

## ASSETS OF COMMUNITY VALUE NOMINATION FORM

If you need assistance completing this form, then please refer to the guidance document which can be downloaded from the website [www.york.gov.uk/assetsofcommunityvalue](http://www.york.gov.uk/assetsofcommunityvalue) or alternatively call 01904 553360.

### Section 1 About the property to be nominated

Name of Property:	Vernon House
Address of Property:	Vernon Close, Bishopthorpe, York
Postcode:	YO23 2RH
Property Owner's Name:	City of York Council
Address:	West Offices, Station Rise, York
Postcode:	YO1 6GA
Telephone Number:	01904 551550
Current Occupier's Name:	Bishopthorpe Parish Council

### Section 2 About your community organisation

Name of Organisation:	Bishopthorpe Parish Council
Title:	Councillor
First Name:	Stewart
Surname:	Harrison
Position in Organisation:	Chairman
Email Address:	cllr.stewart.harrison@bishopthorpe-pc.gov.uk
Address:	The Village Hall, Main Street, Bishopthorpe, York
Postcode:	YO23 2RB
Telephone Number:	0773 621 6481

**Organisation type:**  
*Click in field for options*

**Organisation size**  
How many members do you have?

### Section 3

#### Supporting information for nomination

Any information entered in this section only may be copied and passed onto the owner of the property you are nominating. Definition of an asset of community value can be found in the guidance document.

Why do you feel the property is an asset of community value? Please give as much information as possible.

Vernon House is a vital community asset to the village of Bishopthorpe and furthers the social well-being and interests of, mainly, the elderly members of our village. It includes comfortable chairs and tables and is equipped with a fully functional kitchen to prepare tea, coffee and snacks.

The premises also include Ladies and Gents toilets and currently the village Doctors are investigating using a small room as a satellite surgery to serve the residents of Bishopthorpe.

It is occupied Monday to Friday by the following groups - Ukulele Class, Knit & Natter, Dance Band Practice, Art Class, Tai Chi, Shed (Men's Group), Catalyst (meeting group), History Group, Keep Fit, Sketching Class, First Responders Group, Guitar for Fun, Poetry Group.

It is also booked for several week-ends during the year for family get togethers and parties.

Most of the groups operate inside the main room but occasionally use the garden (which is maintained by the Men's Shed) for outside activities.

### Section 4

#### Boundary of Property

What do you consider to be the boundary of the property? Please give as much detail/be as descriptive as possible. Please include a plan.

Vernon House is at the junction of Maple Avenue and Vernon Close in Bishopthorpe.

It occupies a triangular piece of land surrounded by a grassed area (the grassed area behind the property is a fenced garden).

Access is via a footpath from either Maple Avenue or Vernon Close.

Please see attached plan.

### Section 5

#### Attachment checklist

- Copy of group constitution (if you are a constituted group)
- Name and home address of 21 members registered to vote in nomination area (if group is not constituted)
- Site boundary plan (if possible)

### Section 6

#### Declaration

I can confirm that to the best of my knowledge the information contained in this nomination form is complete and accurate.

Signed:

Dated: 18 May 2023

Please e-mail your completed form to [property.service@york.gov.uk](mailto:property.service@york.gov.uk) or post to:

**Asset and Property Management**  
City of York Council  
West Offices  
Station Rise  
York  
YO1 6GA