

MINUTES of the Annual General Meeting held on Tuesday 3<sup>rd</sup> February 2015 at the Village Club, Escrick, York

PRESENT

Mr R E Britton (In the Chair)  
Mr J Hopwood  
Mr K W Terry  
Mr W A Jacques  
Mr K Atkinson  
Mr J R Bramley  
Mr B Smith  
Mr R D Percy  
Mr I Ellwood  
Cllr B Marshall  
Cllr Mrs K McSherry  
Cllr J Deans  
Cllr J Cattnach  
Cllr R W Bramley

The Clerk – Mr W Symons  
Engineering Assistant – Mr N Culpan

APOLOGIES FOR ABSENCE

Apologies for absence were received from Mr J Daniel, Cllr K Ellis and Mr S Wragg.

DECLARATION OF INTEREST

There were no declarations of interest related to the items listed on the Agenda.

MINUTES OF MEETING

It was proposed by Cllr J Deans, seconded by Mr W A Jacques and UNANIMOUSLY AGREED that the Minutes of the Meeting held on the 21<sup>st</sup> October 2014, a copy of which had been sent to all Members, be taken as read and approved and that they be forthwith signed by the Chairman as a correct record.

MATTERS ARISING

There were no matters arising from the Minutes that were not covered in the main agenda.

FINANCE SUB-COMMITTEE MINUTES

The Chairman presented the Minutes of the Meeting of the Sub-Committee held on the 20<sup>th</sup> January 2015, a copy of which had been sent to all Members.

The Chairman ran through the items included in the Minutes of the Meeting and asking if any items required clarification. This along with a private and confidential item related to a staff matter which was also included in the Minutes.

The Chairman proposed acceptance of the Minutes together with the acceptance of the recommendations contained within them. Cllr J Cattanach seconded the proposal and Members UNANIMOUSLY VOTED in favour.

## MATTERS ARISING

There were no matters arising from the Minutes.

## LAYING OF THE RATE & SPECIAL LEVIES

Members gave consideration to the budget and estimate for the Board's income and expenditure for financial year 2014/15 and the recommendation made by the Finance Sub-Committee. The Board APPROVED the recommendations contained in the Sub-Committee Minutes of the Meeting held on 20<sup>th</sup> January 2015, proposed by the Chairman and seconded by Cllr J Cattanach, which set a drainage rate for the sum of 4.38p in the £.

The Board UNANIMOUSLY RESOLVED that the proportion of their expenditure be raised by drainage rates in respect of agricultural land and buildings by Special Levies on local billing Authorities are 17.30% and 82.70% respectively.

THAT the Drainage Board do hereby make a Drainage Rate for the purposes chargeable thereon assessed on the Annual Value of agricultural land and buildings subject to the provisions of the Land Drainage Act 1991 as hereunder set out that is to say: AN OCCUPIERS' rate assessed at 4.38p in the £ for the period ending on the 31st day of March 2016.

THAT the Drainage Board do hereby make a Special Levy assessed as hereunder, that is to say:

A Special Levy chargeable to **SELBY DISTRICT COUNCIL** in the sum of £259,587.94 for the period ending on the 31st day of March 2016.

AND a Special Levy chargeable to **CITY OF YORK COUNCIL** in the sum of £137,814.12 for the period ending on the 31st day of March 2016.

AND that the Special Levies shall be payable in two equal instalments on the 1st May 2015 and 1st November 2015.

THAT the purposes for which the said Rate AND Special Levies are made and the amount in the £. for each of the purposes are as hereunder set out.

AND that the said Rate shall be payable on Demand.

AND that the seal of the Board be affixed on the said Rate and Special Levies accordingly.

AND that the Clerk be and is hereby authorised to take all necessary steps to demand and collect the said Rate.

**PURPOSES** under the Land Drainage Act 1991 for which the Rate mentioned is made.

**AMOUNT** of the Rate in the £. for the Occupiers' Rate.

a)	Expenses of Administration under this Act.	)	)	
b)	Works of maintenance under the said Act.	)	)	4.38p
c)	Improvement of existing works under the said Act.	)	)	
d)	New works under the said Act.	)	)	
e)	Precept of the Environment Agency under the said Act.	)	)	4.38p

## **STAFF**

### **Workforce**

The Clerk reported the Board has now appointed Mr P Simpson as the Boards Foreman.

### **Consortium Staff**

#### **Assistant Rating Officer**

The Clerk reported that the position is now held by Mrs T Simpson who is making good progress in this position.

#### **Planning and Asset Officer**

The Clerk reported that the Consortiums Planning Officer Mr P Hey has given notice that he wishes to retire. Interviews have been held and offers for the position have been made to two potential candidates but the post has not yet been filled. The Chairman also summarising the current position.

The Chairman proposed that the Board should write to Mr P Hey sending a letter of thanks when he finishes for his help and support he has given to this Board. This proposal was seconded by Cllr B Marshall and **UNANIMOUSLY AGREED** by the Board.

## **MAINTENANCE WORKS**

The Engineering Assistant had circulated a report to Members prior to the meeting with the Agenda and provided maps of the Boards maintenance works for reference at the meeting.

The Engineering Assistant highlighted a number of areas covered in the report and the progress being made.

## Deighton Watercourse

The Board decided to consider this matter again in the future.

## Cross Compliance and Single Farm Payments 2015

The Clerk informed the Board he had become aware that the requirement of the Single Farm Payment Scheme is embargoing hedge and tree cutting before 1<sup>st</sup> September 2015. This work for a number of IDBs could have an impact to the maintenance work being carried out. A system of derogations is explained in the scheme but it is uncertain how this is applied to IDB maintenance work.

The Clerk is taking this matter up with ADA, RPA and Defra to see what actions IDBs need to take. It is a significant threat to the work of the Board as we do not wish to compromise payments. It is however possible the Board could have statutory exemption from the requirements which may not compromise these payments or the requirement to obtain any derogation. This matter was discussed by Members. The Clerk would like to be able to include information on this matter with the drainage rate demands. The Board if no other information becomes available will have to progress as a statutory authority unless advised otherwise. The Board Members being in agreement.

## PUMPING STATIONS

The Clerk informed Members the position with the Pumping Stations in the Boards area was covered in the Assistant Engineers Report.

## HEALTH & SAFETY

The Clerk advised that there have been no reportable incidents to the Health and Safety Executive (RIDDOR) since the last meeting.

## PLANS

The Clerk referred to the list of Planning Applications commented upon since the last Meeting of the Board, which had been circulated to all Members with the Agenda.

**(SEE APPENDIX TO MINUTES)**

## CONSENTS

The Clerk referred to the list of Consent Applications commented upon since the last Meeting of the Board, which had been circulated to all Members with the Agenda.

**(SEE APPENDIX TO MINUTES)**

BANK AND  
BANKING  
ARRANGEMENTS

The Clerk produced the Bank Statements for the Board's Current Account and Business Premium Account showing an aggregate credit balance of £709,848.35 with Barclays Bank as at 16<sup>th</sup> January 2015. The Yorkshire Bank account has an additional credit balance of £240,000, giving a total balance overall of £949,848.35. The Clerk noted that these funds overall include the UK Coal and Coal Authority balances and deposits for the ongoing and rechargeable works, which are £58,386.50. The Board will shortly be opening a Nationwide deposit account.

The Clerk also noting that Barclays Bank were likely to be charging for its banking in the future however they have informed that they will not be charging at least until 1<sup>st</sup> April 2015.

CORRESPONDENCE

The Clerk advised Members that there had been no correspondence of significance received since the date of the last Meeting. However consent applications are being submitted for the Germany Beck development.

(SEE APPENDIX TO MINUTES)

DATE OF NEXT  
MEETING

It was directed that the date of the next Meeting of the Board is to be at **The Escrick & Deighton Club** on **16<sup>th</sup> June 2015**.

FUTURE MEETINGS

Tuesday 20<sup>th</sup> October 2015

ANY OTHER  
BUSINESS

The Chairman thanked Cllr Mrs K McSherry as one of Selby District Councils nominated members for her contribution and attendance at the Board meetings over the years. As she had announced her retirement and this would be her last meeting.

(APPENDICES TO FOLLOW)

