



## Minutes of the Acaster Malbis Parish Council Ordinary Meeting on 13 Jun 2022

**CIIs:** G Taylor (Chair), P Harlington, J Newark, J Redfearn, D Walker,

**Clerk:** C Booth

**Others:** Ward Councillor J Galvin and no members of the public.

### 38 Apologies

38.1 Apologies were received from Cllr Hawkins and Cllr Jones and the reasons for absence were approved.

### 39 Declarations of Interest

- 39.1 No declarations of interest were received from councillors on items on the agenda.
- 39.2 No requests for dispensations for disclosable pecuniary interests.
- 39.3 No requests for dispensation were granted.

### 40 Council Minutes

40.1 Minutes of the council meeting on **9 May 2022** were circulated to all councillors. It was **Resolved:** That these minutes represent a true and correct record and be duly signed by the Chair.

### 41 Public Participation

41.1 No members of the public were present at the meeting requesting to speak.

### 42 Planning Applications

42.1 22/01059/FUL – 7 Cherry Tree Drive, Acaster Malbis.

Installation of step lift to rear.

AMPC has no objection to this application.

### 43 Planning Decisions

43.1 No new planning decisions have been received since the last meeting.

### 44 City of York Council Ward Member Report

44.1 Flower Tower on Mill Lane

Cllr Galvin advised that Brunswick Nurseries had replanted the tower with pollinator friendly plants. One tier of the planter is not level, and the cause of this is to be investigated by Brunswick.

44.2 Leaning Tree on Lakeside Verge

No update was available on this issue at the time of the meeting.

44.3 Dropped kerb on Hauling Lane

The dropped kerb on Hauling Lane has been completed by the Highways Authority improving accessibility.

#### 44.4 Potholes on Mill Lane/Intake Lane

A resident has requested that this issue was raised with COYC. Cllr Galvin indicated that the road surface is in a very poor condition and has been reported regularly with the Highways Authority.

### 45 Clerk's Report

45.1 The clerk reported that the following activities had taken place since the last meeting.

- The period of AGAR public rights and publication period commenced 13 June 2022.
- Confirmation of receipt of exempt status has been received from the external auditors.
- A late Temporary Event Notice for the Jubilee event was applied for following fire regulations information received from AMMH giving new capacity figures for the Memorial Hall.
- A Copper Beech tree to mark the Platinum Jubilee has been purchased from Johnsons of Whixley and planted by Cllr Taylor.
- A plaque for the Jubilee tree has been received by Cllr Harlington and will be mounted on the tree support.
- An invoice for Hall usage for the YLCA Branch Meeting has been received and passed to the YLCA.

### 46 Office Equipment

46.1 After considering the information on the briefing note, it was

**Resolved:** That the clerk should purchase a Windows laptop computer and a colour laser printer up to the value of £1,200.

### 47 Himalayan Balsam

47.1 Cllr Redfearn presented an updated on the 'Balsam Bash'. A Facebook item received positive feedback and willing volunteers. It was agreed that a 'Balsam Bash' will be arranged on the following dates 1, 2, 8 & 9 July 2022. The event will be coordinated through the community Facebook page.

Cllr Redfearn to seek permission from landowners for the activity. The clerk is to confirm that volunteers are covered by the council's insurance policy.

### 48 Cobbler's Trod Footpath

48.1 The council considered a quotation of £5,262.67 to replace the surface of the path with type 1 base layer and Scottish red gravel. The council agreed that the cost of this work could not be justified. It was suggested that using tree bark to soak up the water when the path is muddy might be an alternative.

### 49 Bus Service in the Parish

49.1 The current no 21 bus serviced is currently subsidised by COYC and NYCC to approximately £98,000 per annum as part of a 5-year contract. Cllr Galvin advised that it would be highly unlikely that COYC would consider an extension of hours on such a heavily subsidised service.

49.2 The council considered a community bus service funded by the council but agreed not to take this further at the present time.

### 50 New Defibrillator

50.1 A defibrillator for the Hauling Lane end of the village was considered a good idea. Possible locations for a new defibrillator would be the Memorial Hall, the Ship Inn or Poplar Farm Caravan Park – all sites would need an electricity supply and permissions from the owners.

50.2 It was agreed that the best way to fund the purchase of a defibrillator was through a community fundraising event. The ongoing maintenance would be funded by the parish council.

**51 Village Event Feedback**

51.1 The council would like to thank AMCE and all the volunteers of the May Festival for putting on an event that has been well received and praised by all who attended.

51.2 The council would also like to thank all those who helped with the Jubilee 'Tap Room'. A well-attended, and well received event to celebrate the Platinum Jubilee.

**52 Correspondence**

52.1 White Rose Update (13, 27 May, 11 Jun).

52.2 Weekly list of planning applications from COYC.

**53 Financial matters**

53.1 Payments as detailed in Appendix 1. It was

**Resolved:** To settle outstanding accounts with immediate effect.

53.2 The receipts as detailed in Appendix 2 were noted.

53.3 After consideration of the bank reconciliation report in Appendix 3, it was

**Resolved:** That council approved the bank reconciliation up to **31 May 2022**.

53.4 Internal bank control checks were carried out prior to the meeting by Cllr Hawkins for the month of May 2022.

**54 Training and Employment**

54.1 Cllrs Redfearn and Newark have registered on the YLCA's 'Off to a Flying Start' training course.

54.2 The council agreed that the clerk should seek to attain the ILCA and FILCA qualifications.

**55 Policing and Security**

55.1 It was noted from the UK Crime Stats website:

- March: 0 crimes recorded.
- April: 1: violent crime recorded.

No further action is necessary.

**56 Information or items for inclusion on next meeting agenda**

56.1 The following items should be included on the next agenda.

- To receive an update on the 'Balsam Bash'.
- To consider a fundraising event for a new defibrillator.

56.2 To exchange information not on the agenda. There was no additional information to exchange.

**57 Date of the Next Meeting**

57.1 The next ordinary meeting of the council will be held on 11 July 2022 in the Memorial Hall.

Chairman .....

Date approved:

Acronyms:

AMPC	Acaster Malbis Parish Council
COYC	City of York Council
NYCC	North Yorkshire County Council
AMCE	Acaster Malbis Community Events
AMMH	Acaster Malbis Memorial Hall
AGAR	Annual Governance and Accountability Return
YLAC	Yorkshire Local Council Association
NALC	National Association of Local Councils
SLCC	Society of Local Council Clerks
ILCA	Introduction to Local Council Administration
FILCA	Financial Introduction to Local Council Administration

DRAFT

## Appendix 1

### Payments to note/approve

To whom	Description	Total
City of York Council	Temporary Event Notice	42.00
York Digital Image	Printing	25.80
Johnsons of Whixley	Jubilee Tree	150.00
Society of Local Council Clerks	SLCC Clerk's Membership	60.00
C.H.Booth	Clerk's Telephone Allowance	18.00
C.H.Booth	Clerk's Office Allowance	20.00
HSBC Bank	Bank Charges	8.00
Acaster Malbis Community Events	May Festival Grant	1,200.00
	<b>Total</b>	<b>£1,523.80</b>

**Transfer of £1,523.80 from Money Manager to Current Account.**

## Appendix 2

### Receipts to note

From whom	Description	Total
City of York Council	1 <sup>st</sup> Precept payment	2,276.50
	<b>Total</b>	<b>£2276.50</b>

## Appendix 3

### Bank Reconciliation

Bank	On	Total
HSBC Money Manager	31/05/2022	14,840.35
HSBC Community Account	28/05/2022	500.00
Petty Cash	31/05/2022	0.00
	<b>Total (A)</b>	<b>£15,340.35</b>

  

Cash Book	On	Total
Cash in hand	01/04/2022	15,464.75
Receipts to date	31/05/2022	2442.10
Payments to date	31/05/2022	-2,546.50
	<b>Total (B)</b>	<b>£15,340.35</b>

As totals **A = B** there no issue to report.