

MINUTES OF THE KYLE & UPPER OUSE IDB MEETING
HELD ON 9th FEBRUARY 2015
AT SHIPTON COMMUNITY CENTRE

- 76 **Present** R Shedden (Chairman), T Clark (Vice Chairman), P Cowton
I Galtrey, A Boddy, K Myers, G Robinson, D. Whiteley,
S Wragg
- In attendance N Everard (Clerk of the Board).
- 77 **Apologies** Apologies were received from G Robinson, K Hayton,
N McIlveen, R Spilman
- 78 **Minutes** The Minutes of the Meeting held on 10th November 2014
were approved and signed.
- 79 **Maintenance** The Chairman reported on the maintenance works carried
out since the last meeting.
- 80 **Planning**
Applications The Clerk reported that six planning applications have required
comment between 11th November 2014 and 9th February 2015.
and one consent had been issued.
- 81 **Audit & Accounts**
Regulations The Clerk advised that the Internal Drainage Audit Report in
respect of the interim visit for the year to 31st March 2015 had
confirmed that there are no matters requiring to be brought to the
attention of the Board.
- The Clerk reported on the completion of an annual Internal Control
Review and the Board approved the signature of the review by the
Chairman and Clerk.
- 82 **Ratepayer**
Requests The Clerk reported on a meeting with the Environment Agency
who confirmed that as landowner they would contract the ratepayer
direct with regard to the requested works on Rawcliffe Ings.
- 83 **Newton/Linton**
Clough Doors The Clerk reported on the correspondence with the Environment
Agency with regard to the installation of an Eel friendly flap-valve.
The Clerk was instructed to respond that the Board had no objections
to the installation of the flap-valve but would not agree to the removal
of the flap-valves due potential flooding impact on the catchment.
- 84 **Sustrans** The Clerk reported on correspondence received with regard to the
proposed cycle track repairs at Skelton and was authorised to offer
the Board's men and machinery to assist with the work to ensure that
the capacity of the watercourse was maintained.

- 85 **Ings View**
Tollerton The Chairman reported on a site meeting with representatives from Persimmon/Yorkshire Water with regard to the existing discharge from the developed site to a private watercourse. The Board had not consented to the works and a solution was being investigated to enable Yorkshire Water to adopt the onsite system.
- 86 **Foreman** The Chairman reported on the resignation of the Foreman and that the post was now being advertised. There was an agreement that the post was essential to the effective operations of the Board, however, a review would be undertaken to include contracting some of the annual maintenance works.
- 88 **Auto-Enrolment** The Clerk reported that the pension auto-enrolment date for the Board was 1st January 2016.
- 89 **ADA** The Clerk reported on the forthcoming ADA Local Authority Seminar scheduled for 19th March 2015 and that the ADA Northern Branch Conference details would be circulated. Members interested in attending should contact the Clerk.
- 90 **Annual Values** The annual rateable value of the Board as at 31st December 2014 were formerly minuted as:-
- | | |
|-------------------------------|-------------------|
| Agricultural Land & Buildings | £1,071,580 |
| Hambleton District Council | £291,923 |
| City of York Council | <u>£2,537,107</u> |
| | <u>£3,900,582</u> |
- 91 **Budget 2015/16** The Board considered the previous year's Budget, together with the actual and forecast expenditure to 31st March 2015 and the Budget for the forthcoming year. The Board resolved that the drainage rate be in the sum of 4.182p in the pound in respect of agricultural land and buildings in the District.
- It was resolved that Special Levies be raised on billing authorities for the year ended 31st March 2016 as follows:-
- | | |
|----------------------------|----------|
| City of York Council | £106,102 |
| Hambleton District Council | £12,208 |
- The Board approved that the Common Seal be affixed thereto.
- 92 **Clerk's**
Remuneration The Board approved the Clerk's remuneration for the year to 31st March 2016 as incorporated in the Budget at £17,834.
- 93 **Reserves** The Board confirmed the existing reserves policy as follows:-
- New Works & Plant – Capital Reserve** - to provide for the

replacement of plant on a ten year cycle, together with specific proposed works

Revenue Reserve – to maintain the balance at approximately three months of the annual revenue expenditure.

- 94 **Rate Arrears** The Clerk reported that the rate arrears in respect of account number 0631 of £2.26 was not economic to pursue and the Clerk was authorised to write the balance off.
- 95 **Accounts for Payment** Accounts for Payment schedule numbers 9 and 10 were approved in the amounts of £9,051.67 and £67,974.42 respectively.
- 96 **Next Meeting** The Clerk reported that the next meeting was scheduled for Monday 1st June 2015, at 4.00 p.m.

.....Chairman

.....Date

The seal of the Board was affixed in the presence of

Chairman
Mr R C Shedden

Clerk
Mr N C Everard

.....Date

KYLE & UPPER OUSE INTERNAL DRAINAGE BOARD

Accounts for Payment

27th January 2015 – Schedule No. 10

ADA	Subscription	1,746.00	
	VAT	<u>349.20</u>	2,095.20
Alan Turner Motors	Tractor Repairs	801.24	
	VAT	<u>160.24</u>	961.48
Argrain Limited	Rent	750.00	
	VAT	<u>150.00</u>	900.00
J. Atkinson & Son	Machine Hire	160.00	
	Maintenance	290.00	
	VAT	<u>90.00</u>	540.00
BATA	Maintenance	142.64	
	Fuel	1,115.20	
	VAT	<u>72.90</u>	1,330.74
Dave Raymond Ltd	JCB Repairs	485.10	
	Flailmower Repairs	62.50	
	Komatsu Repairs	4,543.82	
	VAT	<u>1,018.29</u>	6,109.71
Environment Agency	Precept		5,396.50
HSBC Bank Charges	20.4.14	16.83	
	21.10.14	21.19	
	20.11.14	15.87	
	21.12.14	<u>28.83</u>	82.72
Ings Lease	1.4.14	1,057.00	
	1.5.14	1,057.00	
	1.6.14	<u>1,117.00</u>	3,231.00
Jetcard	Fuel	264.08	
	VAT	<u>52.82</u>	316.90
Jetcard	Fuel	301.70	
	VAT	<u>60.34</u>	362.04
Jetcard	Fuel	246.65	
	VAT	<u>49.33</u>	295.98
Jetcard	Fuel	189.40	
	VAT	<u>37.87</u>	227.27
M4 UK Ltd	Pickup	35.00	

	VAT	<u>7.00</u>	42.00
Marubeni-Komatsu Ltd	Komatsu Repairs	250.00	
	VAT	<u>50.00</u>	300.00
O2	Maintenance	36.26	
	VAT	<u>7.25</u>	43.51
O2	Maintenance	39.96	
	VAT	<u>7.99</u>	47.95
O2	Maintenance	36.42	
	VAT	<u>7.28</u>	43.70
PAYE	Month 6	2,129.20	
	Month 7	1,791.15	
	Month 8	<u>1,289.16</u>	5,209.51
Payroll	Week 26	1,334.12	
	Week 27	1,351.69	
	Week 28	1,200.86	
	Week 29	1,013.29	
	Week 30	931.28	
	Week 31	726.06	
	Week 32	762.77	
	Week 33	754.09	
	Week 34	743.14	
	Week 35	767.81	
	Week 36	735.10	
	Week 37	754.09	
	Week 38	<u>716.99</u>	11,791.29
P B Curran	Insurance		13,415.90
PKF Littlejohn	Audit	400.00	
	VAT	<u>80.00</u>	480.00
Ripon Farm Services Ltd	Maintenance	60.95	
	VAT	<u>12.19</u>	73.14
Shipton Community Centre	Administration		21.70
TC Harrison JCB	Maintenance	128.37	
	VAT	<u>25.67</u>	154.04
M E Willis Ltd	Maintenance	186.28	
	VAT	<u>37.26</u>	223.54
Yorkshire Internal Audit	Audit		285.00

Hunter Gee Holroyd	Administration	5,828.00	
	VAT	<u>1,165.60</u>	6,993.60
Clerk's Imprest Account			<u>7,000.00</u>
			<u>£67,974.42</u>