

MINUTES of Meeting held on Wednesday 14<sup>th</sup> March 2018 at Copmanthorpe Methodist Church, Main Street, Copmanthorpe.

PRESENT

Mr S E Jackson (In the Chair)  
Mr S Barnes  
Mr J Sanderson  
Mr J B Blacker  
Mr A Percy  
Mr J Bramley  
Mr C Clayton  
Mr G H Smith  
Cllr J Galvin  
Cllr D Carr  
Mr S Wragg  
Mr J Tull

The Clerk – Mr W Symons  
Engineering Assistant – Mr N Culpan

APOLOGIES FOR ABSENCE

Apologies for absence were received from Mr M Haigh, Mr C E Mills, Mr A P Sykes, Mr R F Hildreth and Cllr K Ellis.

MEETING

The Clerk reported that Mr R F Hildreth had requested that the meeting evening be changed back to Monday night as he was unable to attend.

Members decided that they wished to keep the meeting dates as proposed.

DECLARATION OF INTEREST

There were no declarations of interest related to the items listed on the Agenda.

The Clerk further informed Members that the Register of Members Interests was available at the meeting for inspection and update as required.

MINUTES OF LAST MEETING

Mr J Bramley proposed, which was seconded by Mr S Wragg and UNANIMOUSLY AGREED that the Minutes of the Annual General Meeting held on the 17<sup>th</sup> January 2018, a copy of which had been sent to all Members, be taken as read and approved and signed by the Chairman as a correct record.

Mr S Barnes reported he did not get any significant benefit from paying drainage rates, even the Environment Agency have now stopped maintaining his river banks. It being noted the Board was paying a precept to the Environment Agency for the work they carry out.

## MATTERS ARISING

The Clerk advised there were no matters arising from the Minutes that were not covered in the main agenda.

## HEALTH & SAFETY

The Clerk advised that there have been no reportable incidents to the Health and Safety Executive (RIDDOR) since the last meeting.

The Clerk further informed that he has attended a Farm Safety Meeting on 1<sup>st</sup> February at Askham Bryan College, at which recent farm fatalities are reviewed. This information is useful to consider and review the areas causing these fatalities as potential areas of risk.

### Dorts Dyke Under the Railway

Mr C Clayton believed the screen on the culvert was not appropriate, potentially it could be unsafe.

The Clerk offered to write to Network Rail to ask for regular maintenance of the screen.

## RATES

The Clerk reported that the rates collected up to the 13<sup>th</sup> March 2018 are as follows:

(a) Special Levy	-	£304,280.99	(100%)
(b) Direct Levy	-	£ 61,745.50	(99.6% )
		<u>£366,026.49</u>	

The Clerk noted a few accounts were in credit where overpayments have been made. Any outstanding rates will be pursued for payment and any remaining sums or credits at year-end will be included in next year's rate demand.

## ENGINEER'S REPORT

The Engineering Assistant had sent a report to Members with the Agenda prior to the meeting. The report was presented and considered by Members. As the period of time since the last meeting has been quite short only a limited amount of work has occurred.

### Byelaw Enforcement

The Clerk highlighted the approach to be taken in addressing this issue both locally and also in creating a National Policy for Byelaw infringements.

## PRECEPT

The Clerk advised the precept has been confirmed by the Environment Agency in its letter dated 12<sup>th</sup> February 2018 at £43,272.00 for financial year 2018/19. This keeps the precept at the same level as the last five financial years.

## INSURANCE

The Clerk is scoping the Boards Insurance Covers, which are due for renewal on 1<sup>st</sup> April 2018. The Clerk having a copy of the proposed covers at the meeting. This along with noting insurance tax increasing from 10% to 12%.

The Clerk will be asking Towergate as the Boards Insurance Broker to seek covers to sustain the Boards policies. The Board at its next meeting will be able to review the covers and costs and changes can be made if required.

## CONSORTIUM MANAGEMENT COMMITTEE MEETING

The Clerk reported that a Consortium Management Committee Meeting was held on 13<sup>th</sup> February. The meeting was attended by the Chairman and Vice Chairman. A copy of the Consortium Agreement was made available at the meeting for Members to view if they wished.

The Clerk running through the items covered at the meeting. This including the potential to consider increasing the number of Boards in the overall Consortium and the administration efficiency in relation to the wider resources should an appropriate opportunity arise. This requires a reasonably sized Board for efficiencies to be achieved.

Committee Members gave the Clerk an open mandate to call a meeting of the Consortium should any appropriate opportunities arise.

The Clerk further highlighted the opportunities across the Consortium for partnership working under Public Sector Cooperation Agreements (PSCA) with our partners.

## STAFF

### Pay Increase

The Clerk informed the Board that agreement had been made with the ADA Lincolnshire Branch for the 2018/19 financial year.

The Board Members UNANIMOUSLY AGREED that the Board makes a 1.98% increase to its salary payments from 1<sup>st</sup> April 2018.

## CORRESPONDENCE

### Environment Agency Conference

The Clerk informed Members that the conference will be held in Telford from 20<sup>th</sup> – 22<sup>nd</sup> March 2018.

The Clerk informed that he would attend for part of the conference on behalf of the Consortium.

### ADA Northern Branch

The Clerk informed Members of the ADA Annual Northern Branch Conference to be held on 8<sup>th</sup> June 2018 at Cave Castle Hotel in South Cave. This being before the next Meeting of the Board.

The Board Members considered this event and approved payment for the cost of any Member if they wish to attend.

The Clerk reported that beyond the above there had been no correspondence of significance received since the date of the last meeting.

## PLANS

The Clerk referred to the list of Planning Applications commented upon since the last Meeting of the Board, which had been circulated to all Members with the Agenda.

**(SEE APPENDIX TO MINUTES)**

## CONSENTS

The Clerk referred to the list of Consents granted since the last Meeting of the Board, which had been circulated to all Members with the Agenda.

**(SEE APPENDIX TO MINUTES)**

## BANK STATEMENTS

The Clerk confirmed that Barclays Bank are now charging for its banking services. The bank is also making bank charges to the Foss (2008) IDB and thus a small recharge is being made to the Board from Foss (2008) IDB for electronic bank transfers.

The Clerk produced the Bank Statements for the Boards Current Account showing a credit balance of £533,690.28 with Barclays Bank as at the 23<sup>rd</sup> February 2018. The Board having closed its Business Premium account to reduce banking charges.

The Yorkshire Bank account has an additional credit balance of £85,416.89. The Board placing funds into a twelve month deposit account which is achieving 1.2% gross per annum.

The Nationwide Building Society account has an additional credit balance of £72,178.65. The Board placing funds in a Business 95 day saver account which is achieving 0.65% gross per annum.

The total balance of the Boards funds held in these accounts is £691,285.82.

## ACCOUNTS FOR CONFIRMATION

The Clerk referred to the list of accounts paid since the date of the last Meeting, which had been circulated to all Members with the Agenda.

It was recommended that the Board should RESOLVE that payment of these accounts be confirmed.

**(SEE APPENDIX TO MINUTES)**

DATE OF NEXT MEETING

It was recommended that the next Meeting of the Board would be held on **Wednesday 13<sup>th</sup> June 2018** at the **Copmanthorpe Methodist Church, Main Street, Copmanthorpe, York** at **6.30pm**.

FUTURE MEETINGS

Future dates for meeting at the same venue to be held at 6.30pm on:

Wednesday 12<sup>th</sup> September 2018

Wednesday 7<sup>th</sup> November 2018

ANY OTHER BUSINESS

There was no other business and the Chairman declared the meeting closed.

**(APPENDICES TO FOLLOW)**