

**CITY OF YORK COUNCIL  
SUMMONS**

All Councillors, relevant Council Officers and other interested parties and residents are formally invited to attend a meeting of the **City of York Council** at **The Citadel, Gillygate, York, YO31 7EA** to consider the business contained in this agenda on the following date and time

Wednesday, 17 July 2019, to start immediately following the Special Meeting of Council, but no earlier than 6.35 pm



# The Citadel

S Houlden,  
Corporate  
Director of  
Health, Housing  
and Adult Social  
Care

D Steel,  
Head of  
Civic &  
Democratic  
Services

S Harrington  
Monitoring  
Officer

M Weastell  
Chief  
Executive

N Ferris  
Corporate  
Director of  
Economy & Place

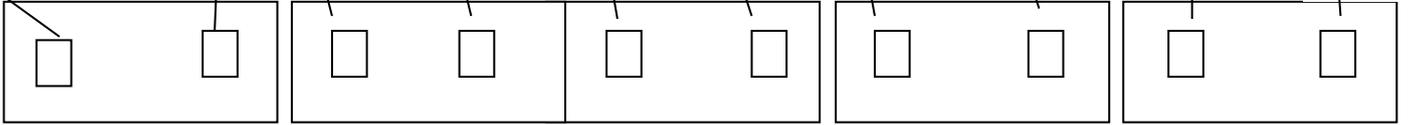
A Hatton,  
Corporate  
Director of  
Children,  
Education &  
Communities

Democracy  
Officer

Cllr J Looker  
Lord Mayor

I Floyd, Deputy Chief  
Exec/ Director of  
Customer & Corporate  
Services

S Stoltz,  
Director  
of Public  
Health



Cllr I  
Cuthbertson      Cllr C  
Runciman

Cllr D  
Craghill      Cllr A  
D'Agorne

Cllr K  
Aspden      Cllr  
Ayre      Cllr  
Waller

Cllr P  
Widdowson      Cllr D  
Smalley

Cllr  
Mason      Cllr  
D Taylor

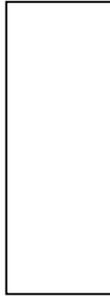
Cllr  
Fenton      Cllr  
Baker

Cllr  
Pearson      Cllr  
Vassie

Cllr  
Hollyer      Cllr  
Fisher

Cllr  
Carr

Cllr  
Galvin



Cllr  
Hook      Cllr  
Wann

Cllr C  
Cullwick      Cllr  
Waudby

Cllr  
Barker      Cllr  
Hunter

Cllr  
Orrell      Cllr  
Daubney

Cllr  
Doughty      Cllr M  
Warters

Cllr  
Rowley

Cllr K  
Taylor      Cllr  
Fitzpatrick

Cllr  
Barnes      Cllr  
Perrett

Cllr D  
Myers      Cllr  
Pavlovic

Cllr  
Douglas      Cllr  
Crawshaw

Cllr  
Kilbane      Cllr  
Musson

Cllr  
Webb      Cllr  
Lomas

Cllr  
Heaton      Cllr  
Melly

Cllr  
Norman      Cllr  
Wells

# AGENDA

## 1. **Declarations of Interest**

At this point, Members are asked to declare:

- any personal interests not included on the Register of Interests
- any prejudicial interests or
- any disclosable pecuniary interests

which they may have in respect of business on this agenda.

## 2. **Minutes** (Pages 1 - 30)

To approve and sign the minutes of the Ordinary Council Meeting held on 21 March 2019 and the Annual Council meeting held on 22 May 2019.

## 3. **Civic Announcements**

To consider any announcements made by the Lord Mayor in respect of Civic business.

## 4. **Public Participation**

At this point in the meeting, any member of the public who has registered to address the Council, or to ask a Member of the Council a question, on a matter directly relevant to the business of the Council or the City, may do so. The deadline for registering is **5:00pm on Tuesday 16 July 2019**. To register to speak please contact the Democracy Officer for the meeting, on the details at the foot of the agenda.

### **Filming, Recording or Webcasting Meetings**

Please note this meeting will be filmed and webcast and that includes any registered public speakers, who have given their permission. This broadcast can be viewed at <http://www.york.gov.uk/webcasts>.

Residents are welcome to photograph, film or record Councillors and Officers at all meetings open to the press and public. This includes the use of social media reporting, i.e. tweeting. Anyone wishing to film, record or take photos at any public meeting should contact the Democracy Officer (whose contact details are at the foot of this agenda) in advance of the meeting. The Council's protocol on Webcasting, Filming & Recording of

Meetings ensures that these practices are carried out in a manner both respectful to the conduct of the meeting and all those present. It can be viewed at [http://www.york.gov.uk/download/downloads/id/11406/protocol\\_for\\_webcasting\\_filming\\_and\\_recording\\_of\\_council\\_meetings\\_20160809.pdf](http://www.york.gov.uk/download/downloads/id/11406/protocol_for_webcasting_filming_and_recording_of_council_meetings_20160809.pdf)

**5. Petitions**

To consider any petitions received from Members in accordance with Standing Order No.15. No notice of petitions has been received.

**6. Report of Executive Leader and Executive**

**Recommendations and Questions (Pages 31 - 38)**

To receive and consider a written report from the Leader and, to answer questions on the work of the Executive, and the Executive recommendations for approval, as set out below:

| Meeting   | Date         | Recommendations  |
|-----------|--------------|--|
| Executive | 27 June 2019 | Minute Item 9: Capital Programme Outturn 2018/19 and Revisions to the 2019/20-2023/24 Programme<br><a href="https://democracy.york.gov.uk/ieListDocuments.aspx?CategoryId=733&amp;MId=11106">https://democracy.york.gov.uk/ieListDocuments.aspx?CategoryId=733&amp;MId=11106</a> |

**7. Report of Deputy Leader and Questions (Pages 39 - 44)**

To receive and consider a written report from the Deputy Leader and, to question the Deputy Leader thereon.

**8. Motions on Notice**

To consider the following Motions on Notice under Standing Order 22:

**Motions submitted for consideration directly by Council, in accordance with Standing Order 22.1**

- (i) From Councillor Crawshaw

## Carbon Neutral City

### “Council notes:

- the difficulty the city faces in defining meaningful, deliverable and measurable outcomes when working towards its stated aim of achieving carbon neutrality by 2030;
- that motor-traffic remains a significant contributor to air pollution and carbon emissions;
- the significant number of big developments in the pipeline or underway across York, with York Central set to be the largest single development York has seen in our lifetimes.

### Council believes:

- that to achieve carbon neutrality by 2030, any new developments, particularly those delivering at scale and in sustainable locations, must be net contributors to our city’s carbon neutral strategy;
- that construction methods, materials used and design standards, including the energy efficiency of buildings, are all ways of achieving low carbon development;
- that a simple way to reduce carbon emissions is by ensuring future developments are low-car wherever possible.

### Council resolves to request that the Executive:

- expedites the amendment of our Supplementary Planning Documents and any other such legislative tools as are available to us in order that they reflect our stated ambition to be carbon neutral by 2030, in line with the Coalition’s Partnership Agreement;

- uses every power at the council's disposal to deliver a low-car, carbon neutral development on York Central."

(ii) From Councillor Aspden

A Fair Deal for York

"This Council notes that York has been disproportionately affected by the Conservative Government's cuts to public services. This means that local services have been continuously under-funded, particularly when compared to other areas in the UK.

This Council further notes:

- Schools in York remain the worst funded in the country for per-pupil funding;
- York's CCG continues to operate with a large deficit;
- Investment in the Yorkshire & Humber region's transport infrastructure significantly lags behind London, the South East and even the North West;
- More than 20 newspapers and websites have come together, including local media in York, to lobby the Government to commit to a package of policy measures to 'Power up the North';
- The North of England is home to 15 million people and the region employs a quarter of England's workforce (7.2 million people), all of whom deserve a fairer deal on the public services they receive;
- According to figures published by Leicestershire County Council, who have developed an alternative fairer funding model, York could

receive an additional £13 million per year, or an extra £61 per resident, if funding were to be redistributed based on need.

Now, at a time of unprecedented national uncertainty, it is more important than ever to address the chronic under investment in the North.

Therefore, this Council resolves that formal lobbying efforts are made to the Government, and the newly appointed Prime Minister, to request:

- Additional funding for York schools;
- Additional funding to create GP-led, multi-disciplinary health and care hubs, including mobile services, to keep more people out of hospital;
- That Northern Powerhouse Rail is made a national priority;
- A commitment that the Government's 'Shared Prosperity Fund', intended to replace EU structural funding, be devolved to enable strategic decisions to be taken locally."

(iii) From Councillor Fenton:

Long-term Empty Properties in York

"This Council notes that despite the pressures on York's housing market, some properties in the city have remained empty for a considerable length of time.

This Council further notes:

- That there are currently 200,000 properties standing empty in England, with 527 empty in the City of York, according to data from 2017;

- Empty properties can attract squatters, vandalism, anti-social behaviour and therefore can be a blight on the local community;
- When 1.6 million households in the UK are on social housing waiting lists, long-term empty properties are a wasted resource, particularly in York where there is considerable demand for housing;
- An empty property, for council tax purposes, is defined as a property that is ‘unoccupied and substantially unfurnished’;
- Since 1<sup>st</sup> April 2013, local authorities in England have been able to charge a premium of 50% on the full council tax charge, and from 1<sup>st</sup> November 2018, local authorities have been permitted to raise this premium up to 100%;
- From April 2021, Councils will be allowed to charge owners of empty properties up to 300% council tax premium.

Therefore, this Council resolves:

- That the Council should increase council tax charges to the maximum (300%), at the earliest date legislated for.
- Given that York has experienced a recent spike in the number of homes left empty for six months or more, that Council Officers produce a report for consideration by the Executive to examine the potential options available to the Council to further reduce the number of empty homes in the city.”

(iv) From Councillor D Taylor  
A Pollinator Action Plan

## “Council notes

- that whilst the Government introduced a national Pollinator Strategy in 2014, a great deal more needs to be done.
- bees and other pollinators are vital to our crops, wildlife, countryside and gardens; around 80% of our crops and garden produce relies on insect pollination.
- Yet there is a serious decline in our native pollinators due to a combination of climate change, farming practices, pesticide use and patterns of urban development.
- Half of our bumblebee species are in decline with 3 already extinct; 7 bumblebee species have declined by more than 50% in the last 25 years and 71% of our butterflies are in long term decline.

## Council further notes

- Many UK councils are now introducing Pollinator Action Plans. Cornwall, Devon, Dorset, Newcastle and Oxford already have plans in place.
- Budget savings may be made on grass cutting costs by managing grass verges and other areas for wildflowers, biodiversity and pollinators. Dorset Council has saved £93,000/year.
- Wildflower verges and other areas can enhance the appearance and prestige of the city and support residents' health and quality of life.

**Council resolves** to request a paper to Executive setting out the options for a comprehensive Pollinator Action Plan to include consideration of the

management of appropriate verges, parks and other open spaces for wildflowers and biodiversity; other possible measures to support pollinators and the options for working collaboratively to develop and implement the plan with other local organisations.”

- 9. Questions to the Leader or Executive Members**  
To question the Leader and/or Executive Members in respect of any matter within their portfolio responsibility, in accordance with Standing Order 20.
- 10. Report of Executive Member (Pages 45 - 50)**  
To receive a written report from the Executive Member for Finance & Performance, and to question the Executive Member thereon, in accordance with Standing Order 19.
- 11. Report of the Chair of the Customer and Corporate Services Scrutiny Management Committee (Pages 51 - 66)**  
To receive a report from Councillor Crawshaw, Chair of the Customer and Corporate Services Scrutiny Management Committee (CSMC) on the work of the Committee.
- 12. Annual Report of the Audit & Governance Committee (Pages 67 - 78)**  
To receive a report from Councillor Pavlovic, Chair of the Audit & Governance Committee on the work of the Committee.
- 13. Supplementary Budget Proposals 2019/20 (Pages 79 - 94)**  
This report sets out proposals for amendments to the Councils revenue and capital budgets.
- 14. Urgent Business**  
Any other business which the Chair considers urgent under the Local Government Act 1972.

## Democracy Officer

Laura Clark

Contact details:

- Tel: (01904) 552207
- Email: [Laura.Clark@york.gov.uk](mailto:Laura.Clark@york.gov.uk)

For more information about any of the following please contact the Democracy Officer responsible for servicing this meeting:

- Registering to speak
- Business of the meeting
- Any special arrangements
- Copies of reports and
- For receiving reports in other formats

Contact details are set out above.

**This information can be provided in your own language.**

**我們也用您們的語言提供這個信息 (Cantonese)**

এই তথ্য আপনার নিজের ভাষায় দেয়া যেতে পারে। (Bengali)

Ta informacja może być dostarczona w twoim własnym języku. (Polish)

Bu bilgiyi kendi dilinizde almanız mümkündür. (Turkish)

یہ معلومات آپ کی اپنی زبان (بولی) میں بھی مہیا کی جاسکتی ہیں۔ (Urdu)

 **(01904) 551550**

**City of York Council**

Resolutions and proceedings of the Meeting of the City of York Council held in The Citidal, Gillygate, York on Thursday, 21st March, 2019, starting at 6.30 pm

**Present:** The Lord Mayor (Cllr Keith Orrell) in the Chair, and the following Councillors:

|                                    |                                  |
|------------------------------------|----------------------------------|
| Acomb Ward                         | Bishopthorpe Ward                |
| K Myers                            | Galvin                           |
| Clifton Ward                       | Copmanthorpe Ward                |
| D Myers<br>Wells                   | Carr                             |
| Dringhouses & Woodthorpe Ward      | Fishergate Ward                  |
| Fenton<br>Mason<br>Reid            | D'Agorne<br>D Taylor             |
| Fulford and Heslington Ward        | Guildhall Ward                   |
| Aspden                             | Craghill<br>Flinders<br>Looker   |
| Haxby & Wigginton Ward             | Heworth Ward                     |
| Cuthbertson<br>Gates<br>Richardson | Boyce<br>Funnell<br>Williams     |
| Heworth Without Ward               | Holgate Ward                     |
| Ayre                               | Cannon<br>Derbyshire<br>K Taylor |

Hull Road Ward

N Barnes  
Pavlovic  
Shepherd

Huntington and New Earswick  
Ward

Cullwick  
Orrell  
Runciman

Micklegate Ward

Crawshaw  
Hayes  
Kramm

Osbalwick and Derwent Ward

Brooks  
Warters

Rawcliffe and Clifton Without Ward

Dew  
Lisle  
Rawlings

Rural West York Ward

Gillies  
Steward

Strensall Ward

Doughty  
Douglas

Westfield Ward

Hunter  
Jackson  
Waller

Wheldrake Ward

Mercer

Apologies for absence were received from Councillor S Barnes

## 60. Declarations of Interest

Members were invited to declare at this point in the meeting any personal interests not included on the Register of Interests, any prejudicial interests or any disclosable pecuniary interests they might have in the business on the agenda.

No **personal** interests were declared.

The following **prejudicial or disclosable pecuniary** interests were declared:

| <u>Councillor</u> | <u>Agenda Item</u>   | <u>Description of Interest</u>          |
|-------------------|--|---|
| Flinders          | 7. Report of the Leader<br>8. Report of the Deputy Leader<br>11. Report of the Executive Member<br>Councillor Flinders declared a prejudicial but non-pecuniary interest in view of his employment but in relation to which he had previously been granted a dispensation by the Deputy Monitoring Officer and Chair of Joint Standards Committee. | York Central – Employed by Network Rail |

## 61. Minutes

Resolved: That the minutes of the last ordinary meeting of Council held on 13 December 2018 and the meeting of Budget Council held on 28 February 2019 be approved and then signed by the Chair as correct records.

**62. Exclusion of Press and Public**

Members were asked if they wished to speak on the exempt information in the annexes to the report on Chief Officer Redundancy, which related to the recommendation at Minute 117 of the minutes of the Executive meeting on 14 February 2019. No Member indicated that they wished to speak on the exempt information therefore there was no need to agree to exclude the press and public from the meeting.

**63. Civic Announcements**

As Councillor Neil Barnes had announced that he was not standing again at the local elections, the Lord Mayor expressed his thanks, on behalf of Members, to the two palantypists for the support they had given to Councillor Barnes at meetings during his time as a Councillor and wished them all the best for the future.

The Lord Mayor then announced that he had received a Chinese vase from the Chinese Consul General to the North of England, which he had brought to the meeting for Members to view.

**64. Public Participation**

Ten members of the public had registered to speak at the meeting under the Council's Public Participation Scheme.

The first four speakers all addressed the council in relation to Motion no. 4 on the list of motions at agenda item 9, relating to declaring a Climate Emergency.

John Cossham, a representative from Extinction Rebellion, spoke in support of the climate emergency motion. He suggested that the city needed to adopt a more sustainable approach, along with employing a Climate Emergency Officer.

Amy Elliot, a resident spoke on the climate emergency and her concerns as a young person. She also spoke on local issues such as flooding in the city.

Tom Franklin, Chair of York Green party, also spoke on the Climate Emergency Motion. He highlighted that local leadership was needed to ensure the city was carbon neutral by 2030. He

highlighted the importance of better public transport links and sustainable development.

Danyal Ismail, a resident, also spoke on the climate emergency motion. He stated that climate change was the biggest challenge facing his generation and radical action needed taking. He also expressed concerns around flooding and air quality in the city.

The fifth speaker, Merry Dickinson representing Extinction Rebellion, then spoke in relation to the Climate Emergency petition which was submitted by Councillor Craghill. She pointed to the actions taken by councils around the country to mitigate climate change and hoped that CYC would follow suit.

Anne Kerr then addressed the council on behalf of York Labour Women's Forum in relation to the living wage petition which was submitted by Councillor Wells. She stated that the fall in weekly salaries between 2017 and 2018 was the largest in York. The city was now within the 10 bottom cities for weekly wages in the UK. She urged Members to pay all service workers the living wage.

Rachel Melly, also spoke in relation to the living wage petition submitted by Councillor Wells. She stated that a real living wage should be paid to all those providing council services and stressed the importance of fair pay for fair work. She also highlighted the increase in food bank use and the gender pay gap in the city.

Gwen Swinburn then spoke on agenda item 19 (Pay Policy) and matters relating to restructures. She expressed concerns about the implementation of another layer of management. She stated that no rationale had been provided for this and that the cost neutral assurance was absent.

Honorary Alderman Brian Watson spoke in relation to Park and Ride charges at the Community Stadium. He stated that such charges would impact on all of the facilities in the stadium when the city should be trying to attract fans and visitors.

Alasdair McIntosh, a resident, then spoke on agenda item 7 (the Executive Recommendation in relation to Hyper Hubs). He stated that he was fully supportive of hyper hubs but expressed his concern over the lack of charging facilities for those households without access to off street parking.

Finally Samuel Biram, a resident, spoke in support of the climate emergency motion. He stated that the Council should listen to young activists and push to be carbon neutral by 2030. He stated that 36 councils had already declared a climate emergency and stressed the importance of York following suit.

## 65. Petitions

Under Standing Order 15, the following petitions were presented by the following Members for reference to the Customer and Corporate Services Scrutiny Management Committee, in accordance with the Council's petition arrangements:

Councillor Crawshaw, calling for a Resident Parking Scheme in Rectory Gardens.

Councillor Pavlovic, on behalf of the University of York Student Union, calling for a public inquiry into York's failing transport system.

Councillor K Taylor, in relation to the Railway Museum's expansion plans over Leeman Road.

Councillor Cullwick, calling to reverse the proposed £10 Park & Ride parking charge at the York Community Stadium.

Councillor D'Agorne, the presented three petitions as follows:

- Save our Open Spaces, calling for CYC to protect the 'green' as open space on Fulford Cross;
- Residents Parking request – Kilburn Rd;
- Residents Parking request – Wellington St, Willis St, Gordon St, Wolsley St (Heslington Rd area)

Councillor Doughty, asking that the Council reduce the speed limit from 60mph to 40mph on Towthorpe Rd, Towthorpe.

Councillor Wells, on behalf of York Labour Women's Forum, calling on the City of York Council to pay the living wage to all their services suppliers' workers, as they have committed to do as a Living Wage Employer.

Councillor Waller, requesting that;

- The Council reviews safety at the current junction of Tudor Road with Gale Lane and reintroduces the crossing island at

this wide junction on a route to school and local shops and services;

- The new junction with the Lowfields Playing Fields housing estate does not result in the loss of parking provision in the area; and
- The Council ensures that there is no worsening of surface water issues in the surrounding area resulting from the building on playing fields.

Councillor Craghill, on behalf of Extinction Rebellion, asking the City of York Council to Declare a Climate Emergency.

Action Required

1 Refer to Customer and Corporate Services 1 LC  
Scrutiny Management Committee for consideration

**66. Report of Executive Leader and Executive Recommendations and Questions**

**A. Executive Leader's Report**

A written report on the work of the Executive was received from the Executive Leader, Cllr Gillies.

Members were then invited to question the Leader on his report and questions were received from the floor from the following Members in relation to the subjects listed:

- Cllr Carr - Local Plan and removal of Strensall Barracks

Supplementary

Cllr Carr – Consideration of lower ONS figures

Cllr Kramm – Use of greenfield sites

- Cllr Williams – Duplication of topics in the Leader and Deputy Leader reports
- Cllr Kramm – Political balance of the Council and the number of Independent Members
- Cllr Crawshaw – Climate Emergency and how York Central would contribute

Supplementary

Cllr Crawshaw – Sustainability of York Central

Cllr Craghill and Cllr Kramm – Transport Plan for York Central

- Cllr Kallum Taylor – HIF grant and the size of the York Central development
- Cllr Fenton – York Central and employment opportunities in the City

Cllr Gillies responded directly to all the questions put to him, including supplementary questions.

## **B. Executive Recommendations**

### Chief Officer Redundancy

Cllr Gillies moved and Cllr Aspden seconded, the following recommendation contained in minute 117 of the Executive meeting held on 14 February 2019.

Recommended: That Council approve the proposed redundancy.

Reason: In accordance with legal and constitutional procedures.

On being put to the vote, the recommendation was declared CARRIED and it was:

Resolved: That the above recommendation in respect of the Chief Officer Redundancy be approved. <sup>1</sup>

### Investment in the Redevelopment of Lincoln Court independent Living Scheme

Cllr Gillies moved and Cllr Aspden seconded, the following recommendation contained in minute 138 of the Executive meeting held on 18 March 2019.

Recommended: That Council approve the revised gross capital investment of £4.793m in the scheme, noting that this equates to £137k per unit of accommodation, which compares favourably to other older persons' accommodation schemes being delivered across the city.

Reason: To secure the long term future of Lincoln Court and ensure that it will provide high quality of accommodation for older people to help meet the increasing demand for accessible accommodation in this area.

On being put to the vote, the recommendation was declared CARRIED and it was:

Resolved: That the above recommendation in respect of Investment in the Redevelopment of Lincoln Court independent Living Scheme be approved <sup>2</sup>.

### A Sustainable Future for York with Hyper Hubs

Cllr Gillies moved and Cllr Aspden seconded, the following recommendation contained in minute 139 of the Executive meeting held on 18 March 2019.

Recommended: That Council approve the budget of £700k for the Hyper Hubs project.

Reason: In order to move forward and implement a sustainable approach to EV charging to meet the council's ambitions in terms of promoting sustainable transport, reducing the city's carbon footprint and increasing the use of electric vehicles in the city, and to work towards increasing air quality in the city.

On being put to the vote, the recommendation was declared CARRIED and it was:

Resolved: That the above recommendation in respect of Hyper Hubs be approved<sup>3</sup>.

### Action Required

- |  |                  |
|--|------------------|
| 1 To note the resolution in relation to the Chief Officer Redundancy   | 1 MW, TF<br>2 SH |
| 2 To note the resolution in relation to Investment in the Redevelopment of Lincoln Court Independent Living Scheme | 3 NF             |
| 3 To note the resolution in relation to A Sustainable Future for York with Hyper Hubs                              |                  |

## 67. Report of Deputy Leader and Questions

A written report was received from Cllr Aspden, the Deputy Leader, on his portfolio area.

Members were then invited to question Cllr Aspden on his report and questions were received from the floor from the following Members in relation to the subjects listed:

- Cllr Cuthbertson – Strensall Barracks site and housing numbers in the Local Plan
- Cllr Williams – York Central and the planning consultation response from York Liberal Democrats  
Supplementary  
Cllr Williams – York Liberal Democrats and York Central  
Cllr Richardson – Jobs created by York Central site  
Cllr Kramm – York Central air quality and Clean Air Zone
- Cllr Warters – housing figures in the Local Plan
- Richardson – Money being given Haxby library

Cllr Aspden responded directly to all the questions put to him, including supplementary questions.

## 68. Motions on Notice

**Motions submitted for consideration directly by Council, in accordance with Standing Order 23.1.**

At this point in the meeting, to assist with the progress of the meeting, Councillor Gillies moved that all motions on notice, including amendments, be put to the vote without debate, after having been moved and seconded. The Lord Mayor allowed that motion to be put as a procedural motion and Council agreed to proceed, as proposed.

### Highways Standards

(proposed by Councillor Kallum Taylor and seconded by Councillor Boyce)

“Council notes that potholes affect all road users including cyclists, public transport users, those with mobility issues and private car users.

It further notes worrying trends on local road standards, including:

- An increase in secondary roads in need of repair jumping from 7% to 21% in the past three years;
- An increase in unclassified roads in need of repair jumping from 10% to 28% in the past three years;
- An increase in those local roads in the worst states of repair jumping from 16% to 24% in the past four years;
- York's position as having the highest percentage of poorly maintained minor roads in the entire country.

Under investment in roads is an issue at both a local and national level, with 18% of the local road network estimated to be in need of repair nationally, with an associated cost of £9.31bn.

Council believes:

That greater investment in repairing York's roads is urgently needed and that long term, more sustainable solutions must also be found including:

- Earlier detection and intervention;
- Better, more sustainable repair materials and technologies;
- Reducing wear through increased walking and cycling; and
- Increased investment in public transport to reduce car-dependency

Council resolves to ask the next Executive to make road repairs more of a local priority by:

- Adopting a progressive and game-changing strategy that seeks to reverse each of the above indicators to fewer than one in five roads being in need of repair;
- Investing at least an extra £1m each year for pothole repairs, targeted at secondary and unclassified roads, above current approved budgets; and
- Giving cyclists a fair deal by increasing the proportion of highways expenditure spent on cycling."

In moving his motion Councillor Kallum Taylor indicated that he was minded to accept the amendment to be proposed by Councillor Craghill.

Amendment from Councillor Craghill

After 'Council resolves to ask the next Executive to make' **replace** 'road' with 'highway'

**Add** two final bullet points at the end of the motion as follows:

- Giving pedestrians and people with mobility difficulties a fair deal by making sure a greater proportion of the budget is spent on improving pavements and providing more pedestrian priority.
- Ensuring that the winter maintenance regime takes a risk-based approach with priority gritting for the city's main cycling and pedestrian routes including key cycle/pedestrian bridges requiring separate treatment (Millennium Bridge, Hungate Bridge and the new Scarborough Bridge route).

Upon being formally asked, Council then agreed to accept the motion as altered above for debate so that it now read:

"Council notes that potholes affect all road users including cyclists, public transport users, those with mobility issues and private car users.

It further notes worrying trends on local road standards, including:

- An increase in secondary roads in need of repair jumping from 7% to 21% in the past three years;
- An increase in unclassified roads in need of repair jumping from 10% to 28% in the past three years;
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Council believes:

That greater investment in repairing York's roads is urgently needed and that long term, more sustainable solutions must also be found including:

- Earlier detection and intervention;
- Better, more sustainable repair materials and technologies;
- Reducing wear through increased walking and cycling; and

- Increased investment in public transport to reduce car-dependency

Council resolves to ask the next Executive to make **highway** repairs more of a local priority by:

- Adopting a progressive and game-changing strategy that seeks to reverse each of the above indicators to fewer than one in five roads being in need of repair;
- Investing at least an extra £1m each year for pothole repairs, targeted at secondary and unclassified roads, above current approved budgets; and
- Giving cyclists a fair deal by increasing the proportion of highways expenditure spent on cycling.”
- **Giving pedestrians and people with mobility difficulties a fair deal by making sure a greater proportion of the budget is spent on improving pavements and providing more pedestrian priority; and**
- **Ensuring that the winter maintenance regime takes a risk-based approach with priority gritting for the city’s main cycling and pedestrian routes including key cycle/pedestrian bridges requiring separate treatment (Millennium Bridge, Hungate Bridge and the new Scarborough Bridge route).”**

A vote was then taken on the original motion, as altered by Councillor Craghill’s amendment, which was CARRIED and it was:

Resolved: That the original motion, as altered by Councillor Craghill’s amendment, as set out above, be approved.<sup>1</sup>

(ii) Youth Clubs

(proposed by Councillor Keith Myers and seconded by Councillor Doughty)

“Council:

Believes it is vital for all young people to have the best possible start in life and that socialising with other young people and physical exercise outside of school plays a crucial role in this, as

well as providing an antidote to an over-reliance on online activities;

Welcomes the joint administration's funding initiatives such as the £400k investment in upgrading 14 play parks, its £2.75m programme for new sporting facilities, including after school gymnastics coaching, at Burnholme and eight new sports pitches near Askham Bar, in addition to its commitment to fund all York libraries into the future whilst supporting their reinvention as relevant and accessible destinations for today's young people;

Is concerned however that many areas, especially outlying wards, lack access to facilities such as Youth Clubs which, unlike the case in some city centre wards, are not directly funded by the council.

Council therefore requests the Children, Education & Communities Policy & Scrutiny Committee to consider setting up a Task Group to engage with all relevant groups to look into the best way the city can work strategically to get the best use of resources (from everything from the use of council properties to volunteers' time) in order to boost facilities and opportunities for young people in all parts of the city."

A vote was then taken on the motion which was CARRIED and it was:

Resolved: That the motion, as set out above, be approved.<sup>2</sup>

(iii) Investing in our roads and footpaths

(proposed by Councillor Reid and seconded by Councillor Mason)

"This Council notes that despite significant investment, a proportion of York's roads, footpaths and cycle network are in need of further maintenance and reconstruction.

This Council further notes:

- According to the Department of Transport, 8% of the Council's A roads were judged to be in need of maintenance, 22% of B and C roads are in need of work and 28% of unclassified roads require repair;

- To date, this administration has invested over £20 million into the city's highways network, with a further £13 million secured in the recent 2019/20 Council Budget;
- That the previous Labour administration only invested £16,266,000 into the city's highways network;
- That adverse weather conditions, particularly extreme wintry weather, has caused significant deterioration in the city's road network;
- That due to the Conservative Government's failure to deliver sufficient investment in the North, funding for our region's transport system is the lowest at £844 per person during 2017/18, whilst for London, it was £4,155 per person and the next highest was the West Midlands, with £3,029 per person (according to IPPR North).
- That considerably more funding is required from Central Government to further help maintain and develop York's road, footpath and cycle network.

Council believes that further action and additional funding from the Government is needed to address the extent of highways repairs and to deliver an enhanced cycle network in York.

Therefore, Council resolves:

- To formally request additional funding from the Government to further increase the scope and pace of highways repairs and cycle network enhancements across the city;
- To further review the current policy on unadopted roads, with a view to addressing the number of unadopted roads that are in very poor condition;
- To ask officers to identify a series of opportunities for the Council to improve sustainable transport infrastructure across the city, including options for new segregated cycle lanes.
- To ask officers to bring forward a report to the Executive that considers all options for a proactive city-wide road, footpath and cycle network reconstruction and enhancement programme, to include a ranking of the routes in the poorest condition, in order to minimise future expenditure on reactive repairs."

In moving her motion, Councillor Reid indicated that she was minded to accept the amendment to be proposed by Councillor D'Agorne.

Amendment from Councillor D'Agorne

**Add** a final bullet point:

To ask officers to review the existing winter maintenance schedule and recommend changes to the Executive that would ensure a risk based approach to treatment of priority walking and cycling routes, to include top priority for specialist treatment of Millennium Bridge, Hungate Bridge and the new Scarborough Bridge (including ramps either side).

Upon being formally asked, Council then agreed to accept the motion as altered above for debate so that it now read:

“This Council notes that despite significant investment, a proportion of York’s roads, footpaths and cycle network are in need of further maintenance and reconstruction.

This Council further notes:

- According to the Department of Transport, 8% of the Council’s A roads were judged to be in need of maintenance, 22% of B and C roads are in need of work and 28% of unclassified roads require repair;
- To date, this administration has invested over £20 million into the city’s highways network, with a further £13 million secured in the recent 2019/20 Council Budget;
- That the previous Labour administration only invested £16,266,000 into the city’s highways network;
- That adverse weather conditions, particularly extreme wintry weather, has caused significant deterioration in the city’s road network;
- That due to the Conservative Government’s failure to deliver sufficient investment in the North, funding for our region’s transport system is the lowest at £844 per person during 2017/18, whilst for London, it was £4,155 per person and the next highest was the West Midlands, with £3,029 per person (according to IPPR North).
- That considerably more funding is required from Central Government to further help maintain and develop York’s road, footpath and cycle network.

Council believes that further action and additional funding from the Government is needed to address the extent of highways repairs and to deliver an enhanced cycle network in York.

Therefore, Council resolves:

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- To further review the current policy on unadopted roads, with a view to addressing the number of unadopted roads that are in very poor condition;
- To ask officers to identify a series of opportunities for the Council to improve sustainable transport infrastructure across the city, including options for new segregated cycle lanes.
- To ask officers to bring forward a report to the Executive that considers all options for a proactive city-wide road, footpath and cycle network reconstruction and enhancement programme, to include a ranking of the routes in the poorest condition, in order to minimise future expenditure on reactive repairs.
- **To ask officers to review the existing winter maintenance schedule and recommend changes to the Executive that would ensure a risk based approach to treatment of priority walking and cycling routes, to include top priority for specialist treatment of Millennium Bridge, Hungate Bridge and the new Scarborough Bridge (including ramps either side)."**

A vote was then taken on the original motion, as altered by Councillor D'Agorne's amendment, which was CARRIED and it was:

Resolved: That the original motion, as altered by Councillor D'Agorne's amendment, as set out above, be approved.<sup>3</sup>

(iv) Declare a Climate Emergency

(proposed by Councillor D'Agorne and seconded by Councillor Waller)

"Council notes:

1. Humans have already caused irreversible climate change, the impacts of which are being felt around the world. Global temperatures have already increased by 1 degree Celsius

from pre-industrial levels. Atmospheric CO<sub>2</sub> levels are above 400 parts per million (ppm). The latest report from the Intergovernmental Panel on Climate Change (IPCC) in October 2018 gave us 12 years to implement changes to keep global warming to a maximum of 1.5 degrees in order to avoid widespread drought, food scarcity, heat related deaths and loss of biodiversity including insects and vital food crop pollinators.

2. At present the world is on track to overshoot the Paris Agreement's 1.5°C limit before 2050. In order to reduce the chance of runaway global warming and limit the effects of climate breakdown, it is imperative that we as a species reduce our CO<sub>2</sub>eq (carbon equivalent) emissions from their current 6.5 tonnes per person per year to less than 2 tonnes as soon as possible.
3. Individuals cannot be expected to make this reduction on their own. Society needs to change its laws, taxation, and infrastructure to make low carbon living easier and the new norm.
4. Carbon emissions result from both production and consumption.
5. City of York Council has already made some positive progress, but this is not enough. More can and must be done. The Independent Panel on Climate Change in its Oct. 2018 report was very clear that action from all parts of society is necessary and local government has a responsibility to lead the way.
6. City councils around the world are responding by declaring a 'Climate Emergency' and taking action to address this emergency.

Council believes that:

1. All levels of government (national, regional and local) have a duty to limit the negative impacts of climate breakdown. Local councils that recognise this should not wait for their national governments to change their policies.
2. Cities are uniquely placed to lead the world in reducing carbon emissions, as they are in many ways easier to decarbonise than rural areas.

3. The consequences of global temperature rising above 1.5°C are so severe that preventing this from happening must be humanity's number one priority.
4. Bold local climate action can deliver economic and social benefits in terms of new green jobs, economic savings and market opportunities, as well as much improved well-being for York residents – for example through reducing fuel poverty and energy bills, encouraging healthy, active travel and improving green spaces and access to nature.

Council calls on the Executive to:

1. Declare a 'Climate Emergency'.
2. Commit to a target of making York carbon neutral by 2030, taking into account both production and consumption emissions (scope 1, 2 and 3 of the Greenhouse Gas Protocol).
3. Request a report within six months setting out the immediate actions the Council will take to address this emergency and a plan to measure annual citywide progress towards meeting the 2030 target.
4. Work with partners across the city and across the region to deliver this new goal through all relevant strategies and plans and drawing on local and global best practice.
5. Actively lobby the Government to provide the additional powers and resources needed to meet the 2030 target.”

A vote was then taken on the motion which was CARRIED and it was:

Resolved: That the motion, as set out above, be approved.<sup>4</sup>

Action Required

- |  |                     |
|--|---------------------|
| 1 Corporate Director of Economy and Place to take forwards actions requested in motion (1) Highways Standards            | 1NF<br>2 AH<br>3 NF |
| 2 Corporate Director of Children, Education and Communities to take forward actions requested in motion (ii) Youth Clubs | 4 MW                |
| 3 Corporate Director of Economy and Place to take forward actions requested in motion (iii) Investing in                 |                     |

our roads and footpaths

4 Chief Executive to take forward actions requested  
in motion (iv) Declare a Climate Emergency

## 69. Questions to the Leader or Executive Members

In accordance with Standing Order 21, Members were invited to question the Leader and/or the other Executive Members in respect of any matters within their portfolio responsibility.

Questions were received from the floor from the following Members in relation to the subjects listed:

- (i) To Cllr Gillies, Leader
  - From Cllr Williams – Congestion Commission report and addressing congestion in the City  
Supplementary  
Cllr Williams – Record of administration’s measures to improve congestion  
Cllr Craghill – Traffic levels in York  
Cllr Crawshaw – Climate Emergency and system change
- (ii) To Cllr Aspden, Deputy Leader
  - From Cllr Kramm – Member support for Members who work
- (iii) To Councillor K Myers, Executive Member for Education, Children and Young People
  - From Cllr Crawshaw – Shortfall in the High Needs Block for children with Special Educational Needs (SEN).  
Supplementary  
Cllr Crawshaw – Overspend at Danesgate  
Cllr D Myers – Overspend on Home to School Transport for SEN pupils
- (iv) To all Executive Members
  - From Cllr Warters – Clifford’s Tower

The Leader/Deputy Leader/Executive Members responded directly to all the questions put to them, including supplementary questions.

**70. Report of Executive Member**

Council received a written report from Councillor Aspden, Executive Member for Economic Development and Community Engagement.

Questions were received from the floor from the following Members in relation to the subjects listed:

- Councillor Steward – Deputy Leader’s achievements over this period  
Supplementary  
Cllr Steward – Ward Committees and Economic Growth  
Cllr N Barnes – Ward Committee funding  
Cllr Pavolvic – Ward funding delays
- Councillor D Taylor – new jobs/low paid jobs in the City  
Supplementary  
Cllr D Taylor – Inward investment

Cllr Aspden responded directly to all the questions put to him, including supplementaries but advised that he would forward the required information to Hull Road Ward councillors and the statistics to Councillor Dave Taylor.

Resolved: That the report of the Executive Member for Economic Development and Community Engagement be received and noted.

**71. Report of the Chair of the Customer & Corporate Services Scrutiny Management Committee**

Councillor Williams moved, and Councillor Galvin seconded, the report of the Chair of the Customer and Corporate Services Scrutiny Management Committee on the work of the Committee.

Resolved: That the report of the Customer and Corporate Services Scrutiny Management Committee be noted.

Reason: To update Members on the work of the committee.

**72. Recommendations of the Gambling, Licensing & Regulatory Committee**

Cllr Lisle moved and Cllr Funnell seconded the following recommendations of the Gambling, Licensing and Regulatory Committee meeting held on 11 February 2019.

Statement of Licensing Policy & Cumulative Impact Assessment

Recommended: That the draft Statement of Licensing Policy and Cumulative Impact Assessment be adopted.

Reason: To reflect the result of the consultation and meet legislative requirements.

On being put to the vote, the recommendation was declared CARRIED and it was:

Resolved: That the above recommendation of the Gambling, Licensing and Regulatory Committee meeting held on 11 February 2019 in relation to the draft Statement of Licensing Policy and Cumulative Impact Assessment be approved. <sup>1</sup>

Action Required

1 To note the resolution in relation to the Statement of Licensing Policy & Cumulative Impact Assessment 1 LC

**73. Pay Policy 2019/20**

Councillor Gillies moved and Councillor Aspden seconded a motion to approve the Council's Pay Policy Statement for 2019/20 relating to the pay of the Council's senior staff, and changes to the Chief Officer Pay Policy (including a community impact assessment) to fulfil the requirements of Sections 38 – 43 of the Localism Act 2011.

On being put to vote, the motion was declared CARRIED and it was

Resolved: (i) That the motion in respect of the Pay Policy Statement for 2019/20 be approved.

(ii) That the changes to the Chief Officer Pay Policy detailed in Appendix A of the Pay Policy Statement be noted and approved. <sup>1</sup>

Reason: In order to fulfil the requirements of Sections 38 – 43 of the Localism Act 2011 for the Council to produce and publish an annual policy statement that covers a number of matters concerning the pay of the Council's senior staff, principally the Chief Officers and relationships with the pay of the rest of the workforce.

Action Required

1 To note the resolution in relation to the Pay Policy 1IF  
2019/20

**74. Appointments and Changes to Membership of Committees and Outside Bodies for the Remainder of 2018/19.**

Resolved: That the appointments set out at page 141 of the council agenda be approved.

**(i) Designation of Interim Monitoring Officer**

In light of there being no further ordinary meeting of Full Council until July 2019 and in accordance with section 100B (4)(b) of the 1972 Local Government Act, the Lord Mayor, as Chair of Full Council agreed that Members consider this report under urgent provisions in view of the statutory requirements for the Council to designate one person to act as Monitoring Officer in the specific absence of the current designee.

Councillor Gillies moved and Councillor Aspden seconded the recommendation in the report. It was

Resolved: That Council agree to remove the designation of Monitoring Officer from the current Assistant Director of Legal & Governance and re-designate the role of Monitoring Officer to the Interim Assistant Director Legal & Governance at the point at which their employment commences.

Reason: To ensure that the Council is operating appropriately in accordance with statutory requirements and with the necessary advice and guidance required through a monitoring officer.

Cllr Keith Orrell

Lord Mayor of York

*[The meeting started at 6.30 pm and concluded at 10.00 pm]*

DRAFT

**City of York Council**

Resolutions and proceedings of the Meeting of the City of York Council held in The Citidal, Gillygate, York on Wednesday, 22nd May, 2019, starting at 11.00 am

**Present:** The Lord Mayor Cllr Ketih Orrell in the Chair during the first part of the meeting; the Lord Mayor Councillor Janet Looker in the Chair during the second part of the meeting and the following Councillors:

|                                   |                         |
|-----------------------------------|-------------------------|
| Acomb Ward                        | Bishopthorpe Ward       |
| S Barnes<br>Lomas                 | Galvin                  |
| Clifton Ward                      | Copmanthorpe Ward       |
| D Myers<br>Wells                  | Carr                    |
| Dringhouses & Woodthorpe Ward     | Fishergate Ward         |
| Fenton<br>Mason<br>Widdowson      | D'Agorne<br>D Taylor    |
| Fulford and Heslington Ward       | Guildhall Ward          |
| Aspden                            | Craghill<br>Fitzpatrick |
| Haxby & Wigginton Ward            | Heworth Ward            |
| Cuthbertson<br>Hollyer<br>Pearson | Douglas<br>Perrett      |
| Heworth Without Ward              | Holgate Ward            |
| Ayre                              | K Taylor<br>Melly       |

Hull Road Ward

Pavlovic  
Musson  
Norman

Huntington and New Earswick  
Ward

Cullwick  
Runciman

Micklegate Ward

Crawshaw  
Baker  
Kilbane

Osbalwick and Derwent Ward

Rowley  
Warters

Rawcliffe and Clifton Without Ward

Smalley  
Wann  
Waudby

Rural West York Ward

Barker  
Hook

Strensall Ward

Doughty  
Fisher

Westfield Ward

Hunter  
Waller  
Daubeney

Wheldrake Ward

Vassie

Also in attendance, Hon. Alderman Keith Wood, David Wilde, Jonathan Morley, Madeleine Kirk, Richard Watson, David Horton, Ken King and Brian WJE Watson.

Apologies for absence were received from Councillors Heaton and Webb

**1. Declarations of Interest**

Members were invited to declare at this point in the meeting any personal interests not included on the Register of Interests, any prejudicial interests or any disclosable pecuniary interests they might have in the business on the agenda. None were declared.

**2. Appointment of Lord Mayor**

Councillor Crawshaw moved and Councillor Galvin seconded and the Council unanimously

Resolved: That Councillor Janet Looker be elected Lord Mayor of the City of York for the ensuing municipal year.

**3. Qualification of Lord Mayor**

Councillor Janet Looker signified Acceptance of the Office of the Lord Mayor of the City of York, subscribed the declaration of such acceptance and took the Affirmation of Allegiance prescribed by the law in that behalf.

**4. Appointment of Sheriff**

Councillor Ayre moved and Councillor Barnes seconded and the Council unanimously

Resolved: That Mr Dafydd Williams be appointed Sheriff of the City of York for the period 22 May – 25 July 2019 and that Mrs Jo Trythall be appointed Sheriff of the City of York for the remainder of the municipal year.

**5. Qualification of Sheriff**

Mr Dafydd Williams made and subscribed the Declaration of Acceptance of Office of Sheriff for the City of York Council and took the Affirmation of Allegiance prescribed by law in that behalf.

**6. Appointment of Deputy Lord Mayor**

Councillor Looker as Lord Mayor moved and Councillor Aspden seconded and the Council unanimously

Resolved: That Councillor Keith Orrell be appointed Deputy Lord Mayor for the ensuing municipal year.

**7. Qualification of Deputy Lord Mayor**

Councillor Keith Orrell made and subscribed the Declaration of Acceptance of Office of Deputy Lord Mayor of the City of York and took the Oath of Allegiance prescribed by law.

**8. Vote of Thanks to Outgoing Lord Mayor and Lady Mayoress**

Councillor Cullwick moved and Councillor Fitzpatrick seconded and Council unanimously

Resolved: That the Council express its sincere thanks to the outgoing Lord Mayor and Lady Mayoress for their services to the city during the past municipal year

**9. Under Sheriff**

The Sheriff advised Council that Dorothy Nott had been chosen to serve as Under Sheriff during this year of office and expressed his thanks to her for undertaking this service to the City.

**10. Vote of Thanks to Outgoing Sheriff and Sheriff's Consort**

Councillor Aspden moved and Councillor D Taylor seconded and the Council unanimously

Resolved: That the Council expressed its sincere thanks to the outgoing Sheriff and Sheriff's Consort for their services to the city during the past municipal year.

**11. Formal Business of Council - Allocation to Seats and Appointments to the Council Structure and Other Bodies for 2019/20 and Allocation of Motions**

With reference to the recommendations contained at paragraph 18 of the report at page 5 of the supplementary Council papers, Councillor Aspden moved the recommendations, which were seconded by Councillor D'Agorne, namely the allocation of places and Councillors to Committees and other bodies for 2019/20 as shown in the republished papers circulated at the meeting, as well as the proposed allocation of motions for consideration at Ordinary Full Council meetings for the 2019/20 municipal year.

It was then:

Resolved: That Council;

- I. Agrees the allocation of seats in accordance with Annex A;
- II. Approves appropriate nominations to Committees and other bodies, as well as appointments to Chairs and Vice-Chairs, as set out in this report and its annexes, together with details of any nominations and appointments which may be circulated prior to the meeting;
- III. Approves the proposed allocation of motions for consideration at Ordinary Full Council meetings for the period 2019-2023
- IV. Delegates approval of the terms of reference for the Climate Change Scrutiny Committee to the Interim Monitoring Officer, in consultation with the Council Leader and Chair of Climate Change Scrutiny Committee, subject to the relevant changes made to the Constitution being reported back to Council in due course.

Reason: To fulfil the Council's statutory and constitutional requirements.

Cllr Janet Looker  
Lord Mayor of York

*[The meeting started at 11.00 am and concluded at 12.20 pm]*

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## Report to Full Council from the Leader of the Council

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### New Budget – Areas of Investment:

The new budget proposals will act as a ‘mid-year’ budget to kick start new initiatives to improve the Council’s frontline services, to work with communities and support our ambition to achieve carbon neutrality by 2030. The budget will use contingency funding and an underspend from the current year, as outlined in the Council’s most recent Finance and Performance report, enabling renewed focus on the services which matter to local residents.

The new budget proposals will help tackle issues such as graffiti, enhancing the environment, greater community engagement and road repairs. Funding will also be used to support Children’s and Adult Social Care services, so the Council can continue to protect the most vulnerable in the city.

Some of the key proposals to be agreed include:

- £47K to tackle graffiti on private premises;
- £66K to create a Carbon Reduction and Sustainability Officer and capacity budget;
- £43K for new recycling, litter and dog waste bins;
- £250K to create a new Safer Communities Fund;
- £2 million for road maintenance, improvements to footways and investment in the city’s pedestrian and cycle infrastructure;
- £250K for new play equipment in new and existing play areas;
- £325K for Children’s Social Services
- £10K to ensure all care leavers in their first year of leaving do not pay council tax;
- £385K for Adult Social Care Services;

### **York Central:**

York Central has taken another significant step forward, following the Government's decision to reject an inquiry into the decision to grant outline planning permission.

The 45 hectare site is one of the largest brownfield sites in northern England and provides a huge opportunity for the creation of new housing, including affordable homes, commercial space, a range of public spaces in the city and sustainable transport links. York Central will be another landmark in York's rich history and developing future.

The outline masterplan has been developed in conjunction with residents and communities, utilising the innovative 'MyYorkCentral' consultation process at the centre of shaping the plan. As a new administration, we will seek further improvements to the development with partners, particularly pushing for clean growth, sustainability and ensuring affordable homes are delivered.

### **Council Plan:**

Since the new administration was formed, a significant amount of work has begun to develop the new Council Plan for the next four years. Currently, a draft structure showing the key outcomes for the city over the next 4 years has been created and consultation is being planned over the summer period to gather views and evidence on how the city can work together to achieve these outcomes. Taking this feedback into account, the final version of the plan will return to the Executive and Full Council in the Autumn.

### **Devolution and LEP Review:**

Following the Government review of Local Enterprise Partnerships, there has been ongoing discussions regarding the merger to create a LEP covering York, North and West Yorkshire. These discussions continue to take place, including with West Yorkshire Combined Authority, Leeds

City Region LEP and York, North Yorkshire and East Riding LEP. We are determined to reach the best deal which reflects York's strategic importance to the region.

It is unfortunate that there is to be an imposition of simplistic requirements on complex economic boundaries, as it is not necessarily in the best interests of our businesses, our councils and our communities.

Linked to this, we also continue to be supportive of the efforts across a number of partners and local authorities to secure a One Yorkshire devolution deal, in order to achieve the best deal for York.

### **Regional Climate Emergency**

Following the annual meeting of the West Yorkshire Combined Authority (WYCA), a new climate emergency has been declared for the region, following on from York's own declaration last year, which was supported by all political groups. I attended the meeting of WYCA on behalf of York, in order to support the motion to declare a region-wide climate emergency and formally give York's support to reducing carbon emissions.

WYCA's new declaration will now work to support the region's ongoing commitment to become zero-carbon and deliver the new Energy Strategy and Delivery Plan (ESDP), which aims to drive forward clean growth.

### **The Local Plan**

Planning inspectors have asked for a six-week consultation period before examining the entire plan at public hearing sessions later this year, following the removal of the Strensall Barracks site from the Plan.

This consultation will allow residents, businesses and community groups to once again have an opportunity to comment on York's draft Local Plan.

The Council's Executive agreed to submit the new evidence and modifications on Wednesday 7 March. The submission covered:

- Removing housing site allocations at Queen Elizabeth Barracks, Strensall and Land at Howard Road, Strensall), formally revising the Objectively Assessed Housing Need (OAN) from 867 to 790 dwellings in York each year for the duration of the plan.
- Amendments to the greenbelt boundary have also been proposed, in order to take into account recent changes such as planning decisions in York and the removal of the Strensall Barracks site.
- The removal of site allocations - totalling 550 dwellings - follows a recent visitor survey commissioned by City of York Council, supported by Natural England, which highlighted that there would be significant effects on the integrity of the Strensall Common, a protected site, if the proposed housing sites adjacent to the Common remain in the Local Plan.

### **Transforming Cities Fund Application**

York has submitted, with partners, a new business case for the Transforming Cities Fund to Department for Transport. If successful, the Transforming Cities Fund will help us connect our communities to employment centres, helping residents to access skills and opportunities through high quality sustainable transport infrastructure.

The project will also will contribute to our target to become a zero carbon economy by 2030, by creating an attractive alternative to car use, through bus quality improvements and investment in walking and cycling infrastructure.

### **Hyper-Hubs funding**

Plans to develop rapid charging points, otherwise known as Hyper Hubs, have been approved by the Council's previous Executive, in order to increase electric vehicle infrastructure across the city. Hyper-Hubs will be developed at both Monks Cross and Poppleton Park & Ride sites, utilising £800,000 of funding from the Office of Low Emission Vehicles and £700,000 from the European Regional Development Funding.

The Hyper Hubs combine solar energy harvesting and storage with electric vehicle charging points, reducing the reliance on the UK electricity grid to charge electric vehicles, whilst simultaneously reducing harmful emissions. Each site will see a solar canopy built over an estimated 100 car parking spaces, with a number of rapid charging points in situ. Each charge could take as little as 15 to 20 minutes.

### **'Kick the Habit' Air Quality Campaign**

New anti-idling measures have been introduced at the Council as councillors look to strengthen the city's approach to improving air quality. The 'Kick the Habit' campaign was launched early in June to encourage more people to consider air pollution in the city and improve our local environment.

The campaign, which will support the incoming Clean Air Zone in January 2020, will prompt drivers to switch-off their engines when parked. Authorised council officers will also be able to issue fixed penalty notices of £20 to drivers who refuse to switch off their engines, after being observed idling on the public highway for more than two minutes.

### **Armed Forces Day**

A series of events took place between the 24<sup>th</sup> and 30<sup>th</sup> June to celebrate local armed forces personnel, former and currently serving, here in York.

The Mansion House kicked-off the celebrations with the annual flag raising at 11am on Monday 24 June, followed by a speech from the Rt Hon Lord Mayor of York, Cllr Janet Looker.

Armed Forces Day took place on Saturday 29<sup>th</sup> June and residents, visitors and local businesses gave their thanks for all the hard work and contributions made by the armed forces community.

### **East Coast Mainline**

As the Leader of the Council, I have written to the Secretary of State for Transport to raise concern over the timing of engineering work on the East Coast Main Line later this summer. Although the overall investment is very welcome, planned upgrades to Kings Cross Station will cut off the route from London to North Yorkshire over August Bank Holiday and a number of business and tourism leaders have expressed alarm at the planned work on one of the busiest weekends of the year.

I have asked the Department of Transport, when planning any works of this scale, to consider the potential risk to cities like York and consult with us at an earlier stage, in order to identify possible mitigations.

Cllr K Aspden

9 July 2019

City of York Council

Extract from Committee Minutes

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|               |  |
|---------------|--|
| Meeting       | Executive  |
| Date          | 27 June 2019   |
| Present       | Councillors Aspden (Chair), Ayre, Craghill, Cuthbertson, D'Agorne, Runciman, Smalley, Waller and Widdowson |
| In Attendance | Councillor Myers   |

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## **PART B - MATTERS REFERRED TO COUNCIL**

### **9. Capital Programme Outturn 2018/19 and Revisions to the 2019/20-2023/24 Programme**

*[See also under Part A]*

The Director of Customer & Corporate Services presented a report which set out the capital out-turn position for the 2018/19 financial year and asked Executive to approve requests for re-profiling and to recommend the re-stated 2019/20-2023/24 programme to Council.

An out-turn of £77.402m was reported on the approved 2018/19 budget of £106.291m; a net variation of £28.889m. This comprised requests to re-profile £29.546m of schemes to future years and adjustments to schemes increasing expenditure by £0.627m. However, the overall programme continued to operate within budget. Variances and re-profiling requests within each portfolio area were outlined in Table 1 at paragraph 10 of the report, with details of variances above £100k in paragraphs 12 to 85. The capital programme for 2019/20 to 2023/24, re-stated as a result of the re-profiling, was shown in Table 3 at paragraph 89 and detailed in Annex 1.

Officers provided an update to the position on the Community Stadium set out in paragraphs 77-85 of the report, stating that construction would not now be completed in September. The council was working to determine the reasons for the delay and a full report would be provided once this work had concluded. With reference to comments made under public participation, it was proposed to extend the financial support provided to YCK.

Recommended: That Council approve the re-stated 2019/20 to 2023/24 programme of £617.810m, as summarised in Table 3 at paragraph 89 of the report and detailed in Annex A.

Reason: To enable the effective management and monitoring of the council's capital programme.

Cllr K Aspden, Chair

[The meeting started at 5.30 pm and finished at 6.15 pm].

## **Report to Full Council from the Deputy Leader of the Council**

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Having been one of the first two Green councillors elected in the City of York in 2003, it is a real honour to be one of the first two Green councillors within the administration running this fantastic city in 2019 and our first ever Deputy Leader working in partnership with the Liberal Democrat group.

This new administration aims to be different, responding effectively to the climate emergency declared following the Green and Lib Dem motion passed by all parties in March this year. Inevitably with a new leader, deputy leader and several new executive members, many of us are learning how to work effectively with each other and officers to deliver the changed priorities we wish to see within financial and staffing constraints. I hope we can rise to the challenge while fully engaging with residents, businesses and key stakeholders.

### **Corporate Plan and Budget additions**

A key part of our negotiations to form a new administration has been to work from our two manifestos to start developing a new council plan for the coming four years and identify amended spending plans to take account of our new priorities, especially responding to a shift in focus in the light of the climate emergency. In particular, we have identified a need to build capacity through staff who can lead on carbon reduction within the council, build partnerships with others and learn from good practice elsewhere to help us to identify appropriate funding and 'quick win' measures. Alongside this a relatively small investment will allow us take a high level look at sustainable transport implications of the Local Plan developments, including the latest thinking on 'rapid transit' systems – light rail/tram to include updating work reviewing the bus network which was completed in 2015. This will help to inform the developments to our local transport plan which is expected to follow on from adoption of the Local Plan. I hope this will complement the independent consultation on local transport issues in the next few months led by the York Civic Trust and York Environment Forum.

Our additional highways capital programme aims to invest in making our roads safer for cyclists and drivers and a £1m investment in walking and cycling will be used to ensure key locations have safe attractive and joined up provision for walking and cycling. I also intend to consult with officers, ward councillors and interest groups to review our winter maintenance plans – all our bridges must be top priority for de-icing (including Millennium Bridge, Scarborough Bridge and Hungate Bridge) and key strategic cycle/pedestrian routes must be made safe on an equal footing to bus routes and walking routes to and from old people's homes, the hospital local shops etc. All this will be on top of the work already planned for tackling potholes, Traffic Signal Replacement (TSAR), highway resurfacing, junction improvements, car park upgrades etc.

### **Residents' Parking**

As you may have seen covered in local media following my report to Economy and Place Scrutiny Committee on July 10<sup>th</sup>, I am keen to follow through the findings of a scrutiny that I registered a year ago, and agreed by the previous executive to review our residents' parking scheme. This includes some initial work to address the backlog of areas that are on the 'waiting list' and speed up the process of introducing these where residents have petitioned for their introduction. I would also like to see greater efficiencies in our administration systems, potentially linked to a reduction in the basic standard charge to more closely align to operational and enforcement costs of the scheme. I believe that such an approach could create conditions for more widespread extension within our residential areas with the benefit of boosting patronage of park and ride services and lowering urban congestion on peak time routes into York. I am pleased to see councillors in Clifton and Hull Rd wards are keen to explore the options for their residents not currently covered by resident parking schemes and I expect there may be similar demands from streets close to the Community Stadium, if displacement parking is experienced there.

### **York Central:**

Now that the Government has confirmed that it will not hold an inquiry into the decision to grant outline planning permission for York Central, this administration has been working to identify where improvements can be made within the reserve matters application to enhance sustainability within the project. Of particular concern within my portfolio area is the impact that the additional traffic will have on the wider network. I am keen to work with partners to find ways that we might reduce vehicle traffic impact still further, in conjunction with new commercial occupiers as they are identified and come forward with reserved matters detailed applications.

A report will be presented to the Executive shortly highlighting the progress made on York Central to date, and what areas of the project can be enhanced to fit with this administration's priorities and bring out the principles highlighted in the Design Guide.

### **Castle Gateway**

The Castle Gateway project is continuing to progress, with My Castle Gateway continuing to hold public engagement sessions over the Summer. These will refine the open brief for the new public area and look in more detail at how we can create new spaces and new routes which connect Clifford's Tower, the Eye of York, Tower Gardens and the Castle Museum, with a new pedestrian and cycle bridge over the Foss.

The project will shape a new area of high quality public realm on what was a prison for a century and then a car park for a further half century- to be transformed into a beautiful setting that better reflects the historical context and significance of this area in the heart of York. Alongside this work will be undertaken to enhance Piccadilly and provide alternative (flood –proof) parking within St George's Fields.

### **Anti-Idling Campaign**

We launched our 'Kick the Habit' campaign in June to coincide with National Clean Air Day to encourage more people to consider air

pollution and ways that they can help to reduce its harmful effects. The campaign aims to prompt drivers to switch-off their engines when parked, in locations such as outside schools or when making deliveries. To support the campaign, authorised council officers are also able to issue fixed penalty notices of £20 to drivers who refuse to switch off their engines, after being observed idling on the public highway for more than two minutes. This very much helps to support awareness of the city centre Clean Air Zone that we will be introducing next year and the continued drive to expand provision for charging of electric vehicles in public places and new developments.

### **Sustainable travel to school**

I am grateful for the continued hard work of our Sustainable Travel team in partnership with organisations like Sustrans in promoting walking and cycling, offering cycle training etc. We are all aware how much worse traffic is during term time and on a cold wet winter's day – making sustainable travel choices for the school run not only benefits the individuals in terms of exercise, independent travel, mental health and the like it helps reduce congestion notably around schools. I recently visited one primary school where students had looked at road safety issues near their school and were working together to come up with solutions – something as simple as getting hedges cut back and tackling pavement parking can make a big difference, particularly if led by demands from the young people themselves in a coordinated way.

### **City Centre Access**

Considerable work has been done over the past 9 months consulting with a variety of groups on how best to mitigate the impact of essential security measures within the foot streets area of the City Centre. A paper will be coming to Executive shortly on the outcome of this work and the need to ensure we deliver appropriate measures quickly but in a way which provides suitable facilities for people with disabilities to access businesses and entertainment within central York. Consultation on recent changes in Fossgate and planned changes in Piccadilly will

also help to inform decisions about walking and cycling within the wider city centre.

### **Devolution**

The Council is continuing to support the efforts across a number of partners and local authorities to secure a One Yorkshire devolution deal. In the coming months, there will be further discussions about our relationship with the Local Enterprise Partnerships and how best we can work together to secure the funding we need for the city.

Cllr A D'Agorne

9 July 2019

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## **Report to Full Council from the Executive Member for Finance and Performance**

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With the new Executive arrangements in place, it is important to note that this is a wide-ranging portfolio, covering everything from the council's finances, ICT, HR, procurement, customer services, property and the crematorium. In addition, it includes some of the Council's major projects and the Local Plan. As I am relatively new in this role, this report provides a brief overview of some of the current issues in the portfolio.

### Finance

The Council continues to face serious financial pressures in relation to reduced government funding. As part of the previous administration, we ensured through careful financial management that we were able to protect key services such as libraries, ward committees, and have ensured no charges for green waste.

The next few years remain challenging, and will require the Council to deliver further savings. However, we will do this in a way that protects key services. We will also deliver on our capital programme, which will see significant capital investment into the city. Our new budget proposals set out our ambitions and reflect the early priorities of the new administration.

I can confirm that the Council's statement of accounts were prepared on time, and were discussed at a recent Audit and Governance meeting. The underspend on the 2018/19 accounts is considered at this meeting as part of our budget proposals.

### Local Plan

At an extraordinary meeting of Full Council on 17<sup>th</sup> May 2018, members resolved to submit the Local Plan to the Planning Inspectorate for examination. There has been ongoing correspondence between the Council and the Inspector as part of the examination process and as a result, a number of modifications to the Plan were approved by Executive on 7<sup>th</sup> March 2019. These proposed modifications were

submitted to the Inspector in March and the Inspector has requested that the Council undertake a 6 week statutory consultation on the proposed modifications The Proposed Modifications consultation runs from Monday 10<sup>th</sup> June to Monday 22<sup>nd</sup> July 2019.

Following the consultation period, the representations will be sent to the Inspector who will then confirm when hearing sessions can take place. It is anticipated that the first phase of hearing sessions could take place in October 2019.

### Community Stadium

Over the coming months, the project will see the completion of a scheme that has been many years in the making, and I am looking forward to it providing a major sports and leisure facility for the residents of York and the wider region.

The scheme has already attracted Cineworld, and Hollywood Bowl as major attractions, and we have secured the Women's Rugby League World Cup to play fixtures at the Stadium.

As already announced at the Executive meeting in June, we have recently been notified by the building contractor of a delay. This arises due to issues relating to the electrical supply connections, which will delay some aspects of the build programme. It is understandably disappointing that the Stadium is delayed further, and I share in the frustration of sports fans and local residents who want to see the Stadium up and running. That is why the Council will be reviewing matters with all partners so that we can better understand the issues that have led to delays, and most importantly, ascertain an accurate timeline of the project. Senior representatives from Buckingham's visited the Council to discuss the project last week and assured us that they are working on the project as fast as possible.

We remain on track for handover of the build from the contractor later this year. A number of matters remain commercially confidential, but a further update will be published as information becomes available.

## HR

There are a variety of ongoing work streams relating to HR, including a new wellbeing strategy, which is being developed with Public Health. A review of statutory and mandatory training needs has also been carried out, and online mandatory training is now available. The Apprenticeship strategy is also being refreshed, in order to maximise the benefits apprentices can bring to the Council.

## Digital Services

A full programme of digital improvements is in place across the Council, for example, work has been completed at the Shambles and Kings Court area to improve the broadband for our SMEs in those streets. The Council is working to identify how we can improve connectivity in other parts of the city as well.

## Registrars

Registrars appointments can now be booked and paid for online, with 70% of all weddings now booked online. This means that the service is available 24/7 and because all fees are paid online in advance, the appointment can focus on the purpose of the appointment rather than the payment. The Register Office have had a successful launch on Instagram with photos of the venue being used to help promote wedding bookings in York.

Furthermore, the General Registrar's Office have monitored the performance of the York Register Office and recognised the significant improvement across all services in the last financial year.

## Crematorium

A new contract has been awarded so that work can start on replacing the old cremators at York Crematorium. Work on the new waiting area will also begin early next year. All of this work will result in improved services and a better environment for bereaved York families during a difficult period. We will ensure that, if there is any change and/or

disruption to services, that Funeral Directors and the public will be kept informed and supported.

### Benefits Services

York is now the best performing service in the region for our 10,000 benefits claimants in York. We process both new claims and any reported changes quicker than any other council in the region, which means that our residents get the help they need faster. With regards to those residents that are not on the existing legacy benefits, such as housing benefits, we are monitoring closely the impacts of Universal Credit and seeking to mitigate some of those through our continuing financial inclusion work.

| Benefits Performance 2018-19 |        |           |           |          |         |           |       |      |             |      |         |          |          |
|------------------------------|--------|-----------|-----------|----------|---------|-----------|-------|------|-------------|------|---------|----------|----------|
| New Claims (days to process) |        |           |           |          |         |           |       |      |             |      |         |          |          |
| Authority                    | Craven | Hambleton | Harrogate | Richmond | Ryedale | carboroug | Selby | York | East Riding | Hull | N Lincs | NE Lincs | National |
| Days                         | 20     | 15        | 24        | 34       | 17      | 22        | 21    | 11   | 23          | 26   | 22      | 26       | 20       |

| Change in Circumstance (days to process) |        |           |           |          |         |           |       |      |             |      |         |          |          |
|--|--------|-----------|-----------|----------|---------|-----------|-------|------|-------------|------|---------|----------|----------|
| Authority                                | Craven | Hambleton | Harrogate | Richmond | Ryedale | carboroug | Selby | York | East Riding | Hull | N Lincs | NE Lincs | National |
| Days                                     | 6      | 3         | 4         | 3        | 3       | 5         | 4     | 2    | 3           | 9    | 8       | 9        | 8        |

## Revenues Services

In terms of Council Tax, collection rates are above both Unitary and National average, and 2<sup>nd</sup> in the region

| Council Tax Collection rates |           |         |               |          |          |                  |
|------------------------------|-----------|---------|---------------|----------|----------|------------------|
| East Riding                  | Hull City | N Lincs | York          | NE Lincs | National | Unitary National |
| 97.98%                       | 93.71%    | 95.43%  | <b>97.58%</b> | 93.50%   | 97.00%   | 96.70%           |

Business Rates collection is also above National and Unitary average, again 2<sup>nd</sup> in the region.

| Business Rates collection rates |           |         |               |          |          |                  |
|---------------------------------|-----------|---------|---------------|----------|----------|------------------|
| East Riding                     | Hull City | N Lincs | York          | NE Lincs | National | Unitary National |
| 99.19%                          | 98.28%    | 97.81%  | <b>98.69%</b> | 97.19%   | 98.30%   | 98.20%           |

## Assets and Property

**Castle Gateway Project** - A series of public consultation events on the detailed designs of St George's Field multi-storey car park, new apartment buildings at Castle Mills, and a new riverside walk and pedestrian cycle footbridge over the Foss took place in the spring. These events helped refine the designs ahead of the submission of planning applications this summer. Once submitted, a report will be taken to October Executive setting out the proposed delivery strategy and business case for funding.

**Guildhall** - Construction work will start in September on the redevelopment of the Guildhall and we look forward to bringing this historical site back into operational use for the city, opening up the building to the public and providing new SME growth space and animating the riverside.

Our commercial estate continues to provide both essential income for the council and economic space for businesses in the city. The portfolio is now 100% let or under offer, reflecting the continuing strength of the city, despite some challenging trading environments.

Cllr N Ayre, 9 July 2019

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## **Report of the Chair of Customer & Corporate Services Scrutiny Management Committee**

**17 July 2019**

1. This report is submitted by the Chair of Customer & Corporate Services Scrutiny Management Committee (CSMC), in accordance with the constitutional requirements set out in Standing order 8.3 (m) to update Council on scrutiny work and to set out any recommendations such as may be made to Council in relation to that work. It includes, at Annex 1, the Annual Scrutiny Report 2018-19 which was approved by CSMC in June 2019. The recommendation from CSMC in respect of the Annual Report is attached at Annex 2.

### **Climate Change Policy and Committee.**

2. This committee was agreed at the Annual Meeting of Full Council on 22 May 2019 to monitor and address the progress in York in relation to environmental change. The Terms of Reference for the Committee were delegated by Council to the Interim Monitoring Officer, in consultation with the Council Leader and Chair of the Climate Change Policy and Scrutiny Committee. Progress has been made into agreeing the Terms of Reference and it is expected the Committee will hold its first meeting in September.

### **Arrangements for Policy and Scrutiny in York**

3. At the June meetings of CSMC and the standing Policy and Scrutiny Committees, Members received a report highlighting the structure for the Council's provision of the scrutiny function and the resources available to support it. This followed a CSMC Scrutiny Operations and Functions Review, the recommendations from which were endorsed by Executive in March 2019. Key recommendations were that all Policy and Scrutiny Committees will now meet monthly and that the Pre-Decision Call-In process be removed from the Constitution to encourage a more timely and pro-active approach to pre-decision scrutiny.

### **Finance and Performance**

4. Since the last report to Council on 21 March 2019, the Customer and Corporate Services Scrutiny Management Committee (CSMC) and the Economy and Place Policy and Scrutiny Committee have received their End of Year Finance and Performance Monitoring reports. The Health and Adult Social Care Policy and Scrutiny Committee, the Housing and Community Safety Policy and Scrutiny Committee and the Children,

Education and Communities Policy and Scrutiny Committee will receive their End of Year reports later this month.

### **Attendance of Executive Members**

5. The Executive Leader (Policy, Strategy and Partnerships) and the Executive Member for Finance and Performance attended the June meeting of CSMC to outline to Members their priorities and challenges for 2019-20. The Executive Member for Economy and Strategy and the Executive Member for Transport attended the July meeting of the Economy and Place Policy and Scrutiny Committee and the Executive Member for Environment and Climate Change will be invited to the Committee's September meeting.
6. The Executive Member for Culture, Leisure and Communities has been invited and will be attending the Children, Education and Communities Policy and Scrutiny Committee meeting later this month while the Executive Member for Children, Young People and Education will be invited to the Committee's September meeting. The Executive Member for Housing and Safer Neighbourhoods will be attending the Housing and Community Safety Policy and Scrutiny Committee meeting in July while the Executive Member for Health and Adult Social Care will be attending the July meeting of the Health and Adult Social Care Policy and Scrutiny Committee.

### **Post-Decision Call-Ins**

7. There have been no Post-Decision Call-ins since the last report to Council.

### **Customer & Corporate Services Scrutiny Management Committee**

#### Petitions

8. At each of its meetings, this Committee continues to receive its standing report on Council petitions providing details of new petitions received by the Council and the appropriate course of action.

#### Scrutiny Work

9. This Committee has met twice since the last report to Council. In June the Corporate Directors of Health, Housing and Adult Social Care and Children, Education and Communities gave a report on the financial progress being made within their Directorates to provide the Committee with assurances that financial controls are in place to mitigate any

overspend. They also received a scoping report on Food Poverty in York and approved the Draft Annual Scrutiny Report.

10. In July Members received an update report on Section 106 Agreements and a report on the Attendance and Wellbeing (Sickness Absence) together with information from staff surveys. They also received a further scoping report on Food Poverty in York.

### **Health, Adult Social Care Policy & Scrutiny Committee**

11. This committee has met once since the last report to Council. In June Members received a briefing from the Director of Public Health relating to the Director's area of responsibility in the Health, Housing & Adult Social Care Directorate. Members considered their work programme for the coming year.

### **Children, Education & Communities Policy & Scrutiny Committee**

12. This Committee has met once since the last report to Council. In June Members received the Bi-annual Service Level Agreement update from CVS York and an update report from the York Theatre Royal on their activities over the past six months. Members also received a briefing from the Director of Children, Education and Communities, presenting to Members an overview of the services areas within the Directorate. Members to help inform their work programme for the coming year.

### **Economy and Place Policy Development Committee**

13. Since the last report to Council, this Committee has met twice. In June Members received a briefing from the Assistant Director of Transport, Highways and Environment and the Assistant Director of Planning and Public Protection on their areas of responsibility in the Economy and Place Directorate to help inform the Committee's work planning.
14. In July the Committee welcomed the Managing Director of Make It York and the Executive Director of York Business Improvement District who presented their b-annual and annual reports respectively. Members also further considered their work programme for the coming year.

### **Housing and Community Safety Policy and Scrutiny Committee**

15. This committee has met once since the last report to Council. In June Members received a briefing from the Assistant Director of Housing and Community Safety and were presented with an overview of the services areas within the Directorate to help inform their work programme for the coming year.

### **Scrutiny Chairs and Vice Chairs Meeting**

16. Chairs and Vice Chairs of all scrutiny committees were invited to attend a meeting in July to discuss ways of promoting and enhancing the scrutiny function. It was agreed that Chairs would work collaboratively to promote better engagement with scrutiny amongst Members, Officers and all relevant stakeholders. A similar meeting will take place on a six-monthly basis going forward.

### **Report Recommendation**

17. Members are recommended to:
  - i. Note this report;
  - ii Approve/endorse the Annual Report attached at Annex 1, in line with the recommendation of CSMC from its meeting on 10 June, as shown in Annex 2.

Reason: To comply with the Council's constitutional requirements

### **Annexes:**

Annex 1 – Annual Scrutiny report 2018-19

Annex 2 – Extract of committeeminute from the Customer and Corporate Services Scrutiny Management Committee meeting held on 10 June 2019.

Cllr J Crawshaw

8 July 2019



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## Customer & Corporate Services Scrutiny Management Committee

10 June 2019

Report of the Assistant Director of Legal and Governance

### Draft Annual Scrutiny Report 2018-19

#### Summary

1. This Draft Annual Scrutiny Report summarises the work of the various Committees for the municipal year June 2018 – May 2019, and asks Members to agree the report prior to its presentation to Council in July 2019.

#### Background

2. This committee is charged with monitoring overall performance in relation to scrutiny work and providing an Annual Report to Full Council. The last Annual Report for the period June 2017 – May 2018 was presented to this Committee on 11 June 2018 and to Council on 19 July 2018.

#### Consultation

3. Consultation was not required for the production of this Annual Report. However, consultation is an important element of scrutiny and is regularly carried out in support of all scrutiny reviews.
4. The final reports produced for each of the reviews completed during the period June 2018 – March 2019 detail all of the work undertaken, including any consultation carried out. Those final reports and all supporting information can be viewed in full at:

<http://modgov.york.gov.uk/ecCatDisplay.aspx?sch=doc&cat=13029&path=13028>

#### Scrutiny Reviews in 2018-19

5. In the last municipal year Members of the **Customer & Corporate Services Scrutiny Management Committee (CSMC)** completed three scrutiny reviews.

6. Financial Inclusion.

This review began in June 2018 following a proposal by former Councillor Neil Barnes. In early September 2018 CSMC considered a scoping report on Financial Inclusion and agreed it was a topic worthy of review. In November 2018 CSMC considered an update report on Financial Inclusion which requested that a 19 July 2018 Motion to Council on Food Poverty be added to the review remit, and this was agreed by the Committee. Over a series of meetings the Task Group appointed to carry out the review work on behalf of the Committee met with Citizens Advice York, the Welfare Benefits Unit, York Food Poverty Alliance and City of York Council specialist officers to gather the necessary information. The Draft Final Report was considered by CSMC in March 2019 when Members endorsed the review recommendations. Members agreed that issues around increasing food poverty in the city were complex and should be subject to a separate piece of work which could be picked up by the new administration after the May 2019 local elections. They endorsed a review recommendation to the new administration that a deeper scrutiny review into the causes of an responses to food poverty is considered, taking into account key elements from the information provided by the York Food Poverty Alliance. Later in March 2018 the final report arising from the review was presented to the Executive when the review recommendations were endorsed,

7. Single-Use Plastics

In December 2017 Full Council considered a Motion around single use plastics which was initially considered by the Economy and Place Policy Development Committee, but before membership of a task Group was finalised it became clear that this item should be considered by CSMC as part of the Motion was around developing the Council's procurement policy on plastic goods. In June 2018 CSMC agreed to convene a Joint Ad-Hoc Sub-Committee with E&P Policy Development Committee. However, the Committee also agreed to delegate authority to the Head of Civic and Democratic Services, in conjunction with the Chair and Vice-Chair, to prioritise the order and timing of review work given the shortages within the scrutiny team at the time and the fact that the Committee was already committed to two other scrutiny reviews. The Sub-Committee first met in November 2018 and over the course of the review Members consulted with CYC Waste Management and Yorwaste, CYC Facilities Management and Procurement, One Planet York and York Business Improvement District. They also took into account best practices adopted by other local authorities and considered Government measures to reduce the use of single-use plastics. The review recommendations were endorsed by CSMC on 11 March 2019 and by Executive later that month.

## 8. Scrutiny Operations and Functions

In June 2018 CSMC considered an update report on the implementation of changes to the Council's scrutiny function resulting from the review of 'Future Ways of Working in Scrutiny' completed in March 2017.

Specifically the Committee considered the operation of a trial in relation to establishing two Economy and Place Committees, the alignment of Scrutiny Committees to Directorates and concerns raised regarding the increased workload faced by the Health, Housing and Adult Social Care Policy and Scrutiny Committee with the inclusion of the housing and community safety elements of the Directorate in the remit of the former Health and Adult Social Care policy and Scrutiny Committee. Over a series of meetings the Task Group appointed to carry out the review on the Committee's behalf met with the Chairs and Vice-Chairs of the Council's Policy and Scrutiny Committees and members of the Corporate Management Team. In addition it took into account the Local Government Committee's recommendations to Central Government on the Effectiveness of Local Government Overview and Scrutiny Committees and the Local Government Association's 'Scrutiny for Councillors' Workbook 2015. From the information gathered the Task Group was able to make recommendations around the structure of scrutiny committees; engagement; work planning; the call-in process; support and development for Members and monitoring the work and functionality of scrutiny. The review recommendations were endorsed at a meeting of CSMC on 11 March 2019 and by the executive later that month.

9. The **Economy & Place Policy Development Committee** was involved in two completed scrutiny reviews during 2018-19.

### Residents' Priority Parking Scheme.

At a meeting of the Economy and Place Policy Development Committee in June 2018 Members considered a proposal by Cllr D'Agorne to review City of York's Residents' Parking Priority Scheme. After advice from Officers, Members agreed to undertake two policy development reviews, starting with an initial review to examine how best to mitigate measures for disabled access against vehicle scrutiny measures around the city centre. This was followed by a review of residents' priority parking across the city and a Task Group appointed by the Committee to carry out this review agreed to carry out some initial research to inform a scoping report to be presented to the Committee's November 2018 meeting. To gather information for the review, Members of the Task Group met residents during an informal public meeting, canvassed other residents for their views and considered the findings of a residents' parking poll on the York Press website. They also met with the Assistant Director for

Transport, Highways and Environment, the Head of Parking Services, Network Management and Parking and Customer Services. The recommendations in the review final report were endorsed by the Committee on 5 March 2019 and by the Executive later that month.

10. Single-Use Plastics

See details of Joint Ad-Hoc Sub-Committee review into single-use plastics at paragraph 7 (above).

11. The **Economy and Place Scrutiny Committee** carried out one review during 2018-19.

Economic Health of York City Centre

In June 2018 the Committee welcomed the Executive Member for Economic Development and Community Engagement to its meeting and also received a presentation from CYC Head of Economic Growth which updated Members on the Economic Strategy 2016-23. During the meeting Members expressed concerns at the number of empty shops in the city centre, particularly a cluster of empty shops on Coney Street, but accepted that addressing this problem was complicated. It was subsequently agreed it would be useful to undertake a full Committee review of the city centre economy, the immediate problems it is facing and what measures could be taken to resolve them. Over a series of meetings the Committee consulted with representatives from Make It York, York Business Improvement District, Indie York, York Retail Forum and York Food Festival and considered recent studies into York retail, visitor numbers and tourism, vacant premises in the city centre, employment in the city centre and information from the Centre for Cities. The review recommendations were agreed by the Committee in January 2019 and were endorsed by the Economy and Place Policy Development Committee later that month. The final report was considered by the Executive Member for Economic Development and Community Engagement on March 2019 and the review recommendations were endorsed with two minor amendments.

12. The **Health, Housing & Adult Social Care Policy & Scrutiny Committee** was involved in one review during 2018-19.

Substance Misuse Scrutiny Review

In June 2018, the Health, Housing and Adult Social Care Policy and Scrutiny Committee agreed to undertake a review into commissioned substance misuse services. A Task Group was appointed to carry out this work in October 2018 and they began by narrowing the terms of reference for the review by focusing on the impact on alcohol services as a result of planned budget reductions. Limiting the review remit was due to the limited time remaining to the Task Group in the Municipal year and

this was endorsed by the full committee in September 2019. Key stakeholders identified to progress the review were Changing Lives (commissioned provider of alcohol services), Vale of York Clinical Commissioning Group, GPs, York Teaching Hospital NHS Foundation Trust, Probation Services, University of York, Coroner, Police, CYC Finance Manager and CYC Public Health. After a series of meetings with representatives from these key partners to gather their views, the final report and recommendations which reflected the importance of alcohol services in the immediate and long term were endorsed by the full Committee in February 2019 and the Executive in March 2019.

13. Finally, the **Children, Education and Communities Policy & Scrutiny Committee** did not carry out any reviews during the municipal year, and instead focused their time on their overview work listed in paragraph 24.

### **Supporting the Council Plan 2015-19**

14. All of the reviews carried out during 2018-19 (identified above) took account of the Council's need to be inclusive and ensure equality in accessing the services being reviewed. Each review also supported a number of the council's other improvement priorities and direction statements:
15. The following reviews were directly linked to the 'Prosperous City for All' element of the Council Plan:
  - Financial Inclusion;
  - Scrutiny Operations and Functions;
  - Residents Priority Parking Scheme.
  - Economic Health of York City Centre
16. The following reviews were directly linked to the 'Focus on Frontline Services' element of the Council Plan:
  - Financial Inclusion;
  - Scrutiny Operations and Functions;
  - Substance misuse
17. The following reviews were directly linked to the 'Council That Listens to Residents' element of the Council Plan:
  - Financial Inclusion;
  - Scrutiny Operations and Functions;
  - Residents Priority Parking Scheme;
  - Single-Use Plastics

- Economic Health of York City Centre\_

### **Finance & Performance Monitoring**

18. Throughout 2018-19 the Policy & Scrutiny Committees received regular quarterly monitoring reports relating to the council's performance and finance management, in service areas specific to their individual remits.
19. In addition, they also received other monitoring reports specific to their individual terms of reference, as detailed below:
20. The **Customer & Corporate Services Scrutiny Management Committee** considered a Schedule of Petitions at each meeting and other overview and updates reports throughout the year i.e.:
  - Annual Scrutiny Report for 2017-18;
  - Section 106 Agreements;
  - Attendance and Wellbeing Project (Sickness Absence);
  - Delivery of ICT Strategy;
  - Financial Inclusion;
  - Annual Review of Complaints;
  - Customer Relations Management System;
  - Corporate Approach to Social Values;
  - Internal Audit Report into CYC Overtime 2017-18;
  - One Planet York Strategy
21. The **Economy & Place Scrutiny Committee** received a number of overview reports, looking at:
  - Economic Strategy Implementation;
  - Effectiveness of Green Waste Collections;
  - Flood Defences;
  - Recycling and Co-mingling;
  - Discretionary Business Rates Discount Policy;
  - The work of BID
  - The work of Make it York
22. The **Economy & Place Policy Development Committee** also received a number of reports looking at:
  - Strategic Review Plan;
  - Creative Strategy for York;
  - Local Industrial Strategy;
  - City Centre Access and Disabled Parking;
  - Street Lighting Policy;

- Community Asset Strategy;
- Changes to LRP geographies;
- Economic Growth in Secondary Shopping Areas.

23. The **Health, Housing & Adult Social Care Policy & Scrutiny Committee** has a statutory role to review and scrutinise the impact of services and policies of key partners on the health of the city's population. As such it received updates on:

- York Health and Wellbeing Board;
- Safeguarding arrangements for vulnerable adults
- Business Case for new mental health hospital for York;
- Residential, Nursing and Home Care Services;
- Healthwatch York Performance;
- Patient Transport Services and the Elective Criteria Policy;
- Procurement of sexual health services;
- Unity Health actions to improve patient communications;
- Priory Medical Group proposals to relocate to proposed Burnholme Health Centre;
- Delivery of CQC local System Review Action Plan;
- Mental Health crisis support in York
- Self harm and suicide prevention
- Aims of Oral Health Action Team
- Progress of CYC Asset/Place based approach to working
- Humber, Coast and Vale Sustainability and Transformation Partnership Collaborative work;
- Elderly Persons' Homes programme.
- Safer York Partnership;
- Homelessness
- Implementation of new licensing laws for HMOs;
- Community Policing.

In addition Members of the Committee took part in a joint scrutiny of Mental Health Services along with Leeds City Council and North Yorkshire County Council

24. The **Children, Education & Communities Policy and Scrutiny Committee** has received overview and monitoring reports relating to aspects of its remit. These have included:

- York Museums Trust's partnership delivery plan;
- School Meals Take up;
- Safeguarding and Looked After Children;
- City of York Safeguarding Children Board
- Adult Learning Services;

- Explore York Libraries and Archives Mutual Ltd SLA;
- Development of a Cultural Strategy;
- Early Help Strategy, Local Area Teams;
- School Improvement and Ofsted Updates on School Performance;
- Academisation, Place Planning & Additional School Places required;
- York Museum Trust partnership Delivery Plan;
- SACRE (Standing Advisory Committee on RE) and review of York Schools' agreed syllabus;
- York Theatre Royal Bi-annual Update
- CVS Service Level Agreement update
- York Skills Plan
- Final report from York@Large

### **Acting as Critical Friend**

25. During the municipal year 2018-19 each of the Policy & Scrutiny Committees met with the relevant Executive Members to hear about their challenges and priorities for the year. They also met with some of the council's appropriate statutory partners to hear about their priorities and challenges.

### **Monitoring Previous Recommendations**

26. Finally, each of the committees received bi-annual updates on the implementation of the approved recommendations arising from their previously completed scrutiny reviews. Those deemed to be fully completed were signed off.

### **Post-decision call-in**

27. Throughout the municipal year 2017-18 there were three Executive/ Executive Member decisions called-in for consideration by CSMC. The decision of the Executive was confirmed in each case. These were:
  - Housing Delivery Programme;
  - Attendance management and Wellbeing;
  - Changes to Permit Emissions Charges.

### **Pre-decision call-in**

28. At its meeting in August 2015, the Executive agreed some operational guidelines for enabling and supporting a pre-decision call-in process.

This supplemented the pre-existing arrangements for post-decision call in and was intended to provide all backbench and scrutiny Members with opportunities to comment upon relevant upcoming Executive or Executive Member decisions. These arrangements were of course prior to the Council's decision to remove the specific 'pre-decision call in' provision made at its meeting in March 2019, further to the work of CSMC reported under paragraph 8 above.

29. During the 2018-19 municipal year there was one pre-decision call-in:

**Economy and Place Policy Development Committee – Fossgate Public Realm Improvements**. The Committee made several comments and recommendations for submission in the report to the Executive Member for Transport and Planning and the Executive Member was invited to make his decision in light of those additional comments and recommendations.

### **Options**

30. Having considered the draft Annual Report, Members may choose to:
- Agree any amendments required to the report
  - Approve the report for presentation to the meeting of Full Council in July 2019.

### **Implications**

31. There are no known legal, HR and financial implications associated with the recommendation within this report.

### **Risk Management**

32. There are no known risks associated with the recommendation in this report.

### **Recommendations**

33. Having considered the information within this report, Members are asked to endorse this Annual Scrutiny Report, which covers the period between June 2018 and May 2019, for submission to Full Council in July 2019, in accordance with constitutional requirements.

Reason: To enable its presentation to Full Council in July 2019, in line with Constitutional requirements.

**Contact Details**

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**Report Approved**



**Date:** 9 May  
2019

**Specialist Implications Officer(s)** - None

**Wards Affected:**

For further information please contact the authors of the report

**All**



**Background Papers:** None

**Annexes:** None

City Of York Council

Extract from Committee Minutes

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|           |  |
|-----------|--|
| Meeting   | Customer and Corporate Services Scrutiny Management Committee  |
| Date      | 10 June 2019   |
| Present   | Councillors Crawshaw (Chair), Fenton (Vice-Chair), S Barnes, Hunter (Items1-7), Melly, Rowley and Wann |
| Apologies | Councillors D Taylor and Vassie  |

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## 8. Draft Annual Scrutiny Report

Members considered a draft of the Annual Scrutiny Report, summarising the work of the various Committees for the municipal year June 2018 – May 2019, and asking that they agree the report prior to its presentation to Council in July 2019.

A minor error on page 62, para 12 was noted. This would be amended prior to Full Council as follows:

*'A Task Group was appointed to carry out this work in October 2019-2018'*

Resolved: That Members endorse the Annual Scrutiny Report, covering the period between June 2018 and May 2019, for submission to Full Council in July 2019, in accordance with constitutional requirements.

Reason: To enable its presentation to Full Council in July 2019, in line with Constitutional requirements.

Councillor J Crawshaw, Chair  
[The meeting started at 5.30 pm and finished at 7.00 pm].

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City of York Council

Extract from Committee Minutes

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|           |  |
|-----------|--|
| Meeting   | Audit & Governance Committee   |
| Date      | 19 June 2019   |
| Present   | Councillors Pavlovic (Chair), Fisher (Vice-Chair), Mason, D Taylor, Lomas, Webb and Wann<br>Mr Mann Mr Mendus (Independent Member) |
| Apologies | Mr Mann (Independent Member)   |

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## Part B - Matters Referred To Council

### 14. Annual Report of the Audit & Governance Committee

*[See also under Part A]*

Members considered a report which sought their views on the draft annual report of the Audit and Governance Committee for the year ended 6 March 2019, prior to submission to Full Council.

Resolved: That Members agree the Annual Report of the Audit and Governance Committee prior to its submission to Full Council.

Reason: To enable the Committee to fulfil its role in providing assurance about the adequacy of the Council's internal control environment and arrangements for managing risk and for reporting on financial and other performance.

Councillor Pavlovic, Chair

[The meeting started at 5.30 pm and finished at 7.50pm].

*[The Annual Report of the Audit & Governance Committee, is attached to this minute.]*

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## **REPORT OF THE AUDIT AND GOVERNANCE COMMITTEE FOR THE YEAR TO 6 MARCH 2019**

### **PURPOSE OF THE REPORT**

To provide Members of the council with details of the work of the Audit and Governance Committee covering the year to 6<sup>th</sup> March 2019. The report also details how the Audit and Governance Committee has fulfilled its terms of reference.

### **BACKGROUND**

The Audit and Governance Committee is responsible for overseeing the council's corporate governance, audit and risk management arrangements. The Committee is also responsible for approving the Statement of Accounts and the Annual Governance Statement. The functions of the Audit and Governance Committee are set out in Section 7, Part 3C of the Constitution. A copy of the list of the Committee's responsibilities is attached at **Appendix 1** for information.

The Chartered Institute of Public Finance and Accountancy (CIPFA) has issued guidance to local authorities to help ensure that audit committees are operating effectively. The guidance recommends that audit committees should report annually on how they have discharged their responsibilities.

### **TRAINING**

The Committee has continued to receive training sessions during 2018/19 in order to assist the Committee in effectively fulfilling its responsibilities. These included:

- Statement of Accounts training session
- Treasury Management Training session

## **WORK UNDERTAKEN**

The Audit and Governance Committee has met on seven occasions in the year to 6<sup>th</sup> March 2019. During this period, the Committee has assessed the adequacy and effectiveness of the council's risk management arrangements, control environment and associated counter fraud arrangements through regular reports from officers, internal audit and the external auditors, Mazars. The Committee has sought assurance that action has been taken, or is otherwise planned, by management to address any risk related issues that have been identified by auditors or inspectors during this period. The Committee has also sought to ensure effective relationships exist between internal and external auditors, inspection agencies and other relevant bodies.

The specific work undertaken by the Committee is set out below by subcategory.

### **Risk**

1. The Committee received a number of update reports on the key corporate risks for the Council during the year, along with the refreshed Key Corporate Risk Register. Each report considers risk as a whole and focuses on a specific KCR in each report to ensure a more thorough review of the various issues and mitigation for each risk. This ensures the Committee has sufficient oversight of the changing risk profile of the Council.

### **Internal Audit and Counter Fraud**

2. The Committee received and considered the results of internal audit work completed during the period and monitored the progress made by management to address identified control weaknesses.
3. Members now receive electronic copies of Internal Audit reports by email throughout the year in order to improve oversight.
4. Members received, considered and approved the initial Internal Audit and Counter Fraud plan along with a number of update reports on the progress made throughout the year.
5. Members considered regular follow up reports setting out progress made by council departments in implementing actions agreed as part of internal audit work.

6. Considered a report which sought members' views on the priorities for internal audit for 2019/20, to inform the preparation of the Internal Audit plan.
7. Received and considered a report on the progress against the actions set out in the new Counter Fraud and Corruption Policy and Strategy which also added new actions for the next financial year. The Council's counter fraud risk assessment was also updated to reflect fraud risks currently facing the Council
8. Received the Annual Report of the Head of Internal Audit which summarised the outcome of audit and fraud work undertaken in 2017/18 and provided an opinion on the overall adequacy and effectiveness of the council's framework of governance, risk management and control. Members scrutinised the significant control issues highlighted in the report and noted that these were reflected within the Annual Governance Statement.
9. Received a report summarising the outcome of an external assessment of the Councils internal audit services against the Public Sector Internal Audit Standards (PSIAS)

### **External Audit**

10. Received and considered Mazars Audit Strategy Memorandum which set out the audit plan in respect of the audit of the Councils Financial statements for 2018/19. The report summarised the audit approach, highlighted significant areas of key judgements and provided details of the audit team.
11. At the same meeting the Committee also received an Annual Grants Report which summarised Mazars work and findings in respect of the Councils Grant claims in 2017/18 including the Housing benefits subsidy return, the teachers pension return and the Homes England return.
12. Received and considered the Annual Audit Letter which summarised the outcome of the 2017/18 audit carried out by Mazars on the annual accounts and work on its value for money conclusion. Members discussed and noted the findings of the audit contained in the report.
13. Received regular reports on the progress made by Mazars in meeting their responsibilities as the Council's external Auditor. The

Committee were also kept updated on key emerging national issues and developments.

## **Treasury**

14. The committee continued the role of scrutinising the council's treasury management strategy and policies and considered both strategy statements and update reports during the year
15. Members received and considered the Treasury Management Annual report which provided the Committee with an update of Treasury Management Activity for 2017/18.
16. Members later received the Treasury Management Strategy Statement for 2019/20 setting out the strategy for treasury management and specific indicators for the financial year 2019/20.

## **Governance & Statement of Accounts**

17. Considered the Annual report of the Audit & Governance Committee prior to its submission to Full Council.
18. Initially considered a draft pre audited version of the Statement of Accounts for 2017/18 in June before approving the Final audited Statement of Accounts in July.

## **Other**

19. At each meeting the Committee has maintained a rolling Forward Plan for meetings a year in advance, to ensure that its responsibilities are discharged in full and appropriate reports are scheduled to be brought by officers on a timely basis.
20. Following a previous request from the Committee, Members received a report on non disclosure agreements, which provided an explanation of the concept and the use of non disclosure agreements by the Council in the context of employment law.
21. The Committee received a report providing an update on whistle blowing activity during the financial year, including a new proposed whistle blowing policy which the Committee provided comments on.

22. The Committee twice considered a report seeking Members' views on a draft report to the Executive regarding the new internal audit and counter fraud services contract for the period 2020-2030.
23. The Committee twice received a report containing the observations and learning from the LGA review into the conduct of the Audit & Governance Committee on 22<sup>nd</sup> February 2017.
24. Received a number of Information Governance update reports containing information on performance; ICO decision notices; personal data breaches; LGSCO Complaints; use of FOI exemptions; General Data Protection Regulation (GDPR); the NHS Digital Information Governance Toolkit; and the NHS digital audit.

### **Summary**

25. The Audit & Governance Committee has considered a large number of reports during 2018-19 in carrying out their responsibility for overseeing the council's corporate governance, audit and risk management arrangements and providing assurance that the Council's financial and governance procedures are effective. The Committee has also carried out its duty in scrutinising the Statement of Accounts and Annual Governance statement prior to approval.

Cllr M Pavlovic  
Chair of the Audit & Governance Committee

## Part 3 C of the Constitution (Council Committees and Other Bodies)

7.1 The functions of the Audit &amp; Governance Committee are:

| No. | Delegated authority   | Conditions   |
|-----|---|--|
|     | <b>Audit</b>  |  |
| 1   | To consider the annual report and opinion of the Head of Internal Audit. The report should include a summary of internal audit activity in the relevant period and the level of assurance that can be given over the control environment and corporate governance arrangements at the Council |  |
| 2   | To consider periodic reports from the Head of Internal Audit detailing the summary findings and the main issues arising from internal audit work.   |  |
| 3   | To consider reports dealing with the management and performance of the Internal and External Audit functions.   |  |
| 4   | To consider whether internal audit work conforms to professional standards and to review the effectiveness of Internal Audit and the Committee itself on an annual basis.   |  |
| 5   | To consider reports of the Head of Internal Audit detailing the progress made by management to address control weaknesses identified by Internal or External Audit.   |  |
| 6   | To consider the action plan arising from the Annual Letter of the External Auditor.   | With respect to the Annual Letter being first considered and accepted by the Executive |

| No.                                | Delegated authority   | Conditions                      |
|------------------------------------|---|---------------------------------|
| 7                                  | To consider all other relevant reports received from the External Auditor as scheduled in the forward plan for the Committee or otherwise requested by Members.   |                                 |
| 8                                  | To comment on the scope and depth of external audit work and ensure it provides value for money.  |                                 |
| 9                                  | To liaise with the Audit Commission (or its successor body) over the appointment of the Councils External Auditor.  |                                 |
| 10                                 | To approve the Internal Audit Charter   |                                 |
| 11                                 | To approve the Annual Plans of the Internal Audit Service and the External Auditor.   |                                 |
| 12.                                | To commission work from the Internal Audit Service and External Audit with regard to the resources available and the existing scope and breadth of their respective work programmes and the forward plan for the Committee. | Subject to budgetary provision. |
| <b>Governance &amp; Regulatory</b> |   |                                 |
| 13.                                | To keep under review the Councils contract procedure rules, financial regulations, working protocols and codes of conduct and behaviour (not otherwise reserved to the Joint Standards Committee).                          |                                 |
| 14                                 | To review any relevant issue referred to it by the Chief Executive, S151 Officer, the Assistant Director (Financial Services), the Monitoring Officer, the Head of internal Audit or any other Council body.                |                                 |
| 15                                 | To consider the effectiveness of the Councils arrangements for corporate governance (including information governance).   |                                 |

| No. | Delegated authority  | Conditions   |
|-----|--|--|
| 16  | To monitor the effective development and operation of risk management arrangements across the Council.   |  |
| 17  | To assess the effectiveness of the Councils counter fraud arrangements including the Whistle blowing policy and other relevant counter fraud policies and plans. |  |
| 18  | To consider the Councils compliance with its own and other relevant published regulations, controls, operational standards and codes of practice.                |  |
| 19  | To bring to Full Council all proposals for amendment to this Constitution submitted by Members in accordance with this Constitution.                             | Subject to the advice of the Assistant Director Legal and Governance |
|     | <b>Annual Governance Statement and Accounts etc</b>  |  |
| 20  | To approve the Statement of Accounts and the Annual Governance Statement.  |  |
| 21  | To consider the External Auditors report to those charged with governance on issues arising from the audit of the accounts.                                      |  |
| 22  | To scrutinise the Treasury Management Strategy and Monitoring Reports.   |  |
|     | <b>General</b>   |  |
| 23  | To meet informally with the External Auditor and the Head of Internal Audit on a periodic basis to discuss audit related matters.                                |  |
| 24  | To report on the discharge of the Committees responsibilities under the Constitution to Full Council on an annual basis.   |  |

| <b>No.</b> | <b>Delegated authority</b>  | <b>Conditions</b> |
|------------|---|-------------------|
| 25         | To maintain and participate in a programme of training relevant to the activities and responsibilities of the Committee |                   |

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**Council**

17 July 2019

Report of the Deputy Chief Executive/ Director of Customer and Corporate Services

## **Supplementary Budget Proposals 2019/20**

### **Introduction**

1. This report sets out proposals for amendments to the Councils revenue and capital budgets, as set out in Annex 1.

### **Recommendations**

2. Members are asked to approve the proposals as set out in Annex 1, agreeing in particular to:-
  - i) The use of £798k from the revenue contingency budget to a range of projects
  - ii) The increase in the capital programme of £4.25m, £2.25m of which is general fund schemes funded from prudential borrowing and £2m is from Housing Revenue Account
  - iii) The allocations from the Service risk reserve totalling £822k
  - iv) A £300k reallocation of existing Leeds City Region (LCR) funding from Place based narrative scheme to inclusive growth projects
  - v) The use of £565k venture funding to deliver 4 specific invest to save schemes
  - vi) The use of £100k from the Brexit grant (total of £210k) towards investment in community engagement

Reason: To ensure a legally balanced budget is set

### **Revenue investment**

3. As reported to executive in June there was an under spend of £801k in the 2018/19 budget. The under spend was allocated by Executive initially to the Council's general contingency budget, pending further consideration. It is proposed to utilise the majority of this on a range of projects as set out in Annex 1.
4. It should be noted that a number of these proposals, as identified in the annexe, have full year implications of £522k and will therefore require consideration as part of the budget for 2020/21 budget.

### **Service risk reserve**

5. The service risk reserve was created in the budget agreed February 2019. The funding was established to tackle critical performance issues, and to invest in cost mitigation strategies. The investment is primarily being used to tackle issues in adults, children's and public health services.

### **Capital**

6. The proposals shown in the annexe total £4.25m, with £2m funded from Housing Revenue Account reserves, and £2.25m from Prudential Borrowing. The revenue effect of this will only be felt from 20/21 onwards but members should note this will be around £157k which will need to be found in the 20/21 budget.

### **Leeds City Region Business Rates Pool**

7. Further to our successful bid for £660k to the Leeds City Region Business Rates Pool to formulate a city brand for York, we are now seeking to prioritise inclusive growth projects and refocusing the available budget accordingly. Work has commenced on the York City Narrative, with the TalkYork consultation currently underway, a series of stakeholder interviews and workshops in progress, and the development of citywide steering group to guide the work. This will continue, and the results of the TalkYork consultation, to be reported to an Executive Decision Session, will help influence how this refocused funding will have most impact.
8. The new prioritisation means we will no longer deliver the digital immersive model or the range of marketing materials and £300k will be allocated to inclusive growth projects, such as strengthening our approach to child poverty, greening the high street and promoting

lifelong learning, rather than marketing. This will continue, and the results of the consultation will help to influence how the refocused inclusive growth funding will be used to have most impact. The projects for inclusive growth will be agreed at an Executive Member Decision Session.

### **Brexit Grant Funding**

9. Of a total grant of £210k, £100k is to be allocated to develop connections with communities most impacted by EU exit to better meet their needs, and to take forward the community hubs work initiated.

### **Venture Fund**

10. As set out in the February 2019 budget report, the Venture Fund balance at the end of 2018/19 is £5.2m, which includes £1.5m of funding which was transferred to the fund from recent business rates retention schemes. Although the majority of the Venture Fund balance is already earmarked for major development projects such as York Central and the Community Stadium, further details of which are included in the February 2019 budget report, there is capacity to fund additional proposals as set out in this report.
11. Proposals are set out for investment of £565k from the Venture Fund. These proposals are projected to generate revenue savings of over £1m in total and appropriate repayment of the investment from the service will be agreed by the S.151 officer. Further details on each scheme are shown in Annex 2.

### **Consultation**

12. Consultation was undertaken as part of the annual budget setting process and this has been used to inform the supplementary proposals.

### **Options**

13. Options open to the Council are to approve the recommendations or to approve any amendments that may be moved by other Members of Council.

### **Equalities/One Planet**

14. An assessment was completed on the overall impact of the annual budget proposals using the Better Decision Making Tool. The impact assessment considered risks associated with savings proposals to

ensure any negative impact for a particular group, sector or community is eliminated or counterbalanced.

15. These supplementary budget proposals do not include any savings proposals. The additional spending will provide a beneficial impact and each project will be subject to an individual assessment in more detailed approvals.

### **Implications**

16. The implications are:

- **Financial** are contained throughout the main body of the report.
- **Human Resources (HR)** There are no HR implications.
- **Legal** There are no legal implications.
- **Crime and Disorder** There are no crime and disorder implications.
- **Information Technology (IT)** There are no IT implications.
- **Property** There are no property implications.
- **Other** There are no other implications.

### **Risk Management**

17. An assessment of risks is completed as part of the annual budget setting exercise. These risks are managed effectively through regular reporting and corrective action being taken where necessary and appropriate.

## Contact Details

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### Chief Officer Responsible for the report:

Ian Floyd  
Deputy Chief Executive/ Director of  
Customer and Corporate Services

**Report  
Approved**



**Date** 8/7/19

**Wards Affected:** *List wards or tick box to indicate all*

**All**

**For further information please contact the authors of the report**

### Background Papers:

Reports to Executive meeting held on 14 February 2019

<https://democracy.york.gov.uk/ieListDocuments.aspx?CId=733&MIId=11007>

- Financial Strategy 2019/20 to 2023/24
- Capital Budget 2019/20 to 2023/24

### Annexes:

Annexe 1: Supplementary budget 2019/20 proposals

Annexe 2: Venture Fund Proposals

### Abbreviations used in this report:

ASC – Adult Social Care

CHC – Continuing Healthcare

HHASC – Health Housing and Adult Social Care

IFA – Independent Fostering Placement

LCR – Leeds City Region

SEND – Special Educational Needs and Disability

TEWV – Tees Esk and Wear Valley

VOYCCG – Vale of York Clinical Commissioning Group

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| Annexe 1  |   |                  |                            |
|---|---|------------------|----------------------------|
| Emergency / Supplementary Budget 2019-20  |   |                  |                            |
| Revenue Budget  |   |                  |                            |
| Proposal  | Note  | 2019/20 Cost (£) | Full Year/Ongoing Cost (£) |
| Graffiti Removal on Private Premises  | To create a new team to remove graffiti, particularly on private premises and utilities. (70k). *   | 47,000           | 70,000                     |
| Carbon Reduction and Sustainability Officer   | To create a lead Carbon Reduction role to promote carbon zero by 2030 (54k). *  | 36,000           | 54,000                     |
| Carbon Reduction and Sustainability Capacity Building Budget  | To create a budget to support the work of the Carbon Reduction and Sustainability Officer. For example, building partnerships, engaging expert advice and learning from other zero-carbon initiatives.                  | 30,000           |                            |
| Recycling or Litter/Dog Bins  | To deliver an additional 2 bins per ward councillor.  | 43,000           | 43,000                     |
| Investment in the Northern Forest   | To create additional capacity to allow for further tree planting and better tree maintenance across the city - as part of the Council's new commitment to the Northern Forest (50k). *                                  | 33,000           | 50,000                     |
| Community Engagement  | To create an additional Community Engagement Officer to enable faster action to create local area working, safer and inclusive communities (40k) *  | 27,000           | 40,000                     |
| Safer Communities Fund  | A new Safer and Inclusive Communities Fund to be allocated to Ward Committees to enhance safer communities  | 250,000          |                            |
| Purple Flag and a safer, family friendly and inclusive City Centre  | To create officer capacity and a small budget to promote Purple Flag, working in partnership with local businesses and partners to create a safer, more family-friendly and inclusive city centre (50k). *              | 33,000           | 50,000                     |
| Waste investment  | To invest in a review of new sustainable vehicles, increase collection rates, and improve customer service. This will include a review of waste collection, including plastics and food waste. (100k) *                 | 65,000           | 100,000                    |
| Respark Review  | To provide additional resource to speed up the waiting list and introduce more efficient administrative systems.  | 30,000           |                            |
| Street Environment investment   | To include new Blacksmith apprentice for an improved street environment (25k) * and invest in the local street environment (cleaning and community projects (40k).  | 57,000           | 25,000                     |
| Subsidised bus routes   | To ensure the continuation of and improvements for subsidised bus services routes across the city.  | 30,000           | 55,000                     |
| Create capacity to deliver Constitution and Governance Reviews  | To launch a public Citizen's Assembly on how the Council can best work in an open way.  | 35,000           |                            |
| Public Transport Study and Local Transport Plan   | To begin a high-level study to analyse city-wide public transport options, identifying opportunities for improvements in rail, buses and rapid transit, which will lay the groundwork for the new Local Transport Plan. | 25,000           |                            |
| Additional capacity to speed up production of Supplementary Planning Documents to support the Local Plan. | To support zero carbon through the planning system, prioritising Supplementary Guidance on Zero Carbon Building and Renewable Power, alongside existing work on Green and Blue Infrastructure.                          | 25,000           |                            |
| Care Leavers Council Tax Support  | To ensure all care leavers in their first year of leaving care do not pay council tax   | 10,000           | 10,000                     |
| Electric Charging Points  | To increase revenue budget to better improve maintenance.   | 25,000           | 25,000                     |
| <b>Total revenue proposals</b>  |   | <b>801,000</b>   | <b>522,000</b>             |

\* 2/3 of full year budget

| Capital Budget   |  |                  |                            |
|--|--|------------------|----------------------------|
| Proposal   | Note   | 2019/20 Cost (£) | Full Year/Ongoing Cost (£) |
| Investment in highway infrastructure                                       | To prioritise investment in highway infrastructure, linked to the development of a new city wide plan for road repair and maintenance and a new sustainable transport plan, allocating £1m to road repairs and £1m to cycling and walking improvement schemes. Schemes will include removing hazardous pot-holes for cyclists, improvements to footways, pedestrian crossings, dropped kerbs, smart travel and cycle infrastructure. | 2,000,000        |                            |
| Investment in Parks and Open Spaces - Play Equipment                       | Investment in new play equipment, with a new project officer funded from capital, for new play areas and existing play areas, as part of this project.   | 250,000          |                            |
| Housing Revenue Account - Capital (funded from HRA reserves)               |  |                  |                            |
| Investment in the Major Repairs Scheme and Housing Modernisation Programme | To speed up progress towards achieving the Decent Homes standard for all our Council homes   | 1,000,000        |                            |
| Investment in the 'Building Insulation Programme'                          | To begin a programme of increasing the energy efficiency of our Council housing stock, including the potential inclusion of renewable (solar PV, air source heat pumps etc) and integrating this with the modernisation and decent homes standard work.  | 1,000,000        |                            |
| <b>Total capital proposals</b>   |  | <b>4,250,000</b> |                            |

| <b>Annexe 1</b>   |  |                         |                                     |
|---|--|-------------------------|-------------------------------------|
| <b>Emergency / Supplementary Budget 2019-20</b>           |  |                         |                                     |
| <b>2019/20 Service Risk Reserve</b>                       |  |                         |                                     |
| <b>Proposal</b>   | <b>Note</b>  | <b>2019/20 Cost (£)</b> | <b>Full Year/Ongoing Cost (£)</b>   |
| Children's Social Care                                    | Funding for children's social care support, to ensure quality services for the most vulnerable children and young people.  | 325,000                 |                                     |
| Financial Inclusion                                       | To ensure the continuation of the financial inclusion working group funded projects for 19/20  | 12,000                  |                                     |
| Substance Misuse Services                                 | Investment into substance misuse services, to improve public health  | 100,000                 |                                     |
| Adult Social Care   | Funding for adult social care support, to ensure quality services for the most vulnerable adults, including new approaches to using technology, increase community lead support, and embed strength based approaches | 385,000                 |                                     |
| <b>Total service risk reserve proposals</b>               |  | <b>822,000</b>          |                                     |
| <b>Brexit funding</b>                                     |  |                         |                                     |
| <b>Proposal</b>   | <b>Note</b>  | <b>2019/20 Cost (£)</b> | <b>Full Year/Ongoing Cost (£)</b>   |
| Investment in Community Engagement                        | To develop connections with communities most impacted by EU exit to better understand their needs, and to take forward the community hubs work initiated   | 100,000                 |                                     |
| <b>Inclusive Growth Fund</b>                              |  |                         |                                     |
| <b>Proposal</b>   | <b>Note</b>  | <b>2019/20 Cost (£)</b> | <b>Full Year/Ongoing Cost (£)</b>   |
| Leeds City Region Investment in inclusive growth projects | To repurpose funding from the Leeds City Region Business Rates Pilot to strengthen our approach to inclusive growth, including child poverty, greening the high street and promote lifelong learning.                | 300,000                 |                                     |
| <b>Venture Fund</b>                                       |  |                         |                                     |
| <b>Proposal</b>   | <b>Note</b>  | <b>2019/20 Cost (£)</b> | <b>Estimated Annual Savings (£)</b> |
| Foster Care Placement                                     | investment to attract additional foster carers   | 130,000                 | 210,000                             |
| SEND  | improve the way we understand and support the needs of children with SEND  | 130,000                 | 250,000                             |
| Continuing Health   | investment to ensure the Council is able to access Continuing health care funding to offset costs  | 174,000                 | 684,000                             |
| Mental Health   | investment in mental health services working with a range of partners  | 131,000                 | 164,000                             |
| <b>Total Cost/Savings</b>                                 |  | <b>565,000</b>          | <b>1,308,000</b>                    |

**VENTURE FUND PROPOSALS****Proposal 1: Continuing Health Care (£174,000)**

1. National data indicates that fewer people in York receive continuing health care (CHC) funding for packages of care or residential and nursing placements than the regional comparators or national average. As a consequence of this it is likely that both self-funders and the council are picking up additional costs. These costs appear in the residential, nursing and home care budgets.
2. Work undertaken within the ASC department estimates that if an additional 90 people a year accessed CHC funding, this would bring the system to a regional average. There is the opportunity to initially target the top 20 percent of this cohort where we believe there is the opportunity to save £684,000 per year based on what we know of CCG contributions to joint funded packages of care and placements.
3. In order to increase CHC awards it is necessary to build ASCs capacity to achieve this. Work is already underway; there are 1.5 FTE CHC social workers alongside CHC champions identified within each social work team, who are working towards meeting a current budget savings target of £200k. With improved dedicated specialist social work resource, training and administrative support, we can further improve our performance and savings.
4. The proposal is to put in place:
  - Better training for our staff, managers and, our legal department.
  - A senior practitioner role to lead CHC champions in social work teams.
  - Dedicated social workers for CHC and s117.
  - Administrative support to improve our preparation and engagement with the NHS and decision making processes.
5. Currently there is no administrative support dedicated to CHC/S117. Administrative support will enable better case and fact

finding, planning and deployment of our resources to undertake timely assessments, and enable cases to be prioritised and prepared for joint panel discussion.

### **Total Investment / Projected Savings**

6. Total investment £174,000. Evaluation to take place towards the end of the year to determine whether ongoing resourcing would continue to create a saving.
7. Total Projected gross savings £684,000.

### **Proposal 2: Mental Health Accommodation Pathway – Housing First (£131,000)**

8. Finding the right accommodation and support for people who have experienced significant mental ill health, and who have multiple, complex challenges in their lives has been a longstanding problem in York.
9. At present in York we often struggle to provide the right housing with the right support, at the right time, as we do not have the full range of housing and support options we need. People sometimes stay in hospital longer than they need, with the key service gap being provision for people with multiple complex needs. As a result we currently place individuals in services outside York, often at very high financial cost, or we make placements locally in services which do not fully meet their needs, leading to higher cost caused by breakdown of placements or increased dependence on other services.
10. This project will develop an improved housing and support pathway for people with mental ill health, including provision for people with multiple and complex needs.
11. Following thorough strategic research and detailed analysis of need, including consultation and engagement, across all the key partners, commissioners identified a preferred model of service [Background papers available].
12. In short, the full proposals are to:

- Develop two supported housing schemes within the city, with 24/7 on-site staffing; each containing 10 places, and each providing support to another 6 satellite flats within a 1-2 mile radius of the scheme. This represents a total of 32 specialist supported housing placements.
  - Develop a Housing First service – with three Housing First support workers building up to a caseload of 7 cases each, 21 Housing First places in total. With Housing First the idea is that people are provided with permanent housing with no requirement to prove that they are ‘housing ready’ and then personalised, intensive ‘wrap around’ support is provided to help them develop and retain their independence, and maintain a tenancy.
13. These proposals increase the current capacity within the city, from 48 mental health housing places to 90, with a significant proportion of the extra capacity being in the new specialist mental health and support provision outlined above. This development has been identified as a “top three” priority by the Mental Health Partnership, and as also flagged as a priority in the Health and Wellbeing Strategy, the All-Age Mental Health Strategy and the Homelessness Strategy.
14. The proposals are fully in line with our city’s vision for a Trieste-style community based approach to mental health, as endorsed by system leaders at the recent (8th April) Mental Health Partnership event held at York St John.
15. HHASC requires £131,000 investment from the Venture Fund to ‘pump prime’ the transformation programme by ensuring existing buildings are sustainable for the next 2 years, deliver a Housing First approach from October 2019 and meet initial development and project implementation costs.

### **Costs, timescale and savings**

16. The estimated revenue budget envelope for this new provision is £1.27M per annum. TEWV and VOYCCG have committed £600,000 to the project ‘up front’ from the 18/19 and 19/20 budgets. This funding will be returned to the NHS if the project does not proceed with risk reserve support.

17. In addition to improving the outcomes for individuals, the project will deliver savings across the whole system with TEWV projected to achieve at least £500K efficiencies per annum from a reduction/prevention in out of area placements and the Council £164K per annum by using accommodation solutions created by the model rather than placing people in long term care settings. This does not include the other 'hidden' costs to the whole system of failure demand.

### **Proposal 3: Foster Carer Recruitment (£130,000)**

18. Foster Carer placement sufficiency is at a highly critical stage in York. Despite on-going recruitment activity in 2018/19, only 3 new Foster Carers were recruited and 17 de registered, creating a net loss 14. This is compared to other Local Authorities across the region that, following investment have seen an increase in their Foster Carer recruitment.
19. The lack of placement capacity within our mainstreams fostering households significantly impacts on our ability to match and place Children in Care in the right placement. This results in increased use of high cost Independent Fostering Placements (IFA) and Out of Area placements.
20. The placing of Children in Care out of the city impacts on their emotional wellbeing, educational attainment and their support networks with family, friends and local community.
21. The average weekly cost for an IFA is 69% higher than an average in-house Foster Carer. The Children's Services placement budget was overspent by £640k in 2018/19. The majority of this is the result of increased use of IFA placements due the decrease in mainstream Foster Carers households.
22. According to an independent regional benchmarking report (covering 29 LAs) City of York Council (CYC) has both the lowest designated budget and the least staff time committed to Foster Carer recruitment.
23. The Social Work team responsible for Foster Carer recruitment has no specific expertise in marketing or communication, no

identified budget and no dedicated business administrative support for recruitment. The team's recruitment tasks sit alongside responsibility for Court assessments of Connected Carer and Special Guardians. The Court timelines are statutory and therefore need to be prioritised, which impacts on the capacity available for recruitment tasks. Any increase in recruitment numbers will extenuate this capacity challenge.

### Proposal: Front Door for Recruitment

24. Appoint a temporary part time post that will take responsibility for developing and coordinating a 'Front Door' to our Foster Carer recruitment. The post will

- Respond to initial enquiries within 2 working days of contact
- Set up and undertake initial visits within one week of enquiry
- Target the 45% no responders and previous enquiries not taken forward
- Provide a link between the Assessing Permanent Carers team and the Marketing team
- Coordinate a range of pre-approval training for Foster Carers

### Budget

| Development area                | Lead responsibility                   | Cost   |        |
|---------------------------------|---------------------------------------|--------|--------|
|                                 |                                       | Year 1 | Year 2 |
| Front Door for recruitment      | Additional G8 post (2.5 days)         | 19k    | 19k    |
| System to collate / report data | Additional G6 Data Analyst (2.5 days) | 16k    | 16k    |
| Design creative collateral      | External Agency                       | 20k    |        |
| Digital Campaign                | External Agency (12m)                 | 40k    |        |
| <b>TOTAL</b>                    |                                       | 95K    | 35K    |

### Cost benefit

25. With the new approach in place the target in the two years is, 200 Foster Carer enquires, a conversion rate of 5% from enquiry to approval, resulting in 10 additional new approved Foster Carers.
26. Based on the additional enquiries, conversion and approvals above there will be a saving of 210k which is generated by the avoidance of 10 IFA placements. The saving increases if Foster Carers have multiple children placed with them, which most do.
27. Average cost of CYC Foster Carer per year = 26k. Average IFA placement per year = 47k. Saving generated each new CYC Foster recruited = 21k.

#### **Proposal 4: SEND (£130,000)**

28. This project will improve the way we understand and support the needs of children with SEND, to improve inclusion and children's long-term outcomes. Drawing on the expertise of parents, carers and professionals, this will develop an approach to capturing a single, rounded picture of the needs of children and the support they need to succeed and prosper within and outside of their education – from birth to adulthood (across early years, primary, secondary, special and post 16 education).
29. A tool to capture, understand and process will be developed, bringing in external expertise (and with a total cost estimate of £130,000) to capture, understand and track the needs, strengths and outcomes of children and young people – to improve the planning, delivery and impact of support provided at every stage of their lives. This approach has been used in a number of other Local Authorities in working with looked after children and SEND children to change a culture of dependence to one of promoting independence and especially to smooth transition into adult services. The first 2 councils who implemented this approach generated £2.8million in savings in a year in children's services alone. This does not include savings in adults but significant positive impact is expected. Outcomes were also at least maintained but in the majority of cases improved. Further reports will be provided to Executive Member as the project proceeds.
30. There are significant budgetary pressures within the SEND service, and this is likely to continue. This is a national challenge

facing local authorities with needs continuing to increase. This builds pressure in children's services but is also a legacy for adult services. Without a different approach, there is a risk of having to make cuts in the service, which would lead to significant negative reaction, and financial cost. A new approach would support us to deliver the latter change which will also save significant costs and reduce transport spend and journeys. It would also place York at the forefront of development in this area which fits with the state of the art centre of excellence we are building and would be an opportunity to work with a small group of LAs also working in this way and be able to share this best practice nationally.

31. The precise level of savings are difficult to estimate at this stage, but a conservative figure is in the region of £250,000 per annum.

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