

**Kyle and Upper Ouse  
Internal Drainage Board**

*Clerk of the Board:*

**N.C. Everard BA, FCA**

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A meeting of the Board is to be held at **2.00 p.m.** on Monday 7<sup>th</sup> February 2022, at The Galtres Centre, Easingwold when your attendance is requested.

**A G E N D A**

1. Apologies for Absence
2. Declaration of Interest
3. Minutes of the Meeting held on Monday 20<sup>th</sup> December 2021
4. Matters Arising
5. Chairman's Report
6. Consulting Engineer's Report
7. Clerk's Report
8. Rating for year 2022/23
9. Accounts for Payment
10. Next Meeting – 6<sup>th</sup> June 2022

**MINUTES OF THE KYLE & UPPER OUSE IDB MEETING**  
**HELD ON MONDAY 20<sup>TH</sup> DECEMBER 2021**  
**AT THE GALTRES CENTRE, EASINGWOLD**

- 79     **Present**                     Mr R Shedden (Chairman), Mr R Spilman (Vice Chairman),  
Mr A Boddy, Mr I Galtrey, Cllr A Hook, Mr R Pennock,  
Mr G Robinson
- In attendance - Mr N Everard (Clerk of the Board)
- 80     **Apologies**                     Mr A Mansell, Cllr Mrs I Sanderson, Mr S Wragg
- 81     **Declaration of Interest**             None
- 82     **Minutes**                     The minutes of the meeting held on 30<sup>th</sup> June 2021 together with the  
minutes of the meetings held on 3<sup>rd</sup> August 2020 and 15<sup>th</sup> February  
2021 were approved and there were no matters arising.
- 83     **Maintenance**                     The Chairman reported on the issues with the ageing machinery and  
confirmed that the repairs to the JCB Backhoe had been undertaken.  
The Board's flailmower was now in for repair. It was  
noted in the Engineer's report that a meeting was to be scheduled to  
review the contractors and a report would be submitted to the Board.
- The Chairman requested that Members advise him or the Foreman of  
any maintenance issues and confirmed that overtime had been put on  
hold with effect from 30<sup>th</sup> November 2021.
- 84     **Consulting Engineer's Report**             The Engineers report dated December 2021 together with details of  
planning applications considered and consents issued to 25<sup>th</sup>  
November 2021 was approved.
- Members raised concerns over the development at Brafferton Poultry  
Farm and the proposed development to the north of the York Bypass  
and these matters will be referred to the Engineer.
- 85     **Audit**                     The Clerk confirmed that the external audit had been concluded for  
the year ended 31<sup>st</sup> March 2021 with an unqualified audit opinion and  
had been appropriately advertised.
- The Clerk reported on the interim Internal Audit for the year to 31<sup>st</sup>  
March 2022 which had noted a reduction in rate payer arrears. The  
Board approved the appointment of DCS to pursue outstanding  
arrears. The Internal Auditor had expressed concern that during the  
Covid pandemic the Board had been unable to hold quorate meetings  
and that the amendment of the Standing Orders should have allowed  
this.

- 86     **Risk Management Strategy and Policy**     The Clerk reported that there had been no changes to the Policy following a meeting with the Insurance Broker and that the Health & Safety review was scheduled for the New Year.
- 87     **ADA Update**     The Clerk confirmed that ADA had held a virtual conference and AGM and that ADA Northern had held the meeting in person.
- ADA continued to lobby with regard to red diesel but at present the Board and its contractors will be required to cease usage with the significant impact on costings.
- The Environment Act 2021 had received Royal Assent on 9<sup>th</sup> November 2021. ADA had forwarded an analysis to DEFRA for review before circulation to members.
- 88     **Election**     The Clerk confirmed that 2022 would be the election year for the Board and papers will be circulated and appropriate adverts will be issued in the New Year.
- 89     **Accounts for Payment**     Accounts for Payment Schedule numbers 20, 21, 22, 23 and 24 were approved in the amounts of £3,655.25, £5,116.55, £14,647.65, £3,633.46 and £15,005.44 respectively.
- 90     **Next Meeting**     The Clerk reported that the next meeting was scheduled for Monday 7<sup>th</sup> February 2022 at the Galtres Centre. In order to encourage attendance at meetings it was proposed that the future Board meetings be held on Monday 6<sup>th</sup> June 2022 and Monday 31<sup>st</sup> October 2022.

.....Chairman

.....Date