
Health and Wellbeing Board

9 May 2018

Report of the Chair of the Health and Wellbeing Board

Amended Working Arrangements for the Health and Wellbeing Board (HWBB)

Summary

1. This report asks the Health and Wellbeing Board to consider:
 - its statutory functions;
 - its ambition in the joint health and wellbeing strategy ‘for every single resident of York to enjoy the best possible health and wellbeing throughout the course of their life.
2. Recognising the above, the board is asked to consider a proposal to revise the number of meetings and workshops it holds in order to better achieve its ambition.
3. Additionally the board are asked to agree their work plan for the period June 2018 to May 2019 and a schedule of workshops for the same period.

Background

4. The Health and Wellbeing Board is the system leader for health and social care in the city and is there to set strategic vision and direction in that area. The board has a number of statutory functions:
 - to assess the needs of their local population through a Joint Strategic Needs Assessment
 - to set out how these needs will be addressed through a Joint Health and Wellbeing Strategy that offers a strategic framework in which Clinical Commissioning Groups, Local Authorities and NHS England can make their commissioning decisions

- to produce a Pharmaceutical Needs Assessment
 - to promote greater integration and partnership working, including joint commissioning, integrated provision and pooled budgets.
5. Up until now Health and Wellbeing Board has fulfilled these functions through:

- sub groups and delivery groups
- five or six formal meetings per year which are webcast and open to the public to attend
- five or six informal development sessions which are not open to the public to attend .

A proposal for future working arrangements

6. In order to increase flexibility for the Health and Wellbeing Board it is proposed that the board now meets as follows:
- 4 times a year in public
 - 6 times a year for themed workshops
7. In the past HWBB development sessions have focused on how the board works rather than on key strategic issues across the health and social care system. The progression from development sessions to themed workshops shows a new stage in the life of the HWBB and a commitment to focus on both the key priorities in the Joint Health and Wellbeing Strategy and some of the bigger system wide issues. A draft work plan for the meetings June 2018 to May 2019 is at **Annex A** to this report and a schedule of workshops for the same period is at **Annex B**.
8. It is also proposed that there is a renewed focus on transparency and sending out communication after each workshop; this will be in addition to the current HWBB newsletter which is produced on a seasonal basis. These communications will highlight key activities and actions related to the specific themes discussed at the workshops rather than trying to report everything that is happening within the health and social care system.

Consultation

9. At a development session held in March 2017 the Health and Wellbeing Board discussed its purpose; ambitions and ways of working to achieve those ambitions. This has resulted in the proposal outlined in this report being put forward.

Options

10. The HWBB are asked to consider the proposal at paragraphs **6 to 8** of this report. They can agree to:
 - trial the new proposal and review after one year;
 - or
 - retain the current way of working.

Analysis

11. If the Health and Wellbeing Board chose to reduce the number of meetings they hold in public and increase the number of workshops they hold there will need to be an increased commitment from HWBB members to prioritise attendance at these. It is therefore proposed that an attendance list is kept and the information published in the HWBB's annual report.
12. Additionally the workshops should become more structured with a potential approach as follows:
 - what is the issue?
 - is it an issue in York?
 - is the health and social care system as a whole genuinely addressing the issue and if so how?
 - if not; why not and what needs to be done?
 - what are the board going to do about it?
 - communicating the discussion.
13. Workshops may be opened up to non-board members who can advise and assist the board with their discussions.

14. Concerns have been raised in the past that development sessions/workshops are not held in public. Meeting in public can paradoxically reduce open discussion leading to conversations happening outside of the Health and Wellbeing Board meetings or not at all. Additionally, both agenda space and time are limited at formal Health and Wellbeing Board meetings meaning there is little time to comprehensively debate complex issues. Structured workshops do allow for this and with a new commitment to release regular communications detailing the outcomes of each workshop it is hoped that these concerns can be addressed.

Strategic/Operational Plans

15. This report and its associated annexes relate to the vision in the Board's joint health and wellbeing strategy 2017-2022 *'for every single resident of York to enjoy the best possible health and wellbeing throughout the course of their life'*.

Implications

16. This approach fully fulfils the statutory requirement of the HWBB.

Risk Management

17. There are no risks identified in relation to the recommendations below.

Recommendations

18. Health and Wellbeing Board are asked to consider the proposal at paragraphs 6 to 8 of this report along with the information contained in **Annexes A** and **B** to this report.

Reason: To explore more effective ways for the Health and Wellbeing Board to work.

Contact Details

Author:

Tracy Wallis
Health and Wellbeing
Partnerships Co-ordinator
01904 551714

Chief Officer Responsible for the report:

Councillor Carol Runciman
Chair of the Health and Wellbeing Board
Executive Member for Adult Social Care
and Health

Report
Approved



Date 25/04/2018

Wards Affected:

All

For further information please contact the author of the report

Background Papers: Joint health and wellbeing strategy 2017-2022

Annexes

Annex A – Draft Work Plan for Health and Wellbeing Board 2018/19

Annex B – Schedule of Health and Wellbeing Board Workshops