

WIGGINTON PARISH COUNCIL

The Old School, Mill Lane, Wigginton, York YO32 2PU
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To Members of the Parish Council

7 June 2022

You are summoned to attend the Meeting of Wigginton Parish Council to be held at the Old School on **Wednesday 15th June 2022 from 19:00.**

Members of the press and public are invited to join this meeting. Those present will, if they wish, be given an opportunity to speak regarding an item on the agenda during the Open Forum. It is strongly recommended that those attending wear a face covering and keep a Covid-safe distance from other attendees.



Karin de Vries (Clerk)

AGENDA

22/023 Chairman's welcome.

22/024 To receive apologies for absence.

22/025 To receive any declarations of interest and any request for dispensations.

22/026 To approve the the minutes of the Extra-Ordinary Meeting held on 18 May 2022, the minutes of the Annual Meeting held on 18 May 2022 and the minutes of the Ordinary Meeting held on 18 May 2022.

22/027 To resolve to adjourn the meeting in order to hold the Open Forum to include:

1. To receive the May 2022 report from North Yorkshire Police.
2. To receive a report from the Ward Councillors
3. To receive residents' questions.

22/028 To consider the co-option of any eligible candidates to a vacancy on Wigginton Parish Council.

22/029 Planning

1. To consider a response to the following planning applications:-
 - a) 22/00858/ADV – Black Horse Inn, 42-44 The Village. Display of 1no. externally illuminated totem sign, 3no. externally illuminated fascia signs and 1no. non-illuminated chalk board, with a total of 3no. lanterns and 6no. floodlights.
 - b) 22/00939/FUL – Site lying to the north of Clifton Gate Business Park. Wigginton Road. Change of use of car park to siting of containers for use as self-storage – retrospective.
2. To note details of planning applications decided by the City of York Council and to decide upon any necessary action:-
 - a) 22/00424/FUL – 2 Woodlands Avenue. Erection of 1.83m high fence- retrospective. Approved.
 - b) 22/00525/FUL – 8 Harewood Close. Two storey side and rear extension and single storey rear extension following demolition of garage. Approved.
3. To consider ongoing planning matters and decide upon any necessary action to include:-
 - a) York Local Plan-Phase 3 will commence on Tuesday 12 July 2022 at 10.00am.
 - b) Correspondence in relation to the proposed development at 11 The Village.

22/030 To receive information and decide necessary action on village matters to include:

1. To receive an update regarding the village pond.
2. To consider a report on the Queen's Platinum Jubilee celebrations.
3. To consider correspondence requesting additional defibrillators in Wigginton.
4. To note the planting of spring flowers.
5. To consider request for a plaque for the beech tree near the pond.

22/031 Financial Matters and Governance

1. To receive the Parish Council's Financial reports for May 2022.
2. To note the receipts:

VAT reclaim Jan-March 2022	£ 728.02
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3. To confirm the payment of the following invoices:

BHIB. Insurance cover from 1 June 2022	£ 1557.09
WiggyFest S 137 grant	£ 550.00
British Telecom. Broadband and Telephone	£ 51.54
HSBC. Bank Charges	£ 10.50
4. To approve the following invoices for payment:

Salaries and oncosts June	tbc
Clerk. Home working allowance June	£ 26.00
Giffgaff. Monthly plan	£ 6.00
Amazon. Various office supplies	£ 38.52
Town Parish Audit. 2021-22 Year end Internal audit	£ 220.00
The Old School -Rent for April and May	£ 40.00
5. To consider a grant application for nets for the cricket club in New Earswick
6. To consider the following matters required by the insurer to be in place within 4 weeks from inception of the insurance:
 - a. To consider a risk assessment for the pond
 - b. To consider a quote for signs to be erected at the pond.

22/032 To consider any necessary action in relation to the Annual Governance and Accountability Return

To receive the internal auditor's report for 21/22.

1. To approve the Annual Governance Statement for the year ended 31 March 2022 and to note that the Chairman signs the Annual Governance Statement 2021/22.
2. To approve the Accounting Statements for 2021/22 and to note that the Chairman signs the Accounting Statement 2021/22.
3. To set the period for the exercise of public rights and to agree the publication on the website and notice board of the Notice of the period for the exercise of public rights and a declaration that the accounting statements are as yet unaudited together with the Annual Internal Audit Report, the Annual Governance Statement and Accounting Statements for 2021/22.
4. To consider the appointment of an internal auditor for 2022/23.

22/033 To consider correspondence received and decide action where necessary to include:-

1. Emails from YLCA:-
 - a) White Rose Updates, Law and Governance Bulletins and Training Bulletins.
 - b) The Good Councillor's Guide and other publications.
 - c) Garden Communities programme.
 - d) Invitation to nominate interested councillors to be substitute parish representatives of the City of York Council Standards Committee.
2. Emails from NALC.
3. Email from the Police, Fire and Crime Commissioner for North Yorkshire and York regarding the North Yorkshire Fire and Rescue Service Risk and Resource Model Consultation.

22/034 To receive reports from Wigginton Parish Council Committees and outside bodies, and to decide on any necessary action:-

1. Churchfield Open Space Committee.
2. Haxby and Wigginton Youth & Community Association.
3. Haxby & Wigginton Joint Cemetery Committee.
4. Haxby & Wigginton Neighbourhood Plan Group.
5. Environment Committee.
6. Wigginton Old School Trust.
7. Wigginton Sports and Playing Field Association.
8. Haxby and Wigginton Traders Association.

22/035 To confirm that the next Meeting of Wigginton Parish Council will be held on Wednesday 20 July 2022 at 19:00 at the Wigginton Old School.