



Meeting Title	The York Enhanced Partnership for Buses Forum	
Date / Time	Monday 17 th July 2023, 10am (Finish 11am)	
Location	City of York Council, West Offices, York	
Attendees	Andrew McGuinness (AMG)	Confederation Passenger Transport (Forum Chair)
	Cllr Pete Kilbane (PK)	CYC (Labour Group)
	Cllr Stephen Fenton (SF)	CYC (Lib Dem Group)
	Cllr Michael Nicholls (MN)	CYC (Conservative Group)
	Cllr Martin Rowley (MR)	CYC (Conservative Group)
	Cllr Dave Merrett (DM)	District Trades Union Council AGM
	Louise Collins (LC)	Transport Focus
	Graham Collett (GC)	York Bus Forum
	Martin Higginson (MH)	York Civic Trust
	Mike Longhurst (ML)	Dodsworth Area Residents Association
	Andrew Mortimer (AM)	Badger Hill Residents Community Group
	Flick Williams (FW)	York Disability Forum
	Kayleigh Ingham	FIRST representative
	Michael Howard (MH)	City of York Council (CYC)
	Dean Morrish (DRM)	City of York Council (CYC)
	Sam Fryers (SFR)	City of York Council (CYC)
Apologies	Cllr Rachel Melly (RM)	CYC (Labour Group)
	Julian Ridge (JR)	City of York Council (CYC)
	Richard Hampton (RH)	City of York Council (CYC)
	George Wood (GW)	York Older Peoples Assembly
Circulation	Attendees & Apologies	
Minutes By	Dean Morrish	
Item	Discussion	
1.0	<u>Introductions and Apologies</u>	
1.1	AMG introduced meeting, DM extended apologies from JR & RH.	
1.2	GC raised point about time of meeting and requested to stick to afternoon timeslots. DRM to understand best availability for group.	DRM
2	<u>Review of 26th July ODG Minutes</u>	
2.1	GC requested to see BSIP business plan, SFr explained that the previous year end project plan was due to be published TO BE ADDED TO ODG AGENDA	
2.2	DM requested to see annual/quarterly report on BSIP, SFr explained that the next quarterly BSIP report is due to be sent to DfT soon and I'd look into whether it could be shared. TO BE ADDED TO ODG AGENDA	



2.3	<p>DM & AM discussed that FIRST's Tap-On-Tap-Off service needs wider promotion/explanation and that a focus on cashless option for single fare would negatively impact vulnerable passengers.</p> <p>KI explained further information regarding TOTO is available on FIRST's website. KI agreed to speak with internal marketing regarding marketing in local, rural communities.</p> <p>KI also explained the data collected suggested a very small percentage (0.28%) of passengers are using the £1.40 cash single fare. FW highlighted any data collected will digitally exclude users who do not use the service, AD then suggested option of a cashless card similar to options offer in other West Yorkshire areas. KI agreed if significant number of passengers were interested in this alternative, it can be investigated.</p>	KI
2.4	<p>AMG highlighted strategic focus of the Forum and posed the question of having one cycling representative from the York operators to provide an operator's overview of the network.</p> <p>AD suggested inviting Keith McNally, chair of the ODG, to join and be a standing member of the Forum to be able to provide a more direct line between the EP Forum & Operational Delivery Group. AMG agreed that a one-time attendance would be beneficial however not confident continual attendance would be necessary.</p> <p>GC suggested having a standing representative from one of the two major operators (FIRST or TransDev), AMG agreed to raise point within the ODG to operators. TO BE ADDED TO ODG AGENDA</p>	AMG
2.5	<p>Cllr MR proposed the idea of variable pricing of tickets to financially incentivise and accommodate local, rural areas. KI responded that this option is not currently available and followed on to say that approach may punish rural users further when pricing for longer, under-utilised trips.</p>	
2.6	<p>GC raised query regarding Item 9b regarding BSIP network revenue support for early morning & late evening journeys up to 6 months from 3 months. SFr explained</p> <p><i>"CYC are seeking sufficient funding from the ODG to enable us to fund the services for up to 6 months. Whilst the intention is to have some kind of decision on the services' futures by the 3-month mark, the additional funding headroom means we can accommodate a full procurement timeline, should this be required."</i></p>	
3.0	<p><u>Future meeting Dates/times</u></p>	
3.1	<p>DRM confirmed next date was 24th July, although due to amended to 23rd following AMG's prior commitments.</p>	
4.0	<p><u>AOB</u></p>	
4.1	<p>MH briefed group that the Passenger Liaison Group is in the process of being established, which Duncan McIntyre is leading, which will allow CYC to further understand how to accommodate and meet the needs of all users/passengers.</p>	