

# Wheldrake Parish Council

[www.wheldrake-pc.gov.uk](http://www.wheldrake-pc.gov.uk)

Clerk: Mrs G Powell [clerk@wheldrake-pc.gov.uk](mailto:clerk@wheldrake-pc.gov.uk) Chairman: Cllr Aidan Nelson

## OFFICIAL NOTICE OF WHELDRAKE PARISH COUNCIL MEETING TO BE HELD ON TUESDAY 26<sup>TH</sup> APRIL 2022 AT 7PM.

### THE MEETING WILL TAKE PLACE AT WHITE ROSE HOUSE.

Meetings are open to the Press and Public except for any item labelled as Part 2 under the Public Bodies (Admission to Meetings) Act 1960, Section 1. The authority to hold meetings via a video conference is The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, Section 2 with Press and Public attendance contained in Section 13 of said Regulations

Press and public may not speak when the council is in progress; when councillors are discussing council business; and, when councillors are in the process of decision making.

- Any elector is entitled to attend the meeting and any concerns, questions or suggestions will be taken after the chairman welcomes those present. The time for this will be limited to 3 minutes.
- Decisions cannot be made at this meeting on items not on the agenda.
- Councillors, clerk, public and press are requested to sign the attendance book.

Councillors are summoned to attend the Meeting of the parish Council detailed above and to consider and resolve the business to be transacted on the agenda below.

## Agenda items

### Part 1:

**1. Welcome:**

Chair to welcome councillors, clerk and visitors to the meeting.

**2. Apologies/Attendance:**

**3. Attendees:**

Chair to note Councillors and visitors present at the meeting.

**Apologies:**

Council to receive apologies, and any reasons for absence from councillors; to consider and resolve whether or not to accept any reasons given.

**4. Attendance:**

Attendees are noted by the Clerk.

**5. Interests:**

Chair to remind members to make any declarations of interest on any agenda item(s).

**6. Minutes:**

- a. To resolve whether to accept the Minutes of the previous meeting.
- b. If approved, Chair to sign minutes as a true record.

**7. Council:** to receive comments on agenda items or other questions/comments from electors present. *(For information only; clerk to make notes of comments; no answers or discussion at this meeting).*

**8. Correspondence received (details of which is sent to each Cllr ahead of the meeting)**

Items received by the clerk since last meeting and to resolve any action to be taken.

**9. Reports received:** for information only:

**10. Planning:**

**Applications:**

None received at time of agenda being prepared.

**Consultations/Other:** None.

**11. Finance:**

**Payments to be made under delegated powers:**

None.

**Payments to be made:**

Vision ICT £108.00

**Receipts:**

None.

**Other:**

Clerk's salary at rate already confirmed, plus any receipted expenses.

**12. Reports from Committees and Working Groups:**

**13. New Councillors**

**14. Litter-pick dates**

**15. Items for next meeting agenda:**

**Closure of Part 1**

**Part 2: Confidential business:**

To be used only when discussing staff contracts, tenders, payments and subjects of litigation if/when needed.

**Closure of Part 2 End of meeting time:**