

Other issues in the District relating to the planting of trees within the maintenance strip and pollution issues had been referred to the Consulting Engineer.

- 10 **Leasemires System** A site meeting was to be arranged in respect of the Leasemires system and an approach via the District Councillor was suggested.

- 11 **ADA** The Clerk confirmed that the National Conference was scheduled for 13th November 2019 and a report would be issued at the next meeting.

- 12 **Governance** The Clerk reported on the review of the Board's policies and further guidance was awaited from the Association of Drainage Authorities. A Bio Security policy was currently being reviewed.

 The Board approved the Scheme of Delegation and division of responsibilities between Chairman and Clerk.

- 13 **Audit** The Clerk reported that the external unqualified audit report for the year ended 31st March 2019 had been received.

- 14 **Bank Mandate** The Clerk was authorised to update the bank mandate for the appointment of Mr R Spilman as Vice Chairman.

- 15 **Insurance/ Risk Management Review** The Clerk confirmed that a review had been undertaken with insurance brokers and that there were no amendments to the existing Risk Management policy.

- 16 **Accounts for Payment** Accounts for Payment Schedule numbers 20, 21 and 22 were approved in the amounts of £43,653.26, £22,432.38 and £18,799.75 respectively.

- 17 **Next Meeting** The Clerk reported that the next meeting was scheduled for 10th February 2020 at 4.00 p.m. at Shipton Community Centre.

.....Chairman

.....Date