

HUNTINGTON PARISH COUNCIL

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Minutes of the Monthly Council Meeting of Huntington Parish Council held on Wednesday 19th May 2021 at Huntington Community Centre at 7.20pm.

PRESENT:	Councillor D. Geogheghan-Breen (DB), Councillor J. Willis (JW), Councillor G. Shann (GS), Councillor M. Duncanson (MD), Councillor D. Smith (DS), Councillor J. Shann (JS), Councillor C. Hillman (CH), Naurin Fatima (NF) - Burial Clerk, Mrs Gill Chivers (GC) – RFO and Lorraine Frankland (LF) – Parish Clerk
APOLOGIES:	Councillor D. Jobling (DJ), Councillor S. Jobling (SJ), Councillor A. Hawxby (AH), Councillor J Badenhorst (JB) and Councillor K. Orrell (KO)
CIRCULATION:	To attendees, apologies and other all members of the Parish Council
MINUTES PREPARED BY:	Lorraine Frankland
DATE (Draft):	09/06/21
DATE TO BE APPROVED:	16/06/21

ITEM	ACTION
1.	<p><u>To Accept Apologies and Reasons for Absence</u></p> <p>Councillor D. Jobling (DJ), Councillor S. Jobling (SJ); absent due to shielding Councillor A. Hawxby (AH); absent due to annual leave Councillor J Badenhorst (JB) and Councillor K. Orrell (KO) no apologise received before the meeting by the Parish Clerk <i>It was resolved to</i> approve the apology and reason for absence.</p>
2.	<p><u>To Note Declaration of Interests</u></p> <p>i) <u>To Receive Declarations of Personal, Prejudicial or Disclosable Pecuniary Interests (not previously declared) on any Items of Business</u></p> <p>Non declared</p>
3.	<p><u>To return executive powers from the Parish Clerk and RFO to the Parish Council</u></p> <p>Huntington Parish Council resolved to; return executive powers from the Parish Clerk and RFO to Huntington Parish Council</p>
4.	<p><u>To Consider Business from Members of the Public</u></p> <p>i) An email has been received with a request for a memorial bench dedicated to a parishioner who passed away during the pandemic, Huntington Parish Council agreed that; whilst they had every sympathy for the bereaved this was a matter for City of York Council.</p>
5.	<p><u>The co-option of New Councillor/s</u></p> <p>Kelly Glover was co-opted as a Parish Councillor for Huntington Parish Council, having been proposed by M.D. and seconded by C.H. Councillor and unanimously approved, K Glover signed an acceptance of office.</p>
6.	<p><u>Minutes: To sign the minutes previously approved of the Monthly Parish Council Meetings held via Zoom on 16/09/20, 18/11/20, 16/12/20, 20/01/21, 17/02/21, 17/03/21 and 28/04/21</u></p> <p>The minutes of 16/09/20, 18/11/20, 16/12/20, 20/01/21, 17/02/21, 17/03/21 and 28/04/21 were signed and dated by Chairman.</p>

7. Policing and Security Matters

- i) To Consider any other security related issues
LF to forward the Police report
- ii) There have been reports of Youths drinking near to the Environmental Park.

LF

8. Finance and Policy Issues:

- i) To Note Monthly Bank Reconciliation Report
Monthly Bank Reconciliation Report noted
- ii) To Approve Invoices Presented for Payment

<u>HUNTINGTON PARISH COUNCIL</u>			
<u>INVOICES PRESENTED FOR PAYMENT 19 MAY 2021</u>			
Complete Office Sols	Bacs	Photocopier april 2021	14.52
JMS John Stead	Bacs	Gardening scheme April 2021	402.50
JMS John Stead	Bacs	Grass cutting April 2021	385.00
Cottage Garden Services	Bacs	Gardening scheme April 2021	380.00
Sleightholm Landscapes	Bacs	Gardening scheme April 2021	480.00
Premier Window Clean	Bacs	Bus shelters May 2021	300.00
Came & Company	Bacs	Annual Insurance Premium	8065.34
H'tn Environmental Park	Cq	Half year grant	1000.00
HMRC	Bacs	PAYE May 2021	403.94
Mrs L Frankland	Bacs	Clerk salary + 50% home as office May 2021	1349.35
Mrs L Frankland	Bacs	50% Use of home as office May 2021	18.00
Mrs G H Chivers	Bacs	Zoom monthly fee	11.99
Mrs G H Chivers	Bacs	RFO salary May 2021	582.87
Mrs G H Chivers	Bacs	Use of home as office May 2021	12.00
Yorkshire Bank	DD	Bank Charges April 2021	10.50
TOTAL EXPENDITURE			<u>£13,416.01</u>
INCOME:			
H'ton Allotments Assoc	Cq	Rent/water rates	128.50
H'ton Memorial Hall	Cash	Annual rent	1.00
HMRC	Bacs	VAT Refund	2,228.61
City of York Council	Bacs	First half precept 2021/22	65,753.50
			<u>£68,111.61</u>
<u>INVOICES PRESENTED FOR PAYMENT BETWEEN MEETINGS:</u>			
Sage Software	DD	Accounting	30.00
Nest Pensions	DD	Clerk Pension Scheme	53.27
Lindsay Ball	Bacs	Outside Caretaker OP	304.50
John Cliffe	Bacs	Street Cleaning	295.00
John Cliffe	Bacs	Outside Caretaker OP	374.80
			<u>£1,057.57</u>

Invoices checked and approved by Councillor M. Duncanson

Approved

- iii) To Note Current Financial Situation
GC informed Councillors that; the Double Taxation still has not been received from CoYC, Financial Situation Noted.

9. To Consider Current Licensing Applications

Non recieved

10. Asset Management

- i) Open Agenda Item for Community Centres/Halls to present a report
a. Huntington Memorial Hall
Virtually back to normal usage (subject to Covid 19 protocols), there are only two groups not back

b. Huntington Community Centre

Some groups are back, but the majority will return in September, when it is hoped the café may re-open

c. Orchard Park Community Centre

No one available to report

ii) To Receive Reports from those Councillors who have nomination rights to Outside Bodies:

a) Huntington Riverside Environmental Park

- There has been a shrub fall across the path Peter Bland has it in hand
- Huntington Parish Council **resolved** to; send a letter from their solicitor to the owner of 32 Linden Close about the removal of the fence from the Environmental Park (river bank) it was **agreed** to; change the date from 14th June to 21 June

LF

b) Huntington Sports and Social Club

Is only open Friday and Saturday evening and Sunday

c) Yorkshire L.C.A.

No report.

d) Huntington Cemetery Committee

- There was a meeting on 14/05/21 when extending the area beyond the hedge was discussed and it was agreed that; when this takes place the toilets at the park and ride will be within reach of visitors to the cemetery. It was agreed to install an access door to the storage shed in case the roller door fails again that would still allow access to the building. NF is getting quotes
- There have been six internments of ashes

iii) To Receive Report re: Ward Team Meeting

No one available to report.

11. **Planning and Green Belt Issues**

i) To Consider Minutes of Planning Committee Meeting held 12/05/21

Minutes Considered, DB informed the meeting that the Lea Way application had been called in by COYC planning committee (20/05/21), but that the Planning Officers recommendation was 'Approve'

ii) To Consider any further Planning and Green Belt issues (including 21/00927/FUL The Wilberforce Trust Wilberforce House 49 North Moor Road)

There was a discussion, and Huntington Parish Council directed the Planning Committee to look to object to this application at their next meeting on 02/06/21

iii) Management of Green Spaces

K.O. had sent out an email about planting trees and the Parish Council thought that; the Tree Officer at CoYC Harvey Lawson should be approached about replacing the trees which were felled because they were damaged on North Lane

LF

iv) Neighbourhood Plan Update

It was noted that the Neighbourhood Plan is out to referendum, which takes place on 10/06/21

12. **Amenities**

i) To Note any issues with regard to Street Cleaning

Parish Councillors asked that it be minuted that; they wished to thank the Street Cleaner for his hard work during the pandemic

ii) To Discuss any other Issues relating to General Maintenance of Huntington Parish

LF informed the meeting that; the contractor who had quoted for the palisade fencing at Orchard Park had not responded to the email accepting the quote in January, nor any of the subsequent chasing emails CH to follow up with the contractor.

CH

MD to ask Brian Johnson if he would water the large planters at the WMC corner, CH to ask the WMC if the parish could use their water, it was Agreed that; a contribution would be made for this as in previous years

MD,CH

iii) To Note any Footpaths, Highways and/or Traffic Issues

AH to be approached about resuming the Speed Watch on New Lane

AH

LF to report the Speed Sign on New Lane which is no longer working to CoYC
LF to report the van parked on New Lane obstructing the line of sight for drivers on Brockfield Park Drive turning on to New Lane
iv) To Consider any issues relating to Huntington Parish council play areas (including grant application to CoYC and equipment for children at Garth Road)
Lizzie has been completing applications to funders and sent them to DB to check that the information is correct.

LF
LF

13. **Parish Council Administration Issues**

i) Dates for Diary: Planning Meeting 02/06/21, Amenities Meeting 06/07/21
ii) To Discuss arrangements for next Huntington Walkabout
It was agreed that the next walk about should be on the river bank, once it has dried out MD to contact Peter Bland to attend
iii) Contact details for inclusion on Parish Council Website
LF asked Councillors to submit any contact detail they wished including on the website

LF

14. **To Note Correspondence Received**

Electronic mail forwarded to Parish Councillors'

All
Cllr's

15. **To Confirm Date, Time and Venue of Next Meeting**

Monthly meeting of Huntington Parish Council to be held Wednesday 16th June 2021 commencing at 7.00pm in Huntington Community Centre, Strensall Road, Huntington.
Meeting closed at 8:47pm