

BISHOPTHORPE PARISH COUNCIL

AGENDA

NOTICE IS HEREBY GIVEN that an ORDINARY MEETING of Bishopthorpe Parish Council will be held on Tuesday, 25th April, 2023 to directly follow the Annual Parish Meeting and will be held at the Village Hall, Main Street. Date of posting: Wednesday 19th April, 2023.

- 1 Recording of meeting** – The right to record, film and to broadcast meetings of Bishopthorpe Parish Council, its committees, sub committees and any joint committees is established under the Openness of Local Government Regulations 2014. Bishopthorpe Parish Council is committed to being open and transparent in the way it conducts its decision making and therefore such recording is permitted under the lawful direction of Bishopthorpe Parish Council. Full rules for recording are available from the Clerk and those people recording any meeting will be deemed to have accepted them whether they have read them or not.

All recording must be undertaken in an obvious way and the wishes of any members of the public who do not want to be recorded must be respected. All persons recording the meeting are reminded that the 'Public Participation' period at the beginning of the meeting is not part of the formal meeting.

- 2 Apologies for absence** (including notice if potentially leaving part way through the meeting)
- 3 Declarations of Interest.** At this point Councillors are asked to declare any prejudicial interest they may have in the business on this agenda.
- 4 Minutes of Meeting** 28th March, 2023.

- 5 Consideration of Planning Matters** and recommendations of the Planning Group.

5.1 Notice of Applications Received

- 5.1.1 **10a Keble Park Crescent.** Single storey rear extension following demolition of garage. 22/002111/FUL.
- 5.1.2 **Cleveland House, 37 Main Street.** Single storey rear extension following demolition of outbuildings. 23/00602/FUL
- 5.1.3 **1 Lang Road.** Fell one conifer tree protected by Tree Preservation Order no CYC16. 23/00676/Tree Preservation Order
- 5.1.4 **28 Maple Avenue.** Two storey side extension and single storey front and rear extensions following demolition of existing carport and outbuilding. 23/00649/FUL
- 5.1.5 **Norwood, 3 Lang Road.** Crown reduce height of a number of Holly trees protected by Tree Preservation Order no. CYC16. 23/00710/Tree Preservation Order

5.2 Notice of Decisions Given (Parish Council decisions are in red)

- 5.2.1 **York Marine Services, Ferry Lane.** Crown reduce one willow tree by 15% and 10% internal thin of the canopy. Tree works in a Conservation Area. 23/00379/Tree Conservation Area. **No Objection – Decision referred to expert arborists at City Council. Approved**
- 5.2.2 **57 Main Street.** Crown thin by 20% one Norway Maple and crown reduce by 10%-tree works in Conservation Area. 23/00419/Tree Conservation Area. *(Cllr. George reported that not all planning applications are being seen by the Parish Council planning committee. A query has been raised with the Council to highlight this issue).* The Planning Committee was not advised of this application by the City Council so the deadline was missed (but these decisions are normally **referred to the City Council arborists**). Approved
- 5.2.3 **Field House, Middlethorpe.** Raise garden level to rear and gabion retaining wall. 21/02787/FUL. **(Objection) Approved**

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- 5.2.4 **The Hollies, 29 Myrtle Avenue.** Single storey rear extension, first floor side extension, new slate roof, balcony to rear, new render wall finish to the first-floor masonry walls and existing porch and replacement windows. 22/02013/FUL. **(No Objection). Approved**

5.3 Large Householder Extension Notifications

- 5.3.1 **59 Main Street.** Single storey rear extension, dormer to rear, conversion of existing outbuilding to utility room and other elevational alterations. 22/02606/FUL. **No Objection. – Householder approval.**

5.4 Other Planning Matters

- 5.4.1 PROW – Section 53 Wildlife and Countryside Act 1989 – Application to record a public footpath from Chantry Lane, Bishopthorpe to Ferry Lane, Bishopthorpe – update Cllr. Harrison
- 5.4.2 32 Beech Avenue – erection of perimeter fencing – update Cllr. George
- 5.4.3 Gateway York – proposal to build up to 114 houses on Sim Balk Lane - update

6 Services

6.1 Village Hall Management Committee

- 6.1.1 Management Committee Report – update Cllr Thornton
- 6.1.2 External Repairs – update Cllr. Thornton
- 6.1.3 Risk Assessment – update Cllr. Thornton
- 6.1.4 Amounts paid during the month:
- £145.24 Rates paid to City Council
 - £437.60 Village Hall Cleaning
 - £23.00 Purchase of bin bags and cleaning products
 - £323.86 Eon Electricity
 - £24 York Wi-Fi maintenance plan
 - £77.09 City of York Council waste disposal

6.2 Sports and Leisure Management Report

- 6.2.1 Management Committee Report – update Cllr Nicholls
- 6.2.2 Internal alterations to the building – update Cllr. Nicholls
- 6.2.3 Cricket scorebox rebuild – update Cllr. Nicholls
- 6.2.4 Moles on playing field
- 6.2.5 Amounts paid during the month:
- £648.70 Rates paid to City Council
 - £120.00 Cleaner
 - £71.11 City of York Council waste disposal

6.3 Finance Committee

- 6.3.1 Committee Report – update Cllr. Harrison
- 6.3.2 Gas, electricity and water costs for all Parish Council owned buildings and sites – Cllr. George
- 6.3.3 Amounts paid during the month:
- £2,427.96 BHIB Local Councils Insurance

6.4 Field 84, Riverside and Footpaths Working Party

- 6.4.1 Update – update Cllr. Jemison

6.5 Youth Support and Children's Recreation

- 6.5.1 Monthly Park inspection
- 6.5.2 Amounts paid during the month:
- £1,724.20 Playdale

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6.6 Allotments

6.6.1 Monthly Report – Cllr. George

6.6.2 Amounts paid during the month:

- £75.00 Richard Green Gas Services – repairs to Appleton Road allotment tap
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6.7 Senior Citizens Support, Vernon House and Accessibility Issues

6.7.1 Monthly Report – Cllr. Green

6.7.2 Registration of Vernon House as a Community Asset – carried forward from March

6.7.3 Amounts paid during the month:

- £347.12 Rates paid to City Council
- £31.78 Ecotricity
- £250.00 Caretaker

6.8 Web Site Management

6.8.1 Monthly Report

6.9 Bishopthorpe Library

6.9.1 Monthly Report – update Cllr. Gajewicz

6.10 Environmental and Sustainability

6.10.1 Monthly Report

6.10.2 Amounts paid during the month:

- £36 Campaign to Protect Rural England annual membership fee

6.11 Community Emergency Planning

6.11.1 Committee Report – update Cllr Nicholls

6.12 Bishopthorpe Orchard

6.12.1 Update – update Cllr. Green

7 Financial Transactions

7.1 Payments to Approve

7.1.1 Cheque / Direct Debit Payments

Amounts paid

| | |
|---|--------|
| Monthly direct debit to E-On Sports Pavilion Electricity (due) | |
| Monthly direct debit to E-On Village Hall Electricity (due 18/4) | 323.86 |
| Monthly direct debit to E-On Village Hall Gas (due) | 966.00 |
| The Renewable Energy Co. Vernon House Electricity (due 24/4) | 31.78 |

Total Amount paid **£1,321.64**

7.1.2 On- Line banking payments

Amounts paid

| | |
|---|--------|
| Clerk's Salary | 772.00 |
| Clerk's Expenses | 0.00 |
| M Haynes - Village Hall Facilities Manager | 437.50 |
| Village Hall Facilities Manager expenses | 23.00 |
| C Julie Bradley - Vernon House Caretaker | 250.00 |
| C Julie Bradley - Vernon House Caretaker expenses | 0.00 |
| C Henk – Sports Pavilion cleaning | 120.00 |

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| | |
|---|--------------------------|
| C Henk – Sports Pavilion cleaning expenses | 0.00 |
| A Powell – Sensory Garden gate daily opening / locking | 0.00 |
| York Wi-Fi Solutions – monthly charge for support and maintenance | 24.00 |
| Sports Turf Services Ltd – Grass cutting sports field, Ferry Lane | 0.00 |
| Yorkshire Local Councils Association – annual membership | 788.00 |
| BHIB – annual Local Councils insurance cover | 2744.31 |
| Playdale – repairs following annual inspection | 1724.20 |
| BT quarterly connection fee – Clerk’s computer | 75.18 |
| Richard Green Gas Services – repairs to Appleton Road allotment tap | 75.00 |
| Ainsty Drainage – agricultural drainage rates, annual charge | 1.61 |
| City of York Council waste disposal, Village Hall | 77.09 |
| City of York Council waste disposal, Sports Pavilion | 71.11 |
| HMRC monthly employer’s NIC contribution (Dec 22 to March 23) | 5.80 |
| Savills – Allotments rent | 72.50 |
| Savills – Cricket field rent | 150.00 |
| Rates – Village Hall (paid 1 st April) | 145.24 |
| Rates – Sports Pavilion (paid 1 st April) | 648.70 |
| Rates – Vernon House (paid 1 st April) | 347.12 |
| Campaign to Protect Rural England- Annual Subscription (paid 1 st April) | 36.00 |
| Andrews Garden Services – cut lawns Play Area | 180.00 |
| One Planet York – annual subscription fee | 10.00 |
| On-line payment total | 8778.36 |
| Payment Total | <u>£10,100.00</u> |

7.2 Income Receipts

Village Hall rental income:

| | |
|-------------------------------------|--------|
| 20/3 Middlethorpe Badminton Club | 131.16 |
| 21/3 O Oyebola | 70.00 |
| 23/3 S Allen, Black Cats Pilates | 25.00 |
| 24/3 Sue Coates, Slimming World | 50.00 |
| 27/3 A Jackson | 120.00 |
| 29/3 S Allen, Black Cats Pilates | 25.00 |
| 30/3 W Allison, Wednesday Badminton | 30.00 |
| 30/3 Gorwood AM | 224.00 |
| 31/3 Sue Coates, Slimming World | 50.00 |
| 3 /4 The Cool Notes | 15.00 |
| 4/4 S Allen, Black Cats Pilates | 25.00 |
| 11/4 Sue Coates, Slimming World | 50.00 |
| 13/4 The Cool Notes | 15.00 |
| 14/4 Sue Coates, Slimming World | 50.00 |
| 15/4 Amy Swales | 55.00 |

Other Income:

| | |
|---|---------|
| 22/3 Vernon House – January and February income | 609.50 |
| 31/3 Vernon House – March income | 443.45 |
| 4/4 Playgroup Q1 rent for Sports Pavilion | 1300.00 |
| 5/4 White Rose Football Club annual precept | 340.00 |

£3,628.11

8 School Governors

- 8.1 Infant School – update Cllr Nicholls
- 8.2 Junior School – update Cllr. Green

9 Young Person of the Year Award and the Gordon Watkins Community Award

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9.1 Committee Report – update Cllr Thornton

10 Pinfold

10.1 Committee Report

11 Sensory Garden

11.1 Committee Report

11.2 Mosaic repairs – update Cllr. Thornton

12 Police Liaison

12.1 Ward Manager’s Report – update Cllr. Green / Cllr. George

13 Local Council Association

13.1 Yorkshire Local Councils Association – Update Cllr. Harrison

13.2 DLUHC Consultation on Infrastructure Levy

13.3 YLCA Training Programme May to June 2023

13.4 mounts paid during the month:
- £788 Annual membership fee

14 Highway Matters

14.1 Brunswick Organic Nursery – uplifting the cost from the Ward Committee for flower displays on the Main Street – Cllr. Astbury

15 Correspondence

15.1 City of York Council not covered elsewhere

15.1.1 None

15.2 Others

15.2.1 None

16 Ward Committee

16.1 Update

17 Any other business, which the Chairman consider urgent under the Local Government Act 1972

18 Date and time of next meeting Tuesday 23rd May, 2023 at the Village Hall, Main Street at 7.00pm.

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19 Payments to Authorise April 2023

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Bank Account checked by

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