



FORWARD PLAN

4 April 2022 - 7 August 2022

Produced By:

**Democratic Services
City of York Council
West Offices
York
YO1 9GA
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EXECUTIVE FORWARD PLAN

What is the Executive Forward Plan?

The Executive Forward Plan is a list of all non-key and key decisions the Authority intends to take during the next four month period. The Plan is updated weekly, every Monday and is available to view on-line at www.york.gov.uk

What is a non-key decision?

For the purposes of the Plan, a non-key decision is defined as a 'decision of normal importance' which:

- the Executive can collectively take as set out in Part 3 of the council's constitution
- which any Executive Member can take individually in line with the Council's Scheme of Delegation

What is a key decision?

A key decision is defined as a decision which is likely:

- to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service or function to which the decision relates i.e.:
 - make a saving of more than 10% of the budget for a particular area - or be more than £500,000
 - require spending that is more than 10% of the budget for a particular area - or be more than £500,00
- to be significant in terms of its effects on communities

Such 'key decisions' can only be taken by the Executive, unless they have been **specifically** delegated to an Executive Member or Officer, or unless the Leader or Chief Executive is exercising their urgency powers.

What information does the Forward Plan contain?

In relation to each issue entered on the Forward Plan, there are details of:

- the date on which or time period within which the decision will be taken;
- the wards affected;
- how to make representations on the issue in hand; and
- what the consultation will be taking place, where applicable.

If I have a query about an entry on the Forward Plan, who do I contact ?

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact or have any general enquiries about the Forward Plan, please ring Democratic Services on Tel No. 01904 551031

EXECUTIVE FORWARD PLAN
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FORWARD PLAN ITEM

Meeting: Executive Member for Finance and Performance

Meeting Date: 11/04/22

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Council Tax Energy Rebate Discretionary Scheme

Description: Purpose of Report: To approve a discretionary scheme for those residents who may be financially vulnerable but do not qualify for the Governments core scheme.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Finance and Performance

Lead Director: Director of Customer & Communities

Contact Details: David Walker

david.walker@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: N/A

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive Member for Finance and Performance

Meeting Date: 11/04/22

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Application for Community Right to Bid under the Localism Act 2011 – Derwent Arms PH

Description: Purpose of Report: Presents an application to renew the listing of The Derwent Arms Public House and Land, Osbaldwick, York as an asset of community value.

The Executive Member will be asked to make a decision on whether the above property should be added to the list of assets of community value.

Wards Affected: Osbaldwick and Derwent Ward

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Finance and Performance

Lead Director:

Corporate Director of Place

Contact Details:

Tim Bradley

tim.bradley@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Not Applicable at this stage.

Process: All relevant parties, officers and members will be consulted.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

09/05/22

FORWARD PLAN ITEM

Meeting: Executive Member for Environment and Climate Change

Meeting Date: 13/04/22

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: York 5 Year Flood Plan Update

Description: Purpose of Report: City of York Council are working closely with the Environment Agency in the development of flood risk management schemes across the city, updates from both organisations will be brought to the Executive Member for further consideration and recommendation.

The Executive Member will be asked to consider the updates detailed in the report and any supporting presentations, comment on their content and recommended actions.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Environment and Climate Change

Lead Director:

Corporate Director of Place

Contact Details:

Steve Wragg, Flood Risk Manager

Tel: 01904 553401

steve.wragg@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Not Applicable.

Process:

Development of programme materials with Environment Agency via Regional Flood and Coastal Committee meetings and programme board of all flood alleviation schemes. Bi-annual meetings with Economy & Place Scrutiny. All relevant officers and members.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

09/05/22

FORWARD PLAN ITEM

Meeting: Executive Member for Transport

Meeting Date: 19/04/22

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: ePetition: CYC solve the York University related parking, don't just MOVE it

Description: Purpose of Report: The report will acknowledge the ePetition, will present some initial context in terms of the subject of the ePetition "CYC solve the York University related parking, don't just MOVE it" and will present options in terms of responding to the ePetition. This relates to the recently implemented Badger Hill resident parking scheme and the links with the University and the scheme.

The Executive Member will be asked to note the acknowledgement of the receipt of the ePetition, note the context of the petition and consider options for responding to the ePetition.

Wards Affected: Hull Road Ward; Osbaldwick and Derwent Ward

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Transport

Lead Director: Corporate Director of Place

Contact Details: Dave Atkinson, Head of Highways and Transport

dave.atkinson@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: All relevant members and officers will be consulted.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

09/05/22

FORWARD PLAN ITEM

Meeting: Executive Member for Transport

Meeting Date: 19/04/22

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Consideration of representations received to the advertised Residents Priority Parking scheme for 5-11 Main Street Fulford – R67C

Description: Purpose of Report: To ask the Executive Member for Transport to consider the representations received following a consultation on a proposed new scheme which proposed to include numbers 5-11 Main Street, Fulford.

The Executive Member will be asked to consider the officer recommendations as outlined in the report.

Wards Affected: Fulford and Heslington Ward

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Transport

Lead Director: Corporate Director of Place

Contact Details: Annemarie Howarth

annemarie.howarth@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Consultation documents were posted to all residents within the proposed area. Details also provided to nearby properties not included and St Oswald's Church.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

09/05/22

FORWARD PLAN ITEM

Meeting: Executive Member for Transport

Meeting Date: 19/04/22

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Consideration of representations received following the advertisement of the Resident's Priority Parking Scheme (Respark) on Revival Estate

Description: Purpose of Report: Consider the representations received following the statutory consultation for the advertisement of the Revival Estate Respark Scheme.

The Executive Member will be asked to consider the representations received from residents and to approve the officer recommendations within the report.

Wards Affected: Dringhouses and Woodthorpe Ward

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Transport

Lead Director: Corporate Director of Place

Contact Details: Geoff Holmes, Traffic Projects Officer

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: The consultation process was completed during September 2020 and following a Public Decision Session on 9th February 2021 we advertised the statutory consultation of the proposed scheme on 22nd October 2021.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

09/05/22

FORWARD PLAN ITEM

Meeting: Executive Member for Transport

Meeting Date: 19/04/22

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: TSAR Traffic Signal Refurbishment – Barbican Road/Paragon Street

Description: Purpose of Report: A decision is required to approve the proposed option for the refurbishment of Traffic Signals at the junction of Barbican Road and Paragon Street.

The Executive Member will be asked to approve the proposed design for Traffic Signal Refurbishment works at the junction of Barbican Road and Paragon Street.

Wards Affected: Fishergate Ward; Guildhall Ward

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Transport

Lead Director: Corporate Director of Place

Contact Details: James Williams, Transport Systems Project Manager

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: A consultation is being carried out to offer key user groups, ward councillors and CYC officers from a range of services an opportunity to provide feedback on the proposed scheme.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

09/05/22

FORWARD PLAN ITEM

Meeting: Executive Member for Transport

Meeting Date: 19/04/22

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Consideration of objections received for 2020 Annual Review of Traffic Regulation Order Requests- St. Oswald's Road

Description: Purpose of Report: To consider the objections received following the advertisement of the 2020 Annual Review of Traffic Regulation Order proposals for St. Oswalds Road.

The Executive Member will be asked to consider the objections received from residents and to approve the officer recommendation within the report.

Wards Affected: Fulford and Heslington Ward

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Transport

Lead Director: Corporate Director of Place

Contact Details: Geoff Holmes, Traffic Projects Officer

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: The item, following a public Decision Session with the Executive Member, was advertised on 22/10/21. It was also advertised in the York Press and locally on street with Ward Councillors and Parish Councils notified of proposals.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

09/05/22

FORWARD PLAN ITEM

Meeting: Executive Member for Transport

Meeting Date: 19/04/22

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Consideration of representations received to the advertised R70 Residents Priority Parking Scheme for Kilburn Road, Alma Terrace and Alma Grove, Fishergate.

Description: Purpose of Report: To ask the Executive Member for Transport to approve the officer recommendation to progress with implementation of restrictions on Kilburn Road and delay implementation of Alma Terrace/Alma Grove until the wider area has been advertised to also be included within R70.

Wards Affected: Fishergate Ward

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Transport

Lead Director: Corporate Director of Place

Contact Details: Annemarie Howarth

annemarie.howarth@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Background docs

Farrar Street, Windmill Gates Alma Terr/Grove and Slingsby Grove Residents Parking Petitions (Previously titled 'Farrar Street, Windmill Gates and Alma Terr/Grove Residents Parking Petitions') (8)

Residents Parking Petitions: Bishopthorpe Road (part), Rectory Gardens, Kilburn Road, Wellington/Gordon/Willis/Wolsey Streets, Longfield Terrace (part), Lower Ebor Street (part) and the Revival Estate

21/09/2021 - Decision Session - Executive Member for Transport (5)

Consideration of results from the consultation to extend the existing R20 Residents Parking Zone

Process:

The proposals for Kilburn Road, Alma Terrace and Alma Grove were advertised in the usual manner of notices placed on street, in the local press, to the statutory consultees and delivered to the adjacent properties. In addition each property within the original consultation area were posted an update letter to advice of the

formal advertisement and advised how to make representation on the advertised proposal.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

09/05/22

FORWARD PLAN ITEM

Meeting: Executive Member for Culture, Leisure and Communities

Meeting Date: 19/04/22

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Westfield Multi-Use Games Area

Description: Purpose of Report: This report sets out the commitment of the Council to create a new, enhanced Multi-Use Games Area within the Westfield Ward following removal of the Kingsway West Multi-Use Games Area.

The Executive Member will be asked to:

- Approve the final scheme and
- Give delegated authority to the Assistant Director (Customer and Communities) to:
 - apply for planning permission for the scheme, and
 - appoint a contractor to undertake the works.

Wards Affected: Westfield Ward

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Culture, Leisure and Communities

Lead Director:

Director of Customer & Communities

Contact Details:

Charlie Croft, Assistant Director of Customer and Communities

charlie.croft@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

09/05/22

FORWARD PLAN ITEM

Meeting: Executive Member for Culture, Leisure and Communities

Meeting Date: 19/04/22

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: York's response to Ukraine

Description: Purpose of Report: The report sets out the city's response to the Ukraine refugee crisis.

The Executive Member will be asked to approve a range of measures and use of funding in support of York's refugee response.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Culture, Leisure and Communities

Lead Director: Director of Customer & Communities

Contact Details: Charlie Croft, Assistant Director of Customer and Communities

charlie.croft@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Consultation will take place through the city's Refugee Coordination Group.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

09/05/22

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 21/04/22

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Enhanced Partnership for Buses

Description: Purpose of Report: To request approval for the York Enhanced Partnership Plan and Scheme, a binding statutory partnership agreement between the council and bus operators which will:

- replace the existing voluntary York Quality Bus Partnership;
- act as the delivery scheme for the council's Bus Service Improvement Plan; and
- enable the council and York's local bus operators to continue to receive central government grant funding for bus services beyond March 2022.

The Executive will be asked to approve the final text of the York Enhanced Partnership Plan and Scheme, enabling it to take legal effect from 31st March 2022.

Wards Affected: All Wards

Report Writer: Sam Fryers **Deadline for Report:** 07/04/22
Lead Member: Executive Member for Transport
Lead Director: Corporate Director of Place
Contact Details: Sam Fryers

Implications

Level of Risk: **Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan

area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations:

Process: The statutory 'bus operator objection' period is currently ongoing until 8th February, following which a 28-day statutory consultation period will take place, with stakeholders and the public invited to provide their views on the planned scheme. Consultees will include: Bus operators, neighbouring local transport authorities, York residents, passenger representation groups, the Traffic Commissioner for the North East of England, the Competition and Markets Authority.

Consultees:

Background Documents: Enhanced Partnership for Buses

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 09/05/22

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 21/04/22

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Review of the "Controlling the Concentration of Houses in Multiple Occupation" Supplementary Planning Document 2012 (revised 2014) in response to the Council Motion of December 2021

Description: Purpose of Report: The report responds to the Motion from full Council in December 2021 to review the Controlling the Concentration of Houses in Multiple Occupation" Draft Supplementary Planning Document 2012 (revised 2014) which is used to determine planning permissions for HMOs through the Article 4 Direction which came into force on 20 April 2012. The Council Motion asked Executive to consider halving the acceptable percentage thresholds to 10% at 'Neighbourhood level' and 5% at 'Street Level'.

The report will identify implications and legal considerations associated with potential changes to the policy.

The report will also consider the findings of a recent Local Government Ombudsman decision on the publication of HMO data.

Executive will be asked to determine the council's policy framework on controlling Houses in Multiple Occupation (HMOs) for consideration as part of the Council's Local Plan.

Wards Affected: All Wards

Report Writer: Tracey Carter, Sara Dilmamode **Deadline for Report:** 07/04/22

Lead Member: Executive Member for Economy and Strategic Planning

Lead Director: Corporate Director of Place

Contact Details: Tracey Carter, Director Economy, Regeneration and Housing, Sara Dilmamode, Local Plan Project Officer

tracey.carter@york.gov.uk, sara.dilmamode@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for

the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations:

Process: Relevant members and officers.

Consultees:

Background Documents: Review of the “Controlling the Concentration of Houses in Multiple Occupation” Supplementary Planning Document 2012 (revised 2014) in response to the Council Motion of December 2021

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

09/05/22

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 21/04/22

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Acomb Front Street

Description: Purpose of Report: The report will set out the work undertaken to date to consider improvement opportunities for Acomb Front Street, including the public engagement outcomes, the investment committed to date, and the proposed ideas and next steps in delivery.

The Executive will be asked to:-

- Consider the outcomes of the public engagement and emerging ideas on how to improve the public realm.
- Review the short and long term proposals for improvements to Front Street and the funding available to deliver these.

Wards Affected: Acomb Ward; Westfield Ward

Report Writer: Andy Kerr, Penny Nicholson **Deadline for Report:** 07/04/22

Lead Member: Executive Member for Economy and Strategic Planning,
Executive Member for Finance and Performance

Lead Director: Corporate Director of Place

Contact Details: Andy Kerr, Head of Regeneration & Economy, Penny Nicholson

andy.kerr@york.gov.uk, penny.nicholson@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process: Consultation process:
Public consultation was undertaken in spring/summer 2021 a summary of which is contained in the report. The engagement feedback has been used to directly shape the emerging ideas proposed by the consultants.

Should any of the larger scale proposals be taken forward, further consultation with the public and businesses on Front Street would be undertaken as part of the feasibility and design stage.

Consultees:

Background Documents: Acomb Front Street

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

09/05/22

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 21/04/22

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: York as a World Heritage Site

Description: Purpose of Report: To consider potential application for York to become designated as a UNESCO World Heritage Site.

The Executive will be asked to

- Accept the recommendation of the York World Heritage Steering Group (YWHSG) report that York should make a bid for World Heritage status;
- Commit City of York Council, together with YWHSG, to ask the Department for Digital, Culture, Media and Sport to consider an application from York for admittance to the UK Tentative List of World Heritage Sites;
- Work with YWHSG to take the bid project forward to Stage 2, including forming a broad-based public and private partnership to take forward the required work.

Wards Affected: All Wards

Report Writer: Charlie Croft

Deadline for Report: 05/04/22

Lead Member: Executive Member for Culture, Leisure and Communities

Lead Director: Director of Customer & Communities

Contact Details: Charlie Croft, Assistant Director of Customer and Communities

charlie.croft@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required

Reason Key: It is significant in terms of its effect on communities

Making Representations:

Process:

Consultees:

Background Documents: York as a World Heritage Site

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

09/05/22

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 21/04/22

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: The future of primary school places in Naburn

Description:

Purpose of Report: The report provides the Executive with a briefing on the complex and challenging context impacting on the future of Naburn Primary School. It provides a briefing on the outcomes of the recent Ofsted inspection of the school and presents the options for consideration about the future of primary school provision in Naburn.

The report asks the Executive for permission to begin a period of statutory consultation about a proposed closure of Naburn Primary School in September 2023, if an academy sponsor cannot be found for the school.

Wards Affected: Fulford and Heslington Ward; Wheldrake Ward

Report Writer: Maxine Squire **Deadline for Report:** 05/04/22
Lead Member: Executive Member for Children, Young People and Education
Lead Director: Corporate Director of People
Contact Details: Maxine Squire, Assistant Director of Education
Tel: 01904 553007
maxine.squire@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:** It is significant in terms of monitoring required its effect on communities

Making Representations:

Process: A statutory consultation with all stakeholders will take place. This will be a six week consultation.

Consultees: Parents, local residents, schools, North Yorkshire County Council

Consultees:

Background Documents: The future of primary school places in Naburn

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 09/05/22

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 21/04/22

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Adoption of enforcement powers under part 6 of the Traffic Management Act

Description: Purpose of Report: The report will inform the Executive of the new enforcement powers for Local Authorities under part 6 of the Traffic Management Act 2004. This will allow Local Authorities in England to apply to the Department for Transport to share powers with the police around moving traffic enforcement. This includes banned turns, access restrictions and yellow box junctions.

The Executive will be asked to:

- Consider and make a decision to apply to the Department for Transport to take on the responsibilities for enforcement of part 6 of the Traffic Management Act 2004.
- Consider and make a decision to explore undertaking a pilot on selected powers (including finance model) in discrete locations to ensure the public are engaged, are aware of the implications and technology and enforcement methodology. Delegate to the Executive Member for Transport to agree the detail of the pilot;
- To agree to the roll out of extended regulations and enforcement with the implementation of the Local Transport Plan (LTP4).

Wards Affected: All Wards

Report Writer: Dave Atkinson **Deadline for Report:** 05/04/22

Lead Member: Executive Member for Transport

Lead Director: Corporate Director of Place

Contact Details: Dave Atkinson, Head of Highways and Transport

dave.atkinson@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required **Reason Key:** It is significant in terms of its effect on communities

Making Representations:

Process: Public consultation will be undertaken as per the DfT guidelines

Consultees:

Background Documents: Adoption of enforcement powers under part 6 of the Traffic Management Act

Call-In

If this item is called-in, it will be considered by the 09/05/22

Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 21/04/22

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: York Central Enterprise Zone Funding Agreement

Description: Purpose of Report: The report provides an update on York Central and seeks agreement to enter into a funding agreement with Homes England and to release the Enterprise Zone budget committed by council in 2018 to facilitate the delivery of the enabling infrastructure and commence works on site. The report will also set out delivery arrangements and a construction timeline.

The Executive will be asked to agree to enter into an Enterprise Zone funding agreement with Homes England and to seek the agreement of the York North Yorkshire LEP board to confirm a funding drawdown as per the Memorandum of Understanding for the Enterprise Zone. To agree arrangements for the funding of assurance of highways works prior to adoption.

Wards Affected: Holgate Ward; Micklegate Ward

Report Writer: Tracey Carter, **Deadline for Report:** 07/04/22
James Gilchrist

Lead Member: Executive Member for Finance and Performance, Executive Member for Economy and Strategic Planning

Lead Director: Corporate Director of Place

Contact Details: James Gilchrist, Director of Transport, Environment and Planning,
Tracey Carter, Director Economy, Regeneration and Housing

james.gilchrist@york.gov.uk, tracey.carter@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than

£100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations:

Process: There has been extensive public engagement dating back to 2016 on the access route to York Central including a detailed Access consultation in 2017, the Festival of York Central on March – April 2018, detailed consultation throughout 2017-18 and a further public engagement in August 2018. Further public consultation was undertaken prior to the agreement of the Reserved Matters Application in 2019.

Consultees:

Background Documents: York Central Enterprise Zone Funding Agreement

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 09/05/22

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 21/04/22

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Physical Activity Strategy

Description: Purpose of Report: This strategy is ambitious and broad in scope and recognises the positive benefits of physical activity and its potential role in the health and prosperity of the City. Being physically active can help realise these benefits and make a significant contribution as part of a wider approach. For this reason, the focus is on how we can collectively influence behaviour change in those who are not currently active, recognising that influencing behaviour change can be challenging, but is worth the collective efforts of the many partners and stakeholders in the City.

Wards Affected: All Wards

Report Writer: Leigh Bell **Deadline for Report:** 07/04/22
Lead Member: Executive Member for Culture, Leisure and Communities,
Executive Member for Health and Adult Social Care, Councillor
Andy D'Agorne

Lead Director: Director of Public Health

Contact Details: Leigh Bell

leigh.bell@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process: Extensive consultation undertaken by the commissioned author.
Consultees: General public, partners and council officers related to the strategy

Consultees:

Background Documents: Physical Activity Strategy

Call-In

If this item is called-in, it will be considered by the 09/05/22
Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive Member for Economy and Strategic Planning

Meeting Date: 26/04/22

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Inclusive Growth Update

Description: Purpose of Report: To update the Executive Member on progress with regard to Inclusive Growth in the York economy and on the Council's Inclusive Growth Fund.

The Executive Member will be asked to note the contents of the report and consider reallocations within the Inclusive Growth Fund.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Economy and Strategic Planning

Lead Director:

Corporate Director of Place

Contact Details:

Simon Brereton, Head of Economic Growth

simon.brereton@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Not Applicable.

Process: All relevant officers and members will be consulted.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

09/05/22

FORWARD PLAN ITEM

Meeting: Executive Member for Economy and Strategic Planning

Meeting Date: 26/04/22

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Apprenticeship Update

Description: Purpose of Report: To update the Executive Member on apprenticeship activity in York, including the impartial Apprenticeship Hub, the use of apprenticeships to support skills development within the council's existing workforce and the council's apprenticeship levy transfer process.

The Executive Member will be asked to note the contents of the report and agree the updated framework through which local employers can apply to receive a transfer of the council's unallocated levy funds to support new apprenticeship starts within their organisation.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Economy and Strategic Planning

Lead Director:

Corporate Director of People

Contact Details:

Alison Edeson

alison.edeson@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

09/05/22

FORWARD PLAN ITEM

Meeting: Executive Member for Finance and Performance

Meeting Date: 09/05/22

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Regular update on routine procurements and approval of ICT procurement over £250k

Description: Purpose of Report: To present a regular update on routine procurements as laid down in the council's contract procedure rules:

“7.7 - Where the aggregate contract value (including any extension) is between £250,000 and less than £500,000 then the decision to enter the contract requires the approval of an Executive Member or the Executive unless the procurement is treated as Routine as defined in clause 7.9.

7.8 - Where the aggregate contract value (including any extension) is £500,000 or more the decision will be regarded as a Key Decision unless the Chief Finance Officer acting in consultation with the Monitoring Officer has approved the procurement as Routine.

7.9 - A Routine procurement is any arrangement that represents a low commercial and legal risk to the Council and relates to procurement of goods, services or works with a clearly defined specification and that clearly relate to the routine day to day operation of the Council. Routine procurements will be limited to items such as utilities, insurance or stationery. Where Officers consider a procurement process may be Routine, they are required to liaise with Commercial Procurement who will advise on the relevant paperwork to be submitted to the Chief Finance Officer. Authorisation to treat a procurement as Routine must be sought before the procurement process commences. A Director may enter a Contract where the procurement has been treated as Routine. An updated register of routine procurement must be presented regularly to the Executive Member for Finance and Performance.”

The Executive Member will be asked to note the routine procurements and approve any non routine ICT procurements planned over £250k to £500k.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Finance and Performance
Lead Director: Chief Operating Officer
Contact Details: Debbie Mitchell, Chief Finance Officer, Pauline Stuchfield,
Director of Customer & Communities

debbie.mitchell@york.gov.uk, pauline.stuchfield@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: None as statutory responsibility sits with the Chief Finance Officer

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

27/06/22

FORWARD PLAN ITEM

Meeting: Executive Member for Transport

Meeting Date: 17/05/22

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Consideration of results from the consultation about Parking restrictions in relation to Cavendish Grove, Tranby Avenue and Moore Avenue/Osbaldwick Lane junction

Description: Purpose of Report: The Report will consider the objections raised to the proposed 'No Waiting at any Time' Restrictions proposed for Cavendish Grove, Tranby Avenue and Moore Avenue/Osbaldwick Lane junction and offer an Officer Recommendation for the outcome.

Executive Member will be asked to consider the objections and decide on the extent of proposed 'No Waiting at any time' restrictions for Cavendish Grove, Tranby Avenue and Moore Avenue/Osbaldwick Lane junction.

Wards Affected: Hull Road Ward; Osbaldwick and Derwent Ward

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Transport

Lead Director: Corporate Director of Place

Contact Details: Darren Hobson, Principal Engineer Traffic Manager

darren.hobson@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Advertisement on affected streets and in a local Newspaper and all residents of properties adjacent to the proposed areas of restriction, Ward Cllrs and Parish Councils were asked to comment on the Consultation.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

27/06/22

FORWARD PLAN ITEM

Meeting: Executive Member for Housing & Safer Neighbourhoods

Meeting Date: 19/05/22

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Public Space Protection Order for Union Terrace/Clarence Street, York

Description: Purpose of Report: The purpose of this report is to consider the responses from the recent consultation process and determine whether to introduce a Public Space Protection Order (PSPO) for Union Terrace / Clarence Street.

The Executive Member will be asked to approve the recommendation to introduce a PSPO for Union Terrace / Clarence Street.

Wards Affected: Guildhall Ward

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Housing & Safer Neighbourhoods

Lead Director:

Corporate Director of Place

Contact Details:

Paul Morrison, Contracts Manager - Acomb Team

paul.morrison@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Survey for the wider community. And Residents Associations and other local groups have been advised to complete the surveys. NYP have been consulted and Ward Cllrs will be consulted.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

27/06/22

FORWARD PLAN ITEM

Meeting: Executive Member for Housing & Safer Neighbourhoods

Meeting Date: 19/05/22

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Public Space Protection Order for York City Centre

Description: Purpose of Report: The purpose of this report is to consider the responses from the recent consultation process and determine whether to introduce a Public Space Protection Order (PSPO) for York City Centre.

The Executive Member will be asked to approve the recommendation to introduce a PSPO for York City Centre.

Wards Affected: Guildhall Ward

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Housing & Safer Neighbourhoods

Lead Director: Corporate Director of Place

Contact Details: Jane Mowat, Head of Community Safety

jane.mowat@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Survey for the wider community. And Residents Associations and other local groups have been advised to complete the surveys. NYP have been consulted and Ward Cllrs will be consulted.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

27/06/22

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 19/05/22

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: School Holiday Food Scrutiny Review

Description: Purpose of Report: To make recommendations to Executive regarding the effectiveness, impact and funding of the free school meal voucher scheme alongside other grassroots community based provision and other schemes to address food poverty impacts.

Wards Affected: All Wards

Report Writer: Pauline Stuchfield
Lead Member: Executive Member for Finance and Performance, Executive Member for Health and Adult Social Care, Executive Member for Housing & Safer Neighbourhoods

Lead Director: Director of Customer & Communities

Contact Details: Pauline Stuchfield, Director of Customer & Communities

pauline.stuchfield@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required
Reason Key: It is significant in terms of its effect on communities

Making Representations:

Process: Task Group engagement through scrutiny as part of review.
Consultees: As determined by the Scrutiny Task Group

Consultees:

Background Documents: School Holiday Food Scrutiny Review

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 27/06/22

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 16/06/22

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Results of the consultation on additional licensing for Houses in Multiple Occupation (HMO)

Description: Purpose of Report: The report provides an update on the city-wide, statutory consultation undertaken in 2021 on the potential designation of targeted Additional Licensing Scheme for HMOs with 3 or 4 occupants within the wards of Hull Road, Guildhall, Clifton, Fishergate, Heworth, Micklegate, Osbaldwick & Derwent, and Fulford & Heslington and set forward options to determine whether to designate an additional licensing scheme.

The Executive will be asked to determine whether to designate an additional HMO licensing scheme.

Decision due date for Executive changed from 19/05/2022 to 16/06/2022. Reason: Officers are still awaiting the report which analysis the data from the two consultation exercises and therefore unable to present the report for the May meeting.

Wards Affected: Clifton Ward; Fishergate Ward; Fulford and Heslington Ward; Guildhall Ward; Heworth Ward; Hull Road Ward; Micklegate Ward; Osbaldwick and Derwent Ward

Report Writer: Ruth Abbott, Michael Jones

Deadline for Report: 06/06/22

Lead Member: Executive Member for Housing & Safer Neighbourhoods

Lead Director: Corporate Director of Place

Contact Details: Ruth Abbott, Michael Jones, Head of Housing Delivery and Asset Management

ruth.abbott@york.gov.uk, michael.jones@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or

greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations:

Process: Formal City wide Public Consultation with online survey and stakeholder meetings

Consultees:

Background Documents: Results of the consultation on additional licensing for Houses in Multiple Occupation (HMO)

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 25/07/22

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 16/06/22

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Capital Programme 2021/22 Outturn

Description: Purpose of Report: To provide Members with the outturn position on the capital programme.

Members are asked to note the outturn, recommend to full Council any changes as appropriate.

Wards Affected: All Wards

Report Writer: Emma Audrain **Deadline for Report:** 06/06/22

Lead Member: Executive Member for Finance and Performance

Lead Director: Chief Finance Officer

Contact Details: Emma Audrain, Accountant - Customer & Business Support Services

emma.audrain@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process:

Consultees:

Background Documents: Capital Programme 2021/22 outturn

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 25/07/22

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 16/06/22

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Treasury Management & Prudential Indicators 2021/22 Outturn

Description: Purpose of Report: To provide the annual treasury management review of activities and the actual prudential and treasury indicators.

Members are asked to note the issues and approve any adjustments as required to the prudential indicators or strategy.

Wards Affected: All Wards

Report Writer: Debbie Mitchell **Deadline for Report:** 06/06/22

Lead Member: Executive Member for Finance and Performance

Lead Director: Chief Finance Officer

Contact Details: Debbie Mitchell, Chief Finance Officer

debbie.mitchell@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process:

Consultees:

Background Documents: Treasury Management & Prudential Indicators 2021/22 outturn

Call-In

If this item is called-in, it will be considered by the 25/07/22
Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 16/06/22

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Finance & Performance 2021/22 Outturn

Description: Purpose of Report: To provide Members with the year-end position on both finance and performance. Members are asked to note the report.

Wards Affected: All Wards

Report Writer: Debbie Mitchell **Deadline for Report:** 06/06/22

Lead Member: Executive Member for Finance and Performance

Lead Director: Chief Finance Officer

Contact Details: Debbie Mitchell, Chief Finance Officer, Ian Cunningham

debbie.mitchell@york.gov.uk, ian.cunningham@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process:

Consultees:

Background Documents: Finance & performance 2021/22 outturn

Call-In

If this item is called-in, it will be considered by the 25/07/22
Corporate and Scrutiny Management Committee on: