

ASKHAM BRYAN PARISH COUNCIL

MINUTES of the meeting of the PARISH COUNCIL

held on Thursday 18th August 2022 starting at 7pm in the Village Hall

PRESENT:

Councillor	Simon Peers (Chair)		
Councillors	Julie Barber	Kathryn Smith	Mark Walker
	Jason Boakes		

In attendance: Ward Cllr. Hook and the Clerk.

1 APOLOGIES. Cllr. Dawson.

2 VACANCIES. It was resolved that Jason Boakes be co-opted to fill one of the vacancies on the Parish Council (PC), all in favour. He duly signed his declaration of acceptance of office. Cllr. Boakes was welcomed onto the PC.

3 DECLARATIONS OF PECUNIARY INTEREST: None.

4 PUBLIC PARTICIPATION

No members of the public were in attendance.

5. MINUTES OF THE MEETING OF THE PC HELD ON 21st JULY 2022.

It was noted that a resident who had spoken in the public participation had emailed to say that she felt that the reporting of what she had said in the minutes contained some inaccuracies, notably that she had not contacted City of York Council (CYC) as this was something she was asking if the PC or the Ward Councillor could do. It was **resolved** that the minutes of the meeting of the PC held on 21st July 2022 having been circulated, be approved and that the Chair be authorised to sign, all in favour.

6. PLANNING

a. Planning Applications Received

None.

b. Planning Decision Notices Received

None.

7 TO RECEIVE THE NORTH YORKSHIRE POLICE CRIME REPORT

There were three reported crimes in July, all were burglaries (one unsuccessful).

- A car had been stolen after the keys had been stolen from the property.
- A hedge trimmer, chain saw, leaf blower had been stolen from a shipping container used as a shed on Askham Bryan Lane.
- The unsuccessful burglary involved the closed-circuit television camera being moved and casing on the windows being broken.

8 REPORT FROM WARD COUNCILLOR HOOK

Ward Cllr. Hook reported on the Ward Committee meeting held on Monday 25th July. No one from Askham Bryan had been able to attend. This had been attended by the Police. They were trying to increase community engagement by going to cafés and public houses. It was suggested that they attend coffee mornings.

Within the last month, Ward Cllr. Hook and her colleagues have been knocking on the doors of every property and encouraging residents to complete a survey which will establish the concerns of local people.

Attempts had been made to get Great British Railway to come to York.

She also spoke about a bus survey. There was a view that a hooper service would be better than large buses with only one or two passengers on board.

9 OTHER MATTERS.

9.1 Redevelopment of the Recreational Area

- a. Cllr. Peers would speak to two residents who had volunteered to help with the Recreational Area. The mound would be retained but the holes would need to be filled in and the mound needed to be tidied up. The Conservation Volunteers (TCV) had submitted a report to the Chair of the Natural Environment Committee (NEC). This report indicated that they could help. A date for a volunteer day was needed, Cllr. Peers would speak to a potential volunteer about this.
- b. Three quotations were still being sought for installing a chicane at the entrance to the Recreational Area. One quotation had been received and another contractor had advised that he planned to visit the entrance on Saturday 13th August and a quotation was expected to follow. That still left a third quotation being needed and it was suggested that CYC Highways could be approached.
- c. The Clerk would again chase the contractor who cuts the grass and carries out equipment inspections to supply a price for carrying out work identified in the annual playground inspection.
- d. Cllr. Dawson had been dealing with suppliers of playground equipment (as reported in the July minutes). One contractor had expressed an interest in doing a site visit once the mound had been flattened. In her absence, it was not known whether Cllr. Dawson had made further contact with the supplier following the decision at the July meeting to retain the mound. An update would be sought.

9.2 Natural Environment Committee terms of reference.

A programme of reviewing policies and documents by considering one per meeting was ongoing. It was resolved to adopt the revised terms of reference of the NEC, all in favour.

10 FINANCE

10.1 Report of invoices to be paid

It was **resolved** that the following invoices to be paid, all in favour.

- Clerk's Salary 01/07/2022 to 31/07/2022 plus deductions payable to HMRC
- Yorkshire Internal Audit Services - £200.00
- Came and company - Insurance - Annual Premium - £522.27

The status of the mower was discussed and whether the church still wished to buy it. The insurance would be checked to make sure it was covered.

A review of the budget was done, and it was noted that there had been no progress by the Clerk in getting a laptop. He was visiting a retailer the following day and would look at what was available and Internet searches would ensure competitive quotations.

There had been no further contact from the solicitor representing the York Diocesan Board of Finance Limited regarding access to the Recreational area (£500 over ten years).

The annual fee payable to the Information Commissioner had been taken by direct debit that day or earlier in the week.

It was confirmed that £500 was earmarked for the NEC being carried over budget for tree maintenance by the pond.

11 CORRESPONDENCE AND SOCIAL MEDIA

A list of correspondence received since the last meeting (items 404-417) had been circulated and the contents noted.

- 410 was a Resident concerned about grass cutting of the verges by City of York Council. Ward Cllr. Hook was aware of this having been knocking on the doors of residents (see item 8 above) and had reported it.

13 ACTION TRACKER

An Action Tracker had been circulated with the agenda papers listing all previously agreed actions and reports on progress. The next newsletter would appeal for volunteers to be part of an Events Committee, would appeal

for someone to join the PC to fill the remaining vacancy and would look forward to Christmas and associated community events. The new pads for the defibrillator had arrived and following the meeting were fitted, the Clerk would update the Yorkshire Ambulance Service website accordingly.

14 DATES OF NEXT MEETINGS

15th September 2022 at 7pm in the Village Hall (apologies from Cllrs. Boakes and Peers and Ward Cllr. Hook).

Other PC meetings in 2022 would be on 20th October (apologies from Cllr. Smith) and 17th November, all at 7pm in the Village Hall.

The meeting closed at 8:10pm.

Signed

Chairman
15 September 2022

DRAFT