

**MINUTES OF THE RUFFORTH WITH KNAPTON PARISH COUNCIL  
MEETING HELD IN RUFFORTH VILLAGE INSTITUTE ON MONDAY 7  
NOVEMBER 2022 at 7.30pm**

**PRESENT:** Cllr Peter Rollings (PR) Chairman                      Cllr Nicholas Murray (NM)  
                  Cllr Anne Powell (AP)                                      Cllr Helen Butterworth (HB)  
                  Cllr Mark Reynolds (MR)                                    Cllr Victoria Kirk (VK)

**IN ATTENDANCE:** Ward Cllr Anne Hook (AH), 6 members of the public and The Clerk, Stephanie Warden (SW)

**177 Public Comments:** 2 residents from Rufforth had registered to speak regarding the planning application for an agricultural building west of Bradley Lane. This building was to serve two fields that were going to be laid to grass for sheep, of the two fields the bottom field had never been farmed and the residents were concerned regarding the viability of a building of the size proposed. The application had not been made by the owner or the current tenant of the land.

**178 To receive the apologies for absence given in advance of the meeting:** Cllr Mate (AM) and Cllr Flynn (JF)  
Cllr Flynn had handed in his resignation, the parish council wished him all the best and thanked him for the considerable contribution he had made during his service as parish councillor. It was agreed to advertise the vacancy with a view to co-opting a councillor at the next meeting.

**179 To consider the approval of reason given for absence:** Reasons for absence were approved.

**180 Declarations of Disclosable Pecuniary Interest (not previously declared):** There were none declared.

**181 Minutes of the Meeting of the Parish Council held on 3 October 2022:**

MR proposed the minutes as a true record, seconded by NM and were agreed.

**182 Ward Councillors Comments and Reports:**

Health and Social Care: There are Local Area Co-ordinators and there is to be asset based community development. There is a Live Well York Directory. AH stated that it would be nice to stop loneliness, and this would be her mission for the next few months. NM would put it onto the website with AH's help.

**183 Clerks Report:** update to the council on outstanding issues arising from previous minutes

- Request for evidence of spend AJ1 Traffic Project: SW had sent copies of paid invoices which AJ1 were satisfied with.
- Pensions Regulator – SW had re-enrolled the parish council with the pensions regulator. This is done every 3 years.
- The Avenue to Bradley Lane PROW: Richard Hoyland PROWO has kissing gates ready to put in at the Bradley Lane end following permission from landowners. He still has to contact all landowners at The Avenue end and to align the path properly.

## 184 Planning Matters:

Approved Planning Applications:

- 22/01950/NONMAT: Knapton Recreational Field amendment to permitted application 22/00248/FUL to reposition one set of swings

Planning applications to be decided:

- 22/02062/FUL Land West of Bradley Lane for erection of an agricultural storage and livestock building: there were serious concerns regarding the size of the building relative to the acreage being farmed. It was agreed to ask CYC to investigate the agricultural justification thoroughly. It was decided not to object but ask for safeguards for the future.
- Amendment to Middlewood Close: it was felt unnecessary to respond as we had already objected to the application.
- Old Shop: VK said the applicant had been asked to resubmit with a change in design, This was to come of the agenda until a resubmission was received.

Up before Planning Committee 3 November 2022

- 21/02804/FULM Pavers Ltd for extension to warehouse with ancillary office/welfare space and 22/01555/FULM Pavers Ltd for extension to Pavers facility to provide office space: CYC had refused 21/02804/FULM and Pavers had therefore withdrawn the other.
- 22/01932/Ful Grange Farm, Grange Lane had been withdrawn
- 16/00492/NOCONS Ash Cottage, Rufforth: Enforcement has now dealt with items associated with the scaffolding business and it is all now taking place within the building.
- DPD on Northminster Business Park: lighting to South of site too bright and causing a nuisance: SW will contact Enforcement.

York Local Plan update: Inspectors are in discussion with CYC re: amendments. Purdah will slow the process before elections this coming May.

## 185 Finance: Monthly report

a) The following payments were ratified MR proposed, seconded by VK and agreed:

Clerk October salary + burial fees	£ 850.13
AJT Garden Services for work to cycle path	£ 384.00
AJT Garden Services for fencing to cycle path pond	£ 267.65
C&R Simpson Builders for allotment shed base	£2280.00
Cllr H Butterworth for NBG strimmer and 2 batteries	£ 86.45

b) Payments Received:

Invoice 274 for NBG ashes interment	£ 400.00
Invoice 275 for NBG purchase 2 plots	£2400.00
VAT reclaim	£5816.65
Bank Interest	£ 82.07

c) Funds Available: £ 10124.58

The LGA had approved Clerk's Salary Award backdated to April, this would increase the Clerk's Salary by £1 an hour. NM proposed the rise in Salary and backdated to April, AP seconded the proposal and all were agreed.

Budget: It was proposed that NM join the Budget sub committee, all agreed. SW would arrange dates for the budget sub committee in early December.

## 186 To approve for adoption:

1. Standing Orders 2022: These had been circulated prior to the

Meeting, they were proposed by NM, seconded by AP and agreed for adoption.

2. Financial Regulations updated 2022: these had been circulated before the meeting and were proposed for adoption by NM, seconded by AP and agreed.

**187 Burial Grounds:**

- a) Report on Burials: There had been an interment of ashes in the NBG.
- b) Maintenance in Burial Grounds: Damian Hirst had completed the work to the children's area. It was agreed to ask him to remove the large conifer in the formal BG. SW would chase work to renew the burial ground gates.

**188 Cycle Path:** It was agreed to extend the fence around the pond by 1 post and two rails. SW would ask AJT Garden Services to do the work. Alasdair Downie had agreed to meet with PR at 3pm on 15 November. HB, AM and M Wood would attend the meeting also.

There were cracks in the tarmac from the Cattle Crush to the woodland, SW would chase this. SW would also write to Dave Meigh, CYC, regarding the hedgerow encroaching onto the path in the same area.

Speed testing of cars on the runway: the airfield were legally entitled to do whatever they wished on their land but must not encroach on the footpath. PR would ask that they let the council know before any future event of this nature so that they could warn people about the footpath.

**189 Website:** None to note.

**190 412 Bus Service:** the 412 had given notice to cease operations on 10 December. PR had discussions with the MD of Connexions and evidence was provided to show that the service is unprofitable. PR has lobbied CYC and NYCC and NYCC, CYC and West Yorkshire are working with the operator to find a solution.

CYC had a full council meeting in October. PR spoke at the CYC full council Meeting in October and raised the 412 in particular and the sustainability of rural bus services in general.

PR thanked AH for her support at the meeting. There was to be a joint meeting with Long Marston and Tockwith on Wednesday 9 October in the evening. PR would attend. Julian Sturdy MP has been copied in on correspondence and has raised the subject of rural bus services at Westminster. There was a petition set up on Change.org and this would be added to the website and social media. NM had registered with York Civic Transport.

Poppleton Park n Ride was waiting for money to open up. Dial a Ride is available.

**191 Volunteer work around Rufforth:** VK now has pink spray to spray around dog mess. VK's husband had asked for volunteers to clear dog mess. VK would put Knapton onto the Community network.

**192 Rufforth Playing Fields' Trust Deeds:** NM and SW were to search the archives that week.

**193 Items for possible inclusion in the budget:** A leaf blower.

**194 Representatives' Reports:**

- a) Rural West York Team and residents Forum Meetings: none
- b) York Branch Yorkshire Local Councils Association: 13 October, Russel Varley PROW had spoken to the meeting.
- c) Parish Councils/CYC liaison meetings: Charlie Croft has retired. Laura Clarke started in October and the next meeting with her is in December.
- d) Yorwaste Liaison Group: next meeting – mid to end January
- d) Rufforth Playing Fields Association: MR had passed on the minutes of the last meeting. The PFA have a 5 year plan.

**195 Minor Matters and Items for the Next Agenda:** SW/AM would close the permissive Path on 21 December. NM proposed a laminator for the PC, this was agreed.

Traffic and Speed Limits: NM had written to CYC re a 40mph buffer zone at the Wetherby end of Rufforth and on Bradley Lane and a 20mph zone between the chicanes. NM was pressing Dave Atkinson for VAS data which he could take to Pete Marsden.

NM proposed a Social Media Policy which would go on the next meeting agenda. There was a NALC template

Old Shop: VK said that the owner had been asked to resubmit going from 3 to 2 houses.

Next agenda: The Red Lion and Residents' Engagement to go under Knapton Issues

SW would write to Alison Newbould re: the bridleway from New House Covert, under the bridge and alongside the A1237; the chippings for horses were covered in soil, moss and grass making the path narrower.

A sign reminding people of closure of permissive path on 21 December would go up at the Knapton end also.

**196 Date of next meeting:** Monday 5 December 2022 in Rufforth Village Hall starting at 7.30 p.m.

PR thanked all those present and closed the meeting at 9:45pm

Signed \_\_\_\_\_ Date \_\_\_\_\_

Mrs Stephanie Warden, Parish Clerk: Tel: 738751 Email: clerk@rufforthwithknapton-pc.gov.uk