Management function and make recommendations as appropriate.

**Wards Affected:**

**Report Writer:** Louise Branford-White, Ross Brown      **Deadline for Report:** 09/07/09

**Lead Member:** Councillor Richard Moore

**Lead Director:** Director of Resources

**Contact Details:** Louise Branford-White, Ross Brown

louise.branford-white@york.gov.uk, ross.brown@york.gov.uk

**Implications** Financial

**Level of Risk:** 04-08 Regular monitoring required      **Reason Key:**

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for Treasury Management Annual Report

### **Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 27/07/09

### **Internal Clearance Process**

#### **Pre-Decision**

By Chief Officers at CMT on: 08/07/09

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

#### **Post-Decision**

By Strategic Policy Panel (if Required) on:



## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 21/07/09

**Keyword:** Education

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Final Report of the Education Scrutiny Committee

**Description:** Purpose of the Report: The paper presents the final findings & recommendations of the Committee's Review on the Extended Schools Agenda.

Members are asked to: Note & approve the recommendations arising from the Review.

**Wards Affected:**

**Report Writer:** Melanie Carr

**Deadline for Report:** 09/07/09

**Lead Member:** Councillor Richard Moore

**Lead Director:** Director of Resources

**Contact Details:** Melanie Carr

melanie.carr@york.gov.uk

**Implications**

**Level of Risk:** 01-03 Acceptable

**Reason Key:**

**Making Representations:** n/a

**Process:** n/a

**Consultees:** n/a

**Background Documents:** Committee Report for Final Report of the Education Scrutiny Committee

**Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 27/07/09

### **Internal Clearance Process**

**Pre-Decision**

*By Chief Officers at* QCG (No meeting - Circulation Deadline only) *on:* 02/07/09

*By Political Group Leaders on:*

*By Strategic Policy Panel (if required) on:*

**Post-Decision**

*By Strategic Policy Panel (if Required) on:*



## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 21/07/09

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Final Report of the Hungate Ad Hoc Scrutiny Committee

**Description:** Purpose of the Report: The paper presents the final findings & recommendations of the Committee's Review.

Members are asked to: Note & approve the recommendations arising from the Review.

**Wards Affected:**

**Report Writer:** Melanie Carr

**Deadline for Report:** 09/07/09

**Lead Member:** Councillor Richard Moore

**Lead Director:** Director of Resources

**Contact Details:** Melanie Carr

melanie.carr@york.gov.uk

### Implications

**Level of Risk:** 01-03 Acceptable

**Reason Key:**

**Making Representations:** n/a

**Process:** n/a

**Consultees:** n/a

**Background Documents:** Committee Report for Final Report of the Hungate Ad Hoc Scrutiny Committee

### Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 27/07/09

### Internal Clearance Process

#### Pre-Decision

By Chief Officers at QCG (No meeting - Circulation Deadline only) on: 02/07/09

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

#### Post-Decision

By Strategic Policy Panel (if Required) on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 21/07/09

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Urban Eco Settlement

**Description:** Purpose of report: The report outlines proposals for a demonstration exemplar eco settlement on part of the former British Sugar site in York. Subject to Members agreement the proposals will be submitted to Leeds City Region Partnership for submission for funding to CLG by the end of July this year. A decision is expected from CLG in Sept/October.

Members are asked to: The report seeks Members agreement to submit a proposal for funding a demonstration exemplar eco settlement on part of the former British Sugar site to Leeds City Region Partnership for consideration by CLG.

**Wards Affected:**

**Report Writer:** Sue Houghton **Deadline for Report:** 09/07/09

**Lead Member:** Councillor Steve Galloway

**Lead Director:** Director of City Strategy

**Contact Details:** Sue Houghton

sue.houghton@york.gov.uk

**Implications**

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for Urban Eco Settlement

### **Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 27/07/09

### **Internal Clearance Process**

#### **Pre-Decision**

*By Chief Officers at* QCG (No meeting - Circulation Deadline only) *on:* 02/07/09

*By Political Group Leaders on:*

*By Strategic Policy Panel (if required) on:*

*Post-Decision*

*By Strategic Policy Panel (if Required) on:*

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 21/07/09

**Keyword:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Land at Rear of Acomb Explore, Front Street, Acomb

**Description:** Purpose of report: To seek approval that the Council acquire the land at the rear of Acomb Explore and approve capital expenditure in 2009/10 originally earmarked for 2010/11 in the Capital Programme for the relocation of the Acomb Housing Office at 50 York Road in 2012.

**Wards Affected:** Members are asked to: Approve the above recommendation.  
Acomb Ward

**Report Writer:** Tim Bradley

**Deadline for Report:** 09/07/09

**Lead Member:** Councillor Andrew Waller

**Lead Director:** Director of City Strategy

**Contact Details:** Tim Bradley

**Implications** Financial

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the



implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for Land at Rear of Acomb Explore, Front Street, Acomb

**Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 27/07/09

**Internal Clearance Process**

**Pre-Decision**

By Chief Officers at QCG (No meeting - Circulation Deadline only) on: 02/07/09

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

**Post-Decision**

By Strategic Policy Panel (if Required) on:

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Neighbourhood Services

**Meeting Date:** 21/07/09

**Keyword:** Transport; Economics and finance; Transport and infrastructure; Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above;

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Highways Vehicle Procurement

**Description:** Purpose of report:  
To update members on the recent procurement exercise undertaken.

Members are asked to: Approve the outcome of procurement and evaluation and to authorise officers to award contracts.

**Wards Affected:** All Wards

**Report Writer:** John Goodyear

**Deadline for Report:** 07/07/09

**Lead Member:** Councillor Ann Reid

**Lead Director:** Director of Neighbourhood Services

**Contact Details:** John Goodyear

john.goodyear@york.gov.uk

**Implications** Financial

**Level of Risk:** 01-03 Acceptable

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not

constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for Highways Vehicle Procurement

**Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 13/07/09

**Internal Clearance Process**

**Pre-Decision**

By Chief Officers at on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

**Post-Decision**

By Strategic Policy Panel (if Required) on:

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Neighbourhood Services

**Meeting Date:** 21/07/09

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Update on the City of York Public Toilet Review

**Description:** Purpose of report: As agreed at the Executive Member for Neighbourhood Services and Advisory Panel. The report updates the Executive Member on the progress being made on the public toilet review and proposed next steps.

Members are asked to:

1. Agree to continue carrying out minor repairs to existing buildings.
2. To agree to go forward with the Community Toilet Scheme.
3. To agree to reject the use of hydraulic urinals in favour of the Community Toilet Scheme.
4. To agree to only use mobile units for special events to be funded by the event.
5. Agree a charging mechanism for Coppergate in line with the Sex Discrimination legislation.

**Wards Affected:** All Wards

**Report Writer:** John Goodyear

**Deadline for Report:** 07/07/09

**Lead Member:** Councillor Ann Reid

**Lead Director:** Director of Neighbourhood Services

**Contact Details:** John Goodyear

john.goodyear@york.gov.uk

**Implications** Property

**Level of Risk:** 01-03 Acceptable

**Reason Key:**

**Making Representations:** N/A

**Process:** Conclusion of review

**Consultees:** Equalities

Facilities

City Centre Management

Management

**Background Documents:** Committee Report for Update on the City of York Public Toilet Review

### Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 15/06/09

### Internal Clearance Process

Pre-Decision

By Chief Officers at	on:
By Political Group Leaders on:	
By Strategic Policy Panel (if required) on:	
<u>Post-Decision</u>	
By Strategic Policy Panel (if Required) on:	

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Neighbourhood Services

**Meeting Date:** 21/07/09

**Keyword:** Transport; Legal; Budget;  
People and organisations;  
Life in the community; Health,  
well-being and care;  
Transport and infrastructure;

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Reserve list of Highways Schemes

**Description:** Purpose of report:  
To seek approval to carry out additional works on the public highway.

Members are asked to: Approve the proposed reserve list schemes.

**Wards Affected:** All Wards

**Report Writer:** Andy Binner

**Deadline for Report:** 07/07/09

**Lead Member:** Councillor Ann Reid

**Lead Director:** Director of Neighbourhood Services

**Contact Details:** Andy Binner

**Implications** Highways

**Level of Risk:** 01-03 Acceptable

**Reason Key:**

**Making Representations:** N/A

**Process:** N/A

**Consultees:**

**Background Documents:** Committee Report for Reserve list of Highways Schemes

### **Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 15/06/09

### **Internal Clearance Process**

*Pre-Decision*

*By Chief Officers at*

*on:*

*By Political Group Leaders on:*

*By Strategic Policy Panel (if required) on:*

Post-Decision

By Strategic Policy Panel (if Required) on:

## FORWARD PLAN ITEM

**Meeting:** Executive Member for City Strategy

**Meeting Date:** 01/09/09

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Wigginton Road : Proposed Improvements for Cyclists

**Description:** Purpose of report: The report highlights the strategic importance of Wigginton Road as a cycle route, examines options for making the route more friendly.

Members are asked to: Consider the proposals and advise the Executive Member to give in principle support to the outline scheme proposals put forward in the report and agree that Officers arrange to carry out public consultation the proposals.

**Wards Affected:**

**Report Writer:** Jon Pickles

**Deadline for Report:** 11/08/09

**Lead Member:** Councillor Steve Galloway

**Lead Director:** Director of City Strategy

**Contact Details:** Jon Pickles, Highway Safety Engineer (Transport & Safety)

jonathan.pickles@york.gov.uk

### Implications

**Level of Risk:** 01-03 Acceptable

**Reason Key:**

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for Wigginton Road : Proposed Improvements for Cyclists

### Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 14/09/09

### **Internal Clearance Process**

#### Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

#### Post-Decision

By Strategic Policy Panel (if Required) on:





## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 08/09/09

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Carbon and Energy Management Programme - update

**Description:** Purpose of report: A progress report on how the authority is to achieve 25% carbon emission reductions by 2013.

Members are asked to acknowledge the progress and achievements made and approve a future workplan.

**Wards Affected:**

**Report Writer:** Neil Hindhaugh

**Deadline for Report:** 26/08/09

**Lead Member:** Councillor Andrew Waller

**Lead Director:** Director of City Strategy

**Contact Details:** Neil Hindhaugh

neil.hindhaugh@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:**

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for Carbon and Energy Management Programme - update

### Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 14/09/09

### **Internal Clearance Process**

#### Pre-Decision

By Chief Officers at QCG (No meeting - Circulation Deadline only) on: 02/07/09

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

#### Post-Decision

By Strategic Policy Panel (if Required) on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 08/09/09

**Keyword:** Leisure and culture

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Barbican Update

**Description:** Purpose of report: To update and recommend next steps for procurement.

Members are asked to: To agree proposals for procurement for the Barbican.

**Wards Affected:** All Wards

**Report Writer:** Pete Dwyer

**Deadline for Report:** 09/07/09

**Lead Member:** Councillor Christian Vassie

**Lead Director:** Director of Learning, Culture & Children's Services

**Contact Details:** Pete Dwyer

Pete.Dwyer@york.gov.uk

**Implications** Financial

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:**

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for Barbican Update

### **Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 27/07/09

### **Internal Clearance Process**

#### **Pre-Decision**

By Chief Officers at CMT on: 26/08/09

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

#### **Post-Decision**

By Strategic Policy Panel (if Required) on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 08/09/09

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Final Report of the Planning Enforcement Ad Hoc Scrutiny Committee

**Description:** The paper presents the final findings and recommendations of the Committee's review into planning enforcement.

Members are asked to note & approve the recommendations arising from the review.

**Wards Affected:** All Wards

**Report Writer:** Tracy Wallis

**Deadline for Report:** 26/08/09

**Lead Member:** Councillor Richard Moore

**Lead Director:** Director of Resources

**Contact Details:** Tracy Wallis  
Tel: 01904 552062  
tracy.wallis@york.gov.uk

**Implications** Planning

**Level of Risk:** 01-03 Acceptable

**Reason Key:**

**Making Representations:** N/a

**Process:** N/a

**Consultees:** N/a

**Background Documents:** Committee Report for Final Report of the Planning Enforcement Ad Hoc Scrutiny Committee

### **Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 14/09/09

### **Internal Clearance Process**

#### **Pre-Decision**

By Chief Officers at QCG (No meeting - Circulation Deadline only) on: 20/08/09

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

#### **Post-Decision**

By Strategic Policy Panel (if Required) on:

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Children & Young People's Services

**Meeting Date:** 08/09/09

**Keyword:** Education and skills

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Appointments of Local Authority (LA) School Governors

**Description:** Purpose of report: Provides information about the current position with regard to vacancies for LA seats on governing bodies, lists current nominations for those vacancies and requests the appointment, or reappointment, of the listed nominees. The affect of making these appointments will be greater effectiveness and efficiency of school governing bodies in discharging their statutory duties. Effects will be seen immediately after appointment as nominees take up their governor roles

Members are asked to: To agree the appointment of new LA governor nominees; and to agree the reappointment of existing governors whose terms of office are ending, or have ended, and who would like to stand for a further term of office

**Wards Affected:** All Wards

**Report Writer:** Sue Pagliaro

**Deadline for Report:** 24/08/09

**Lead Member:** Councillor Carol Runciman

**Lead Director:** Director of Learning, Culture & Children's Services

**Contact Details:** Sue Pagliaro

sue.pagliaro@york.gov.uk

### Implications

**Level of Risk:** 01-03 Acceptable

**Reason Key:**

**Making Representations:** N/A

**Process:** N/A

### Consultees:

**Background Documents:** Committee Report for Appointments of Local Authority (LA) School Governors

### Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 28/09/09

### Internal Clearance Process

Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

*By Strategic Policy Panel (if required) on:*

*Post-Decision*

*By Strategic Policy Panel (if Required) on:*

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Children & Young People's Services

**Meeting Date:** 08/09/09

**Keyword:** Education

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Early Years Single funding formula - Consultation

**Description:** Purpose of report: The DCSF are requiring all LAs to develop a local single funding formula for the free early years entitlement for 3 and 4 year olds, to ensure a transparent and equitable funding model for all providers. This piece of work has been undertaken by the Early Years Reference Group (with representation from all sectors - private, voluntary, independent and maintained) and their recommendations for the basis of the consultation document. Consultation period Sept - Nov 09 with the new single funding formula to be implemented from April 2010

Members are asked to: To endorse the proposed consultation document

**Wards Affected:** All Wards

**Report Writer:** Richard Hartle

**Deadline for Report:** 24/08/09

**Lead Member:** Councillor Carol Runciman

**Lead Director:** Director of Learning, Culture & Children's Services

**Contact Details:** Richard Hartle, Nicola Sawyer, Policy and Planning

richard.hartle@york.gov.uk, nicola.sawyer@york.gov.uk

**Implications** Equalities

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:**

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for Early Years Single funding formula - Consultation

### **Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 14/09/09

### **Internal Clearance Process**

Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

*By Strategic Policy Panel (if required) on:*

*Post-Decision*

*By Strategic Policy Panel (if Required) on:*



## FORWARD PLAN ITEM

**Meeting:** Executive Member for Housing & Adult Social Services

**Meeting Date:** 22/09/09

**Keyword:** Adult Social Care; Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above;

**Item Type:** Executive Member Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Locality Home Care Contracts

**Description:** Purpose of report:  
To seek agreement of the Executive Member to extend the 4 Locality Home Care Contracts by an additional year to December 2010  
Members are asked to:  
Extend the 4 Home Care Locality Contracts by a period of one year to December 2010 to allow time to revise specifications in line with the Personalisation agenda and for the contracts to be re-tendered

**Wards Affected:** All Wards

**Report Writer:** Gary Brittain

**Deadline for Report:** 08/09/09

**Lead Member:** Councillor Jonathan Morley

**Lead Director:** Director of Housing and Adult Social Services

**Contact Details:** Gary Brittain

gary.brittain@york.gov.uk

**Implications** Financial

**Level of Risk:** 09-15 Constant monitoring required

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of

thes levels will not constitute a key decsion if such expenditure is made as part of the implementation of a decsion which itself was a key decision e.g. the award of a contract.

**Making Representations:** N/A

**Process:** Discussions with existing Home Care providers

**Consultees:** Locality Home Care providers

**Background Documents:** Locality Home Care Contracts

**Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 15/06/09

**Internal Clearance Process**

Pre-Decision

By Chief Officers at on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Leisure, Culture & Social Inclusion

**Meeting Date:** 13/10/09

**Keyword:** Leisure and culture

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Library Service Staffing Structure

**Description:** Purpose of report: To agree a revised staffing structure for the library service

**Wards Affected:** Members are asked to: Agree a revised staffing structure for the library service  
All Wards

**Report Writer:** Fiona Williams

**Deadline for Report:** 29/09/09

**Lead Member:** Councillor Nigel Ayre

**Lead Director:** Director of Learning, Culture & Children's Services

**Contact Details:** Fiona Williams

fiona.williams@york.gov.uk

**Implications** Financial

**Level of Risk:** 01-03 Acceptable

**Reason Key:**

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for Library Service Staffing Structure

### Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 26/10/09

### Internal Clearance Process

#### Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

#### Post-Decision

By Strategic Policy Panel (if Required) on:

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Leisure, Culture & Social Inclusion

**Meeting Date:** 10/11/09

**Keyword:** Leisure and culture

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Parks and Open Spaces response to the Policy Planning Guidance 17 Study: Sport, Recreation and Open Spaces

**Description:** Purpose of report: To identify priority areas and actions from the 2008 Policy Planning Guidance 17 study Sport, Recreation and Open Spaces

Members are asked to: Identify priority areas and actions from the 2008 Policy Planning Guidance 17 study Sport, Recreation and Open Spaces

**Wards Affected:** All Wards

**Report Writer:** Dave Meigh

**Deadline for Report:** 27/10/09

**Lead Member:** Councillor Nigel Ayre

**Lead Director:** Director of Learning, Culture & Children's Services

**Contact Details:** Dave Meigh

dave.meigh@york.gov.uk

**Implications** Financial

**Level of Risk:** 01-03 Acceptable

**Reason Key:**

**Making Representations:** N/A

**Process:** N/A

**Consultees:**

**Background Documents:** Committee Report for Parks and Open Spaces response to the Policy Planning Guidance 17 Study: Sport, Recreation and Open Spaces

### Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 23/11/09

### **Internal Clearance Process**

#### Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

#### Post-Decision

By Strategic Policy Panel (if Required) on:



