



**Heworth Without Parish Council**  
Gayle Enion-Farrington (Clerk to Parish Council)  
1 Allington Drive, Appletree Village, Heworth, YORK, YO310NL  
Tel: 07422961495  
E-mail: [clerk.hwpc@gmail.com](mailto:clerk.hwpc@gmail.com)  
[www.heworthwithout.org.uk](http://www.heworthwithout.org.uk)

**NOTICE IS HEREBY GIVEN that the ORDINARY MEETING of Heworth Without Parish Council will be held on MONDAY 20<sup>th</sup> JUNE 2022 commencing at 7.00PM in the Community Centre on Applecroft Road, Heworth**

Members of the public and press are invited to attend and may address members of the Council during the item set aside for public participation – **Item 91/2022 'Public Participation'**

**Protocol on audio/visual recording and photography at meetings:** Recording is allowed at Parish Council Meetings; subject to: (i) Compliance with the Council's protocol on audio/visual recording and photography at meetings ii) Any recording should be clearly visible to anyone at the meeting and be non disruptive. Agenda for said meeting is shown below.

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*R. D. Clayton*

13<sup>th</sup> June 2022 (Date of Posting)

**Cllr Ron Clayton  
(CHAIRMAN)**

# **AGENDA**

***You are reminded that Heworth Without Parish Council has made a commitment to adhere to the following principles; to treat everyone equally, with fairness and respect; striving to champion the parish to make it vibrant, diverse, fair and safe.***

## **89/2022. Apologies:**

- a. To report that Cllr D Harrison resigned with immediate effect on 16<sup>th</sup> May 2022.
- b. To Note Apologies and Approve Reasons for Absence
- c. To approve the Co-option interview outcome

## **90/2022. To Note any Declarations of Interest:**

- a. To Approve Dispensation Requests
- b. To Note Declarations of Interests not already declared under members Code of Conduct or members register of Disclosable Pecuniary Interests

## **91/2022. Public Participation:**

**Members of the public who wish to speak regarding an item within the remit of the Parish Council may do so. PLEASE NOTE: Total time limit for this item is 30 minutes, each speaker limited to a 5-minute slot.**

## **92/2022. A) To Receive report from Councillor Nigel Ayre – Heworth Without Ward Councillor**

### **93/2022. Minutes**

- a. To Approve Minutes of the Annual Meeting of the Council and the Ordinary Meeting of Heworth Without Parish Council held 16/5/2022

### **94/2021. Councillor Vacancies**

- a. To report that 2 councillor vacancies are now advertised via co-option with a deadline of 23<sup>rd</sup> June 2022 (midnight). Interview date to be agreed.
- b. To report that Cllr D Harrison's vacancy has been reported to CYC and was officially advertised on 6<sup>th</sup> June 2022 after the long B/H weekend, the deadline for objections to co-option is 24<sup>th</sup> June 2022. Then we can hopefully advertise for co-option with a deadline of around 14<sup>th</sup> July 2022.

### **95/2022. Planning:**

- a. To Consider planning applications received
- b. To Consider any other planning related issues
- c. To Consider any planning enforcement issues

### **96/2022. Finance:**

- a. To Approve payments as detailed in Appendix 1
- b. To Approve Financial Accounts in Cash Book & Income and Expenditure to 31<sup>st</sup> May 2022
- c. To Approve Bank Reconciliation Statement to 31<sup>st</sup> May 2022
- d. To Approve Budget Monitoring of Income and Expenditure up to 31<sup>st</sup> May 2022, against this year's budget.
- e. To report progress with the Barclays Bank Mandate change in order to add Cllr A Basu to the authorised signatory list.

### **97/2022. Heworth Without Parish Council Administration / Events:**

- a. To appoint a Digital Media Councillor further to Cllr D Harrison's resignation.
- b. To report on York Knights Event on the Playing Fields which took place 30<sup>th</sup> May 2022 to create a free event for the community with inflatable fun during the May Half Term holidays, which was funded by HWPC and HW Ward.
- c. To consider any updates from York City Football Club Event on the Playing Fields during the summer holidays for 3 sessions (25<sup>th</sup> July, 1<sup>st</sup> and 8<sup>th</sup> August between 10am and 12:30pm are provisional dates) at a cost of £1479 for 3 half days, HWPC and HW Ward to split the cost 50/50 to create this community children's sport event during the summer holidays. Should this prove successful may budget for 5 or 6 next year.
- d. To report on the Jubilee Sunday Picnic event which took place on Sunday 5<sup>th</sup> June 2022
- e. To report progress on the Heworth Local History project proposed by Councillor Asha Basu.
- f. To report that the "Caution Pedestrians" signage for the Community Centre entrance has been installed by HWPC. However, it was vandalised within 2 days. The Community Centre have ordered an additional sign that they are paying for.

### **98/2022. Heworth Without Parish Council Policies and Documentation**

- a. To Consider any other Heworth Without Parish Council Policies and Documentation issues

**99/2022. To Consider Issues Relating to Parish Assets and Open Spaces**

**a. Stray Road play area**

- i) To consider the quotes for a replacement Ride on lawnmower. Dave Meigh (CYC) has confirmed that should we purchase a replacement this financial year, it can be added to our double taxation claim next year as a legitimate expense.
- ii) To consider the Quarterly Operational Play Area Inspection report and approve quote for any necessary remedial repairs.
- iii) To report matters relating to Stray Road Play Area

**b. Stray Road Playing field, Jubilee wood and wildflower meadow**

- i) To Report on other matters relating to Playing field, Jubilee wood and wildflower meadow

**c. Open Spaces and other assets**

- i) To report matters relating to our open spaces and assets.

**d. HWPC Allotments**

- i) To report matters relating to Stray Road Allotments.

**100/2022. Employment and Training:**

- a. To Consider any current employment/training related issues

**101/2022. Councillor Activities -To Receive Reports from Councillors who have attended recent training events and meetings**

**102/2022. To Consider Highway/Transport Issues:**

- a. To Report progress with HWPC's involvement in the Community Speed Watch initiative.
- b. To Note any further highway issues.

**103/2022. Policing and Security Matters:**

- a. To Consider Neighbourhood Policing Team Report
- b. To report that the Clerk and some HWPC Councillors met with PCSO Matthew Mason on 5<sup>th</sup> June 2020 to discuss recent ASB and Vandalism within the Playarea, Jubilee Wood, Allotments and Community Centre areas.
- c. To Consider suggestions / advice by NY Police PCSO's regarding recent ASB and Vandalism within the Playarea, Jubilee Wood, Allotments and Community Centre areas.
- d. To Consider any further policing and/or security related issues

**104/2022. Correspondence:**

- a. To Consider Correspondence to the clerk received not specifically dealt with on this agenda

**105/2022. To Note matters for Information and items for next monthly meeting agenda**

Agenda item for September 2022, request for donations of trees from the local public and / or woodland trust again.

**106/2022. To Confirm date and time of next meeting**

To Confirm date, time and venue for the Annual Council Meeting of Heworth Without Parish Council and followed by the next ordinary Meeting of Heworth Without Parish Council as Monday 18<sup>th</sup> July 2022 at 7pm.