

## NETHER POPPLETON PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, UPPER POPPLETON, AT 7.15 PM ON MONDAY, 16 OCTOBER 2023

#### PRESENT

Cllr. S P Barry (Chairman), Cllrs. G R M Bates, R A Harper, J A Hook, E M Jones and C J Lamb. Also present was City of York Cllr. Emilie Knight and the Clerk, Mr B J W Mackman.

#### 23/274 – TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

None.

#### 23/275 – PUBLIC PARTICIPATION

None.

#### 23/276 - TO RECEIVE APOLOGIES FOR ABSENCE GIVEN IN ADVANCE OF THE MEETING

All Cllrs. being present there were no apologies.

#### 23/277 - TO CONSIDER THE APPROVAL OF REASONS GIVEN FOR ABSENCE

All Cllrs. being present there were no apologies so there were no reasons for absence to consider.

#### 23/278 - TO CONFIRM THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 18 SEPTEMBER 2023

The minutes of the Parish Council meeting held on 18 September 2023, having been circulated prior to the meeting, were approved and signed.

#### 23/279 - TO RECEIVE A REPORT FROM A CITY OF YORK COUNCILLOR

City Cllr. Anne Hook reported: -

- A 30mph limit is to be applied to Northfield Lane.
- The City Council is to install larger signs in Northfield Lane directing vehicles to the Business Park.

City Cllr. Emilie Knight reported: -

- She has given the local police a list of dates of Parish Council meeting.
- The police will be arranging events to mark property.

#### 23/280 - TO RECEIVE THE CLERK'S REPORT ON PROGRESS ON THE FOLLOWING: -

*(a) Making the Long Ridge Lane/Millfield Lane junction more cycle friendly (Min. 23/252a)*

No news to report on this subject. Cllr. Hook is to chase the City Council for a response. **(Action Cllr. Hook)**

*(b) Pruning back the branches of trees overhanging Somercote (Min. 23/252b)*

It was noted that this had been done.

*(c) The five-year tree survey (Min. 23/254cii)*

The Clerk reported that he had just asked the person who had agreed to survey the trees when they would be carrying out the task. The Clerk was asked to contact the contractor again and arrange a specific date when the survey would be done. **(Action Clerk)**

(d) *Pollarding two of the riverbank willows to allow a view of the Ouse upstream (Min. 23/254ciii)*

It was noted that the willows have been pollarded.

(e) *The removal of the seat/planter at the corner of Allerton Drive/Ebor Way (Min. 23/256b)*

It was noted that this had been done.

(f) *Registering the defibrillator on the National Defibrillator Network (Min. 23/258)*

It was noted that the Clerk had registered the defibrillator with “The Circuit”. The Clerk and Cllr. Jones will endeavour to find a suitable firm to maintain the defibrillator. (**Action Clerk & Cllr. Jones**)

(g) *Laying asphalt in front of the cartsheds (Min. 23/254fi)*

It was noted that this had been done.

### **23/281– FINANCE**

(a) *Financial Report*

The Clerk had circulated a detailed report showing the actual income and expenditure for the year for the period to 16 October 2023. The report reflected the receipts and payments below. The bank balances on 16 October were: -

Current Account	£100.00
Business Money Manager Account	£14,262.19
National Savings Investment Account	£15,546.74

(b) *To note accounts for payment (net of VAT);*

62 BP	PKF Littlejohn	External audit fee	£210.00
63 BP	Poppleton Youth Club	Grant	£2,000.00
64 CHG	HSBC	Bank charges	£8.00
65 DD	IONOS	Website	£14.03
66 BP	Ryland Horticulture	Somercotes trees works	£1,100.00
67 BP	Ken Falkingham	Removing planter	£25.00
68 BP	Dean Plunton	Tarmac in front of cartsheds	£2,700.00
69 BP	Poppleton Community Trust	Room hire – 21 September	£28.00
70 BP	Sleightholm Landscapes	Grass cutting per contract	£645.00
71 BP	Ryland Horticulture	Pollarding willows	£350.00
72 BP	James Mackman	Salary – October	£587.14
73 BP	HMRC	Tax on above	£146.80
74 BP	James Mackman	Expenses including wreath £20	£23.00
75 BP	Ken Falkingham	Trimming cartshed doors	£438.00

(c) *To receive a report on income received*

City of York Council	2nds half year’s precept	£11,000.00
HMRC	VAT refunds	£1,080.41
Poppleton Tithe Barn	Cartshed rent	£80.00
The Sealed Knot	Cartshed rent	£80.00

(d) *To consider releasing the Poppleton Luncheon Club’s grant for 2023-24 (£100)*

This was agreed.

## **23/282 - PARISH COUNCIL LAND - TO RECEIVE PROGRESS REPORTS AND MAKE APPROPRIATE DECISIONS ON**

### *(a) Grass cutting.*

It was noted that the grass has been cut as per the contract.

### *(b) The management of Warren Lea including spreading chippings on the footpath*

The Clerk reported that Ken Falkingham given a price for spreading the chippings which was more than he had been authorised to accept. It was agreed to accept the £250 that Mr Falkingham had quoted and the Clerk is to ask Mr Falkingham to carry out the work. **(Action Clerk)**

### *(c) The management of the Common Land including progressing the rectification of the damage to the riverbank next to Saxe Dane Lodge*

This item was not brought up at the meeting but the Clerk has written to the Environment Agency asking for permission to plant willows on the riverbank.

### *(d) Allerton Drive garden*

The hedge has yet to be cut back. The Clerk reported that the contractor had told him it was in the diary and would be done by the end of October.

### *(e) The Moat Fields*

No news on this subject.

### *(f) The Cartsheds*

It was noted that the asphalt had been laid in front of the cartshed doors and that it looks a very neat job. The camber on the asphalt had meant that the cartshed doors would not fully open so Ken Falkingham had taken off the bottom of the doors so that all the doors open. Now that the willow tree has been felled, and the drainage problem sorted, the problem with the cracks in the end wall of the cartshed can be addressed. It was agreed to give time for the improved drainage system to bed in. The Clerk reported that he regularly takes photographs of the two gismos on the wall. The left-hand gizmo shows little movement, but the right-hand gizmo indicates that the crack has widened.

### *(g) The Wildlife Area*

No news to report on this subject.

## **23/283 - TO CONSIDER COUNCILLOR AND CLERK TRAINING**

Details of YLCA courses are circulated to Councillors on a regular basis. It was agreed that none of the forthcoming courses were required.

## **23/284- TO CONSIDER MATTERS RELATING TO HIGHWAYS, FOOTPATHS & LAMPPOSTS**

Cllr. Hook reported having asked the City Council to put back the missing street signs.

## **23/285 - TO DISCUSS THE NEXT STEPS IN CREATING ONE PARISH COUNCIL FOR POPPLETON**

It was noted that Cllr. Barry had written an article to be published in "Centrepiece" and is arranging for the article to be included in a forthcoming edition. **(Action Cllr. Barry)**

## **22/286 – TO CONSIDER ARRANGEMENTS FOR REMEMBRANCE SUNDAY AND THE ARMISTICE DAY SERVICE**

(a) It was agreed to ask Colin Robinson if he would lay the wreath at this year's Armistice Day Service at 11.00am on Saturday 11 November. **(Action Clerk)**

(b) Cllr. Jones has written a short article to advise residents of the Armistice Day Service. The Clerk is to put the article on the Parish Council's website. **(Action Clerk)**

**23/287– TO RECEIVE REPORTS ON/FROM**

(a) *Poppleton Community Trust*

No news to report on this subject.

(b) *Trees Working Group*

No news to report on this subject.

(c) *Village policing*

Prior to the meeting the Clerk had forwarded the incidents reported to the police for September 2023. The report was noted.

(d) *YLCA York Branch*

Cllr. Jones reported on the YLCA meeting at Acaster Malbis on 12 October.

(e) *Youth Club*

No news to report on this subject.

(f) *Any other meeting*

None.

**23/288 – TO NOTE CORRESPONDENCE RECEIVED BY THE CLERK**

*It was noted that the correspondence received since the September meeting, as listed below, had already been circulated to the Councillors.*

(a) J N Bentley - Update on sewage works

(b) Resident re personal injury in Church Lane

(c) YLCA - Law & Governance Bulletin - September 2023

(d) YLCA - White Rose Bulletin and Training Bulletins

**23/289 – TO NOTE FORTHCOMING MEETINGS**

None.

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
18 Oct	Poppleton Community Trust Executive Committee	Community Centre/ 7.00pm	Jones

**23/290 – TO CONSIDER MINOR MATTERS**

None.

**23/291 – TO CONSIDER NEW ITEMS FOR THE NEXT AGENDA**

None.

**23/292 - TO AGREE THE DATE OF NEXT MEETING AS MONDAY 20 NOVEMBER 2023**

It was agreed that the next meeting would be held at 7.30pm in the Poppleton Centre on Monday 20 November 2023.

There being no other business the meeting was formally closed at 8.39pm.

Chairman.....

Date.....

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The Parish Council's website can be found at <https://poppleton-pc.org.uk/>

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