

MINUTES of Meeting held on Monday 28<sup>th</sup> October 2019 at the Strensall and Towthorpe Village Hall, Northfields, Strensall, York

PRESENT

Mr J P Coverdale (In the Chair)  
Mr S Stark  
Mr D R Brotherton  
Mr D J E Sherry  
Mr P E Clark  
Mr M Cockerill  
Mr M Kemp  
Mr I Ridsdale  
Mr R J Burnett  
Mrs S Wiseman  
Mr D M Crossley  
Mr C Chambers  
Mr S Wragg  
Cllr M Warters  
Cllr D Sykes

The Clerk – Mr W Symons

Engineering Assistant – Mr N Culpan

Member of the Public – Mr A S Richardson

APOLOGIES FOR ABSENCE

Apologies for absence were received from Mr R A Armitage and Cllr Mr T Fisher.

MEMBERSHIP

The Clerk informed that York City Council had increased its ‘nominated members’ to include Cllr M Warters and Cllr Mr T Fisher confirmed in an email dated 14<sup>th</sup> October 2019.

PRESENTATION/DISCUSSION

**Environment Agency – River Foss, Lilling Green, Flood Storage Proposal**

The Clerk introduced Mr R Lever who had offered to give a presentation on the above Scheme as requested at the last meeting of the Board.

Mr R Lever gave a presentation on the scheme and how it is being developed. The next stage following completion of design is submitting the proposal for planning permission which is likely to happen in the next couple of weeks. This being required both from York City Council and Ryedale District Council. The York five year plan overall has identified 19 projects to progress which includes this scheme.

It was noted that limited flood defences exist upstream of the Foss Barrier and overall 490 properties could be better protected through progressing these schemes. It however is impractical to build linear defences along the River Foss and hence the option of upstream storage is being progressed as the favoured option. The upstream storage working by holding water back with flow control following a flood event.

Members asked about future maintenance and the impact of the increased water level in the proposed storage on land upstream beyond the storage lagoon. These points being raised as local landowners were concerned about the position and unclear from the information provided.

The Clerk reported that the Board had sent a response into an earlier 'Environmental Scoping Study' report consultation from York City Council. The Board will also send a response in the consultation period for the future planning application for the scheme.

The Chairman thanked Mr R Lever for making the presentation to the Board.

#### DECLARATION OF INTEREST

Mr D R Brotherton informed he had an interest in a planning application included in the Boards responses.

There were no further declarations of interest related to the items listed on the Agenda.

The Clerk further informed Members that the Register of Members Interests was available at the meeting for inspection and update as required.

#### MINUTES OF LAST MEETING

It was RESOLVED that the Minutes of the Meeting held on the 2<sup>nd</sup> September 2019, a copy of which had been sent to all Members, be taken as read and approved and that they be forthwith signed by the Chairman as a correct record.

#### MATTERS ARISING

There were no matters arising from the Minutes which are not covered in the Agenda.

#### HEALTH AND SAFETY

The Clerk confirmed no reportable incidents had occurred since the last meeting which would require reporting to the Health and Safety Executive (RIDDOR).

Mr D R Brotherton noted how important Health and Safety is. In particular with the safe working on the Boards Maintenance Work.

The Engineering Assistant highlighted recent training for the Boards workforce which will be covered under the 'Maintenance Works' report later on the Agenda.

## RATES

The Clerk reported that since the report of the last meeting a sum of £1,293.58 in agricultural drainage rates had been collected. The total rates now collected to the 25<sup>th</sup> October 2019 are as follows:

(a) Special Levy	-	£ 152,433.93	(50.0 %)
(b) Direct Levy	-	£ 47,785.67	(99.0 %)
		<u>£200,219.60</u>	

The Clerk reported the remainder of the Special Levy payment is due shortly.

The Clerk reported that final reminders had been sent out. This includes the Boards Pre-Action Protocol information and the relevant forms for debtors to complete in the relevant time periods. The process being started earlier so as to not delay final rate demand payments and court action if required. A list of outstanding rate accounts was shown to the Chairman at the meeting.

The Clerk will progress court action if required in line with the Boards policy for sums outstanding over £15 following the issue of final reminders if no queries or land transfers are outstanding.

## MAINTENANCE WORKS

The Engineering Assistant had circulated a report with the Agenda and also displayed maps at the meeting of the work carried out.

### Closure of Harewood Whin Landfill

Mr C Chambers asked about the amount of materials being disposed by the Board at extra cost. The matter was discussed by Members in particular the problems occurring at South Beck

Mr S Wragg noted that people may not be aware the impact of waste being dumped.

Cllr M Warters believed that enforcement of waste dumping and fly tipping needed greater attention.

### Bielby Beck

The Engineering Assistant reported that the work was all done in the middle section from Sails Beck outfall upstream to Warbutts.

## Health and Safety

The Engineering Assistant explained the recent training which had been organised for the workforces.

Board Members had a full discussion about the Boards position on Health and Safety and the training being provided to the workforce.

## BYELAWS AND BYELAW ENFORCEMENT

The Clerk reported that the work stream of the ADA Policy and Finance Committee had progressed work on possible changes to IDB Byelaws to the 'Model Document' which is used for the formulation of IDB Byelaws. The information being submitted to Defra just before the start of Purda and the election period. The Clerk heading up the workstream for the committee. The opportunity had occurred following an Agency / Defra PAG (Project Appraisal Group Meeting) held in Lincolnshire.

## DRAINAGE STRATEGIES WITHIN THE PLANNING PROCESS

The Clerk had circulated the details of the letter sent to Mr S Wragg dated 28<sup>th</sup> August 2019 in relation to planning applications. This along with Mr S Wragg's response on behalf of the Council dated 29<sup>th</sup> August 2019. This along with the Council's 'Sustainable Drainage Systems Guidance for Developers.'

The Clerk highlighted how it was hoped that potentially decisions could be clearer pre planning on surface water disposal. Potentially surface water disposal would require a soakaway test to either conclude it was appropriate or not before an application was made.

Mr S Wragg's response highlights that currently this alternative planning policy would be required. To do this a supplementary planning document or similar would need to be established via a fully evidenced and costed process under legal examination. This could be an option and could form part of wider supplementary planning documentation that may be developed by the Council's planning team following determination of the local plan.

Mr S Wragg highlighted the approval and enforcement of conditions in planning.

Mrs S Wiseman highlighted concerns about how building inspection was based on the Building Regulations and not necessarily linked into considering if the development was building in compliance with the planning granted.

## PLANS

The Clerk referred to the list of Planning Applications commented upon since the last meeting of the Board, which had been circulated to all Members with the Agenda. The Clerk reporting that all this information was now digitised and a copy can be provided at the meeting on a laptop computer instead of the paper records.

**(SEE APPENDIX TO MINUTES)**

## CONSENTS

The Clerk referred to the list of Consents granted since the last Meeting of the Board, which had been circulated to all Members with the Agenda. The Clerk reporting that all this information was now digitised and a copy can be provided at the meeting on a laptop computer instead of the paper records.

**(SEE APPENDIX TO MINUTES)**

## BANK STATEMENTS

The Clerk produced the Bank Statements for the Board's Current Account with a credit balance of £435,627.86 with Barclays Bank as at the 5<sup>th</sup> October 2019.

The Yorkshire Bank account has an additional credit balance of £150,000.00. The Board placing funds invested into a twelve month deposit account which is achieving 1.75% gross per annum.

The Nationwide Building Society account has an additional credit balance of £62,757.10. The Board placing funds in a 95 day business saver account which is achieving 1.05% gross per annum.

The total balance of the three accounts is £648,384.96.

## ADA

The Clerk had circulated at the last meeting a copy of the ADA Conference details with the meeting Agenda and has now made travel arrangements and bookings for the Chairman and himself to attend the London ADA Conference on Thursday 13<sup>th</sup> November.

The Clerk will be attending on behalf of the York Consortium.

### **ADA Northern Branch Meeting – 5<sup>th</sup> March at Howden**

The Clerk informed this meeting was being organised as a think tank. This proposed to seek two representatives from each Board in the Northern Branch Area. The aim is to discuss a coordinated approach to IDB matters important in the Northern Branch Area. To confirm, prioritise and progress relevant local problems relevant to IDBs.

## ADA Northern Branch Summer Conference

The Clerk informed a Summer Conference and trip is also planned on 5<sup>th</sup> June 2020. This includes a visit to the Vale of Pickering to view the ‘Slowing the Flow’ Natural Flood Management Project.

### CORRESPONDENCE

The Clerk reported that no further significant correspondence had been received by the Board since the date of the last meeting.

### ACCOUNTS FOR CONFIRMATION

The Clerk referred to the list of accounts paid since the date of the last Meeting, which had been circulated to all Members with the Agenda.

It was proposed by Mr C Chambers, seconded by Mr D M Crossley and RESOLVED that payment of these accounts be confirmed.

**(SEE APPENDIX TO MINUTES)**

### DATE OF NEXT MEETING

It was directed that the next Meeting of the Board is due to be held at the Strensall and Towthorpe Village Hall, Northfields, Strensall, York on **Monday 6<sup>th</sup> January 2020** commencing at **1.30pm**.

### DATES OF FUTURE MEETINGS

Monday 24<sup>th</sup> February 2020  
Monday 1<sup>st</sup> June 2020  
Monday 7<sup>th</sup> September 2020  
Monday 26<sup>th</sup> October 2020

### ANY OTHER BUSINESS

The Chairman closed the meeting at 3.02pm as there was no other business.

**(APPENDICES TO FOLLOW)**