

UPPER POPPLETON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE POPPLETON CENTRE, MAIN STREET, UPPER POPPLETON AT 7.00 PM ON MONDAY 11 JULY 2022

PRESENT:

Councillor Stuart Robson (Chairman)

Councillor Alan Catterick

Councillor Anne Hook

Councillor Roper Langford

Councillor Neil Lawrence

Councillor Sheri Scruton

Two members of the public

Mr James Mackman (Clerk)

AGENDA

22.126 - TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS

None.

22.127 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 13 JUNE 2022

The minutes of the meeting held on 13 June 2022, having been circulated and read, were accepted signed as a true record.

22.128 - TO RECEIVE APOLOGIES FOR ABSENCE GIVEN IN ADVANCE OF THE MEETING

Apologies for absence were received from Councillors Robin Garland, David Johnson and Rae Youngman.

22.129 - TO CONSIDER THE APPROVAL OF REASONS GIVEN FOR ABSENCE

The reasons for absence for Councillors Garland, Johnson and Youngman were approved.

22.130 - PUBLIC PARTICIPATION

Hugh Carruthers spoke eloquently about the need for two parking spaces in the car park adjacent to the Lord Collingwood to be marked and dedicated to holders of Blue Badges so that they could park when there were church services, weddings and funerals.

22.131 - TO RECEIVE THE CITY OF YORK COUNCILLOR'S REPORT – FOR INFORMATION ONLY

City Councillor Anne Hook mentioned the Rural West York Ward Committee meeting being held at the Poppleton Centre on 25 July when the two Ward Councillors, City Council Officers and the police will be among those present.

21.132 - PLANNING APPLICATIONS

(a) The Councillors considered the planning applications received since the June Parish Council meeting as listed below: -

Details of Planning Applications	Comments
Ref: 22/00206/FUL - Internal and external alterations in association with the conversion of the former cart shed building into a separate self-contained dwellinghouse (use class C3) with	No objections

external openings, internal alterations, gardens and associated parking (revised proposal to 20/01927/LBC) at Model Farm Barn, The Green.	
Ref: 22/00896/FUL – Variation of conditions 2 and 9 of permitted application 21/00796/FULM to alter the number and type of EV chargers, land to the south of Northminster Business Park, Harwood Road.	No objections
Ref: 22/01068/FUL – Two-storey extension and partial conversion of existing garage into utility room at 96 Main Street	No objections
Ref: 22/01156/FUL - Variation of conditions 4 and 5 of permitted application 21/00307/FUL to alter drainage methods at 7 Elm Tree Avenue.	The Councillors agreed not to comment on this application as they did not have the necessary expertise which the subject demands.
Ref: 22/01160/FUL – Two-storey side and rear extension, single-storey rear extension, porch extension to front and formation of new access to front at 1 Westfield Close	No objections
Ref: 22/01303/TPO - Fell 1no. Ash tree protected by Tree Preservation Order no.1/1970 at 9 Bankside Close.	The Councillors objected to this application as there was no report from an arboriculturalist on the condition of the tree and why it should be felled.

(b) To note Local Authority Planning Decisions

It was noted that the Local Planning Authority had approved the following application: -

- Ref: 22/00474/FUL - Erection of new boundary wall and gate to front at The Cedars, 50 Dikelands Lane.
Ref: 20/01716/TCA - Fell Weeping Birch tree in a Conservation Area at 4 Manor Court, Black Dykes Lane.
- Ref: 22/00329/FUL - Variation of condition 2 of permitted application 14/02979/FULM to amend house types, layout and landscaping. Retention of trees T16 and T17. (resubmission) at Former Civil Service Club and Agricultural Land to the North Boroughbridge Road.
- Ref: 22/00874/ADV - Display of 1no. internally illuminated fascia sign, 1no. non-illuminated fascia logo sign and installation of new fascia board to front elevation at Cooperative Retail Services Ltd, The Green.
- Ref: 22/00938/TPO - Crown thin 1no. Black Pine tree by up to 20%; reduce lowest south-western limb by up to 3.2 metres protected by Tree Preservation Order no. CYC372, at 1 Station Road.
- Ref: 22/00940/FUL - Variation of condition 2 of permitted application 21/00378/FUL to alter length and elevations of detached garage/garden room at 37 Station Road.

22.133 - FINANCE

(a) To receive a financial statement

The Clerk had emailed Councillors a detailed report showing the actual income and expenditure for the year for the period to 11th July 2022. The report reflected the receipts and payments below. The bank balances on 11th July were: -

Current Account	£500.00
Business Money Manager Account	£46,151.09

(b) To note accounts for payment (net of VAT);

34a DD	Poppleton Youth Action Group	Grant for 2021-22	£2,000.00
35 BP	Poppleton Community Trust	Grant re Ukrainian refugees	£250.00
36 DD	E.ON NEXT	Guild hut electricity	£12.68
37 CHG	HSBC	Bank charges	£8.00
38 2192	Poppleton Community Railway Nursery	Plants	£130.95
39 BP	Poppleton Community Trust	Room hire – June	£24.00
40 2191	K Falkingham	Refurbishing seats and bus shelter	£735.00
41 BP	Sleightholm Landscapes	Cutting back allotment hedge	£160.00
42 BP	James Mackman	Salary – July	£546.61
43 BP	HMRC	Income Tax – July	£136.60
44 BP	James Mackman	Expenses	£80.52

(c) To receive a report on income received

HMRC	VAT refund	£236.40
Poppleton Cricket Club	Repayment of grant	£1,900.00

22.134 - TO CONSIDER MATTERS RELATING TO THE VILLAGE GREENS, ALLOTMENTS AND GUILD HUT

(a) To consider a report from the Greens Working Group

- i. It was reported that Councillor Johnson is revising the grass cutting specification.
- ii. It was also reported that the contractor is not cutting back all the vegetation in front of the Main Street/Blairgowrie boundary. The Clerk is to ask the contractor to carry out the appropriate remedy. **(Action Clerk)**
- iii. It was agreed that the oak tree to mark the Queen's Platinum Jubilee should be planted in the verge between the road and pavement in front of the car park adjacent to the Lord Collingwood.

(b) Trees including

- i. *Considering a quotation to carry out a survey of the trees on Blairgowrie land adjoining Main Street*

It was agreed that the Parish Council had no power to pay for a survey of trees belonging to a third party so it would no longer seek a quotation for the work. However, the fact that the branches of some of the trees in Blairgowrie whose branches hang over the pavement and the road are a cause of concern was discussed. It was resolved that the matter be reported to the City Council's Health & Safety officers with a copy to the CYC Legal Department. **(Action Clerk)**

- ii. *Considering quotations for the work identified in the last tree survey*
No progress on this subject.

(c) Events including setting up a formal approval process for use of the Green

The Councillors discussed the Green usage form produced by Councillor Lawrence. It was agreed in principle to adopt a form for requests to use the Green. Councillors suggested several amendments. Councillor Lawrence is to amend the form accordingly and present it at the next Parish Council meeting. **(Action Councillor Lawrence)**

(d) Maintenance

- i. To consider a request for two spaces for Blue Badge holders in the Lord Collingwood car park*

It was agreed that three yellow lines be painted adjacent to the footpath to the church and that two signs be bought and attached to the churchyard wall showing that there are two space available for Blue Badge holders. It was agreed that the cost of the work be split 50:50 with the church.

- ii. To consider installing cycle racks on the Green*

Councillor Hook reported that she had been in contact with a City Council officer who has agreed to meet with members of the Greens Working Group.

The Chairman pointed out that there are already five cycle racks on the |Co-op forecourt

(e) Allotments

No news on this subject.

(f) Guild Hut

The Clerk reported that after discussion with the Chairman he had signed a three-year deal with EDF whereby the daily standing charge for the electricity will be 25p against the 79p a day currently being charged by E.ON-Next. This amounts to a saving of £197 per year.

22.135 - TO CONSIDER MATTERS RELATING TO HIGHWAYS, FOOTPATHS, LAMPPOSTS & SIGNS

(a) To receive an update on the problem with cars parked on the roads in Upper Poppleton.

Councillor Robson reported that he had met with Julian Sturdy MP when the idea of using the redundant coal yard at the station as a car park was discussed. Mr Sturdy is arranging a meeting with Network Rail, the current owners of the coal yard, Northern Rail, the City Council's Transport Department, himself and Councillor Robson.

(b) To consider reports on vandalism

No reports.

(c) To receive other reports

The Clerk reported that he had emailed photographs of the 30mph gate in Hodgson Lane which had fallen over to his contact on the City Council who had passed the report to the appropriate team.

22.136 – TO CONSIDER COUNCILLOR & CLERK TRAINING

Councillors had considered the courses on offer by the YLCA but agreed that none were relevant to the Parish Council.

22.137 - TO RECEIVE COMMITTEES' REPRESENTATIVES REPORTS

(a) Listed Buildings Working Group

It was noted that a draft report has been deposited in Poppleton Library.

(b) One Parish Council for Poppleton Working Party

It was noted that a meeting with Nether Poppleton Councillors has been arranged for 14 July.

(c) *Poppleton Community Trust*

No report.

(d) *Village Show*

No further news on the Show which is being held on 20th August.

(e) *YLCA York Branch*

Councillor Robson is going to attend the YLCA Joint AGM being held at The Bridge Hotel, North Walshford on 23rd July.

(f) *Youth Club*

Councillor Hook reported that Year 6 pupils from the school will be able to attend from October.

(g) *Any other meeting*

No reports.

22.138 - TO RECEIVE A REPORT ON VILLAGE POLICIN38

Prior to the meeting the Clerk had forwarded the incidents reported to the police for June 2022. The report was noted.

22.139 - TO RECEIVE THE CLERK'S REPORT ON PROGRESS ON THE FOLLOWING:

(a) *The request for an easement for Model Farm (Min. 22.102a)*

No news on this subject.

(b) *Old Forge Surgery complaints (Min. 22.102c)*

No news on this subject despite the Clerk having sent two letters to the practice management. Councillors expressed annoyance at this discourteous attitude.

(c) *Tidying up the area by the Upper Poppleton sign on Station Road (Min. 22.102d)*

The Clerk reported that he had taken photographs of the area in front of the Millennium sign and will be sending them to the City Council when he asks them to clear the site. **(Action Clerk)**

(d) *Vehicular access between Millfield Lane and Low Poppleton Lane (Min. 22.102e)*

This subject is to be raised at the Ward Committee meeting at the Poppleton Centre on 25 July.

(e) *Re-enrolment with the Pensions regulator (Min. 22.113f)*

The Clerk confirmed that he had now received an acknowledgement from the Pensions Regulator confirming that the Parish Council has been re-enrolled.

(f) *Request to plant a magnolia tree on the Green in Hodgson Lane (Min. 22.114biv)*

The Clerk confirmed that he had written to the resident to advise them of the Parish Council's decision.

(g) *Seats refurbishment (Min. 22.114d)*

It was noted that all the seats have been refurbished and the damaged seats repaired.

(h) *Library bus shelter refurbishment (Min. 22.115b)*

It was noted that the bus shelter had been pressure washed.

(i) *Faded road signs around the school (Min. 22.115d)*

Councillor Hook reported that she had informed the City Council about the faded signs.

22.140 – TO NOTE CORRESPONDENCE RECEIVED

It was noted that the correspondence received since the June Parish Council meeting, as listed below, had been circulated to the Councillors.

- (a) CYC - Great British Railways HQ shortlist
- (b) Methodist Church – invitation to the opening celebration event on 23 July
- (c) North Yorkshire Police, Fire and Crime Commissioner - Commissioner's Workshop 20 June
- (d) North Yorkshire Police, Fire and Crime Commissioner - Notes from meeting on 26 May
- (e) Open Spaces Society - July 2022 eZine
- (f) YLCA - Notice of 23 September Conference
- (g) YLCA - Notice of the Joint AGM on 23 July
- (h) YLCA - Responsibilities and Duties of the Clerk Webinar
- (i) YLCA - White Rose updates

22.141 – TO NOTE FORTHCOMING MEETINGS

Date of Meeting	Meeting	Venue/ Time	Councillors Attending
14 Jul	One Parish Council for Poppleton Working Party	Poppleton Centre/ 7.30pm	Johnson, Lawrence
23 Jul	Poppleton Methodist Church opening celebration	Methodist Church/ 3.00pm	All
23 Jul	YLCA Joint AGM	The Bridge Hotel, North Walshford/ 2.00pm	Robson
25 Jul	Ward Committee	Poppleton Centre/ 6.30pm	All

22.142 - TO CONSIDER MINOR MATTERS

None.

22.143 - TO CONSIDER NEW ITEMS FOR THE NEXT AGENDA

To consider increasing the Contingencies budget.

22.144 - TO AGREE THE DATE OF NEXT MEETING

It was agreed that the next meeting be held on Monday 12th September 2022.

There being no other business the Chairman closed the meeting at 8.50pm.

CHAIRMAN

DATE.....

James Mackman, Clerk 39 Calder Avenue, Nether Poppleton, York, YO26 6RG
Tel: 01904 399277 - email: upperpoppletonclerk@poppleton-pc.org.uk

The Parish Council’s website can be found at <https://poppleton-pc.org.uk/>