

BISHOPTHORPE PARISH COUNCIL

AGENDA

CHANGED VENUE: THE NOVEMBER MEETING WILL BE HELD IN VERNON HOUSE

NOTICE IS HEREBY GIVEN that an ORDINARY MEETING of Bishopthorpe Parish Council will be held on Tuesday, 22nd November, 2022 commencing at 7.00pm at Vernon House. Date of posting: Wednesday 16th November, 2022.

- 1 **Recording of meeting** – The right to record, film and to broadcast meetings of Bishopthorpe Parish Council, its committees, sub committees and any joint committees is established under the Openness of Local Government Regulations 2014. Bishopthorpe Parish Council is committed to being open and transparent in the way it conducts its decision making and therefore such recording is permitted under the lawful direction of Bishopthorpe Parish Council. Full rules for recording are available from the Clerk and those people recording any meeting will be deemed to have accepted them whether they have read them or not.

All recording must be undertaken in an obvious way and the wishes of any members of the public who do not want to be recorded must be respected. All persons recording the meeting are reminded that the 'Public Participation' period at the beginning of the meeting is not part of the formal meeting.

- 2 **Apologies for absence** (including notice if potentially leaving part way through the meeting)
- 3 **Declarations of Interest.** At this point Councillors are asked to declare any prejudicial interest they may have in the business on this agenda.
- 4 **Minutes of Meeting** 18th October, 2022.
- 5 **Consideration of Planning Matters** and recommendations of the Planning Group.
 - 5.1 Notice of Applications Received
 - 5.1.1 **The Manor Barn, Middlethorpe.** Single storey side extension following demolition of existing extension and demolition of existing front and rear extensions. 22/02051/FUL.
 - 5.1.2 **9 Newlands Road.** Fell one Ash Tree; crown reduce one Oak to previous cut points, protected by Tree Preservation Order 7/1991. 22/02230/Tree Preservation Order
 - 5.1.3 **38 Church Lane.** Crown lift by four metres and balance one Horse Chestnut tree – tree in Conservation Area. Proposed works are to crown lift T1 by four metres. 22/02265/Tree Conservation Area
 - 5.1.4 **Palace Gardens Cottage, Bishopthorpe Road.** Fell one Holly Tree, remove one branch from one Pine Tree. Works in Tree Conservation Area. 22/02309/Tree Conservation Area.
 - 5.1.5 **29 Maple Avenue.** Single storey rear extension and porch to front. 22/02277/FUL
 - 5.2 Notice of Decisions Given (Parish Council decisions are in brackets)
 - 5.2.1 **90 Acaster Lane.** Erection of 1.85m high fence to rear. 22/00962/FUL. **(No Objection). Approved**
 - 5.2.2 **Cherry Garth, 50 Main Street.** Flat roof extension within existing valley roof. 22/01078/FUL. **(No Objection). Refused**
 - 5.2.3 **Brackendale, 17 Sim Balk Lane.** Single storey side and rear extensions with link to garage, conversion of garage to habitable space, loft conversion with dormer to rear,

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two rooflights to front and one rooflight to side. 22/01894/FUL. **(No Objection).
Approved**

5.3 Large Householder Extension Notifications

5.3.1 None

5.4 Other Planning Matters

5.4.1 PROW – Section 53 Wildlife and Countryside Act 1989 – Application to record a public footpath from Chantry Lane, Bishopthorpe to Ferry Lane, Bishopthorpe – update Cllr. Harrison

5.4.1.1 Email from Russell Varley, City of York Council

6 Services

6.1 Village Hall Management Committee

6.1.1 Management Committee Report – update Cllr Thornton

6.1.2 External Repairs – update Cllr. Thornton

6.2 Sports and Leisure Management Report

6.2.1 Management Committee Report – update Cllr Nicholls

6.2.2 Internal alterations to the building – update Cllr. Nicholls

6.2.3 Cricket scoreboard rebuild – update Cllr. Nicholls

6.2.4 Renewal of sports field leases – update Cllr. Harrison

6.3 Finance Committee

6.3.1 Committee Report – update Cllr. Harrison

6.3.2 2022/23 National Salary Award

6.3.3 Bishopthorpe Festival – remaining distribution of £100, festival funds

6.4 Field 84, Riverside and Footpaths Working Party

6.4.1 Update – update Cllr. Jemison

6.4.2 Email from C Osbourne: Bishopthorpe Moorings

6.5 Youth Support and Children's Recreation

6.5.1 Monthly Park inspection

6.6 Allotments

6.6.1 Monthly Report – Cllr. George

6.7 Senior Citizens Support, Vernon House and Accessibility Issues

6.7.1 Monthly Report – Cllr. Green

6.7.2 Extension of lease from City Council for Vernon House

6.7.3 Bishopthorpe Medical Surgery – update Cllr. Harrison

6.8 Web Site Management

6.8.1 Monthly Report – update

6.9 Bishopthorpe Library

6.9.1 Monthly Report – update Cllr. Gajewicz

6.10 Environmental and Sustainability

6.10.1 Monthly Report – update

6.11 Community Emergency Planning

6.11.1 Committee Report – update Cllr Nicholls

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- 6.12 Bishopthorpe Orchard
6.12.1 Update – update Cllr. Green

7 Financial Transactions

7.1 Payments to Approve

7.1.1 Cheque / Direct Debit Payments

Amounts paid

Monthly direct debit to E-On Sports Pavilion Electricity (due m/e)	0.00
E-On Village Hall Electricity (due 30/11)	255.61
Monthly direct debit to E-On Village Hall Gas (due m/e)	0.00
The Renewable Energy Co. Vernon House Electricity (due 21/11)	29.53
PlusNet – Village Hall Wi-Fi connection monthly charge (paid 31/10)	28.87
PlusNet – Vernon House Wi-Fi connection, monthly charge (paid 31/10)	28.87

Total Amount paid

£342.88

7.1.2 On- Line banking payments

Amounts paid

Clerk's Salary	712.25
Clerk's Expenses order of a new printer/ scanner/ photocopier	178.98
M Haynes - Village Hall Facilities Manager	437.50
Village Hall Facilities Manager expenses	6.90
C Julie Bradley - Vernon House Caretaker	0.00
C Julie Bradley - Vernon House Caretaker expenses	250.00
C Henk – Sports Pavilion cleaning	120.00
C Henk – Sports Pavilion cleaning expenses	0.00
A Powell – Sensory Garden gate daily opening / locking (June to Nov)	402.00
York Wi-Fi Solutions – monthly charge for support and maintenance	24.00
Sports Turf Services Ltd – Grass cutting sports field, Ferry Lane	0.00
Allied Westminster Insurance – Village Hall annual premium	2,548.16
G2 Integrated Security Solutions – control fault Village Hall door	42.00
Dennis King Electrical Ltd – PAT testing Village Hall	145.34
Andrew's Garden Services – cut lawns and trimmed path in Play Area	240.00
Henderson Heating – Adjustment to heating system programmer Village Hall	70.00
Business Stream – Sports Pavilion	130.37
Business Stream – Allotments, Acaster Lane	7.46
Business Stream – Allotments, Appleton Road	52.69
Business Steam – Village Hall	200.65
Rebecca Clark – Play Area gate July to November	357.00
<i>Distribution of Bishopthorpe Festival Funds: Paid 24/10/22</i>	
<i>The Island N1</i>	<i>100.00</i>
<i>Bereaved Children Support York</i>	<i>100.00</i>
<i>Candlelighters Trust Fund</i>	<i>100.00</i>
<i>St Leonards Hospice</i>	<i>100.00</i>
<i>Archbishop of York's Junior School</i>	<i>100.00</i>
<i>Friends of Bishopthorpe Infants</i>	<i>100.00</i>
<i>Bishopthorpe Playgroup</i>	<i>100.00</i>
<i>1st Bishopthorpe Rainbows</i>	<i>50.00</i>
<i>2nd Bishopthorpe Brownies</i>	<i>50.00</i>
<i>Bishopthorpe Scouts £50 – account details to follow</i>	<i>0.00</i>
<i>Bishopthorpe Cubs £50 – account details to follow</i>	<i>0.00</i>
<i>Bishopthorpe Local History Group</i>	<i>50.00</i>

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TimCo Plumbing – Sports Pavilion renovation materials	6,500.00
Safety Signs4Less – custom sign for No. 11 bus stop on Acaster Lane	25.51

On-line payment total	13,300.81
Payment Total	<u>£13,643.69</u>

7.2 Income Receipts

Village Hall rental income:

11/10 Sorrell, party booking	55.00
14/10 Sue Coates, Slimming World	50.00
19/10 S Allen, Black Cats Pilates	25.00
20/10 J Acey	15.00
21/10 Sue Coates, Slimming World	50.00
26/10 S Allen, Black Cats Pilates	25.00
27/10 W Allison, Wednesday Badminton	24.00
28/10 Sue Coates, Slimming World	50.00
31/10 Dakin party booking	175.00
1/11 Kassia Scott	210.00
1/11 Middlethorpe Badminton group	119.24
2/11 S Allen, Black Cats Pilates	25.00
3/11 J Acey	15.00
4/11 Sue Coates, Slimming World	50.00
8/11 Lawton – Badminton group	155.00
9/11 S Allen, Black Cats Pilates	25.00
11/11 Sue Coates, Slimming World	50.00
13/11 H Powell, party booking	55.00

Other Income:

Acaster Lane annual allotment rents	465.00
Appleton Road annual allotment rents	490.00
Vernon House income, September	263.00
Monthly Interest – National Westminster Bank	31.79
17/10 Cole MK Late allotment payment - AC24A	11.00
Vernon House income, October	327.40

£2,761.43

8 School Governors

- 8.1 Infant School – update Cllr Nicholls
- 8.2 Junior School – update Cllr. Green

9 Young Person of the Year Award and the Gordon Watkins Community Award

- 9.1 Committee Report – update Cllr Thornton

10 Pinfold

- 10.1 Committee Report

11 Sensory Garden

- 11.1 Committee Report
- 11.2 Mosaic repairs – update Cllr. Thornton

12 Police Liaison

- 12.1 Ward Manager’s Report – update Cllr. Green / Cllr. George
- 12.2 Commissioner Zoë launches Public Trust and Confidence Survey

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13 Local Council Association

- 13.1 Yorkshire Local Councils Association – Update Cllr. Harrison
- 13.2 White Rose updates
- 13.3 Meeting with Zoe Metcalfe and Asst Chief Constable Mike Walker- new date of 29 November
- 13.4 New Model Councillor – Officer Protocol – to be adopted by Bishopthorpe Parish Council
- 13.5 DLUHC Committee funding inquiry
- 13.6 Appointment of an External Auditor for 2023 – PKF Littlejohn
- 13.7 Civility and Respect - Latest newsletter
- 13.8 YHCC Climate Action Pledge Press Release

14 Highway Matters

- 14.1 Email from E Cashmore: No.11 Buses idling at the Terminus on Acaster Lane in Bishopthorpe
- 14.2 Brass Monkeys Half Marathon: email from R Yeomans

15 Correspondence

- 15.1 City of York Council not covered elsewhere
 - 15.1.1 York and North Yorkshire Devolution Deal Consultation
- 15.2 Others
 - 15.2.1 Email from Yorkshire Bid and Bloom

16 Ward Committee

- 16.1 Update

17 Any other business, which the Chairman consider urgent under the Local Government Act 1972

18 Date and time of next meeting Tuesday 17th January, 2023 at the Village Hall, Main Street at 7.00pm.

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19 Payments to Authorise November 2022

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Bank Account checked by