

Kyle and Upper Ouse Internal Drainage Board

Clerk of the Board:

N.C. Everard BA, FCA

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A meeting of the Board is to be held at 4.00 p.m. on Monday 5th June 2017, at Shipton Community Centre, Shipton by Beningbrough when your attendance is requested.

AGENDA

1. Apologies for Absence
2. Declaration of Interest
3. Minutes of the Meeting held on Monday 6th February 2017
4. Matters Arising
5. Chairman's Report
6. Clerk's Report
7. Accounts for Payment
8. Next Meeting – 30th October 2017

MINUTES OF THE KYLE & UPPER OUSE IDB MEETING
HELD ON 6TH FEBRUARY 2017
AT SHIPTON COMMUNITY CENTRE

20. **Present** Messrs R C Shedden (Chairman), T Clark, G Robinson,
A Boddy, R Spilman, I. Galtrey, P Bielby
- The Chairman welcomed Mr P Bielby to the meeting.
21. **Apologies** Mr N Everard (Clerk of the Board)
22. **Disclosure of Interest** None
23. **Minutes** As a quorum was not present at the previous meeting the Minutes of the Meetings held on 6th June 2016 and 21st November 2016 were read and approved.
24. **Maintenance** The Chairman reported on the maintenance works carried out since the last meeting.
- There is still a lot of piling work ongoing. The Board noted the increase in Edwards Central Timber invoices and it was advised that this was for piling materials.
25. **JCB** The Chairman reported on the purchase of the JCB to replace the existing machine which was now operational.
26. **Annual Values** The annual rateable values of the Board as at 31st December 2016 Were formally minuted as:-
- | | |
|-------------------------------|-------------------|
| Agricultural Land & Buildings | 1,071,580 |
| City of York Council | 2,537,107 |
| Hambleton District Council | <u>291,895</u> |
| | <u>£3,900,582</u> |
27. **Budget 2017/18** The Board considered the previous year's Budget, together with the actual and forecast expenditure to 31st March 2017 and the Budget for the forthcoming year. The Board resolved that the drainage rate be in the sum of 4.351p in the pound in respect of agricultural land and buildings in the District.

It was resolved that Special Levies be raised on billing authorities for The year ended 31st March 2018 as follows:-

City of York Council	£110,390
Hambleton District Council	£12,700

The Board approved that the common seal be affixed thereto.

28. **Clerk's Remuneration** The Board approved the Clerk's remuneration for the year to 31st March 2018, as incorporated in the Budget of £18,552.

29. **Reserves** The Board confirmed the existing reserves policy as follows:-

New Work & Plant – Capital Reserve – to provide for the replacement of plant on a ten year cycle, together with specific proposed works.

Revenue reserves – to maintain the balance at approximately three months of the annual revenue expenditure.

The Board approved that the Common Seal be affixed thereto.

30. **Accounts for Payment** Accounts for Payment Schedule numbers 1 and 2 were approved in the amounts of £13,826.16 and £7,330.46 respectively.

31. **Next Meeting** The Chairman reported that the next meeting was scheduled for 5th June 2017.

.....Chairman

.....Date

The seal of the Board was affixed in the presence of

Chairman.....
Mr R C Shedden

Clerk of the Board
Mr N Everard

.....Date

KYLE & UPPER OUSE INTERNAL DRAINAGE BOARD

<u>Accounts for Payment</u>		<u>3rd February 2017 – Sch 3</u>	
ADA	Membership Renewal	2,040.00	
	VAT	<u>408.00</u>	2,448.00
Argrain Limited	Rent	750.00	
	VAT	<u>150.00</u>	900.00
BATA	Maintenance	19.16	
	VAT	<u>3.83</u>	22.99
Dave Raymond	Komatsu Repairs	61.20	
	JCB Repairs	12.50	
	VAT	<u>14.74</u>	88.44
HSBC Bank Charges	21st October 2016	15.78	
	20th November 2016	20.68	
	21st December 2016	<u>32.30</u>	68.76
NEST	7th October 2016	17.60	
	14th October 2016	17.74	
	21st October 2016	17.50	
	31st October 2016	16.98	
	7th November 2016	16.49	
	11th November 2016	14.28	
	18th November 2016	10.86	
	25th November 2016	11.91	
	2 nd December 2016	11.12	
	9th December 2016	10.33	
	16th December 2016	10.86	
	28th December 2016	<u>20.77</u>	176.44
O2	Maintenance	50.52	
	VAT	<u>10.10</u>	60.62
O2	Maintenance	43.19	
	VAT	<u>8.64</u>	51.83
PAYE	Month 6	2,024.79	
	Month 7	2,379.92	
	Month 8	<u>1,372.14</u>	5,776.85
Payroll	Week 27	1,260.51	
	Week 28	1,301.40	
	Week 29	1,253.10	
	Week 30	1,233.87	
	Week 31	1,176.65	
	Week 32	1,117.23	

	Week 33	985.65	
	Week 34	1,142.31	
	Week 35	1,123.05	
	Week 36	981.77	
	Week 37	1,007.51	
	Week 38	1,025.86	
	Week 39	<u>609.24</u>	14,218.15
Shipton Community Centre Administration			21.70
Clerk's Imprest			7,000.00
Hunter Gee Holroyd Administration		4,546.50	
	VAT	<u>909.30</u>	<u>5,455.80</u>
			<u>£36,289.58</u>
Paid Through Wages			
Various Expenses Van Diesel		331.54	
	Parking	7.00	
	VAT	<u>67.71</u>	<u>£406.25</u>
HSBC Imprest Account Charges			
	21st October 2016	5.50	
	20th November 2016	5.50	
	21st December 2016	<u>5.50</u>	<u>£16.50</u>

KYLE & UPPER OUSE INTERNAL DRAINAGE BOARD

Accounts for Payment
(Imprest)

24th March 2017 -- Schedule No. 4

J Atkinson & Son	Maintenance	202.50	
	VAT	<u>40.50</u>	243.00
BATA	Fuel	1,309.34	
	Maintenance	52.14	
	VAT	<u>107.68</u>	1,469.16
David Raymond Ltd	Flail Repairs	286.10	
	Power Washer Repairs	39.20	
	Trailer Repairs	19.71	
	Digger Repairs	39.50	
	JCB Repairs	204.27	
	VAT	<u>117.76</u>	706.54
F & S Edwards	Maintenance	125.00	
	VAT	<u>25.00</u>	150.00
Joe Turner Ltd	Flail Repairs	450.70	
	VAT	<u>90.14</u>	540.84
T C Harrison JCB	JCB Repairs	158.82	
	VAT	<u>31.76</u>	190.58
M E Willis Ltd	Maintenance	145.78	
	VAT	<u>29.16</u>	<u>174.94</u>
			<u>£3,475.06</u>

KYLE & UPPER OUSE INTERNAL DRAINAGE BOARD

Accounts for Payment

12th May 2017 – Sch 5

Argrain Limited	Rent	750.00	
	VAT	<u>150.00</u>	900.00
J Atkinson & Son	Maintenance	264.00	
	VAT	<u>52.80</u>	316.80
BATA	Fuel	1,084.73	
	Maintenance	11.10	
	VAT	<u>62.94</u>	1,158.77
Dave Raymond	JCB Repairs	17.95	
	VAT	<u>3.59</u>	21.54
Elk Solutions	Website Maintenance		165.00
Environment Agency	Precept		2,698.25
F & S Edwards	Maintenance	165.10	
	VAT	<u>33.02</u>	198.12
HSBC Bank Charges	20th January 2017	19.28	
	20th February 2017	10.62	
	21st March 2017	14.90	
	Renewal fee - 12th January 2017	<u>75.00</u>	119.80
JCB Finance	20th January 2017	7,200.00	
	6th February 2017	1,068.04	
	6th March 2017	<u>823.04</u>	9,091.08
Joe Turner Limited	Flail Repairs	112.46	
	VAT	<u>22.49</u>	134.95
NEST	6th January 2017	8.86	
	13th January 2017	8.86	
	20th January 2017	10.58	
	27th January 2017	10.33	
	3rd February 2017	12.17	
	10th February 2017	10.33	
	17th February 2017	12.29	
	24th February 2017	11.91	
	3rd March 2017	11.91	
	10th March 2017	10.86	
	17th March 2017	25.74	
	24th March 2017	<u>11.25</u>	145.09

O2	Maintenance VAT	44.00 <u>8.80</u>	52.80
O2	Maintenance VAT	36.78 <u>7.36</u>	44.14
O2	Maintenance VAT	37.72 <u>7.54</u>	45.26
PAYE	Month 9 Month 10 Month 11	1,059.62 1,064.69 <u>968.50</u>	3,092.81
Payroll	Week 40 Week 41 Week 42 Week 43 Week 44 Week 45 Week 46 Week 47 Week 48 Week 49 Week 50 Week 51	609.24 628.86 812.28 852.07 1,028.18 810.39 752.62 882.75 763.05 752.55 2,715.58 <u>1,061.86</u>	11,669.43
Ripon Farm Services	Maintenance VAT	64.64 <u>12.93</u>	77.57
T C Harrison JCB	JCB Repairs VAT	17.80 <u>3.56</u>	21.36
M E Willis	Maintenance VAT	263.38 <u>52.68</u>	316.06
York Van Centre	Van Repairs VAT	941.79 <u>188.36</u>	1,130.15
Clerk's Imprest			7,000.00
Hunter Gee Holroyd	Administration Disbursements VAT	3,061.50 383.00 <u>660.07</u>	<u>4,104.57</u>
			<u>£42,503.55</u>

Expenses Paid Via Wages

Various Expenses	Van Diesel	320.24	
	Parking	7.00	
	VAT	<u>65.44</u>	<u>£392.68</u>

HSBC Imprest Account Charges

	20th January 2017	5.50	
	20th February 2017	5.50	
	21st March 2017	<u>14.08</u>	<u>£25.08</u>