

# ASKHAM BRYAN PARISH COUNCIL

## MINUTES of the meeting of the PARISH COUNCIL

held on Thursday 18<sup>th</sup> March 2021 at 6pm using remote access.

**PRESENT:**

Councillor	Andrew Steele (Chair)		
Councillors	Julie Barber	Kirsty Smahon	Simon Peers
	Kathryn Smith	Mark Walker	

**In attendance:** The locum Clerk.

**1 APOLOGIES:** There were no apologies.

**2 DECLARATIONS OF PECUNIARY INTEREST:** None.

### **3 PUBLIC PARTICIPATION**

There were no residents present at the meeting.

## **4. TO APPROVE AND SIGN THE MINUTES OF THE MEETINGS OF THE PARISH COUNCIL (PC) HELD ON 18<sup>th</sup> FEBRUARY 2021.**

It was **resolved** that the minutes of the meeting of the PC held on 18<sup>th</sup> February 2021 having been circulated, be approved and that the Chair be authorised to sign.

## **5. PLANNING**

### **a. Planning Applications Received**

- i. 21/00423/TCA - 4 The Court, Main Street – Fell Yew; reduce line of Holly trees - tree works in a Conservation Area.
- ii. 20/01923/FULM - Land Comprising Field West of Askham Bryan College York Road to Westfield Cottages - Erection of 2 no. cattle buildings, 1 no. hay/straw storage building, 1 no. enclosure, 2 no. tanks, and hardstanding for use as a beef rearing unit.
- iii. 21/00288/FUL – Tuevais, 101 Main Street - Erection of 1no. dwelling following demolition of existing dwelling.

There were **no objections** to the first two (it was noted that there had been an objection to the college application from a resident who had concerns about run-off). There was also no objections to the proposals for 101 Main Street with a view that the proposed new property would improve on what was already there, however there were concerns that replacing the fencing with a brick boundary wall with timber fence infill would have an adverse effect on the street scene as the 1.8m height is not consistent with neighbouring properties and is contrary to section 5.5 of the Village Design Statement (page 6). It was resolved that the PC was therefore **object** to this application for the reason stated above.

### **b. Planning Decision Notices Received**

- i. 20/02400/FUL - Askham Bryan College, Askham Fields Lane, Askham Bryan York YO23 3PR - Extension to the Learning Resource Centre
- ii. 18/00275/TCA and 16/02899/TCA - Old Bungalow 58 Main Street - reduce height of Cherry by 10-15% in a Conservation Area. Repeat of 2016 and 2018 requests.

The above decisions were noted.

## **6 TO RECEIVE THE NORTH YORKSHIRE POLICE CRIME REPORT**

The crime report showed no crimes in the Parish in the previous month. Although fly tipping is illegal, it is City of York Council (CYC) who pursue criminal convictions.

## **7 REPORT FROM WARD COUNCILLOR HOOK**

## 8 OTHER MATTERS

- 8.1 Grass cutting.** It was noted that the contractor used for grass cutting in 2020 had quoted the same price for 2021 and it was therefore **resolved** that grass cutting continue with this contractor, all in favour. He would be asked if he could provide a schedule of works noting that this would be conditional on suitable weather conditions.
- 8.2 Growing Green Spaces 2021 Funding for the recreational area.** Cllr. Smith and the Clerk had each produced a pitch for funding within the required 150-word limit. It was agreed that the Clerk produce a document combining the wording of the two (still within the 150-word limit) removing any reference to tools and equipment and submit in time for the closing date of 21<sup>st</sup> March 2021.
- 8.3 Tree works on land at the end of Saint Nicholas' Croft.** Cllr. Barber had obtained two quotations for the reduction of Corkscrew Willow of approximately 40-50% (pollarding to 5/6m) and removal of the conifer. It was **resolved** to accept the quotation of £295 and that the cost of the necessary planning permission be authorised, all in favour. Cllr. Barber would keep the contractors informed.
- 8.4 Consultation on proposed schemes for the redevelopment of the recreation area.** Feedback was given regarding the A4 consultation leaflet drafted by Cllr. Smahon with suggestions of a picture on the front. Residents would be invited to comment on prioritisation of stages, layout, type of equipment, which age groups should be catered for, whether there is anything missing from the proposals (e.g. football field). Responses would be in writing to Cllr. Steele or by email to the Clerk. It was **resolved** to agree a budget of £40 for the printing of 240 copies of the leaflet, all in favour. Distribution would be shared using previously produced delivery maps. A deadline would be set after which a report would be produced summarising consultation responses.
- 8.5 Social Media Report.** In the previous 28 days, 43 people had been reached and there were two likes.

## 9 FINANCE

- 9.1 Bank Reconciliation.**  
The Responsible Financial Officer (RFO) reported that the bank balance as of 9<sup>th</sup> March 2021 was £5,338.85. Once the payments listed below have cleared, it was expected that the end of year balance would be just under £5,000 of which £1,959.37 was earmarked funds from the quiz night (the £40 approved under 8.4 above could be taken from this). There was a query about other funds raised at quiz nights in the public house prior to the pandemic lockdown and whether such funds also needed to be earmarked. The RFO would look back at the accounts in this period although it seemed likely that this money was paid into the charity account. The Internal Auditor is booked to come on 29<sup>th</sup> April 2021. The budget monitor for the April meeting 2021/22 will reflect the agreed 2021/22 budget.
- 9.2** It was **resolved** that the following invoices to be paid.
- Clerk's Salary 01/02/21 to 28/02/21 plus deductions payable to HMRC.

## 10 CORRESPONDENCE

A list of correspondence received since the last meeting (items 189-196) had been circulated and the contents noted.

## 11 ACTION TRACKER

An Action Tracker had been circulated with the agenda papers listing all previously agreed actions and reports on progress. There had been a positive response to the leaflet about the pond with volunteers coming forward for the Natural Environment Group, Terms of Reference for this would be needed before the group is established. It had been established that there was a legal need for "Deep Water" signs only if the hazard was not apparent but there was a legal obligation to carry out a risk assessment. A quotation from The Royal Society for the Prevention of Accidents for carrying out a risk assessment was awaited. The Ward Grant application had been applied for. Regarding the egg hunt the eggs have been done and Cllr. Smahon showed an example of one to the meeting, about 15 people have agreed to having an egg placed on their land and there has been a volunteer to make the hamper. Cllr. Peers and the Clerk were meeting the website developer on 23<sup>rd</sup> March to discuss content.

## **12 DATES OF MEETINGS FOR 2021**

The next PC meeting would be 15 April 2021. This meeting to be held using remote access.

The dates of other PC meetings for 2021 were noted as follows: 20th May, 17th June, 15<sup>th</sup> July, 19<sup>th</sup> August, 16<sup>th</sup> September, 21<sup>st</sup> October and 18<sup>th</sup> November. These meetings to be held using remote access until current restrictions are relaxed.

The meeting closed at 7:02pm.

Signed

Chairman  
15 April 2021