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**Executive**

30 November 2010

**Report of the Assistant Director Legal, Governance and ITT**

## **Minutes of Working Groups**

### **Summary**

1. This report presents the minutes of a meeting of the Young People's Working Group (YPWG) and asks Members to consider the advice given by the Group in its capacity as an advisory body to the Executive.

### **Background**

2. Under the Council's Constitution, the role of Working Groups is to advise the Executive on issues within their particular remits. To ensure that the Executive is able to consider the advice of the Working Groups, it has been agreed that minutes of the Groups' meetings will be brought to the Executive on a regular basis.
3. Members have requested that minutes of Working Groups requiring Executive endorsement be submitted as soon as they become available. In accordance with that request, and the requirements of the Constitution, minutes of the following meeting are presented with this report:
  - Young People's Working Group of 18 October 2010 (Annex A)
4. The Local Development Framework Working Group has met as follows:
  - 6 September 2010 (minutes available on-line)
  - 4 October 2010 (minutes available on-line)
  - 25 October 2010 (minutes available on-line)
  - 1 November 2010 (minutes not yet available)

The minutes of the meetings of 6 September, 4 October and 1 November all included a linked agenda items relating to the ongoing work on the LDF Core Strategy following the recent changes in national public policy. The minutes relating to the 1<sup>st</sup> November meeting are however currently unavailable and will be reported in due course to the Executive.

The minutes of the meeting of 25 October 2010 formed Appendix 9 of the agenda item "York Northwest Planning Framework – Update on progress and

draft Supplementary Planning Document for the former British Sugar/Manor School Sites” considered at the Executive meeting on 16 November 2010.

The minutes of 25 October 2010 also included an item relating to the ‘Approach to Retail Core Strategy Submission’; in response to the minutes of the LDF Working Group officers are undertaking a limited consultation exercise to explore this issue further.

### **Consultation**

5. No consultation has taken place on the attached minutes, which have been referred directly from the Working Group. It is assumed that any relevant consultation on the items considered by the Group was carried out in advance of their meeting.

### **Options**

6. Options open to the Executive are either to accept or to reject any advice that may be offered by the Working Group, and / or to comment on the advice.

### **Analysis**

7. There are no recommendations in the attached minutes that require the specific approval of the Executive at this stage. However, Members may wish to note the comments of the YPWG in respect of developing young people’s involvement in decision-making in York (minute 11 refers).

### **Corporate Priorities**

8. The aims in referring these minutes accord with the council’s corporate values to provide strong leadership in terms of advising these bodies on their direction and any recommendations they wish to make.

### **Implications**

9. There are no known implications in relation to the following in terms of dealing with the specific matter before Members, namely to consider the minutes and determine their response to the advice offered:
  - **Financial**
  - **Human Resources (HR)**
  - **Equalities**
  - **Legal**
  - **Crime and Disorder**
  - **Property**
  - **Other**

### **Risk Management**

10. In compliance with the council’s risk management strategy, there are

no risks associated with the recommendations of this report.

### **Recommendations**

11. Members are asked to note the minutes attached at Annex A and to decide whether they wish to respond to any of the advice offered.

### **Reason:**

To fulfil the requirements of the council's Constitution in relation to the role of Working Groups.

### **Contact details:**

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**Report Approved**    ✓    **Date**    16 November  
2010

**Specialist Implications Officer(s)** None

**Wards Affected:**

All

**For further information please contact the author of the report**

### **Annexes**

Annex A – Draft minutes of the meeting of the Young People's Working Group of 18 October 2010.

### **Background Papers**

Agendas and associated reports for the above meetings (available on the Council's website).