

**MINUTES OF THE RUFFORTH WITH KNAPTON PARISH COUNCIL
MEETING HELD IN RUFFORTH VILLAGE INSTITUTE ON MONDAY 5
FEBRUARY 2024 at 7.30pm**

PRESENT: Cllr. Peter Rollings (PR) Chairman; Cllr Nick Murray (NM) Vice Chairman; Cllr. Helen Butterworth (HB); Cllr. Linda Young (LY); Cllr. Frank Di Lorenzo (FD); Cllr Terry Edmonds (TE); Cllr Suzie Flynn (SF); Cllr Gary Thompson (GT):

IN ATTENDANCE: Ward Councillor Anne Hook (AH); Clerk, Stephanie Warden; 5 members of the public:

019 Public Comments: there was a member of the public registered to speak. As he wished to speak to Item 26 (Vale Engineering) it was decided that he speak when the item came up on the agenda.

020 To receive the apologies for absence given in advance of the meeting: None

021 To consider the approval of reason given for absence: None

022 Declarations of Disclosable Pecuniary Interest (not previously declared): None

023 Minutes of the Meeting of the Parish Council held on 8 January 2024: FD proposed the minutes as a true record of the meeting, he was seconded by TE and all agreed.

024 Ward Councillors Comments and Reports:

- AH had also reported litter on the B1224
- There was a Planning Enforcement Notice up in Middlewood Close to keep the Close free of mud and site vehicles.
- CYC would be deciding the budget on 22 February
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025 Clerks Report:

- Farm and Land Services had cleared the fallen tree away from the water flow in the pond and stacked it in an environmental pile.
- The sign had still not been replaced at the bottom of Bradley Lane. The Clerk would follow up.
- C&R Simpson Builders had rebuilt the Village Sign on Bradley Lane, Rufforth, sited two benches, one in Rufforth Parish Garden and put new posts on the noticeboard outside Rufforth Village Institute.

026 Planning Matters:

- 24/00025/FUL Vale Engineering (York) Ltd for erection of replacement timber framed industrial building for the manufacture of agricultural machinery and gritting equipment: a member of Vale Engineering showed plans to councillors, it would be slightly longer going back into the site. PR stated that it was within Policy 8.16.4 of the Neighbourhood Plan. All agreed it met those criteria and so there were no objections to the application.

- 24/00089/FUL Manor Farm Wetherby Road Rufforth for conversion of barn to form 1no.dwelling with installation of solar panels and associated external alterations. This application was within Policy RwK14 of the Neighbourhood Plan and, following a few questions asked of the applicant present, it was agreed that there were no objections.
- 23/01732/FULM Yorwaste Harewood Whin update: it was agreed to defer this until the March meeting.
- 23/00626/FULM Solar 2 Solar Farm: The Committee meeting to decide this application is on 8 February. PR has had confirmation from CYC that he can speak to the meeting. TE wanted more trees planting at Rufforth side of the site and free movement of pedestrians and cyclists on Tinker Lane and the possibility of Rufforth to Hessay footpath being made walkable again. A major objection to the application was that the power cable to Poppleton wasn't included in the application. PR's draft had put our point across very firmly objecting to the application. It was agreed that his general approach was the right one but councillors could put further suggestions forward for inclusion. NM proposed this and TE seconded and all agreed.
- York Local Plan: There was no update.

027 Finance: Monthly report

a) The following payments were noted:

Clerk January salary + burial fees (£212.70)	£ 772.50
Clerk repayment of website email mailbox	£ 6.52
Farm & Land Services Ltd for work to pond	£ 54.00
C&R Simpson (Builders) for fitting benches and village sign	£2076.00
Falon nameplates for memorial plaque	£ 166.33
AJT Garden Services for weeding Cemetery Car park	£ 648.00

It was also agreed to pay York Bus Forum Subs £15 and A Slodki for his work pruning and tidying in the Cemetery for £50. PR proposed these payments and NM seconded and all agreed

b) Payments Received:

Invoice 308 for NBG memorial plaque	£ 250.00
Invoice 080623 for Allotment keys	£ 316.73

c) Funds Available £10644.38

The Clerk had also but in a VAT reclaim of £1,192.10 which would hopefully come into the account shortly.

028 Burial Grounds:

- Report on Burials: There had been 2 Natural burials in January
- Maintenance in Burial Grounds: Clearing of weeds in the car park. Pruning of hedge to the pit and tidying Cemetery beds.
- Burial Grounds Committee Report: This was to be deferred to the March meeting.

029 Knapton Issues:

- Community Woodland: There were tree planting opportunities next week during half term. SF had volunteered one day and GT another. Access tracks were very good and easy walking despite the very wet

weather. There was to be a soft opening in Spring 2024. CYC councillors had not yet provided any feedback from the meeting with Knapton Councillors and PR on signage and parking. If they don't come back within the next 4 weeks LY will chase them up.

- The Knapton Lion landlord is open to discussion with the parish council. A convenient time is to be arranged.

030 Traffic Management: NM reported the 20mph zone in Rufforth was not in progress and unlikely to be looked at until April 2024. Peter Marsland (CYC in charge of the scheme) was very apologetic.

AH said that the PC should be represented at the Peer Review and there was yet another reshuffle in Highways. AH said to keep chasing CYC and Cllr Kilbane was usually happy to come out to meet parish councils.

PR asked AH to chase work on the speed zone.

The proposal put forward by the Traffic Management Group was to generally reduce traffic speeds and thus an agreement was reached that the first course of action would be to collect data. Speed Concern requests to be submitted at appropriate times for the following:

Bradley Lane – Nick Murray

Wetherby Road – Terry Edmonds

Gable Park – resident to be agreed

Upper end Main Street Suzie Flynn

Lower end Main Street – Gary Myers

The raw data from the 5 areas would be analysed and reported to the Parish Council by TE. Reported findings will inform any further actions on Traffic Management and no further proposals would be discussed until such time.

This proposal was agreed by the Parish Council. The notes on the Traffic Management Group's meeting are in the minute file in full. It was also agreed at the Management Group's meeting that there was no identified need for a Traffic Management Group but that it might be necessary in the future.

031 Litter on the B1224: Cllr Rollings reported that Ben Grabham had responded and had now agreed to litter picking every 2 months. PR would respond to him as this was not satisfactory. The hedgerow also needed cutting back as they were encroaching on the road. It may well be necessary to escalate this issue.

032 Representatives' Reports: To receive reports on meetings councillors have attended:

a) Rural West York Team and residents Forum Meetings: none

b) York Branch Yorkshire Local Councils Association: the next meeting is on Zoom on 15 February and PR is chairing this.

c) Yorwaste Liaison Group: minutes of the last meeting have been circulated and are on the website. TE has been collecting old tree guards from previous plantings.

d) Rufforth Playing Fields Association: next meeting is the quarterly update of the Association: FD will attend and this is to go as a separate agenda item next month.

033 Website and Key Communications:

- A monthly update on what the PC were doing would be useful. NM, SF and CMM Marketing would come back with a strategy.

034 Minor Matters and Items for the Next Agenda: Knapton Councillors were meeting to discuss the field at the corner of Back Lane. PR had been in touch with the owner who confirmed that the work going on there had been authorised by them. The three Knapton Councillors and PR will meet to discuss the matter and report back.

035 Date of next meeting: Monday 4 March 2024 in Rufforth Village Hall starting at 7.30 p.m.

PR thanked all those present for attending and closed the meeting at 9:20pm

Signed _____ Date _____

Mrs Stephanie Warden, Parish Clerk: Tel: 738751 Email: clerk@rufforthwithknapton-pc.gov.uk