

**MINUTES OF THE KYLE & UPPER OUSE IDB MEETING**  
**HELD ON 5<sup>th</sup> FEBRUARY 2018**  
**AT SHIPTON COMMUNITY CENTRE**

- 48     **Present**                     Mr R Shedden (Chairman), Mr T Clark, Mr P Bielby, Mr P Cowton  
   Mr I Galtrey, Mr G Robinson, Mr R Spilman.
- In attendance Mr N Everard (Clerk of the Board)
- 49     **Apologies**                     Mr A Boddy
- 50     **Disclosure of Interest**             None
- 51     **Minutes**                         The Minutes of the meeting held on 30<sup>th</sup> October 2017, were approved and signed and there were no matters arising.
- 52     **Maintenance**                 The Chairman reported on the site meeting with regard to waterlogged land near Tollerton Sidings, with a proposal for the Board to undertake remedial works in the area.
- The Board had been approached for culverting proposals at Easingwold allotments and the fishing lakes near Shipton and Tollerton, which are subject to review by Consulting Engineers.
- Following a report by Yorkshire Water, works had been undertaken on the watercourse near East Lane Shipton by Beningbrough to assist with surface water discharge from the village.
- The Clerk reported on a site meeting with the Consulting Engineer at a watercourse near Huby, which was receiving storm discharge from a Yorkshire Water Pumping Station. The Consulting Engineer was to consider options.
- 53     **Planning Applications**             The Clerk reported that the Consulting Engineers had commented on five planning applications and one consent had been issued in the period to 2<sup>nd</sup> February 2018.
- The Consulting Engineer was awaiting further information with regard to the surface water discharge arrangements for the development of 174 homes to the north of Stillington Road Easingwold, together with permissions in respect of the extension of the Alne Brickworks site.
- 54     **Audit**                             The Clerk reported that the Internal Auditors Report for the year ending 31<sup>st</sup> March 2018, interim visit had been received and there were no matters to be brought to the attention of the Board.

The Clerk was to meet with the legal adviser in respect of action to recover arrears of rates.

The Board approved that rate arrears of £19.47 account ID 02-0504-2 to be written off as irrecoverable.

55 **Machinery**

The Chairman reported on the remedial works to the Board's JCB and that further works are required to ensure the correct operation of the vibrating plate attachment.

There was a discussion about the proposed specification for the replacement of the tractor and flailmower, which was included in the budget.

56 **ADA Northern Branch**

The Clerk reported on the Branch meeting held in January and any members wishing to attend the conference scheduled for 8<sup>th</sup> June 2018, should contact the Clerk.

Could any members not receiving the ADA Gazette advise the Clerk.

57 **Annual Values**

The annual values of the Board as at 31<sup>st</sup> December 2017 were formally minuted as:-

Agricultural Land & Buildings	1,071,484
City of York Council	2,539,915
Hambleton District Council	<u>291,900</u>
	<u>£3,903,299</u>

58 **Rating 2018/19**

The Board considered the previous year's Budget, together with the estimated and actual expenditure to 31<sup>st</sup> March 2018 and the Budget for the forthcoming year. The Board resolved that the drainage rate be in the sum of 4.482p in the pound in respect of agricultural land and buildings in the District.

It was resolved that Special Levies be raised on billing authorities for the year ending 31<sup>st</sup> March 2019 as follows:-

City of York Council	£113,839
Hambleton District Council	£13,083

The Board approved that the Common Seal be affixed thereto.

59 **Clerk's Remuneration**

The Board approved the Clerk's remuneration for the year to 31<sup>st</sup> March 2019, as incorporated in the Budget of £19,104.

- 60     Reserves                     The Board confirmed the existing reserves policy as follows:-
- New Works & Plant – Capital Reserve – to provide for the replacement of plant on a ten year cycle, together with specific proposed works.
- Revenue Reserve – to maintain the balance at approximately three months of the annual revenue expenditure.
- 61     Health & Safety             The Chairman reported on the meeting with the Health & Safety adviser and Selby Area IDB’s Works Supervisor, to review the findings of their site visit on 12<sup>th</sup> January 2018. In order to assist the Foreman to ensure compliance with Health & Safety legislation the Clerk was instructed to authorise additional supervision on a cost basis with the Works Supervisor supported by the Health & Safety adviser.
- 62     Accounts for Payment         Accounts for Payment Schedule numbers 8, 9 and 10 were approved in the amounts of £22,367.19 ,£7,510.95 and £73,867.24 respectively.
- 63     Next Meeting                 The Clerk reported that the next meeting was scheduled for 4<sup>th</sup> June 2018 at 4.00 p.m. at Shipton Community Centre.

.....Chairman

.....Date

The seal of the Board was affixed in the presence of

**Chairman**.....  
Mr R Shedden

**Clerk of the Board** .....  
Mr N Everard

.....Date

**KYLE & UPPER OUSE INTERNAL DRAINAGE BOARD**

**Accounts for Payment**

**30<sup>th</sup> January 2018 – Sch 10**

ADA	Membership Renewal	2,061.00	
	VAT	412.20	2,473.20
Argrain Limited	Rental	875.00	
	VAT	<u>175.00</u>	1,050.00
Askham Bryan College	Training		410.00
BATA	Maintenance	11.07	
	VAT	<u>2.21</u>	13.28
Cedar GB Ltd	Employee Advice	150.00	
	VAT	<u>30.00</u>	180.00
Dave Raymond Ltd	Komatsu Repairs	321.50	
	VAT	<u>64.30</u>	385.80
Environment Agency	Precept		2,698.25
Hunter Gee Holroyd	Clerkship	9,245.50	
	Disbursements	281.60	
	VAT	<u>1,890.56</u>	11,417.66
HSBC Bank Charges	21st July 2017	15.90	
	20th August 2017	6.80	
	20th September 2017	72.35	
	21st October 2017	19.10	
	20th November 2017	20.70	
	20th November 2017	0.28	
	21st December	<u>26.80</u>	161.93
JCB Finance	6th July 2017	823.04	
JCB Finance	7th August 2017	823.04	
JCB Finance	6th September 2017	823.04	
JCB Finance	6th October 2017	823.04	
JCB Finance	6th November 2017	823.04	
JCB Finance	6th December 2017	<u>823.04</u>	4,938.24
Joe Turner Limited	Maintenance	34.09	
	VAT	<u>6.82</u>	40.91
NEST	7th July 2017	10.82	
	14th July 2017	13.85	
	21st July 2017	12.40	
	27th July 2017	13.32	
	4th August 2017	14.90	
	11th August 2017	12.77	
	17th August 2017	13.51	

	25th August 2017	19.80	
	4th September 2017	19.45	
	8th September 2017	16.64	
	18th September 2017	19.58	
	25th September 2017	18.25	
	28th September 2017	17.99	
	6th October 2017	16.96	
	13th October 2017	16.34	
	20th October 2017	15.35	
	27th October 2017	14.73	
	3rd November 2017	12.27	
	10th November 2017	10.16	
	17th November 2017	11.79	
	27th November 2017	12.45	
	1st December 2017	12.01	
	8th December 2017	11.25	
	18th December 2017	11.25	
	22nd December 2017	<u>36.06</u>	383.90
O2	Maintenance	37.72	
	VAT	<u>7.54</u>	45.26
O2	Maintenance	37.72	
	VAT	<u>7.54</u>	45.26
O2	Maintenance	37.72	
	VAT	<u>7.54</u>	45.26
O2	Maintenance	50.00	
	VAT	<u>10.00</u>	60.00
PAYE	Month 3	1,202.45	
	Month 4	1,662.73	
	Month 5	1,648.32	
	Month 6	1,691.92	
	Month 7	1,715.93	
	Month 8	<u>1,156.83</u>	9,078.18
Payroll	Week 14	1,166.43	
	Week 15	1,164.05	
	Week 16	1,053.67	
	Week 17	1,144.28	
	Week 18	1,219.42	
	Week 19	1,089.20	
	Week 20	1,368.12	
	Week 21	1,540.48	
	Week 22	1,397.24	
	Week 23	1,161.80	
	Week 24	1,413.91	
	Week 25	1,488.75	
	Week 26	1,470.08	

	Week 27	1,286.52	
	Week 28	972.06	
	Week 29	1,447.82	
	Week 30	1,210.52	
	Week 31	996.19	
	Week 32	1,006.48	
	Week 33	1,089.48	
	Week 34	1,328.83	
	Week 35	986.96	
	Week 36	954.82	
	Week 37	1,013.24	
	Week 38	3,099.02	
	Week 39	<u>905.37</u>	32,974.74
Ratepayer	Refund		9.66
Selby Area IDB	Land Registry Search		6.00
Westabys Ltd	Maintenance	219.89	
	VAT	<u>43.98</u>	263.87
M E Willis Ltd	Maintenance	154.87	
	VAT	<u>30.97</u>	185.84
Clerk's Imprest			<u>7,000.00</u>
			<u>£73,867.24</u>

#### **Paid Through Wages**

Diesel	1,059.48	
Parking	12.84	
Maintenance	44.43	
VAT	<u>223.35</u>	1,340.10

#### **HSBC Imprest Account Charges**

21st July 2017	6.60	
20th August 2017	5.50	
20th September 2017	14.34	
21st October 2017	5.50	
20th November 2017	7.96	
21st December 2017	<u>5.50</u>	45.40

#### **Paid Through Imprest**

	ADA re Yorkshire Show		150.00
PKF Littlejohn LLP	Audit Fee	600.00	
	VAT	<u>120.00</u>	720.00

KYLE & UPPER OUSE INTERNAL DRAINAGE BOARD

Accounts for Payment

26<sup>th</sup> March 2018 – Sch 11

J Atkinson & Son	Maintenance	125.00	
	VAT	<u>25.00</u>	150.00
BATA	Fuel	1,136.80	
	Maintenance	57.31	
	VAT	<u>68.31</u>	1,262.42
Danvm	Website Hosting	69.78	
	VAT at 20%	<u>13.96</u>	83.74
Dave Raymond	Flail Repairs	145.17	
	JCB Repairs	890.00	
	VAT	<u>207.03</u>	1,242.20
Marubeni Komatsu Ltd	Komatsu Repairs	1,068.35	
	VAT	<u>213.67</u>	1,282.02
Open Reach	Damage Claim		
	VAT		185.74
Protech	Health & Safety		1,035.00
Shipton Village Hall	Hall Rental		21.70
T C Harrison JCB	Maintenance	148.60	
	VAT	<u>29.72</u>	178.32
M E Willis	Maintenance	296.89	
	VAT	<u>45.78</u>	342.67
Westabys	Machine Repairs	479.51	
	VAT	<u>95.90</u>	<u>575.41</u>
			<u>£6,359.22</u>

**KYLE & UPPER OUSE INTERNAL DRAINAGE BOARD**

**Accounts for Payment**

**3<sup>rd</sup> May 2018 – Sch 12**

Argrain Limited	Rental	875.00	
	VAT	<u>175.00</u>	1,050.00
J Atkinson	Haulage	120.00	
	VAT	<u>24.00</u>	144.00
BATA	Fuel	1,387.37	
	Maintenance	14.00	
	VAT	<u>112.46</u>	1,513.83
Commercial Card	28th February 2018	74.91	
	28th March 2018	<u>50.40</u>	125.31
Hunter Gee Holroyd	Clerkship	6,230.00	
	Disbursements	528.00	
	Postage	160.08	
	Land Registry	3.00	
	VAT	<u>1,270.60</u>	8,191.68
HSBC Bank Charges	20th January 2018	29.00	
	20th February 2018	16.80	
	21st March 2018	<u>21.10</u>	66.90
Bank Renewal Fee	12th January 2018		75.00
Farmstar Limited	Flail Repairs	1,212.82	
	VAT	<u>242.57</u>	1,455.39
Grants Pro-Agri	Machine Haulage	120.00	
	VAT	<u>24.00</u>	144.00
JBA Consulting	Consent Applications	3,328.88	
	VAT	<u>665.77</u>	3,994.65
JCB Finance	8th January 2018	823.04	
JCB Finance	6th February 2018	823.04	
JCB Finance	6th March 2018	823.04	2,469.12
NEST	5th January 2018	8.96	
	12th January 2018	8.96	
	19th January 2018	12.04	
	26th January 2018	12.04	
	2 <sup>nd</sup> February 2018	11.79	
	9th February 2018	11.25	
	16th February 2018	11.25	
	23rd February 2018	11.25	
	5th March 2018	11.79	



	8th March 2018	10.71	
	16th March 2018	9.76	
	26th March 2018	<u>12.01</u>	131.81
O2	Maintenance	37.72	
	VAT	<u>7.54</u>	45.26
O2	Maintenance	39.73	
	VAT	<u>7.95</u>	47.68
O2	Maintenance	44.51	
	VAT	<u>8.90</u>	53.41
PAYE	Month 9	1,980.44	
	Month 10	918.57	
	Month 11	<u>1,179.49</u>	4,078.50
Payroll	Week 40	641.28	
	Week 41	641.48	
	Week 42	814.96	
	Week 43	1,063.12	
	Week 44	1,039.20	
	Week 45	1,077.42	
	Week 46	1,220.27	
	Week 47	1,061.50	
	Week 48	1,093.82	
	Week 49	1,038.22	
	Week 50	818.63	
	Week 51	982.78	
	Week 52	<u>1,087.81</u>	12,580.49
Protech Safety Management	Health & Safety		433.00
T C Harrison JCB	JCB Repairs	528.39	
	VAT	<u>105.68</u>	634.07
Selby Area IDB	Health & Safety	120.60	
	VAT	<u>24.12</u>	144.72
Westabys Ltd	Maintenance	90.07	
	VAT	<u>18.01</u>	108.08
M E Willis Ltd	Maintenance	124.93	
	VAT	<u>20.79</u>	145.72
York Van Hire	Van Repairs	18.32	
	VAT	<u>3.67</u>	21.99
Clerk's Imprest			<u>7,000.00</u>
			<u>£44,654.61</u>

**Paid Through Wages**

Diesel	176.85	
Parking	3.67	
Maintenance	8.33	
VAT	<u>37.76</u>	<u>£226.61</u>

**HSBC Imprest Account Charges**

20th January 2018	5.50	
20th February 2018	13.66	
21st March 2018	<u>6.18</u>	25.34

**Paid Through Imprest**

P B Curran		<u>32.40</u>
		<u>£57.74</u>



# Kyle & Upper Ouse Internal Drainage Board



**Shire**  
Group of IDBs

## Engineer's Report:

### Asset Management

Board Officers are in consultation with NYCC in connection with Linton Bridge at Newton On Ouse.

### Maintenance

#### Ordinary Watercourses

Following significant rainfall and snow thaw events towards the end of this year's maintenance season made it become difficult to achieve the quantity of watercourses remaining to maintain.

Below illustrates the rainfall received for the first quarter of 2018.

Month	York / mm
January	73.0
February	43.0
March	127.0
April	103.0
<b>Total</b>	<b>346.0</b>

## Planning, pre – application advice and consents

### Planning Applications

The board may only comment on surface water run-off in excess of the green field run-off rate 1.4 litres per second per hectare, 11 in total.

Kier Development – Stillington Road, Easingwold, North Yorkshire. – 13/01703/DCN

Board Officers have been in consultation with the Lead Local Flood Authority, Hambleton District Council and Kier Living Ltd concerning the proposed surface water discharge rate of 25l/s entering the boards catchment. The proposed discharge far exceeds the green field run off rate. Climate Change and Urban Creep had not been considered within the proposed discharge rate calculation.

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Black Drain DB  
Danvm Drainage Commissioners  
Goole & Airmyn IDB  
Goole Fields District DB  
Scunthorpe & Gainsborough WMB  
Sow and Penk IDB

Engineer to  
Kyle & Upper Ouse IDB  
Selby Area IDB  
Swale and Ure DB

The Shire Group of  
Internal Drainage Boards  
is managed by JBA Consulting

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Jeremy Benn Associates Limited  
Registered in England 3246693

Additional surface water attenuation will be required within the development to compensate. Board Officers are awaiting a revised proposal and consent application from Kiers Living Ltd.

The drainage condition will not be approved by the LLFA until Board Officers are satisfied and consent has been granted.

Persimmon Homes – Haverwits Beck, Easingwold, North Yorkshire. – 14/02285/FUL  
Although this development is beyond the boards catchment, surface water will still enter the district.

Under the Land Drainage Act (1991) amended, consent will still be required from the board.

### **Land Drainage Act 1991 Section 23 and 66 (20<sup>th</sup> Byelaws) Consents**

No consents have been issued since the 5<sup>th</sup> February 2018.

A temporary surface / ground water consent was submitted on the 12.02.2018 by Persimmon Homes, for the housing development scheme at Easingwold. Board Officers stated that the volumes suggested required attenuating before discharging. The applicant was going to review the process and submit a revised description.

Pre Application Advice has been provided to Messrs Chappell of Redwood Park (Tollerton Fishing Lakes) The proposal was to install approximately 230 metres of culverted section within a boards maintained watercourse. Although the board have not adopted a non-culverting policy, it should be noted that culvert sections do create a flood risk within the boards catchment. An alternative solution was offered, board officers await a consent application.

### **Land Drainage Act 1991, Section 23 Breach**

Nothing to report

### **Environmental Report**

Board Operatives undertook a “Working with Badgers Awareness Course” provided by JBA Consulting Ltd.

### **Health and Safety**

Since the 5<sup>th</sup> February the boards operatives have received training in the following:

- Manual Handling
- Over Head Power Lines (OHPL)
- Services – CAT & Genny
- Chainsaw Refresher – LANTRA
- Badger & Responsibilities Awareness.



## Engineer to the Board

### Planning Consents Report

14<sup>th</sup> May 2018

#### Planning Applications

Planning applications have been reviewed on a weekly basis and 11 have received comment on between 2<sup>nd</sup> February 2018 and 16<sup>th</sup> May 2018 on behalf of the Board as shown at the end of this report.

Applications may not result in a need for IDB consent but should an applicant wish to discharge to a watercourse or work within 9 metres of a watercourse they are informed of the Boards Consent requirements.

#### Land Drainage Act 1991 Section 23 and 66 Consent

1 consent application has been received on behalf of the Board between 2<sup>nd</sup> February 2018 and 16<sup>th</sup> May 2018

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**Clerk and Engineer to**  
Ancholme IDB  
Black Drain DB  
Danvm Drainage Commissioners  
Goole & Airmyn IDB  
Goole Fields District DB  
Scunthorpe & Gainsborough WMB  
Sow and Penk IDB

**Engineer to**  
Kyle & Upper Ouse IDB  
Selby Area IDB  
Swale and Ure DB

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## PLANNING APPLICATION RESPONSES

LPA	Planning Ref	Proposal	Address	Applicant	Case Officer	LPA response Deadline	Work in, under or within 9m (7m SAIDB) of an Ordinary Watercourse?	Alteration to surface water discharge or discharge structure?	Consent Form and Information provided?	Our Office Response DATE
Hambledon DC	13/01703/DCN	Discharge of condition application relating to appeal approval 13/01703/OUT for a residential development	Land Off Stillington Road Easingwold North Yorkshire	Kler Living Ltd (Mr Ben Mansell)	Mrs J Forrest	08-Feb-18	no	yes	yes	05.02.2018
Hambledon DC	18/00147/CCC	Consultation on planning application for the purposes of the variation of condition No. 9 of Planning Permission Ref. C2/03/006/0187D for the permanent retention of the site access, existing weighbridge, existing building and hardstanding areas and for use of these as an in-vessel composting facility	York Recycling Limited Aine Materials Recycling Facility Forest Lane Aine	Louise Needham	Caroline Strudwick	13-Feb-18	no	yes	yes	30.01.2018
YORK CC	18/00081/OUT	Outline application for redevelopment of farmstead to provide up to 4 dwellings	Wigginton Cottage Farm Wigginton Road Wigginton York	Mr & Mrs M.E & M Askin	Hannah Blackburn	21-Feb-18	no	yes	yes	13.02.2018
Hambledon DC	17/02395/	Proposed Discharge of Conditions attached to application 17/02395/FUL - Construction of a farm workers dwelling and private garage and change of use of land to domestic	Land South Of South West View York Road Easingwold	Mr & Mrs Grainger	Miss Charlotte Comforth		no	yes	yes	13.03.2018
City of York Council	18/00332/	Erection of agricultural barn	Stables Ebor House Sutton Road Wigginton	Mr D Hughes	Victoria Bell		no	yes	yes	13.03.2018
City of York Council	18/00143/	Two storey rear extension and installation of pitched roof over garage	11 Moorlands Road Skelton	Mr F Ross And Miss S Jackson	Elizabeth Potter	18-Mar-18	no	yes	yes	13.03.2018
Hambledon DC	17/02609/FUL	Construction of a pulse processing facility with associated site office, weighbridges, hardstanding, parking areas and attenuation pond	Shipton Grange Chapmans Lane Shipton By Beningbrough	Mr Ian Pears	Miss Charlotte Comforth	08-Feb-18	no	yes	yes	19.03.2018
Hambledon DC	18/00310/FUL	Revised application for Construction of an agricultural building for the purpose of storage of farm machinery, animal feed, hay and straw and for the housing of livestock.	Sunnyholme Knott Lane Easingwold	Mrs N Jagger	Miss Charlotte Comforth		no	yes	yes	27.03.2018
YORK CC	18/00325/ful	Two storey front and side extensions	Distinctive Systems Ltd Amy Johnson Way York	Mr Mike Whitehead	Heather Falry		no	yes	yes	09.04.2018
YORK CC	18/00391/	Two storey side and rear extension and single storey front and rear extensions	5 Daanhead Grove York	Mrs Victoria Withers	Jessica Abbott		no	yes	yes	27.03.2018
Hambledon DC	14/02285/DCNO1	Discharge of Conditions 4 and 13 in relation to planning approval 14/02285/FUL (Construction of 115 dwellings with associated access, open spaces and landscaping)	Land To The East Of Kellbalk Lane Easingwold North Yorkshire	Persimmon Homes (Yorkshire) Ltd	Mr T J Wood		no	yes	yes	17.04.2018
YORK CC	18/00484/FUL	Domers to front, side and rear elevations	264 Shipton Road, Rawcliffe, York	Mr & Mrs Mackintosh	Jessica Abbott		no	no	no	no response required

## CONSENTS

Applicant	Location	Proposal	Permanent / Temporary Works	Date received
PERSIMMON HOMES - JASON GRACE	HAVERWITS BECK, EASINGWOLD	TEMPORARY DISCHARGE OF GROUNDWATER – NOT ISSUED	TEMPORARY	12.02.2018