

Meeting of Executive Member for Corporate Services and Advisory Panel

18 March 2008

Report of the Director of Resources

Resources Directorate Plan

Summary

1. At the January meeting of Corporate Services EMAP Members considered an early draft version of the first Directorate Plan for Resources. Following a period of consultation the final Plan is re-presented here. The Plan is designed to cover a 3-year timescale.

Background

2. Last Autumn Council Management Team agreed in principle to the introduction of directorate planning as a formal stage of the York Management System. Whilst minimum standards would be adhered to, a degree of flexibility regarding presentation was to be allowed. The new Chief Executive has requested that every Directorate completes a Directorate Plan by March 2008.

Consultation

3. Suggested content of a Directorate Business Plan is:
 - Strategic Direction
 - Future Challenges & Opportunities
 - Priority Areas for Improvement and Delivery
 - Financial Information
 - Deliverables and Improvement on Equalities and Health & Safety
 - Strategic Position/Intentions for Competition and Procurement
 - Organisational Development Actions and Improvement
 - Risk Assessment
 - Monitoring and Reporting Arrangements
4. We have attempted, in this first Resources Directorate Plan, to include most of this content. This version now also includes more detail regarding milestones and targets and the key risks facing the Directorate. Late last year Resources Managers conducted an environmental scanning exercise (PEST [Political Economic Social Technological]/SWOT [Strengths Weaknesses Opportunities Threats] analyses) in order to inform the Plan. It has also been discussed by Resources Management Team on several occasions.

At the Corporate Services EMAP Meeting in January Members suggested:

- that there should be a clear focus on York Specific issues
- that the Foreword should emphasise the corporate projects that Resources is leading on
- that the Directorate Priorities needs to maintain the link throughout with the overall Strategic Plan

Options & Analysis

5. Whereas the draft Plan brought to Members at the January meeting was for comment only, Members are asked to approve this final version or suggest further amendments to it.

Corporate Priorities

6. This report links to the Council's Corporate Priorities and Values and contains specific links between what the Resources Directorate will be doing and the Council's Corporate Strategy.

Implications

7. There are no specific Financial, HR, IT, Legal, Equalities, Crime & Disorder or Property Implications associated with this report.

Risk Management

8. Risk issues for the Directorate are contained within the attached Plan.

Recommendations

9. That the Advisory Panel advise the Executive Member that:

- 1) the revised Directorate Plan be approved

Reason:

to provide strategic direction for the Directorate and to act as a consolidated reference point for Service Managers

Contact Details

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Chief Officer Responsible for the report:

**Chief Officer's name Simon Wiles
Title – Director of Resources**

Report Approved

Date 6 March 2008

Specialist Implications Officers - none

Wards Affected: *List wards or tick box to indicate all*

All

For further information please contact the author of the report

Background Papers: Resources Directorate Service Plans

Annex A: Resources Directorate Plan