



# **FORWARD PLAN**

**18 September 2023 - 21 January 2024**

**Produced By:**

**Democratic Services  
City of York Council  
West Offices  
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# CABINET FORWARD PLAN

## What is the Cabinet Forward Plan?

The Cabinet Forward Plan is a list of all non-key and key decisions the Authority intends to take during the next four month period. The Plan is updated monthly on or around the 14<sup>th</sup> of each month and is available to view on-line at [www.york.gov.uk](http://www.york.gov.uk)

## What is a non-key decision?

For the purposes of the Plan, a non-key decision is defined as a 'decision of normal importance' which:

- the Cabinet can collectively take as set out in Part 3 of the council's constitution
- which any Cabinet Member can take individually in line with the Council's Scheme of Delegation

## What is a key decision?

A key decision is defined as a decision which is likely:

- to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service or function to which the decision relates i.e.:
  - make a saving of more than 10% of the budget for a particular area - or be more than £500,000
  - require spending that is more than 10% of the budget for a particular area - or be more than £500,00
- to be significant in terms of its effects on communities

In addition to elected Councillors, chief officers can also take key decisions in line with the Officers Delegation Scheme as set out in Schedule 3, Part 3 of the Council's Constitution

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## **What information does the Forward Plan contain?**

Each issue entered in the Forward Plan lists:

- The history of the issue in relation to the Forward Plan
- What consultation will be undertaken prior to a decision being made
- The name and contact details of the chief officer responsible for the issue and the forthcoming report
- The date of the meeting at which a decision is due to be taken
- The wards which will be affected by any decision taken

## **If I have a query about an entry on the Forward Plan, who do I contact ?**

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact or have any general enquiries about the Forward Plan, please ring Democratic Services on Tel No. 01904 551031

**CABINET FORWARD PLAN**  
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## FORWARD PLAN ITEM

**Meeting:** Decision Session - Executive Member for Housing, Planning and Safer Communities

**Meeting Date:** 20/09/23

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Supporting residents in the private rented sector

**Description:** Purpose of the Report: To update on the Additional Licensing Programme for Houses in Multiple Occupation. It will seek approval to further support tenants in unlicensed Houses in Multiple Occupation to meet our ambition of increasing the quality and standard of private rented houses in the city.

The Executive Member will be asked to support a proposal to further support residents in unlicensed Houses in Multiple Occupation.

**Wards Affected:** Clifton Ward; Fishergate Ward; Fulford and Heslington Ward; Guildhall Ward; Heworth Ward; Hull Road Ward; Micklegate Ward; Osbaldwick and Derwent Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Housing, Planning and Safer Communities

**Lead Director:** Corporate Director of Place

**Contact Details:** Michael Jones, Head of Housing Delivery and Asset Management

michael.jones@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:** Discussions around the implications and case studies from other Local Authorities with HMO licensing.

**Consultees:**

### Background Documents:

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

06/11/23

## FORWARD PLAN ITEM

**Meeting:** Decision Session - Executive Member for Health, Wellbeing and Adult Social Care

**Meeting Date:** 11/10/23

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Investment of 2023-2024 council budget growth money - Substance Misuse

**Description:** Purpose of Report: To give an overview of how the Council will allocate resources from the 2023/24 Council Budget growth funding, which allocated a one-off amount of £100k to the public health team to support those living with substance issues. It will also set the context for the investment in terms of our city Drug and Alcohol Partnership priorities and programme.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Health, Wellbeing and Adult Social Care

**Lead Director:** Director of Public Health

**Contact Details:** Sharon Stoltz, Director of Public Health

sharon.stoltz@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:** Through Public Health DMT

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

06/11/23

## FORWARD PLAN ITEM

**Meeting:** Decision Session - Executive Member for Finance, Performance, Major Projects and Equalities

**Meeting Date:** 12/10/23

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Application for Community Right to Bid under the Localism Act 2011

**Description:** Purpose of the Report: To present applications to list Strensall Library; Main Street, Strensall; the Garrison Church of St Wilfrid, Strensall; and The Deramore Arms Public House, Heslington; as assets of community value.

The Executive Member will be asked to make a decision on whether the above properties should be added to the list of assets of community value.

**Wards Affected:** Fulford and Heslington Ward; Strensall Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Finance, Performance, Major Projects and Equalities

**Lead Director:**

Corporate Director of Place

**Contact Details:**

Tim Bradley

tim.bradley@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:** By correspondence with property owner and occupiers.

**Consultees:**

### Background Documents:

#### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

06/11/23

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 12/10/23

**Keyword:**

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Approved Provider List ("APL") Dynamic Purchasing System

**Description:** Purpose of report:

The City Of York Council (the "Council") is intending to identify Providers to be included as part of an Approved Provider List ("APL"). The APL will have an initial term of 3-years with an option to extend for up to a further 4-years (2-years, plus 2-years), leading to a maximum duration of 7-years. This will help to inform efficiencies and enable the establishment of a legal agreements for these APL's. The work will be undertaken on a phased approach until summer 2024, due to ongoing negotiations with Providers.

The Approved Provider List (APL) if implemented will cover:

- a) Care at Home (Domiciliary care) (APL 1)
- b) Residential care with and without nursing (APL 2)
- c) Supported Living (APL 3)
- d) Community Based Support (APL 4)

The Executive will be asked to:

Approve the establishment of the APL. The proposed APL will ensure that services are procured in line with our statutory duties and obligations under the Care Act 2014 and the Public Contract Regulations 2015, as well as our own standing orders set out within the Council's Contract Procedure Rules under Appendix 11 of the Council's Constitution, as well as ensure efficiencies and enable the Council have more control of current and future contracts, for example ceiling rates.

**Wards Affected:** All Wards

**Report Writer:** Jamaila Hussain

**Deadline for Report:** 28/09/23

**Lead Member:** Executive Member for Adult Social Care and Public Health

**Lead Director:** Corporate Director of Adult Services & Integration

**Contact Details:** Jamaila Hussain, Corporate Director of Adult Social Care and Integration

jamaila.hussain@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:**

**Making Representations:**



**Process:**

A market Engagement is planned once approved with all the providers involved. Consultation has also taken place across internal and external stakeholders.

**Consultees:**

- All Adult Social Care Providers including Domiciliary, Residential, Care homes, Supported Living and Community services
- City of York Council (both elected members and officers)
- York Residents
- Commissioners
- The York Multiple & Complex Needs Network
- Age Friendly York Older Citizens Group
- NHS Humber and North Yorkshire Integrated Care Board
- Tees, Esk & Wear Valleys NHS Foundation Trust
- Primary Care Networks
- Existing users of adult social care services
- Age UK
- Healthwatch
- York Disability Rights Forum
- York Racial Equality Forum
- York LGBTQ Forum
- Peasholme Charity (Homeless and socially excluded)
- York Carers Forum
- Support for Veterans and York Interfaith
- York Advocacy
- York Sensory Service
- Dementia Strategy Group
- Carers Strategy Group
- York CVS

**Consultees:**

**Background Documents:** Approved Provider List ("APL") Dynamic Purchasing System

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 12/10/23

**Keyword:**

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Biodiversity Net Gain (including information on Local Nature Recovery Strategy)

**Description:** Purpose of the Report: To update the Executive with regards to the implications of Biodiversity Net Gain and the Local Nature Recovery Strategy. Providing further information on requirements and future workstreams, mandated through the Environment Act 2021.

The Executive will be asked to note the content of the report.

**Wards Affected:** All Wards

**Report Writer:** Eleanor Sorfleet **Deadline for Report:** 31/08/23

**Lead Member:** Executive Member for Environment and Climate Emergency, Executive Member for Housing, Planning and Safer Communities  
**Lead Director:** Corporate Director of Place

**Contact Details:** Guy Hanson, Eleanor Sorfleet, Countryside and Ecology Officer  
guy.hanson@york.gov.uk,

### Implications

**Level of Risk:** 04-08 Regular **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Biodiversity Net Gain (including information on Local Nature Recovery Strategy)

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 12/10/23

**Keyword:**

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Consideration of changes to the City Centre Traffic Regulation Order (Footstreets)

**Description:** Purpose of the Report:

This report will re-consider the arrangements for City Centre Access and the restoration of access through the Hostile Vehicle Measures for blue badge holders.

The report will consider the options and the impacts on the wider community including residents, businesses and visitors in terms of equality impacts, human rights impacts and economic impacts. The report will consider how these impacts can be mitigated including through further consultation with affected communities.

The Executive will be asked to:

Make a decision on the future arrangements for the City Centre subject to any formal advertising and consultation.

**Wards Affected:** Guildhall Ward; Micklegate Ward

**Report Writer:** James Gilchrist **Deadline for Report:** 28/09/23

**Lead Member:** Executive Member for Economy and Transport

**Lead Director:** Corporate Director of Place

**Contact Details:** James Gilchrist, Director of Transport, Environment and Planning

james.gilchrist@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular **Reason Key:**  
monitoring required

### Making Representations:

**Process:** A consultation process on the principles of city centre access will take place in advance of the decision.  
Consultees: Security Advisors, Police, Residents, Councillors, Disabled Advocacy Groups, Blue Badge Holders and Businesses.

### Consultees:

**Background Documents:** Consideration of changes to the City Centre Traffic Regulation Order (Footstreets)

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 12/10/23

**Keyword:**

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Delivering the Vision for the City Centre

**Description:** Purpose of report: In November 2021, the Executive approved a stakeholder and community owned Vision for the City Centre, informed by extensive engagement. The My City Centre Vision is a 10-year Vision intended to remain as a live document to respond to evolving national and local issues. Work on a detailed Delivery Strategy to realise the Vision was paused in summer 2022.

The purpose of the report is to re-launch the City Centre Vision, signifying a strong commitment to restart collaborative work with stakeholders to identify prioritised city centre delivery actions.

The report will outline how officers will work with stakeholders in the city to collaborate on the drafting of a targeted Delivery Strategy, as well as recommending that the vision be re-named to "Our City Centre" and updated to emphasise it's clear focus on York's residents and city centre businesses, reflecting the City's 10 year Strategies adopted in 2022 and the new Council Plan.

The Executive will be asked to

- Support the overarching aims of the Vision for the city centre approved in November 2021, which set out an inclusive vision for residents and business.
- Approve the updated themes which set out the detail of the Vision and emphasise the focus on residents and city centre business through the change in name to "Our" City Centre, and reflect the City's 10 year Strategies and new Council Plan and its priorities.
- Instruct officers to undertake collaborative work with key partners and stakeholders to develop a joint delivery strategy, to be brought back to a future Executive for endorsement.

**Wards Affected:** Guildhall Ward; Micklegate Ward

**Report Writer:** Katie Peeke-Vout **Deadline for Report:** 28/09/23

**Lead Member:** Executive Member for Economy and Transport

**Lead Director:** Corporate Director of Place

**Contact Details:** Katie Peeke-Vout, Regeneration Project Manager

katie.peeke-vout@york.gov.uk

**Implications**

**Level of Risk:** 04-08 Regular **Reason Key:**  
monitoring required

**Making Representations:**

**Process:** The Vision was the product of significant engagement and consultation with city partners and stakeholders in 2021. The Vision is a 'live' document and in endorsing the key themes and agreeing that officer engage with city partners and stakeholders to develop a delivery strategy it is clear that further engagement will be an intrinsic part of the next steps.

Consultees: The City Centre Stakeholder Group were key partners in the engagement and drafting of the vision.

**Consultees:**

**Background Documents:** Delivering the Vision for the City Centre

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 12/10/23

**Keyword:**

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Establishing a York Community Fund

**Description:** Purpose of report;

To discuss the establishment of a York Community Fund to fund priority city funded work including community-based projects and to deliver a Free School Meals pilot funding campaign.

The Executive will be asked to:

Approve the arrangements to establish a community fund for York.

**Wards Affected:** All Wards

**Report Writer:** Pauline Stuchfield **Deadline for Report:** 28/09/23

**Lead Member:** Executive Leader inc. Corporate Services, Policy, Strategy and Partnerships (and Devolution)

**Lead Director:** Director of Customer & Communities

**Contact Details:** Pauline Stuchfield, Director of Customer & Communities

pauline.stuchfield@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular **Reason Key:**  
monitoring required

### Making Representations:

**Process:** Consultees:

Legal are being consulted on the relevant processes to establish a Fund, partnership agreement and possible future developments.

### Consultees:

**Background Documents:** Establishing a York Community Fund

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 12/10/23

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Youth Justice Plan

**Description:** Purpose of report:

We have a legal duty to produce a Youth Justice Plan which shows how we will provide Youth Justice Services.

The Executive will be asked to sign off the plan.

**Wards Affected:** All Wards

**Report Writer:** Danielle Johnson      **Deadline for Report:** 02/10/23  
**Lead Member:** Executive Member for Children, Young People and Education  
**Lead Director:** Corporate Director of Children's and Education  
**Contact Details:** Danielle Johnson, Director Children's Services & Safeguarding

danielle.johnson@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

### Making Representations:

**Process:** Consultation on the plan has taken place through the Youth Justice Board.

Consultees: Children's Services, Police, Office of the Police, Fire and Crime Commissioner for North Yorkshire, Housing, Health, The Probation Service, Education, Clinical Commissioning Group, Early Help and Her Majesty's Tribunal and Court Services

### Consultees:

**Background Documents:** Youth Justice Plan

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 02/10/23

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 12/10/23

**Keyword:**

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Capital Projects 2024-2025

**Description:** Purpose of Report: To gain approval of the budget for the education capital programme, 2024/25.

The Executive will be asked to:

- 1) Approve the 2024/25 budget for capital maintenance works valued over £100,000.
- 2) Approve the budget to build additional classrooms to accommodate a growth in pupil places at St Oswald's CE Primary and Hob Moor Oaks.
- 3) Approve the budget to refurbish the science labs at Huntington School.
- 4) Approve the budget to create outdoor learning areas at Danesgate.
- 5) Delegate approval of expenditure on individual schemes to officer level.

**Wards Affected:** All Wards

**Report Writer:** Alison Kelly, Claire McCormick **Deadline for Report:** 02/10/23

**Lead Member:** Executive Member for Children, Young People and Education  
**Lead Director:** Corporate Director of Children's and Education

**Contact Details:** Alison Kelly, Policy and Planning Officer, Claire McCormick

alison.kelly@york.gov.uk, claire.mccormick@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** Maintained Schools, CYC Property Services

**Consultees:**

**Background Documents:** Capital Projects 2024/25

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 02/10/23



## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 12/10/23

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Development of a new York Local Transport Strategy

**Description:** Purpose of report: To present a draft Local Transport Strategy (LTS) for York, a consultation plan and governance arrangements for further work on the LTS. If accepted, the York LTS will become an input into the Local Transport Plan being developed with North Yorkshire Council, which will be submitted by the York and North Yorkshire Combined Authority, in their role as Local Transport Authority for York and North Yorkshire after May 2024.

The Executive will be asked to: Approve the LTS as a basis for consultation and approve the consultation timescale and scope, governance arrangements and formation of a working group to assist with transport policy making and delivery in York.

Administrative error - this should have been allocated to October Executive not September as previously published.

**Wards Affected:** All Wards

**Report Writer:** Julian Ridge **Deadline for Report:** 02/10/23

**Lead Member:** Executive Member for Economy and Transport

**Lead Director:** Corporate Director of Place

**Contact Details:** Julian Ridge

julian.ridge@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular **Reason Key:**  
monitoring required

### Making Representations:

**Process:** The report asks permission to go to consultation, not to enact the LTS. There will be limited consultation before submission of the report in October to ensure the consultation will be accessible to all groups in the community including those with protected characteristics.

### Consultees:

**Background Documents:** Development of a new York Local Transport Strategy

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 04/12/23

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 12/10/23

**Keyword:**

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** UK Shared Prosperity Fund

**Description:** Purpose of the Report:  
The UK Shared Prosperity Fund (UKSPF) Investment Plan (April 2022 to March 2025) for York was agreed by the City of York Council Executive in November 2022. This report sets out the conclusions of a light touch officer review looking at progress/implementation of the investment, delegations for implementation and further changes that will occur after March 2025.

The Executive will be asked:

- Consider changes to the investment plan to ensure the efficient and effective use of the remaining funds and to maximise alignment with current priorities
- Consider governance arrangements

**Wards Affected:** All Wards

**Report Writer:** Simon Brereton **Deadline for Report:** 02/10/23

**Lead Member:** Executive Member for Economy and Transport

**Lead Director:** Corporate Director of Place

**Contact Details:** Simon Brereton, Head of Economic Growth

simon.brereton@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** The York SPF Partnership Board were consulted at their June 2023 meeting

Internal consultation as required. Veritau have been consulted and have supported the development of an Assurance Framework

**Consultees:**

**Background Documents:** UK Shared Prosperity Fund  
UK Shared Prosperity Fund

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 06/11/23

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 12/10/23

**Keyword:**

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Recommission of the current York Reablement service

**Description:** Purpose of report:

Reablement services is an important provision that provides the opportunity to meet the duties of the Care Act 2014 s2 (duty to prevent, reduce or delay needs for care and support for all adults). The current Reablement Service contract is coming to an end on 31/03/2023, the commissioning team are in the process of recommissioning the service. The purpose of the report is for Executive Meeting to review the report and recommendations to come to a decision on the proposal to approach the market to complete a competitive tendering process to secure a Reablement Service for York.

The Executive will be asked to:

Approve the recommendation to approach the market to complete a competitive tendering process to secure a Reablement Service for York.

**Wards Affected:** All Wards

**Report Writer:** Jamaila Hussain      **Deadline for Report:** 28/09/23  
**Lead Member:** Executive Member for Health, Wellbeing and Adult Social Care  
**Lead Director:** Corporate Director of Adult Services & Integration  
**Contact Details:** Jamaila Hussain, Corporate Director of Adult Social Care and Integration

jamaila.hussain@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

### Making Representations:

**Process:** The consultation has involved a survey being sent out to service users, health professionals and other key stakeholders that will inform the report to the Executive. The outcomes of the consultation is an appendix to the report and will be used to shape the recommission of services and shape key documentation such as specifications and outcomes of the new contract.

The outcome will be the implementation of an efficient and effective commissioning model that will provide value for money and is the best strategic fit for the delivery of our Home First care and support pathway.

Consultees:

- York and Scarborough Hospital NHS Foundation Trust
- CYC Reablement Task and Finish Group.
- Reablement Responsive Care Pathway Working Group
- The York Multiple & Complex Needs Network – added
- Age Friendly York Older Citizens Group - added
- NHS Humber and North Yorkshire Integrated Care Board
- Existing users of the reablement service.
- Age UK
- Healthwatch
- York Advocacy
- York Sensory Service
- Dementia Strategy Group
- Carers Strategy Group
- York CVS
- Other Stakeholders

**Consultees:**

**Background Documents:** Recommission of the current York Reablement service

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Decision Session - Executive Member for Environment and Climate  
Emergency

**Meeting Date:** 17/10/23

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Food Service Plan 2023-24

**Description:** Purpose of the Report: To seek approval for the Council's Food Service Plan for 2023-24 in compliance with the requirements of the Food Law Code of Practice.

The Executive Member will be asked: To approve the report and in doing so provide the appropriate Member oversight of the plan.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Environment and Climate Emergency

**Lead Director:** Corporate Director of Place

**Contact Details:** Matthew Pawson, Public Protection Manager (Investigations and Compliance)

Matthew.Pawson@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** Not applicable – the plan accords with the specific guidelines prescribed in the Food Law Code of Practice.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

06/11/23

## FORWARD PLAN ITEM

**Meeting:** Decision Session - Executive Member for Economy and Transport

**Meeting Date:** 19/10/23

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** The York Parking, Stopping and Waiting (Amendment) (No 14/58)  
Queen Street, York – Traffic Order 2023

**Description:** Purpose of the Report:

To address the safety implications of amending or upholding a Traffic Regulation Order permitting residents' parking in front of terraced cottages on Queen Street, York. As a feature of the York Station Gateway scheme, the current proposal is to remove residents' parking on safety grounds to permit the installation of segregated cycle lanes and a wider pedestrian footway.

An equal number of new residents' parking spaces will be re-provided in the same Resident's Parking Zone R15SC on Toft Green, York. Owing to the extended walking distance to Toft Green, the project team is investigating alternative short and long term parking arrangements to compensate residents for the proposed removal of residents parking to the front of their properties.

The Executive Member will be asked to:

Decide on the amendments to the Queen Street stopping and waiting (amendment) (no 14/58) Traffic Order 2023 regarding the proposal to remove parking on Queen Street, York on safety grounds in accordance with City of York Planning Permission Ref. 19/00535/FULM.

**Wards Affected:** Guildhall Ward; Micklegate Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Economy and Transport

**Lead Director:** Corporate Director of Place

**Contact Details:** Brendan Murphy, Senior Transport Project Manager

brendan.murphy@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** Consultation will take place as part of the Traffic Regulation Order Review.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

06/11/23

## FORWARD PLAN ITEM

**Meeting:** Joint Devolution Committee

**Meeting Date:** 23/10/23

**Keyword:**

**Item Type:** Joint Devolution Committee

**Title of Report:** Budget Update

**Description:** Purpose of Report: To provide an update on budgetary matters relating to devolution implementation and programme.

The Joint Committee will be asked to note the content of the report.

The action date for this item has been changed. Reason: The committee's September meeting has been rescheduled to 23 October 2023.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Leader inc. Corporate Services, Policy, Strategy and Partnerships (and Devolution)

**Lead Director:**

Chief Operating Officer

**Contact Details:**

Debbie Mitchell, Chief Finance Officer

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:**

04-08 Regular  
monitoring required

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

Consultation via scheduled meetings of both groups ahead of formal Devolution Joint Committee meetings.

Consultees: Devolution Programme Team  
York and North Yorkshire Chief Executives

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Joint Devolution Committee

**Meeting Date:** 23/10/23

**Keyword:**

**Item Type:** Joint Devolution Committee

**Title of Report:** Final Business Cases for Net Zero Funding Programme

**Description:** Purpose of Report: To seek approval of the final business cases for Net Zero Programme. A shortlist of projects was approved by the committee on 13 March 2023.

The Committee will be asked to approve final business cases for the net zero programme.

The action date for this item has been changed. Reason: The committee's September meeting has been rescheduled to 23 October 2023.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Leader inc. Corporate Services, Policy, Strategy and Partnerships (and Devolution)

**Lead Director:**

Chief Operating Officer

**Contact Details:**

Bryn Roberts, Director of Governance

bryn.roberts@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:** A shortlist of projects was approved by the committee on 13 March 2023.

**Background Documents:** Exemption Notice under paragraphs 1 & 3: 25 September 2023 - Joint Devolution Committee - Final Business Cases for Net Zero Funding Programme

### **Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:



## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 16/11/23

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Capital Programme Monitor 2

**Description:** Purpose of report:

To provide members with an update on the capital programme.

Members will be asked:

To note the issues;

Recommend to Full Council any changes as appropriate.

**Wards Affected:** All Wards

**Report Writer:** Emma Audrain

**Deadline for Report:** 06/11/23

**Lead Member:** Executive Member for Finance, Performance, Major Projects and Equalities

**Lead Director:** Chief Finance Officer

**Contact Details:** Emma Audrain, Accountant - Customer & Business Support Services

emma.audrain@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Capital Programme Monitor 2

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

04/12/23

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 16/11/23

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Finance & performance monitor 2

**Description:** Purpose of report:

To present details of the overall finance and performance position.

Members will be asked: To note the report.

**Wards Affected:** All Wards

**Report Writer:** Ian Cunningham, **Deadline for Report:** 06/11/23  
Debbie Mitchell

**Lead Member:** Executive Member for Finance, Performance, Major Projects and Equalities

**Lead Director:** Chief Finance Officer

**Contact Details:** Debbie Mitchell, Chief Finance Officer, Ian Cunningham

debbie.mitchell@york.gov.uk, ian.cunningham@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Finance & performance monitor 2

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 04/12/23

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 16/11/23

**Keyword:**

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Medium Term Financial Strategy Update

**Description:** Purpose of report:

To outline the high level Medium Term Financial Strategy (MTFS) 2024/25 to 2027/28 to reflect the updated Council Plan. The MTFS supports the Council Plan and will ensure that resources are prioritised to deliver Council priorities but will ensure that it only delivers those schemes that it can afford.

Members will be asked: To approve the Medium Term Financial Strategy.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell

**Deadline for Report:** 02/11/23

**Lead Member:** Executive Member for Finance, Performance, Major Projects and Equalities

**Lead Director:** Chief Finance Officer

**Contact Details:** Debbie Mitchell, Chief Finance Officer

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:**

### Making Representations:

**Process:** To be confirmed within the report and will be agreed with Executive /CMT in advance. Consultees are all residents and local businesses. Other special interest groups to be confirmed if required/appropriate.

### Consultees:

**Background Documents:** Medium Term Financial Strategy Update

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 16/11/23

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Treasury Management and Prudential Indicators 2023/24 Mid-Year Review and Quarter 2 Prudential Indicators

**Description:** Purpose of report:

To provide members with an update on the treasury management position.

Members will be asked:

To note the issues;  
Approve any adjustments as required to the prudential indicators or strategy.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell **Deadline for Report:** 06/11/23

**Lead Member:** Executive Member for Finance, Performance, Major Projects and Equalities

**Lead Director:** Chief Finance Officer

**Contact Details:** Debbie Mitchell, Chief Finance Officer

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Treasury Management and Prudential Indicators 2023/24 Mid-Year Review and Quarter 2 Prudential Indicators

### Call-In

If this item is called-in, it will be considered by the **04/12/23**  
Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Decision Session - Executive Member for Children, Young People and Education

**Meeting Date:** 15/01/24

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Admissions Arrangements for the 2025/26 School Year  
**Description:** Purpose of the Report:

To seek the Executive Member's approval for the City of York Council co-ordinated schemes and admission policies for the 2025/26 school year. It also seeks approval of the proposed individual school published admission numbers (PANs) for the academic year beginning in September 2025. The report follows a period of 6 weeks consultation.

The Executive Member will be asked:

To approve the admission arrangements (admissions policies and published admission numbers) for all schools for whom the local authority is the admissions authority, for entry into school in September 2025.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Children, Young People and Education

**Lead Director:**

Corporate Director of Children's and Education

**Contact Details:**

Rachelle White, School Admissions Manager, Barbara Mands, Acting Deputy Head of Service & Policy & Planning Manager

rachelle.white@york.gov.uk, barbara.mands@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

The statutory requirement is for a six week consultation 2nd October to 12th November.

Consultees : Headteachers and governing bodies of all schools in the City of York area, admissions authorities other than CYC (Voluntary Aided and Academy schools), neighbouring admissions authorities, dioceses of Church of England and Roman Catholic churches. Also any parent/carers of children in the area who respond to consultation documents.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

22/01/24

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:**

**Keyword:**

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Recommission of the current York Reablement Service

**Description:** Reablement services is an important provision that provides the opportunity to meet the duties of the Care Act 2014 s2 (duty to prevent, reduce or delay needs for care and support for all adults). The current reablement service contract is coming to an end this year, the commissioning team are in the process of recommissioning the service.

The purpose of the report is for Executive to review the report and recommendations to come to a decision on the best option to go forward.

Members will be asked to recommend the best option to recommission York Reablement Services.

Decision due date for Executive changed from 16/03/2023 to 15/06/23. Reason: An equality impact assessment has recently been completed and as a consequence there is a need for an extended engagement period with key stakeholders to fully understand the impact of the current service and any gaps in provision, and that they are addressed as part of the recommissioning process.

Decision due date for Executive changed from 15/06/2023. The revised date is to be confirmed. Reason: Further work is required with the ICS before it is taken forward.

This item has been withdrawn. Reason: This has been resubmitted above for 12 October 2023.

**Wards Affected:** All Wards

**Report Writer:** Judith Culleton  
**Lead Member:** Executive Member for Adult Social Care and Public Health  
**Lead Director:** Corporate Director of Adult Services & Integration  
**Contact Details:** Judith Culleton, Edward Njuguna

**Deadline for Report:** 01/06/23

judith.culleton@york.gov.uk, edward.njuguna@york.gov.uk

**Implications**

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:**

## **Making Representations:**

**Process:** The consultation will involve a survey being sent out to service users, health professionals and other key stakeholders that will inform the report to the Executive. A working group has also been set up to look at the different options to recommission the York Reablement Service. The outcome will be the implementation of an efficient and effective commissioning model that will provide value for money and is the best strategic fit for the delivery of our Home First care and support pathway.

**Consultees:**

- York and Scarborough Hospital NHS Foundation Trust
- City of York Council Reablement Task and Finish Group
- Reablement Responsive Care Pathway Working Group
- The York Multiple & Complex Needs Network
- Age Friendly York Older Citizens Group
- NHS Humber and North Yorkshire Integrated Care Board
- Existing users of the reablement service.
- Age UK
- Healthwatch
- York Advocacy
- York Sensory Service
- Dementia Strategy Group
- Carers Strategy Group
- York CVS
- Other Stakeholders

**Background Documents:** Recommission of the current York Reablement service

### **Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 04/09/23