

## **Health and Wellbeing Board**

8 March 2017

Report of the Chair of the Joint Strategic Needs Assessment/Joint Health and Wellbeing Strategy Steering Group

### **Update on the work of the Joint Strategic Needs Assessment/Joint Health and Wellbeing Strategy Steering Group**

#### **Summary**

1. This report provides the Board with an update on the work that has been undertaken by the Joint Strategic Needs Assessment/Joint Health and Wellbeing Strategy Steering Group since it last reported to the Board in September 2016.
2. The Board are asked to note the update and agree the recommendations at paragraph 37 of this report.

#### **Background**

3. Under the Health and Social Care Act 2012, all Health and Wellbeing Boards are under a duty to prepare a Joint Strategic Needs Assessment and from this a Joint Health and Wellbeing Strategy.
4. Under their Terms of Reference the Steering Group is responsible for developing the Joint Strategic Needs Assessment (JSNA) and the Joint Health and Wellbeing Strategy (JHWBS). The Steering Group are also responsible for assuring the Health and Wellbeing Board that the JHWBS is being implemented and delivering improvements in the health and wellbeing of the residents of York.
5. The Steering Group is accountable for the management of the JHWBS and JSNA process ensuring that both these products meet the needs of the Health and Wellbeing Board (HWBB) and that their use is embedded in strategic commissioning for health and social care.
6. Since the Steering Group last reported to the HWBB they have developed a work programme covering their varied work streams.

The work programme is a fluid and responsive document and is regularly updated. A copy of the work programme is at **Annex A** to this report. This report gives more detail in the paragraphs below on those work streams the Steering Group have been most focused on.

## **Main/Key Issues to be Considered**

### **Joint Health and Wellbeing Strategy 2017-2022**

7. Producing a Joint Health and Wellbeing Strategy is a statutory responsibility of Health and Wellbeing Boards. The JHWBS should set out the health and wellbeing priorities for the city based on the evidence in the local JSNA, other local intelligence and data and on engagement with stakeholders and the public.
8. As reported in the last report to the HWBB a period of engagement and consultation has taken place and the initial draft of the JHWBS amended in response to this. The final draft of the new JHWBS, for sign off by the HWBB, is attached at **Annex B** to this report.
9. The new Strategy will run for 5 years from March 2017 until March 2022. It is a high level strategy and will be underpinned by targeted action plans and existing strategies (e.g. alcohol strategy and children and young people's plan). It is based around the following four themes
  - Mental Health
  - Starting and Growing Well
  - Living and Working Well
  - Ageing Well
10. A named Board member has been identified as the lead for each of the areas above as follows for the first year of the JHWBS (these will be reviewed annually):
  - Mental Health – Martin Farran (Director of Adult Social Care, City of York Council) and Phil Mettam (Chief Accountable Officer, NHS Vale of York Clinical Commissioning Group)
  - Starting and Growing Well – Jon Stonehouse (Director of Children's Services, Education and Skills, City of York Council)

- Living and Working Well – Sharon Stoltz (Director of Public Health)
  - Ageing Well – Sarah Armstrong (Chief Executive at York CVS)
11. This should allow for clear accountability in terms of delivery against the new JHWBS and will create a visible contact point and HWBB spokesperson for each of the priority areas. The lead Board members will shortly be identifying their key priorities for year 1 of the Strategy.
  12. Governance arrangements for the Board have also been recently reconsidered as has the performance management framework for the Board. Each of these has links to the effective delivery and progress monitoring of the Joint Health and Wellbeing Strategy. These are discussed in more detail in separate reports on this agenda.
  13. The Steering Group will also be completing a Community Impact Assessment in relation to the Joint Health and Wellbeing Strategy as part of their programme of work.

### **The Joint Strategic Needs Assessment (JSNA)**

14. The current York JSNA is a web based document that contains a wealth of information covering a wide range of health and wellbeing areas. Discussion about the JSNA takes place at every Steering Group meeting.
15. A JSNA project has recently been initiated by the Steering Group with the aim being to produce an effective and user friendly JSNA. The key objectives are the delivery of:
  - A revised website to hold the information (that complements the new Joint Health and Wellbeing Strategy)
  - A new set of easily understandable content
  - A sustainable resourcing model
  - Business processes to control the ongoing prioritisation of work
16. The project will be in two phases as follows:
 

Phase 1

  - Website

- Development of a simple set of pages, either as part of the City of York Council website or separate [*February to May 2017*]
- Content
  - Capture of existing analytical content from the current JSNA to use for chapters in the new JSNA [*February to May 2017*]
  - Development of summaries for each of demographics (Starting and Growing Well; Living and Working Well; Ageing Well and Mental Health) [*February to May 2017*]
- Ongoing resourcing
  - Identification of resources for ongoing support of the website and the analysis of data to feed the content [*February to May 2017*]
- Prioritisation Process
  - Embedding the prioritisation approach for detailed analysis and the development of chapters [*February to May 2017*]

Phase 2 (resource dependent)

- Content
  - Greater analytical development to produce locality based summaries (including at ward level) [*ongoing*]
  - Adding individual chapters as they are developed on a priority basis [*ongoing*]
- Maintenance
  - Develop and embed the processes for maintaining the website and content over the medium term, including the resources required to do so [*May to September 2017*]

**Topic specific needs assessments**

17. The Steering Group have recently input into and signed off a needs assessment for All Age Autism.
18. Between 1% and 1.5% of the population are estimated to have autism which means there are over 2,000 people living in York with autism. Autism is a lifelong condition which can be diagnosed at different points in a person's life depending on how it is affecting their daily lives.

19. The needs assessment identifies a number of key issues and gaps and these are detailed in the document at **Annex C** to this report. They have led to the following recommendations which will be taken forward through the All Age Autism Strategy Group:
- i. Review diagnostic pathways and waiting lists
  - ii. Improve the quality of primary care data including the improvement of recording those with autism.
  - iii. Review uptake of Health and Social Care autism training within York.
  - iv. Review pre and post diagnostic advice, support and information.
  - v. Ensure Health and Social Services work with people who use their services in a way which looks at peoples strengths and the capacity of the community.
  - vi. Engage with mental health services to work towards timely and appropriate access to services for people with autism.
  - vii. Increase public awareness in the community and work with mainstream services and employers to ensure they are as inclusive as possible.
  - viii. Increase autism awareness across the City.
  - ix. Create a specialist training package for employers, police and others in the criminal justice system.
  - x. Consult and engage with people with autism, and their families and carers, to understand their particular needs and experiences.
  - xi. Scope information available and gaps and how to make accessible and keep up to date.
  - xii. Aging well with autism – scope information available on those who are aging with autism.
20. Two key challenges have also been identified and these are achieving the recommendations without any new investment and the development of sufficient local expertise for the needs of the population.

### Further Needs Assessments

21. The Student Health Needs Assessment is ongoing and is likely to be considered by the Steering Group at their May meeting with a view to presenting this to the HWBB in July 2017.

### Healthwatch York Reports

22. The Steering Group have also given consideration to a report about the recommendations arising from Healthwatch York reports.
23. Currently completed Healthwatch York reports are submitted to the HWBB for consideration but due to agenda pressures are not always discussed in detail. There is currently no mechanism to monitor which recommendations have been implemented and which not. One suggestion was that the HWBB could delegate this responsibility to the JSNA/JHWBS Steering Group; however it has become apparent that the workload for this group is growing and it might not be the most appropriate way forward.
24. After discussion at the Steering group the following was suggested as the way forward for the management of future Healthwatch York reports.
  - **Step 1:** Completed Healthwatch reports to be sent to the HWBB in the first instance
  - **Step 2:** Chair of the HWBB to send a formal letter to all organisations who need to respond to the recommendations asking that a named representative feedback to Healthwatch York within 20 working days
  - **Step 3:** Healthwatch York reports to the Health and Adult Social Care Policy and Scrutiny Committee twice a year already. Updates on recommendations and the responses received should be included within this report (including any concerns).
  - **Step 4:** (only if required) – escalation back to the JSNA/JHWBS Steering Group for further consideration.
25. A stock take has taken place in relation to the recommendations arising from previous Healthwatch reports and a list of those where it is not clear whether any action has been taken drawn up. Healthwatch York will shortly be writing out to partners to ask for an update on these.

## Other

26. The Steering Group has been in existence for just over one year and will shortly be reviewing its Terms of Reference (ToR); particularly in light of its changing role detailed in the HWBB governance report on this agenda. A copy of the revised ToR will be presented to the HWBB when the Steering Group next reports.

## **Consultation**

27. Engagement sessions and a formal consultation process have been held as part of renewing the JHWBS. Feedback from these has been taken into consideration when producing the new Strategy document.
28. Consultation and engagement has taken place as part of the All Age Strategy Needs Assessment and this is detailed within the document at **Annex C**.

## **Options**

29. The Board are asked to note the contents of this report and its annexes. They are also asked to consider the following options:
  - i. Approve the final draft of the new Joint Health and Wellbeing Strategy for York without amendment;
  - ii. Note and approve the project timeline for refreshing the JSNA;
  - iii. Approve the All Age Autism Needs Assessment and its associated recommendations;
  - iv. Note the process for responding to Healthwatch York reports

## **Analysis**

30. **JHWBS** - The Board are recommended to sign off the final draft of the new Joint Health and Wellbeing Strategy for York without further amendment. This will allow for the new Strategy to be launched and for work to begin on delivering against the priorities within it.
31. **JSNA** – the Board are asked to note and approve the project timeline for refreshing the JSNA. Further amendment to the timetable would have a negative impact on delivering the project within the timescales set out.

32. **All Age Autism Needs Assessment** – the Board are recommended to approve the All Age Autism Needs Assessment without further amendment. The document is comprehensive and it is important that this work is approved by the Board so that work on the Autism Strategy can start and the All Age Strategy Steering group can start to implement the recommendations.
33. **Healthwatch York Reports** – the Steering Group had a comprehensive discussion about how best to manage the recommendations arising from Healthwatch York reports and this included a stock take of how many of the recommendations from previous reports had been implemented. Given the high volume of work for both the HWBB and the Steering Group the proposal put forward in the paragraphs above was felt to be the most appropriate way forward. HWBB are asked to approve this. If the process is found not to work the Steering Group will review this again.

### **Strategic/Operational Plans**

34. The Health and Wellbeing Board have a statutory duty to produce both a Joint Strategic Needs Assessment and a Joint Health and Wellbeing Strategy.

### **Implications**

35. There are resource implications associated with delivering complex projects. Discussions are ongoing in relation to resourcing the JSNA project.

### **Risk Management**

36. The production of a JSNA and a Joint Health and Wellbeing Strategy are statutory responsibilities for the HWBB. Delivering against both is resource intensive and needs to be managed to ensure a fit for purpose JSNA and Joint Health and Wellbeing Strategy are produced.

### **Recommendations**

37. The Health and Wellbeing Board are asked to note this update and are recommended to:
- i. Approve the Joint Health and Wellbeing Strategy 2017- 2022

- ii. Note the project timeline for refreshing the JSNA
- iii. Agree the recommendations arising from the All Age Autism Needs Assessment
- iv. Note the process for Healthwatch York reports

Reason: To update the Board in relation to the work of the JSNA/JHWBS Steering Group

### Contact Details

**Author:**

Tracy Wallis  
 Health and Wellbeing  
 Partnerships Co-ordinator  
 City of York Council/NHS  
 Vale of York Clinical  
 Commissioning Group

**Chief Officer Responsible for the report:**

Sharon Stoltz  
 Director of Public Health  
 City of York Council

**Report  
 Approved**



**Date**

22.02.2017

Tel: 01904 551714

**Specialist Implications Officer(s)** None

**Wards Affected:**

All

**For further information please contact the author of the report**

**Background Papers:**

Joint Strategic Needs Assessment

**Annexes**

**Annex A** – JSNA/JHWBS Steering Group Work Programme

**Annex B** – Joint Health and Wellbeing Strategy 2017-2022

**Annex C** – All Age Autism Needs Assessment

**Glossary**

HWBB – Health and Wellbeing Board

JHWBS – Joint Health and Wellbeing Strategy

JSNA – Joint Strategic Needs Assessment

NHS – National Health Service

PNA – Pharmaceutical Needs Assessment

ToR – Terms of Reference