

## **Audit and Governance Committee**

30<sup>th</sup> July 2014

Report of the Director of CBSS

### **Audit & Governance Committee Forward Plan to June 2015**

#### **Summary**

1. This paper presents the future plan of reports expected to be presented to the Committee during the forthcoming year to June 2015.

#### **Background**

2. There are to be six fixed meetings of the Committee in a municipal year. To assist members in their work, attached as an Annex is the indicative rolling Forward Plan for meetings to June 2015. This may be subject to change depending on key internal control and governance developments at the time. A rolling Forward Plan of the Committee will be reported at every meeting reflecting any known changes.
3. There have been a number of amendments made to the Forward plan since the previous version was presented to the Committee in June 2014. The main changes have been the addition of various reports to the Forward Plan as highlighted in the Annual Governance Statement presented to the Committee in June.
4. An update report on Adult Social Care has been added to the Agenda for September.
5. Three reports have been added to the Agenda for December, including, an information Governance report; Information Security report; Absence Management Update Report, and Partnership Governance Report.
6. Two reports have been added to the Committees Agenda for February 2015, including a Business Continuity Update Report and a Project management Report.

7. Finally, the Key Corporate Risk Monitor Report for quarter 1 has been deferred until September.

### **Consultation**

8. The Forward Plan is subject to discussion by members at each meeting, has been discussed with the Chair of the Committee and key corporate officers.

### **Options**

9. Not relevant for the purpose of the report.

### **Analysis**

10. Not relevant for the purpose of the report.

### **Council Plan**

11. This report contributes to the overall effectiveness of the council's governance and assurance arrangements contributing to an 'Effective Organisation'.

### **Implications**

12.
  - (a)**Financial** - There are no implications
  - (b)**Human Resources (HR)** - There are no implications
  - (c)**Equalities** - There are no implications
  - (d)**Legal** - There are no implications
  - (e)**Crime and Disorder** - There are no implications
  - (f) **Information Technology (IT)** - There are no implications
  - (g)**Property** - There are no implications

## Risk Management

13. By not complying with the requirements of this report, the council will fail to have in place adequate scrutiny of its internal control environment and governance arrangements, and it will also fail to properly comply with legislative and best practice requirements.

## Recommendations

14.  
(a) The Committee's Forward Plan for the period up to June 2015 be noted.

Reason

*To ensure the Committee receives regular reports in accordance with the functions of an effective audit committee.*

- (b) Members identify any further items they wish to add to the Forward Plan.

Reason

*To ensure the Committee can seek assurances on any aspect of the council's internal control environment in accordance with its roles and responsibilities.*

## Contact Details

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**Report  
Approved**



**Date** 30/07//2014

## Specialist Implications Officers

Head of Civic, Democratic & Legal Services

**Wards Affected:** Not applicable

**All**

**For further information please contact the author of the report**

**Background Papers:**

None

**Annex**

Audit & Governance Committee Forward Plan to June 2015