

**MINUTES OF THE KYLE & UPPER OUSE IDB MEETING**  
**HELD ON 8<sup>th</sup> FEBRUARY 2016**  
**AT SHIPTON COMMUNITY CENTRE**

- 76     **Present**                     R C Shedden (Chairman), T Clark (Vice Chairman), A Boddy, P Cowton, I Galtrey, K Myers, G Robinson, R Spilman, D Whiteley, M Waudby
- In attendance N Everard (Clerk of the Board)
- 77     **Apologies**                     Apologies were received from K Hayton.
- 78     **Minutes**                     The Minutes of the Meeting held on 23<sup>rd</sup> November 2015 were approved and signed.
- 80     **Maintenance**                 The Chairman reported on the maintenance works carried out since the last meeting, together with the impact of flooding in the District over the Christmas period.
- 81     **Planning Applications**         The Clerk reported that five planning applications had required comment between 21<sup>st</sup> November 2015 and 5<sup>th</sup> February 2016 and four consents had been issued.
- 82     **Audit & Accounts Regulations**     The Clerk advised of the report from the Internal Auditors in respect of the interim visit for the year to 31<sup>st</sup> March 2016 and confirmed that it was the Board's intentions to review the standing orders following the forthcoming election and confirmed that there were no other matters requiring to be brought to the attention of the Board.
- The Clerk reported on the completion of the Annual Internal Control review and the Board approved the signature of the review by the Chairman and Clerk.
- 83     **Wages**                     The Clerk confirmed that the pension auto-enrolment requirements had been completed with effect from 1<sup>st</sup> January 2016.
- The Clerk was authorised to offer a new zero hours contract to the excavator operator for the forthcoming maintenance season.
- 84     **Woodend Brafferton**             The Clerk reported on the report of flooding and on the investigations to date identifying unconsented culvert crossing the Board maintained watercourse. The quotation from JBA Consulting in the sum of £2,683 plus VAT was considered. The Clerk was instructed to contact the resident to advise that the Board were not in funds to carry out the proposed survey works and following approaches to the land owner were advised that no further action was proposed.

85 **Association of Drainage Authorities** The Clerk reported on the forthcoming Floodex 2016 on 18<sup>th</sup> and 19<sup>th</sup> May 2016 and the Annual Conference scheduled for 17<sup>th</sup> November 2016. Members wishing to attend should contact the Clerk.

86 **Annual Values** The annual rateable values of the Board as at 31<sup>st</sup> December 2015 were formally minuted as:-

Agricultural Land and Buildings	£1,071,580
Hambleton District Council	£ 291,923
City of York Council	<u>£2,537,107</u>
	<u>£3,900,582</u>

87 **Budget 2016/17** The Board considered the previous year's Budget together with the actual and forecast expenditure to 31<sup>st</sup> March 2016 and the Budget for the forthcoming year. The Board resolved that the drainage rate being the sum of 4.265p in the pound in respect of agricultural land and buildings in the District.

It was resolved that Special Levies be raised on billing authorities for the year ended 31<sup>st</sup> March 2017 as follows:-

City of York Council	£108,208
Hambleton District Council	£ 12,451

The Board approved that the common seal be affixed thereto.

88 **Clerks Remuneration** The Board approved the Clerk's remuneration for the year to 31<sup>st</sup> March 2017 as incorporating the budget at £18,186.

89 **Reserves** The Board confirmed the existing reserves policy as follows:-

New Works & Plant – Capital Reserve – to provide for the replacement of plant on a ten year cycle, together with specific proposed works.

Revenue reserves – to maintain the balance at approximately three months of the annual revenue expenditure.

90 **Digger Replacement** The Board authorised the Finance Committee to replace the JCB digger in accordance with the Budget.

91 **Accounts for Payment** Accounts for Payment Schedule numbers 18, 19 and 20 were approved in the amounts of £36,960.67, £7,662.89 and £1,558.79 respectively.

**Next Meeting**

The Clerk reported that the next meeting was scheduled for 6<sup>th</sup> June 2016.

.....Chairman

.....Date

The seal of the Board was affixed in the presence of

**Chairman** .....  
Mr R C Shedden

**Clerk** .....  
Mr N C Everard

.....Date