

## **ARTICLE 4 - THE FULL COUNCIL**

### **1 General Role**

- 1.1 There are certain functions, the responsibility for which and /or the exercise of which the Council must, by law, reserve to itself or has chosen to do so. These are contained in Appendix 1 which sets out the assignment of responsibility for the functions not only of the Council itself, but also for Executive functions, Overview and Scrutiny functions and other non-Executive functions.
- 1.2 All Councillors, acting together as Full Council, will have the following roles and responsibilities:
- a) adopting the Constitution and any subsequent changes to it;
  - b) adopting the Member's Code of Conduct;
  - c) agreeing the Council's Policy Framework and Budget;
  - d) taking decisions in respect of functions which are the responsibility of the Executive which are not in accordance with the Budgetary and Policy Framework agreed by the Council;
  - e) taking decisions in respect of functions which are not the responsibility of the Executive and which have not been delegated by the Council to Committees, sub Committees or Officers;
  - f) making appointments to Committees and external bodies;
  - g) agreeing or amending the terms of reference for Committees, deciding on their composition and making appointments to them;
  - h) appointing the Executive Leader of the Council;
  - i) confirming the appointment of the Council's Chief Operating Officer and Head of Paid Service;

- j) duty to appoint an Electoral Registration Officer;
- k) duty to appoint Returning Officer for local elections;
- l) adopting a Members Allowance Scheme under Appendix 20 of this Constitution;
- m) making, amending and revoking re-enacting or adopting bye-laws and promoting or opposing the making of local legislation of personal bills;
- n) power to change the name of the area and the name of the City;
- o) power to change the name of a Parish;
- p) power to fill vacancies in the event of insufficient nominations;
- q) appointing Honorary Freemen of the City;
- r) making standing orders and financial regulations;
- s) debating issues which affect the Council, its citizens and/or its area;
- t) all other matters which, by law, must be reserved to Council;

1.3 The extent and nature of these roles and responsibilities are set out in Appendices of this Constitution.

## **2 Council Meetings**

2.1 There are four types of Council Meetings:

- a) Annual Meeting;
- b) Ordinary Meetings;
- c) Budget Council;
- d) Extraordinary or special Meetings.

2.2 All meetings will be conducted in accordance with the Council's Procedure Rules set out in Appendix 3 of this Constitution.

### **3 Executive and Non-Executive Functions**

3.1 Appendix 1 of this Constitution describes in detail those functions, which are the responsibility of the Executive ("Executive functions") and those, which cannot be the responsibility of the Executive ("non-Executive functions"). Apart from determining the Budgetary and Policy Framework, Executive functions include everything which is not explicitly identified as a non-Executive function in the Local Government Act 2000 and subsidiary regulations.

3.2 Non-Executive functions include:

- a) licensing and regulatory functions (Article 14);
- b) granting planning permission and other operational development control functions (Article 13);
- c) the appointment, disciplinary and terms and conditions of Officers (Article 24 and Appendix 12);
- d) functions in relation to elections and civic appointments;
- e) a range of functions relating to public rights of way.

### **4 Responsibility for Functions**

4.1 The Council will keep up to date Appendix 1 of this Constitution setting out the allocation of responsibilities for the Council's functions.