



Rawcliffe Parish Council

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Minutes of the Ordinary Meeting of Rawcliffe Parish Council (RPC) held on Monday 12 October 2020 at 7.00pm which was held remotely via a Zoom meeting.

Present

Councillor N. Case (Chairman), Councillor A. Benjamin, Councillor E. Thornton, Councillor S. Rawlings, Councillor M Waudby, Ward Councillor D. Smalley, Ward Councillor S. Waudby, M. Symes and F. Vicary (Clerk).

251/2020. Apologies

a. To note apologies and reasons for absence
Ward Councillor D. Wann

252/2020. To note any Declarations of Interest

a. To approve dispensation requests
No dispensation requests submitted.

b. To note Declarations of Interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests

None declared. It was noted that Cllr D. Smalley's Register of Interests was out of date and will be updated.

253/2020. To elect a Vice Chairman

It was resolved that Councillor A. Benjamin be appointed as Vice Chairman of Rawcliffe Parish Council. Elected Vice Chairman duly completed and signed the required Declaration of Acceptance of Office form.

254/2020. To consider the co-option of suitable candidates as Parish Councillors

It was resolved to co-opt Michael Symes to the Parish Council. Councillor M. Symes duly completed and signed the required Declaration of Acceptance of Office form.

255/2020. Public participation

No members of the public were present.

256/2020. To receive a report from Ward Councillors

Ward Councillors S. Waudby and D. Smalley provided the following report:

- Ward Councillors have been with the York Cycle Campaign to experience some of the problems facing cyclists in the area.
- Dangerous trees will soon be felled by the Broadstone Way play area.
- Consultation will take place with respect to the proposed cycle scheme on Shipton Road.
- Parents at Lakeside school will be sent letters about idling traffic.
- York ring road improvements are in a consultation period, details of this has been shared with the Parish Council.
- City of York Council is looking to make improvements to the Hurricane Way junction, ward councillors are pushing for consultation with residents on this.

- City of York Council has set out its position on devolution on its website.
- York has been placed at Covid-19 risk tier 2, public health guidance has been shared with the Parish Council.

257/2020. Minutes

To approve minutes of the Rawcliffe Parish Council meeting held 14 September 2020

It was resolved to approve said minutes as a true and accurate record of the meeting of Rawcliffe Parish Council held 14 September 2020. The minutes are to be signed and dated by the Chairman.

Cllr S. Waudby left the meeting.

258/2020. Planning

a. To consider planning applications received

Rawcliffe Parish Council considered the under-mentioned application, received from City of York Council and reached the decision shown:

CYC Reference:	Address/ Description:	Rawcliffe Parish Council decision:
20/01728/FUL	48 Manor Park Road York YO30 5UL Single storey side and rear extension, and dormer to rear	D We object on planning grounds Rawcliffe Parish Council objects to this planning application as the change to the roofline is detrimental to the overall streetscene. Most properties in the street have their hipped rooflines intact.
20/01768/FUL	128 Eastholme Drive York YO30 5TA Single storey rear extension	C We do not object but wish to make comments or seek safeguards Rawcliffe Parish Council has no objections to this planning application. Rawcliffe Parish Council has concerns that the loss of the garage could potentially lead to additional on-street parking in an area that is known for dangerous parking issues.

20/01798/FUL	7 Rawcliffe Close York YO30 5UG Single storey rear extension, 2no. dormers to front, 1no. dormer to rear, hip to gable roof extension	B We have no objections Rawcliffe Parish Council has no objections to this planning application.
20/01905/FUL	41 Lindley Wood Grove York YO30 4SR Two storey side extension and single storey rear extension following demolition of existing garage	B We have no objections Rawcliffe Parish Council has no objections to this planning application.

b. To consider any other planning related matters

It was noted that two, six foot fences have replaced two, three foot fences in the parish, both of which are adjoining the footpath. City of York Council has been notified.

Cllr S. Waudby re-joined the meeting.

259/2020. Councillor Activities

a. To note reports from outside bodies, councillor activities and training

Cllr N. Case noted that the Community Environment Officer had attended an induction meeting. The Community Environment Officer has strimmed the path at the park and stride and tidied around the welcome sign.

Cllr N. Case requested that Parish Councillors send photos and pen portraits for the website to the Clerk.

b. To consider any action required arising from item above

To update the website with Parish Councillor details.

260/2020. Assets and Facilities

a. To note the annual play area inspection report

The annual play area inspection report was noted. Minor repairs are required.

b. To consider any further action for the Rawcliffe Land Management Working Party, including if any action is required at the Cracked Willow Corner Plot

No further action required at this time. Meeting is to be arranged.

c. To consider a quote to cut back overgrown bushes at the rec

More quotes to be obtained before this can issue is considered.

d. To note any action taken for the Parish Council's website to be compliant with the Public Sector Bodies (Websites and Mobile Applications) (No.2) Accessibility Regulations 2018

It was noted that an accessibility statement has been prepared. This is to be put onto the website as soon as possible.

e. To provide an update on the purchase and placement of extra double waste bins

No update provided.

f. To consider matters related to any other parish council asset

It was noted that the bench at the quiet area at Rawcliffe Country Park has been removed. There are no plans to replace the bench.

261/2020. Finance**a. To approve payments****INVOICES PRESENTED FOR PAYMENT 12/10/2020**

CLERK	SALARY	£ 1,013.63
RRA CARETAKER	WAGES	£ 709.51
LITTER PICKER	WAGES	£ 97.30
COMMUNITY ENVIRONMENT OFFICER	WAGES	£ 556.20
SMART PENSIONS	EMPLOYER CONTRIBUTIONS OCTOBER PAY	£ 18.12
SMART PENSIONS	EMPLOYEE CONTRIBUTIONS OCTOBER PAY	£ 30.20
F.VICARY	HOME OFFICE ALLOWANCE	£ 30.00
F.VICARY	ZOOM PAYMENTS	£ 14.39
F.VICARY	MILEAGE 17/07 - 08/10	£ 36.45
ROSPA	ANNUAL PLAY AREA INSPECTION	£ 82.20
I. NICHOLSON	EXPENSES	£ 84.86
PKF LITTLEJOHN	ANNUAL EXTERNAL AUDIT	£ 360.00
659 CARS LTD	SEPTEMBER INVOICE	£ 8.00

TOTAL**£ 3,040.86**

NOTE: ITEMS MARKED IN BLUE - PAID BY BACS TRANSFER

NOTE: ITEMS MARKED IN GREEN- PAID BY DIRECT DEBIT

NOTE: ITEMS MARKED IN BLACK - PAID BY CHEQUE

INCOME

BANK INTEREST	£ 7.04
VAT RETURN 1/7/20 - 31/08/20	£ 348.64
2ND INSTALLMENT PRECEPT	£ 21,420.00

TOTAL**£ 21,775.68****It was resolved** to settle the above accounts with immediate effect.**b. To note budget situation**

The budget was noted.

c. To approve Bank Reconciliation Statement to 30 September 2020**It was resolved** to approve the Bank Reconciliation Statement to 30 September 2020.**d. To note the external auditors report**

The external auditors report was noted.

262/2020. Employment and training**a. To consider any employment related issues**

The Clerk is attending the SLCC's virtual national conference.

263/2020. Policing and Security Matters**a. To consider any policing and security related issues**

No update received.

264/2020. Correspondence Received:**a. To note all correspondence received and consider any necessary action.**

The following correspondence has been received:

- A complaint from resident about litter and sock tape following football matches at the rec. This is the responsibility of the RRA, who have been informed.
- Outer ring road survey.
- Query from a resident about flooding issues at Blue Beck. Cllr D. Smalley to investigate.
- Allotment lease has been agreed and should be ready to sign in due course.

265. To confirm date and time of next meeting

The next Ordinary Meeting of Rawcliffe Parish Council will be held remotely on Monday 9 November 2020 at 7:00pm.

Meeting closed at 8.28 pm

DRAFT