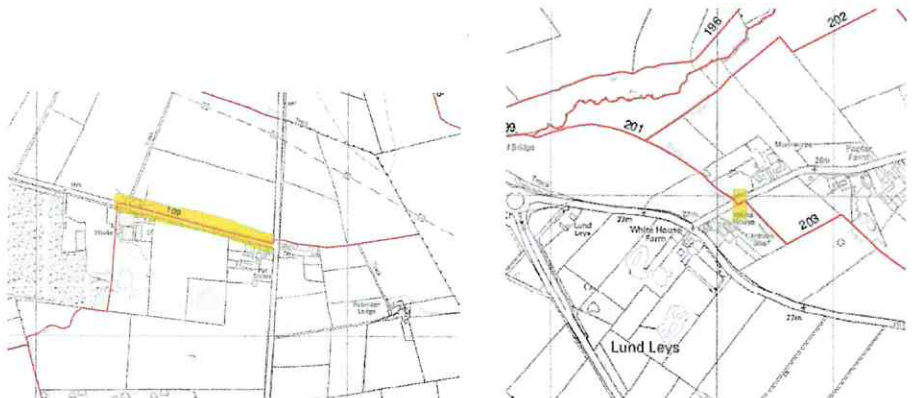


**MINUTES OF THE KYLE & UPPER OUSE IDB MEETING**  
**HELD ON MONDAY 2<sup>nd</sup> FEBRUARY 2026**  
**AT THE GALTRES CENTRE, EASINGWOLD**

- 17 **Present** Mr R Shedden (Chair), Mr A Boddy, Mr I Galtrey, Mr R Pennock, Mr G Robinson, Cllr A Hook, Cllr Mrs P Mullen, Mr M Henderson, Cllr Mr N Knapton, Mr J Corden
- In attendance - Mr N Everard (Clerk of the Board)  
Mr A Branston (Consulting Engineer)
- 18 **Apologies** Mr A Bielby, Mr R Spilman, Mr P Jones
- 19 **Declaration of Interest** None.
- 20 **Minutes** The Minutes of the meeting held on 1<sup>st</sup> December 2025 were approved and signed and there were no matters arising.
- 21 **Consulting Engineers Report** **Ordinary Watercourse Maintenance**

A pre-start maintenance meeting will be planned before mid-July as routine before the 2026/27 maintenance season begins and a Health & Safety Review is also to be organised through the Boards' Advisor.

North Yorkshire Council have verbally accepted responsibility for a problematic piped section of Watercourse 109, that runs along Forest Lane, Alne from A19 West towards the land fill/brickworks. As well as works to a section of Watercourse 203, at North Moor Road, Easingwold where gabion baskets have been constructed but a further section may be required. We are awaiting confirmation of future works for these from NYC, currently, the person dealing with these is on annual leave.



### **Planning Applications**

Planning applications have been reviewed on a weekly basis and 5 have received comment between 19<sup>th</sup> December 2025 and 26<sup>th</sup> January 2026 on behalf of the Board, as shown at the end of this report.

Applications may not result in a need for consent, but should an applicant wish to discharge to a watercourse or work within 7 metres of a watercourse they are informed of the consent requirements.

## Land Drainage Act 1991 Section 23 and 66 Consents

No consents have been provided on behalf of the Board between 19<sup>th</sup> December 2025 and 26<sup>th</sup> January 2026. 1 no. Consent application was received 13<sup>th</sup> January 2026.

- 22 **DEFRA Funding Review** The Clerk reported on the selection of the Board for a visit by consultants acting on behalf of DEFRA which was scheduled for the 23<sup>rd</sup> February 2026.
- 23 **Bio Diversity Action Plan** The Clerk reported on a quotation received from JBA Consulting Environment Officer for the preparation of a Bio Diversity Action Plan for 2025 to 2030.
- Under the Environment Act 2021 Section 102 strengthened by Section 40 of the Natural Environment and Rule Communities Act 2006, local authorities must provide a 5 yearly Bio Diversity Report detailing actions taken to comply with the duty. The last plan undertaken by the Board was in February 2012. The Clerk confirmed that the quotation of £4,937 was included within the budget and subject to approval of the budget the Clerk was instructed to confirm the instruction.
- 24 **Health & Safety** The Consulting Engineer is to arrange a pre start meeting for maintenance for the forthcoming season and a visit by the Health & Safety Advisor to review existing policy, risk assessments, method statements and training etc.
- 25 **Appointed Members** The Clerk thanked Mr Henderson for raising the matter with Democratic Services at City of York Council. The appointment of Mrs P Mullen was to be taken to the Council at their March meeting. The request for support to appoint the Alne Parish Councillor will also be submitted.
- 26 **ADA Update** The Clerk had circulated a copy of the ADA's activities report for 2026. Members not wishing for their contact details to be shared with ADA should advise the Clerk.
- 27 **Direct Labour** The Finance Committee had considered the recommendation made by ADA in accordance with the White Book and recommended an increase of 5%.with effect from 1<sup>st</sup> April 2026. The Board approved the recommendation.
- 28 **Annual Values** The Annual Values of the Board as at 31<sup>st</sup> December 2025 were formally minuted as:-
- |                               |   |                   |
|-------------------------------|---|-------------------|
| Agricultural Land & Buildings | - | £1,070,038        |
| City of York Council          | - | £2,540,348        |
| North Yorkshire Council       | - | £ 333,680         |
|                               |   | <u>£3,944,066</u> |
- 29 **Rating 2026/27** The Board considered the previous year's budget together with estimated forecast expenditure to 31<sup>st</sup> March 2026 and the budget for the forthcoming year. The Board resolved the drainage rate being the sum of 6.747p in the Pound in respect of Agricultural Land & Buildings in the District.

It was resolved that Special Levies be made on billing authorities for the year ending 31<sup>st</sup> March 2027 as follows: -

City of York Council	£171,397
North Yorkshire Council	£ 22,513

The Board approved that the Common Seal would be affixed thereto.

30 **Clerk's Remuneration**

The Board approved the Clerk's remuneration for the year to 31<sup>st</sup> March 2027 as incorporated in the budget of £26,775.

31 **Reserves**

The Board confirmed the existing reserves policies as follows:-

New Works and Plant – Capital Reserve – to provide for replacement of plant together with specified new works.

Revenue Reserve – to maintain the balance of nine months of the net annual revenue expenditure.

32 **Accounts For Payment**

Accounts for Payment Schedule numbers 1, 2, and 3 were approved in the sums of £37,716.82, £30,982.77 and £25,818.63 respectively.

33 **Next Meeting**

The Clerk reported that the next meeting was scheduled for Monday 22<sup>nd</sup> June 2026 at 2.00pm at the Galtres Centre, Easingwold.

..... **Chairman**

.....**Date**

The seal of the Board was affixed in the presence of

**Chairman** .....  
Mr R Shedden

**Clerk of the Board** .....  
Mr N Everard

.....**Date**