

Audit & Governance Committee

29 July 2019

Report of the Deputy Chief Executive/Director of Customer & Corporate Services

Audit & Governance Committee Forward Plan to June 2020

Summary

1. This paper presents the future plan of reports expected to be presented to the Committee during the forthcoming year to June 2020.

Background

2. There are to be six fixed meetings of the Committee in a municipal year. To assist members in their work, attached as an annex is the indicative rolling forward plan for meetings up to June 2020. This may be subject to change depending on key internal control and governance developments at the time. A rolling forward plan of the Committee will be reported at every meeting reflecting any known changes.
3. Two amendments have been made to the forward plan since the last version was presented to the Committee in June. The review of the effectiveness of the Audit & Governance Committee has been deferred until September given the number of new Members of the Committee.
4. The review of the constitution has also been deferred until the next meeting in September. This is to allow time for Executive to meet to discuss and agree the parameters of the review. An update will then be brought to Audit & Governance Committee in September to allow members to discuss how the Committee can be involved.

Consultation

5. The forward plan is subject to discussion by members at each meeting, has been discussed with the Chair of the Committee and key corporate officers.

Options

6. Not relevant for the purpose of the report.

Analysis

7. Not relevant for the purpose of the report.

Council Plan

8. This report contributes to the overall effectiveness of the council's governance and assurance arrangements contributing to an 'Effective Organisation'.

Implications

9.
 - (a) **Financial** - There are no implications
 - (b) **Human Resources (HR)** - There are no implications
 - (c) **Equalities** - There are no implications
 - (d) **Legal** - There are no implications
 - (e) **Crime and Disorder** - There are no implications
 - (f) **Information Technology (IT)** - There are no implications
 - (g) **Property** - There are no implications

Risk Management

10. By not complying with the requirements of this report, the council will fail to have in place adequate scrutiny of its internal control environment and governance arrangements, and it will also fail to properly comply with legislative and best practice requirements.

Recommendations

11.

- (a) The Committee's forward plan for the period up to June 2020 be noted.

Reason

To ensure the Committee receives regular reports in accordance with the functions of an effective audit committee.

- (b) Members identify any further items they wish to add to the Forward Plan.

Reason

To ensure the Committee can seek assurances on any aspect of the council's internal control environment in accordance with its roles and responsibilities.

Contact Details

Author:

Emma Audrain
Technical Accountant
Corporate Services
Telephone: 01904 551170

Chief Officer Responsible for the report:

Ian Floyd
Deputy Chief Executive/Director of
Customer & Corporate Services
Telephone: 01904 551100

**Report
Approved**



Date 19 July 2019

Specialist Implications Officers

None

Wards Affected: Not applicable

All

For further information please contact the author of the report

Background Papers:

None

Annex
Audit & Governance Committee Forward Plan to June 2020