

**Kyle and Upper Ouse
Internal Drainage Board**

Clerk of the Board:

Mr N.C. Everard BA, FCA

Club Chambers

Museum Street

York YO1 7DN

Telephone: (01904) 655202

Email: info@kuoidb.org.uk

Website: <https://www.shiregroup-idbs.gov.uk/idbs/kyle-upper-ouse/>

A meeting of the Board is to be held at **2.00 p.m.** on **Monday 23rd June 2025**, at The Galtres Centre, Easingwold, York YO61 3AD when your attendance is requested.

A G E N D A

1. Apologies for Absence
2. Declaration of Interests
3. Minutes of the Meeting held on 3rd February 2025
4. Matters Arising
5. Consulting Engineer's Report
6. Health & Safety Report
7. Clerk's Report
8. Accounts for Payment
9. Next Meetings – 1st December 2025

MINUTES OF THE KYLE & UPPER OUSE IDB MEETING
HELD ON MONDAY 3rd FEBRUARY 2025
AT THE GALTRES CENTRE, EASINGWOLD

- 100 **Present** Mr R Shedden (Chair), Mr A Boddy, Mr P Bielby, Mr I Galtrey,
Mr R Pennock, Mr G Robinson, Mr R Spilman, Mr J P Stirke,
Cllr A Hook, Cllr N Knapton (NYC)
- In attendance - Mr N Everard (Clerk of the Board), Mrs P Mullen
(City of York Council/Skelton Parish Council)
- 101 **Apologies** None
- The Chairman welcomed Mrs P Mullen to the meeting.
- 102 **Declaration of Interest** Mr G Robinson declared an interest in respect of the proposed
works at Beningbrough.
- 103 **Minutes** The Minutes of the meeting held on 2nd December 2024 were
approved and signed and there were no matters arising. The Clerk
confirmed that North Yorkshire Council confirmed the appointment of
Mr J Corden and Cllr N Knapton as their representatives on the Board.
- 104 **Consulting Engineers Report** **Ordinary Watercourse Maintenance**
- IDB Contractor has completed 25,453m predominantly Flailing
including 3,573m Desilting and support flailing for the IDB Employee.
The Contractor has provided a Flail Operator as agreed by the Board at
the last meeting and the Contractor / Employee relationship is proving
successful.
- A Maintenance Progress Meeting is also to be arranged at the Depot to
consider remaining works to be completed by mid-March.
- New IDB Fund**
- Further to the new IDB Fund approval a successful site meeting has
been held with owner occupiers, the Chairman and Engineer for the
Moor Lane to Beningbrough Grange Pipeline (026+026A)
replacement. Sweeting Bros Ltd. have been appointed to proceed with
the Works, as outlined below, being delivered before 31st March 2025.
- 026+026A replacement Scope of Works**
- 860 metres 600mm diameter pipe to replace the 2x450mm diameter
and 1no.600mm pipes currently installed.
 - 160mm diameter interceptor pipe west of the new 600mm dia. pipe
to intercept all existing field under-drainage.
 - 160mm diameter interceptor pipe east of the new pipe (provisional)

- Replacement inlet / outlet headwalls with silt traps and removable grating.
- Watercourse clearance downstream of the pipe, circa 100 metres downstream of pipe outlet as well as scour protection downstream
- CCTV of existing pipeline north towards Moor Lane; to confirm no defects
- Services Searches, Welfare, Compound, temporary hard standing
- Temp. hard standing; approx. 15m west of existing hedgeline, 20m east

026+026A replacement Current Estimate

Item	Estimated Total Project Cost
Construction	£463,970.26
Overall Administration including Funding Application, Liaison, Project Management and Supervision	£41,757.32
Owner Occupier Temporary Land Loss Claims (if received) likely 3 hectares (7.5 acres)	£55,685.00
IDB Land Agent Fees (if required)	£5,000.00
CCTV of remaining piped system	tbc
ESTIMATED TOTAL	£566,412.58
IDB New Fund Grant	(£902,629.00)
Cost to IDB	£0
Note: IDB claimed £451,315.00 to date; remainder to be claimed end of March.	

Linton on Ouse (018) Access Culvert

Our investigation has identified that the Canal & River own the track above the structure which would indicate that they would be the riparian owners of the watercourse / culvert. Further liaison is underway to consider remediation works.

Planning Applications

Planning applications have been reviewed on a weekly basis and 4 have received comment between 8th November 2024 and 21st January 2025 on behalf of the Board, as shown at the end of this report.

Applications may not result in a need for IDB consent, but should an applicant wish to discharge to a watercourse or work within 7 metres of a watercourse they are informed of the Boards Consent requirements.

Land Drainage Act 1991 Sections 23 & 66 Consents

No consents have been provided on behalf of the Board between 8th November 2024 and 21st January 2025.

105 Risk Management/ Strategy & Policy

The Clerk confirmed that the Policy would be updated on completion of the Health & Safety inspection which was outstanding.

The Clerk confirmed that the software licence agreement and software support agreement had been signed for DRS365.

- 106 **ADA Update** The Clerk had circulated a copy of the ADA activities report for 2024. Members not wishing for their contact details to be shared with ADA should advise the Clerk.
- 107 **Audit** The Clerk confirmed that the interim audit had been completed and there were no matters to be brought to the attention of the Board. The Clerk was currently reviewing debt collection procedures and would report to the Finance Committee on late arrears and action taken to date.
- 108 **Appointed Members** As reported North Yorkshire Council had confirmed the appointment of Cllr N Knapton and Mr J Corden as their representatives on the Board. The Clerk had contacted City of York Council regarding prospective appointees and a response was awaited.
- 109 **Direct Labour** The Clerk reported that following the Autumn budget there was an additional estimated cost of National Insurance as the Board did not qualify for the employment allowance.
- The Finance Committee had considered the recommendation made by the ADA in accordance with the White Book and recommended an increase of 5.1% with effect from 1st April 2025. The Finance Committee considered the appropriate gradings and the Board approved the recommendation.
- 110 **JCB & Excavator Replacement** The Clerk confirmed that the Board's Komatsu excavator had been disposed of in the sum of £10,500 plus VAT. Quotations were being obtained for the replacement of the JCB 4CX and the Board delegated the decision to the Finance Committee.
- 111 **Annual Values** The value of the Board as at 31st December 2024 was formally minuted as:-
- | | |
|-------------------------------|-----------------------|
| Agricultural Land & Buildings | - £1,070,111 |
| City of York Council | - £2,540,348 |
| North Yorkshire Council - | - £ 331,548 |
|
Total |
<u>£3,942,007</u> |
- 112 **Rating 2025/26** The Board considered the previous year's budget together with estimated forecast expenditure to 31st March 2025 and the budget for the forthcoming year. The Board resolved that the Drainage Rate be in the sum of 6.426p in the Pound in respect of Agricultural Land & Buildings in the District.
- It was resolved that Special Levies be made on billing authorities for the year ending 31st March 2026 as follows: -
- | | |
|-------------------------|----------|
| City of York Council | £163,242 |
| North Yorkshire Council | £ 21,305 |
- The Board approved that the Common Seal would be affixed thereto.

- 113 **Clerk's Remuneration** The Board approved the Clerk's remuneration for the year to 31st March 2026 as incorporated in the budget of £25,500.
- 114 **Reserves** The Board confirmed the existing reserves policies as follows:-
- New Works and Plant – Capital Reserve – to provide for replacement of plant together with specified proposed new works.
- Revenue Reserve – to maintain the balance of twelve months of the net annual revenue expenditure.
- 114 **Accounts For Payment** Accounts for Payment Schedule number 25 was approved in the sum of £56,510.73.
- 115 **Next Meeting** The Clerk reported that the next meeting was scheduled for Monday 23rd June 2025 at 2.00pm at the Galtres Centre, Easingwold. The following meeting was scheduled for 1st December 2025 at the same venue which would be the first meeting of the new Board following elections.

..... **Chairman**

.....**Date**

The seal of the Board was affixed in the presence of

Chairman
Mr R Shedden

Clerk of the Board
Mr N Everard

.....**Date**