



Other issues in the District relating to the planting of trees within the maintenance strip and pollution issues had been referred to the Consulting Engineer.

- 10     **Leasemires System**           A site meeting was to be arranged in respect of the Leasemires system and an approach via the District Councillor was suggested.
  
- 11     **ADA**                     The Clerk confirmed that the National Conference was scheduled for 13<sup>th</sup> November 2019 and a report would be issued at the next meeting.
  
- 12     **Governance**            The Clerk reported on the review of the Board’s policies and further guidance was awaited from the Association of Drainage Authorities. A Bio Security policy was currently being reviewed.  
  
          The Board approved the Scheme of Delegation and division of responsibilities between Chairman and Clerk.
  
- 13     **Audit**                    The Clerk reported that the external unqualified audit report for the year ended 31<sup>st</sup> March 2019 had been received.
  
- 14     **Bank Mandate**           The Clerk was authorised to update the bank mandate for the appointment of Mr R Spilman as Vice Chairman.
  
- 15     **Insurance/ Risk Management Review**     The Clerk confirmed that a review had been undertaken with insurance brokers and that there were no amendments to the existing Risk Management policy.
  
- 16     **Accounts for Payment**     Accounts for Payment Schedule numbers 20, 21 and 22 were approved in the amounts of £43,653.26, £22,432.38 and £18,799.75 respectively.
  
- 17     **Next Meeting**           The Clerk reported that the next meeting was scheduled for 10<sup>th</sup> February 2020 at 4.00 p.m. at Shipton Community Centre.

.....Chairman

.....Date