

KEY DECISIONS

What are Key Decisions?

A key decision means a decision made in connection with the discharge of a function which is the responsibility of the Cabinet and which is likely:

- to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service or function to which the decision relates i.e.:
 - make a saving of more than 10% of the budget for a particular area - or be more than £500,000
 - require spending that is more than 10% of the budget for a particular area - or be more than £500,00
- to be significant in terms of its effects on communities

All key decisions can be called-in for scrutiny.

If a **key decision** has not been included in the Forward Plan, then subject to the special urgency procedures detailed below, the decision may be taken if any of the following apply:

- It is impracticable to defer the decision to be included in the next Forward Plan.
- The Assistant Director Governance & ICT has informed the Chair of a relevant overview or scrutiny committee, or each member of the relevant committee in writing, by notice, if there is no chair.
- The Assistant Director Governance & ICT has made copies of the notice available to the public.
- At least 3 clear working days have elapsed since the Assistant Director Governance & ICT complied with 1 and 2.