

Minutes of the Acaster Malbis Parish Council Meeting on 11 Sep 2023

Venue: Acaster Malbis Memorial Hall – ordinary meeting on 11 Sep 2023 at 19:30.

Cllrs: G Taylor (Chair), R Jones, J Newark, J Redfearn, D Walker, L Welch

Clerk: C Booth

Others: Ward Cllr Nicholls (part-time) and no members of the public.

83 Apologies

83.1 No apologies were received.

84 Declarations of Interest

84.1 No declarations of interest were received from councillors on items on the agenda.

84.2 No requests for dispensations for disclosable pecuniary interests were granted.

84.3 No requests for dispensation were granted.

85 Council Minutes

85.1 Minutes of the council meeting on **14 August 2023** were circulated to all councillors. It was **Resolved:** That these minutes represent a true and correct record and be duly signed by the chair.

86 Public Participation

86.1 No members of the public who were present requested to speak at the meeting.

87 Planning Applications

87.1 No new planning applications were received prior to the meeting.

88 Planning Decisions

88.1 23/00885/LBC – The Old Vicarage, Tyn Garth – Installation of flood protection measures.
Withdrawn.

88.2 23/00810/FUL – Willow Garth, Mill Lane – Raise roof height and add 2 dormer windows.
Withdrawn.

89 City of York Council Ward Member Report

89.1 Cllr Nicholls advised that the ward budget had been set and proposed a meeting between himself and the respective chairs of Acaster Malbis and Bishopthorpe parish councils to look at schemes that would attract ward funding.

89.2 A village-wide 20mph speed limit is to be introduced in Bishopthorpe.

89.3 A weight limit is being introduced for the bridge near to Brunswick Nursery as the bridge is being damaged by heavy loads.

89.4 Cllr Nicholls was provided information as to why the £3,500 ward grant for the culverting of the Lakeside dyke was returned.

90 Financial matters

- 90.1 After considering the payments as detailed in Appendix 1, it was
Resolved: That the payments are approved and outstanding accounts should be settled.
- 90.2 The receipts as detailed in Appendix 2 were noted.
- 90.3 After considering the bank reconciliation report up to **31 August** in Appendix 3, it was
Resolved: That the bank reconciliation report up to 31 August 2023 was approved.
- 90.4 Internal bank controls were undertaken prior to the meeting by Cllr Redfearn for the month of July 2023.

91 Clerk's Report

- 91.1 The public rights period has now ended – no requests for inspection of records were received.
- 91.2 An interim decision has been received from the Planning Inspectorate with respect to DMMO 2020 (change of designation from Footpath to Public Bridleway).
- 91.3 Planning comments have been submitted for two applications: the flood defences at the Old Vicarage; the change of planning conditions at Hall Garth.
- 91.4 Public Liability insurance details regarding the Slipway have been requested from Acaster Marine.
- 91.5 The website server has been relocated meaning there was a period of downtime during the weekend 9-10 September.
- 91.6 A blog from Cllr Redfearn regarding Balsam Bash 2023 has been posted on the council website.

92 Business Plan 2022/23

- 92.1 Strategic Plan (4.1): In order to expedite the production of the Strategic Plan (4.1) it was
Resolved: To create a working group of Cllrs Jones, Redfearn, Walker & Welch to present their recommendations to full council by December 2023.
- 92.2 General Power of Competence (4.2): The clerk has started CiLCA training.
- 92.3 Verge maintenance (4.3): Councillors are to advise the clerk of the areas where verge maintenance should be carried out so that it can be included in the plan.
- 92.4 Balsam Control (4.4): Activities are complete for 2023 and objectives were achieved.

93 Correspondence

- 93.1 White Rose Update (31 Jul, 11, 25 Aug) – noted.
- 93.2 YCLA Law and Governance Bulletin (Aug 2023) – noted.
- 93.3 Consultation on restoring Blue Badge access to York City Centre – noted.
- 93.4 Weekly list of planning applications from COYC.White Rose Update (16 June 2023) – noted.
- 93.5 Letter from residents received regarding land/dyke by Mill Garth – investigation required.

94 Training and Employment

- 94.1 Cllr Welch has completed the Understanding the Planning System webinar from the YLCA. Feedback on the course was neutral.

95 Policing and Security

- 95.1 The Community Speedwatch scheme is now underway and has been deployed 3 times so far during which 10 vehicles had a measured speed of over 35mph in a 30mph limit.
- 95.2 It was noted from the Police UK website:
- June: 1 Violence & Sexual, 1 Public Order, 1 Arson
 - July: 1 Vehicle Crime

96 Information or items for inclusion on next meeting agenda

96.1 The following items should be included on the next agenda.

97 Date of the Next Meeting

97.1 The next ordinary meeting of the council will be held on 9 October 2023 in the Memorial Hall.

Chairman

Date approved: 9 Oct 2023

Acronyms:

AMPC Acaster Malbis Parish Council

COYC City of York Council

AMMH Acaster Malbis Memorial Hall

YLCA Yorkshire Local Council Association

Appendix 1

Payments to note/approve (N/A)

To whom	s137	N/A	Description	Total
C Booth		A	Clerk's Salary - September	366.40
HMRC		A	Tax – September	5.60
C Booth		A	Clerk's Office Allowance	25.00
C Booth		A	Clerk's Telephone Allowance	18.00
HSBC Bank		N	Bank Charges	8.00
HSBC Bank		N	Bank Charges	2.50
YLCA		A	Training – Planning System	25.00
			Total	£450.50

Transfer of £450.50 from Money Manager to Current Account.

Appendix 2

Receipts to note

From whom	Description	Total
	Total	£0.00

Appendix 3

Bank Reconciliation

Bank	On		Total
HSBC Money Manager	31/08/2023		10,682.30
HSBC Community Account	31/08/2023		500.00
Petty Cash	31/08/2023		0.00
		Total (A)	£10,682.30

Cash Book	On		Total
Cash in hand	01/04/2023		11,842.33
Receipts to date	31/08/2023		2,946.26
Payments to date	31/08/2023		(4,106.29)
		Total (B)	£10,682.30

As totals **A = B** there no issue to report.