

ASKHAM BRYAN PARISH COUNCIL

MINUTES of the ANNUAL meeting of the PARISH COUNCIL

held on Thursday 18th April 2023 starting at 7:30pm in the Village Hall

PRESENT: Councillor Simon Peers (Chair)
Councillors Julie Barber Mark Walker David Wiseman

In attendance: One resident and the Clerk.

1. ELECTION OF THE CHAIR OF THE PARISH COUNCIL

It was **resolved** that Cllr. Peers be elected as Chair, all in favour. Cllr. Peers duly signed his declaration of acceptance of office.

2. ELECTION OF THE VICE-CHAIR OF THE PARISH COUNCIL

In her absence, it was **resolved** that Cllr. Dawson be elected as Vice-Chair, all in favour (Cllr. Dawson having indicated prior to the meeting her willingness to be so elected).

3 COMMITTEE STRUCTURE: It was noted that the Natural Environment Committee be Jan Bennett (Chair), Kathryn Nolan (Vice-Chair), Peter Christopherson, Cllr. Barber, Jo Fell and Lisa Marriott.

4 APOLOGIES. Cllrs. Boakes, Dawson and Smith.

5 DECLARATIONS OF PECUNIARY INTEREST: None.

6 PUBLIC PARTICIPATION

There was one member of the public in attendance who had no matters to raise.

7. MINUTES OF THE MEETING OF THE PARISH COUNCIL (PC) HELD ON 20th APRIL 2023.

It was **resolved** that the minutes of the meeting of the PC held on 20th April 2023 be approved and that the Chair be authorised to sign, all in favour.

8. PLANNING

a. Planning Applications Received

23/00845/TCA – Stoneville, 94 Main Street - Fell 1no. Cypress; re-pollard 1no. Willow; crown reduction of 1no. Magnolia by 0.5m in length, crown Lift to 2.5m in height from ground - tree works in a Conservation Area. There were **no objections** from Councillors and there were comments that the cypress tree did not look particularly healthy.

One application had been received too late to be a formal agenda item would be considered at the June meeting.

b. Planning Decision Notices Received

None.

9 CRIME REPORT

A copy of the crime report for April 2023 had been circulated showing one reported crime, being antisocial behaviour (personal) on Main Street on 24th April 2023 being issues with a neighbour.

10 REPORT FROM WARD COUNCILLOR HOOK

Ward Cllr. Hook was not in attendance but had asked to be made aware of any issues raised. It was noted that the verges were not being cut, the Clerk would raise this with Ward Cllr. Hook.

11.1 Report regarding the event to celebrate the coronation of His Majesty King Charles III

Cllr. Wiseman reported that one-hundred and thirty-seven tickets had been sold via the Eventbrite website raising a total of £605.62 of which £500 was due to be paid to the Nags Head public house leaving £105.62 in the black. Positive feedback had been received both verbally and via WhatsApp from the village saying that it felt like a coronation event. This was a team effort from the PC with collaboration from other organisations, the church, the Village Hall, the Nags Head public house, disc jockey Dean and Mrs. Peers (for the bunting) were all thanked. Cllr. Wiseman felt that there had been some learning points. The use of Eventbrite (to prevent the handling of cash) demonstrated the need to ensure that there was assistance to those who were less familiar with digital technology. Unlike the bonfire night event of 2019, this was very much an event just for the village. Eventbrite handling fees were taken directly from the purchase. All the tickets for adults had been sold whilst some of the children's tickets remained unsold suggesting that it might be better in future to just have one ticket type. The ratio of adults to children was roughly 75% to 25%. There was clearly capacity for more than a hundred and fifty people and the bar could have been set higher. The weather had generally been good but there has been a downpour at one point and a wet weather plan was needed and a larger budget. There had been one item of correspondence (see item 13 below) and lessons had been learned accordingly. The additional decor had made the area look really special, this had exceeded the budget and Cllr. Dawson had absorbed the additional cost. It was felt that this should have been an agenda item earlier and that there should be an agenda item looking ahead twelve months to anticipate forthcoming events. The proposed road closure for the Platinum Jubilee event was felt to be one of the reasons why this event had not generated much enthusiasm from residents. He suggested that there was appetite for one or two events per year. The landlord of the public house was particularly pleased having made money at the bar, and was keen to host again. Some tickets had been sold on the day, and the cash received from this went straight to the public house. £105 was due to be paid in expenses. There was enough money left over from the event for at least one framed photograph, Cllr. Wiseman would try to get two. Care would need to be taken to ensure compliance with Value Added Tax (VAT) rules regarding expenses claims (following advice from the Yorkshire Local Councils Associations). Cllr. Wiseman was thanked for his contribution to this event. The next event would be at Christmas and there would be an agenda item from the July meeting onwards to plan for this and an appropriate banner.

11.2 Redevelopment of the Recreational Area

A quotation had been received from HAGS, a supplier of playground equipment. The employee who had provided the quote had connections with the village. A phased development had been suggested. Links to grant funding had been supplied in order to create a bigger fund. However, Councillors felt that it would be better to get things underway and show visible results. The price of £13,500 had been rounded down to £10,000 with discount, the original quotation was £11,500). Their price was competitive but the two wooden towers of their product was slightly smaller. Their product had a steel foundation and grass matting beneath it. A springer would be provided and included in the price. Delivery time would be ten weeks. It was **resolved** to accept the quotation, all in favour. A picnic bench could be located next to it. A ribbon cutting event was suggested in August, and this could be used as a fund raising event for the next phase. Cllr. Wiseman had spoken to the Tesco community champion regarding their community fund. It was noted that the grass had not been cut. It was agreed to accept a quotation of £40 for mole treatment and the contractor would be notified accordingly. Once the mole problem had been addressed, the pitch would be rolled.

11.3 General Power of Competence

Following the election, all councillors were now elected and the Clerk was suitably qualified and therefore having met the eligibility criteria, it was **resolved** that the PC adopt the General Power of Competence, all in favour.

12 FINANCE

12.1 Report of invoices to be paid

It was **resolved** that the following invoices to be paid, all in favour.

- Clerk's Salary 01/04/2023 to 30/04/2023 plus deductions payable to HMRC
- Internal Auditor – Brian Hopper - £65
- £500 to the Nags Head Public House for the Coronation event (this amount having been previously agreed).

12.2 Annual Review of automated payments. There was just one automated payment being a direct debit to the Information Commissioner's Office. It was **resolved** that payment by this means continue. The meeting considered whether any other payments could be made by direct debit and concluded that the existing payment methods were appropriate.

12.3 2022/23 Annual Governance Statement (AGAR 2022/23 Part 2). It was **resolved** that the Annual Governance Statement (AGAR 2022/23 Part 2) be approved, all in favour.

12.4 Accounting Statements 2022/23. It was **resolved** that the Accounting Statements 2022/23 be approved, all in favour.

12.5 The Internal Auditor had completed and signed the Annual Internal Audit Report 2022/23 section of the Annual Governance and Accountability Return (AGAR) and had not raised any issues of concern.

13 CORRESPONDENCE AND SOCIAL MEDIA

A list of correspondence received since the last meeting (items 540-547) had been circulated and the contents noted. Comments made on Facebook were also noted.

- 547 was from a resident concerned that residents who live on the College campus did not get a copy of the flyer regarding the event to celebrate the Coronation of His Majesty King Charles III (see 11.1 above).

14 ACTION TRACKER

An Action Tracker had been circulated with the agenda papers listing all previously agreed actions and reports on progress.

- There was no progress in setting up an events committee and it was agreed that this be removed from the Action Tracker. Instead, a good egg list (i.e. a list of willing volunteers in the community) would be set up. Cllr. Peers would make an appeal for such volunteers through the newsletter and would set up a WhatsApp group.
- There was discussion about the ribbon cutting event (see item 11.2 above). The Recreational Area would be tidied up with bush trimming and generally spruced up before the event.

15 DATE OF NEXT MEETING

The next meeting would be 15th June 2023 at 7:30pm.

The calendar of other meetings for 2023 was 20th July, 17th August, 21st September, 19th October and 16th November 2023. All to be held at the Village Hall at 7:30pm.

The meeting closed at 8:27pm.

Signed

Chairman
15 June 2023