

MINUTES of the Meeting held on Monday 26<sup>th</sup>  
February 2018 at the Memorial Hall, Huntington

PRESENT

Mr J P Coverdale (In the Chair)

Mr S Stark

Mr D J E Sherry

Mr P E Clark

Mr M Kemp

Mr I Ridsdale

Cllr A S Richardson

Cllr Mrs S Wiseman

Mr D M Crossley

Mr C Chambers

Cllr M Warters

Mr C Perrett

Cllr D Craghill

Cllr A Strangeway

The Clerk – Mr W Symons

Engineering Assistant – Mr N Culpan

APOLOGIES FOR  
ABSENCE

Apologies for absence were received from Mr D R Brotherton, Mr R J Burnett and Mr S Wragg.

DECLARATION OF  
INTEREST

There were no declarations of interest related to the items listed on the Agenda.

The Clerk further informed Members that the Register of Members Interests was available at the meeting for inspection and update as required.

MINUTES OF LAST  
MEETING

It was proposed by Cllr A S Richardson, seconded by Mr D M Crossley and UNANIMOUSLY RESOLVED that the Minutes of the Meeting held on the 8<sup>th</sup> January 2018, copy of which had been sent to all Members, be taken as read and approved with all in favour that they be forthwith signed by the Chairman as a correct record.

MATTERS ARISING

There were no matters arising from the Minutes which were not covered under the Agenda Items.

HEALTH & SAFETY

The Clerk advised that there have been no reportable incidents to the Health and Safety Executive (RIDDOR) since the last meeting.

The Clerk further informed that he has attended a Farm Safety Meeting on 1<sup>st</sup> February at Askham Bryan College, at which recent farm fatalities are reviewed. This information being useful to consider and review the areas causing these fatalities as potential areas of risk.

The Chairman asked about training.

The Engineering Assistant reported that the Board had a programme for training for the Boards workforce which covered Health and Safety requirements.

Cllr A S Richardson asked about equipment inspections.

The Engineering Assistant reported that the Boards lifting equipment is inspected and certified in compliance with the regulations.

Cllr A S Richardson asked more specifically about inspections of individual personal protection equipment.

The Engineering Assistant reported that this was the responsibility of the individual using the equipment. The Foreman also having an overview of the work being carried out.

The Engineering Assistant will give this matter further consideration following the matters raised by Cllr A S Richardson at the meeting. These comments relating to matters he has come across in his recent experience.

## RATES

The Clerk reported that the total rates collected up to the 19 February 2018 are as follows:

(a) Special Levy -	£287,438.56	(100.0%)
(b) Direct Levy -	£45,835.70	(100.0%)
	<u>£333,274.26</u>	

The Clerk further reported that there were a few outstanding rate accounts, with no accounts with sums outstanding above £12. A few accounts were in credit where overpayments have been made.

The Clerk showing the Chairman a list of accounts with sums outstanding.

The Clerk confirmed that any outstanding rates will be pursued for payment and any remaining sums or credits at year-end will be included in next year's rate demands.

## MAINTENANCE WORKS

The Engineering Assistant had circulated a report with the Agenda on the Boards maintenance works. The Boards maps were displayed at the meeting showing the work progressed to date.

The Chairman asked how much of the flailing work has not been carried out this year.

The Engineering Assistant noted it was accepted that year on year some locations get missed, however unless it causes a problem and requires attention the missed sections get picked up in the following years activities.

## **Boards Flail Mowing Contracts**

The Clerk asked about the award of the Boards flail mowing contracts for the forthcoming maintenance season.

Members considered giving delegated authority on this matter to award the work to contractors. It was AGREED that the Chairman and Mr I Ridsdale should be given delegated authority to make a recommendation and award the work advised by the Engineering Assistant, Clerk and Foreman. This allowing tender evaluation and award prior to the next meeting. A table of rates will be prepared along with the reasons for award and will be provided with the agenda for the next meeting. In relation to the document to be circulated consideration is required if it needs to be classified as commercial in confidence.

Members UNANIMOUSLY AGREED to this approach to progress the award of the Boards flail mowing contracts for one year.

## **PRECEPT**

The Clerk advised the Board that the precept has been confirmed by the Environment Agency in its letter dated 12<sup>th</sup> February 2018 at £13,796.00 for financial year 2018/19. This keeping the precept at the same level as financial year 2017/18. A recommendation of the precept required by the Environment Agency being made by the Regional Flood and Coastal Committee (RFCC).

The Clerk noted that the RFCC have no formal representation from IDBs. The Committee being made up of Councillors and Environment Agency Nominated Members who may or may not have links with IDB's. However the committee has asked the Clerk, along with others representing various other IDBs, to attend the next meeting. It remains unclear what the committee's concerns are but this could be an opportunity to inform more widely about the functions and funding of IDBs.

## **INSURANCE**

The Clerk is scoping the Boards Insurance Covers, which are due for renewal on 1<sup>st</sup> April 2018. The Clerk having a copy of the proposed covers at the meeting. This along with noting insurance tax increasing from 10% to 12%.

The Clerk will be asking Towergate as the Boards Insurance Broker to seek covers to sustain the Boards policies. The Board at its next meeting will be able to review the covers and costs if required.

CONSORTIUM  
MANAGEMENT  
COMMITTEE

The Clerk reported that a Consortium Management Committee Meeting was held on 13<sup>th</sup> February 2018. The meeting was attended by Mr D J E Sherry. The Clerk further thanked Mr D J E Sherry for chairing the meeting. A copy of the Consortium Agreement was made available at the meeting for Members to view if they wished.

The Clerk running through the items covered at the meeting. This including the potential to consider increasing the number of Boards in the overall Consortium and the administration efficiency in relation to the wider resources should an appropriate opportunity arise. This requires a reasonably sized Board for efficiencies to be achieved. Committee Members gave the Clerk an open mandate to call a meeting of the Consortium should any appropriate opportunities arise.

The Clerk further highlighted the opportunities across the Consortium for partnership working under Public Sector Cooperation Agreements (PSCA) with our partners.

STAFF

**Boards Labourer**

The Clerk reported the Boards labourer has left the Boards employment and thus the Board will continue to advance its work with three members of the team.

**Pay Increase 2018/19**

The Clerk declared an interest in this item as an employee of the Board.

The Clerk informed the Board that no agreement had yet been made with the ADA Lincolnshire Branch for the 2018/19 financial year. The current staff side offer is believed to be in the region of 1.8 to 1.9%. This being subject to the restriction on public sector pay increases not being more than 1%. The Boards staff and workforce being tied into this agreement. If the sum is agreed this clearly would be applied. However if it has not would Members be prepared to pay a 1% pay increase to its employees. This being the likely minimum applied.

Mr S Stark proposed a 1% increase which was seconded by Mr D M Crossley and **UNANIMOUSLY AGREED** by the Board, that the Board makes a 1% increase to its salary payments from 1<sup>st</sup> April 2018. If any alternative agreement is made then this will clearly be applied according to the terms of employment of the individuals.

## CORRESPONDENCE

### ADA Northern Branch

The Clerk informed Members of the ADA Annual Northern Branch Conference to be held on 8<sup>th</sup> June 2018 at Cave Castle Hotel in South Cave with a possible visit to the Foss Barrier. This being just after the next meeting of the Board.

The Board Members considered this event and approved payment for the cost of any Member if they wish to attend.

### Environment Agency Conference

The Clerk informed Members that the conference will be held in Telford from 20<sup>th</sup> – 22<sup>th</sup> March 2018.

The Clerk informed that he would attend for part of the conference on behalf of the Consortium.

The Clerk reported that beyond the above there had been no correspondence of significance received since the date of the last meeting.

## PLANS

The Clerk referred to the list of planning applications commented on since the last meeting of the Board, which had been circulated to all members with the agenda.

**(SEE APPENDIX TO MINUTES)**

## CONSENTS

The Clerk referred to the list of Consents granted since the last Meeting of the Board, which had been circulated to all Members with the Agenda.

### Farlington Road

Members asked about Farlington Road Bridge which was failing and closed (Wanmire Dike).

The Engineering Assistant reported that by chance he had met North Yorkshire Council's Engineer Consultant at the location and had informed him of the Boards concerns, requirements and consenting process which was required to advance any replacement of the bridge. It possibly being a box culvert replacement.

### Yorkshire Water Rising Main

Cllr Mrs S Wiseman asked if the Board had been approached by Yorkshire Water regarding a new sewage rising main which was intended to be installed. This running from the edge of Strensall Village to Landing Lane.

## Legal Advice From York City Council

Cllr A S Richardson reported he had investigated if York City Council could provide legal assistance to a Drainage Board in its District regarding enforcement of the Boards Byelaws. It was reported that it was unable to provide this service as it was beyond the scope of its remit.

**(SEE APPENDIX TO MINUTES)**

### BANK STATEMENTS

The Clerk produced the Bank Statements for the Boards Current Account. The Board having closed its Business Premium account to reduce banking charges. The statement shows an aggregate credit balance of £362,366.67 with Barclays Bank as at the 9<sup>th</sup> February 2018.

The Yorkshire Bank account has an additional credit balance of £85,416.89. The Board placing funds into a twelve month deposit account which is achieving 1.2% gross per annum.

The Nationwide Building Society account has an additional credit balance of £61,836.58. The Board placing funds into a Business 95 day saver account which is achieving 0.65% gross per annum.

The total balance of the Boards funds held in these accounts is £509,620.14.

The Clerk confirmed that Barclays Bank is now charging for its banking services.

### ACCOUNTS FOR CONFIRMATION

The Clerk referred to the list of accounts paid since the date of the last Meeting which had been circulated to all Members with the Agenda.

It was UNANIMOUSLY PROPOSED and RESOLVED that payment of these accounts be confirmed.

**(SEE APPENDIX TO MINUTES)**

### DATE OF NEXT MEETING

It was directed that the next Meeting of the Board is to be held at the **Memorial Hall, Huntington, York** on **Monday 4<sup>th</sup> June 2018** commencing at **1.30pm**.

### DATES OF FUTURE MEETINGS

Monday 3<sup>rd</sup> September 2018  
Monday 29<sup>th</sup> October 2018

### ANY OTHER BUSINESS

#### Tranby Avenue Garden Flooding

Cllr M Warters noted that Tranby Avenue garden flooding needed further consideration, a report having recently been provided by York City Council.

## **Board Van Disposal**

The Clerk noted that the Board's van, which was due for replacement shortly, needed attention to its clutch with possibly a £600 bill to fix. The Board has been offered £250 inclusive of VAT.

Cllr A S Richardson offered to take a look at it to see what can be done.

There was no further business and therefore the meeting was closed at 2.25pm.

**(APPENDICES TO FOLLOW)**

## **York Five Year Plan**

Mr Tom Padget from the Environment Agency gave a presentation on the 'York Five Year Plan' for Flood defence investment in York.