

Audit & Governance Committee Forward Plan to July 2014

Summary

1. This paper presents the future plan of reports expected to be presented to the Committee during the forthcoming year to July 2014.

Background

2. There are to be six fixed meetings of the Committee in a municipal year. To assist members in their work, attached as an Annex is the indicative rolling Forward Plan for meetings to July. This may be subject to change depending on key internal control and governance developments at the time. A rolling Forward Plan of the Committee will be reported at every meeting reflecting any known changes.
3. At the last Committee meeting, members requested an additional meeting be scheduled to accommodate the increased number of upcoming agenda items for consideration. This has been scheduled for November and a number of items have been rescheduled to this meeting from September and December as follows.
4. Five items have been deferred from September to the additional November meeting including the Corporate Risk Monitor Quarter 2 report, Follow up of Internal & External Audit recommendations report, the review of the terms of reference of Internal Audit report and the report on proposals of conduct of council meetings, and Mazars Annual Audit Letter.
5. Three items have been brought forward to November from the December meeting. These include the Audit & Governance Committee effectiveness action plan update, the Treasury Management mid year review 2013/14 and review of prudential indicators report, and the Review of the petitions scheme report.

Consultation

6. The Forward Plan is subject to discussion by members at each meeting, has been discussed with the Chair of the Committee and key corporate officers.

Options

7. Not relevant for the purpose of the report.

Analysis

8. Not relevant for the purpose of the report.

Council Plan

9. This report contributes to the overall effectiveness of the council's governance and assurance arrangements contributing to an 'Effective Organisation'.

Implications

10.
 - (a)**Financial** - There are no implications
 - (b)**Human Resources (HR)** - There are no implications
 - (c)**Equalities** - There are no implications
 - (d)**Legal** - There are no implications
 - (e)**Crime and Disorder** - There are no implications
 - (f) **Information Technology (IT)** - There are no implications
 - (g)**Property** - There are no implications

Risk Management

11. By not complying with the requirements of this report, the council will fail to have in place adequate scrutiny of its internal control

environment and governance arrangements, and it will also fail to properly comply with legislative and best practice requirements.

Recommendations

12.

- (a) The Committee's Forward Plan for the period up to July 2014 be noted.

Reason

To ensure the Committee receives regular reports in accordance with the functions of an effective audit committee.

- (b) Members identify any further items they wish to add to the Forward Plan.

Reason

To ensure the Committee can seek assurances on any aspect of the council's internal control environment in accordance with its roles and responsibilities.

Contact Details

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**Report
Approved**



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Specialist Implications Officers

Head of Civic, Democratic & Legal Services

Wards Affected: Not applicable

All

For further information please contact the author of the report

Background Papers:

None

Annex

Audit & Governance Committee Forward Plan to July 2014