

BISHOPTHORPE PARISH COUNCIL

AGENDA

NOTICE IS HEREBY GIVEN that an ORDINARY MEETING of Bishopthorpe Parish Council will be held on Tuesday, 28th March, 2023 commencing at 7.00pm at the Village Hall, Main Street. Date of posting: Wednesday 22nd March, 2023.

- 1 **Recording of meeting** – The right to record, film and to broadcast meetings of Bishopthorpe Parish Council, its committees, sub committees and any joint committees is established under the Openness of Local Government Regulations 2014. Bishopthorpe Parish Council is committed to being open and transparent in the way it conducts its decision making and therefore such recording is permitted under the lawful direction of Bishopthorpe Parish Council. Full rules for recording are available from the Clerk and those people recording any meeting will be deemed to have accepted them whether they have read them or not.

All recording must be undertaken in an obvious way and the wishes of any members of the public who do not want to be recorded must be respected. All persons recording the meeting are reminded that the 'Public Participation' period at the beginning of the meeting is not part of the formal meeting.

- 2 **Apologies for absence** (including notice if potentially leaving part way through the meeting)
- 3 **Declarations of Interest.** At this point Councillors are asked to declare any prejudicial interest they may have in the business on this agenda.
- 4 **Minutes of Meeting** 28th February, 2023.

- 5 **Consideration of Planning Matters** and recommendations of the Planning Group.

- 5.1 Notice of Applications Received

- 5.1.1 **57 Main Street.** Crown thin by 20% one Norway Maple and crown reduce by 10%- tree works in Conservation Area. 23/00419/Tree Conservation Area
- 5.1.2 **19 Harcourt Court.** Single storey side and rear extension, raising of ridge height with dormer to rear and two roof lights to front. 23/00416/FUL
- 5.1.3 **Moor Lane Construction Unit 1, Moor Lane.** Erection of four dwellings with associated access, parking and landscaping following demolition of existing commercial buildings. 23/00391/FUL

- 5.2 Notice of Decisions Given (Parish Council decisions are in red)

- 5.2.1 None

- 5.3 Large Householder Extension Notifications

- 5.3.1 None

- 5.4 Other Planning Matters

- 5.4.1 PROW – Section 53 Wildlife and Countryside Act 1989 – Application to record a public footpath from Chantry Lane, Bishopthorpe to Ferry Lane, Bishopthorpe – update Cllr. Harrison
- 5.4.2 Ebor Inn – request by B Stiles to commence proceedings to register the building as a Community Asset.
- 5.4.3 32 Beech Avenue – fencing erected without permission: reported to the Planning Enforcement Officer – update Cllr. George
- 5.4.4 Gateway York – Proposal to build 114 new houses on Sim Balk Lane – update

- 6 Services

- 6.1 Village Hall Management Committee

- 6.1.1 Management Committee Report – update Cllr Thornton

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- 6.1.2 External Repairs – update Cllr. Thornton
- 6.1.3 Risk Assessment Review – update Cllr. Thornton
- 6.1.4 Amounts paid during the month:
 - York Wi-Fi Solutions £24.00
 - PRS / PPL Music Licence £276.08
 - Eon Electricity £367.93
 - PlusNet Wi-Fi monthly charge £28.87
 - Darren Miles Joinery, toilet repair £70.00
 - Dennis King Electrical Ltd – change 2 light bulbs in hall £70.00
 - Eon Gas £344.00
 - Caretaker £442.50

6.2 Sports and Leisure Management Report

- 6.2.1 Management Committee Report – update Cllr Nicholls
- 6.2.2 Internal alterations to the building – update Cllr. Nicholls
- 6.2.3 Cricket scoreboard rebuild – update Cllr. Nicholls
- 6.2.4 Coronation of King Charles, agree a budget for a community celebration- Cllr. Thornton
- 6.2.5 Amounts paid during the month:
 - Eon electricity £432.00
 - Cleaner £120.00

6.3 Finance Committee

- 6.3.1 Committee Report – update Cllr. Harrison
- 6.3.2 Internal Auditor – Confirmation of Tracey Loach for the audit 2022/23

6.4 Field 84, Riverside and Footpaths Working Party

- 6.4.1 Update – update Cllr. Jemison
- 6.4.2 Freedom of Information request from A North on behalf of the leaseholders and landowners of the moorings at Bishopthorpe

6.5 Youth Support and Children's Recreation

- 6.5.1 Monthly Park inspection
- 6.5.2 Amounts paid during the month: £0

6.6 Allotments

- 6.6.1 Monthly Report – Cllr. George
- 6.6.2 Amounts paid during the month:
 - Crombledale Contracting, gate repairs £997.50

6.7 Senior Citizens Support, Vernon House and Accessibility Issues

- 6.7.1 Monthly Report – Cllr. Green
- 6.7.2 Amounts paid during the month:
 - Caretaker, expenses £47.97
 - Electricity £29.31
 - PlusNet Wi-Fi monthly charge £28.87
 - Caretaker £250.00

6.8 Web Site Management

- 6.8.1 Monthly Report

6.9 Bishopthorpe Library

- 6.9.1 Monthly Report – update Cllr. Gajewicz

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- 6.10 Environmental and Sustainability
 - 6.10.1 Monthly Report
 - 6.10.2 Bishopthorpe Parish Council request to join One Planet York – Cllr. Green
- 6.11 Community Emergency Planning
 - 6.11.1 Committee Report – update Cllr Nicholls
- 6.12 Bishopthorpe Orchard
 - 6.12.1 Update – update Cllr. Green

7 Financial Transactions

7.1 Payments to Approve

7.1.1 Cheque / Direct Debit Payments

Amounts paid

Monthly direct debit to E-On Sports Pavilion Electricity (due 28/3)	432.00
Monthly direct debit to E-On Village Hall Electricity (due 16/3)	367.93
Monthly direct debit to E-On Village Hall Gas (due 28/3)	344.00
The Renewable Energy Co. Vernon House Electricity (due 20/3)	29.31
PlusNet – Village Hall Wi-Fi connection monthly charge (paid 2/3)	28.87
PlusNet – Vernon House Wi-Fi connection, monthly charge (paid 2/3)	28.87

Total Amount paid

£1,230.98

7.1.2 On- Line banking payments

Amounts paid

Clerk's Salary	772.00
Clerk's Expenses (Stationery for new financial year, Epson multipack coloured ink cartridges)	76.45
M Haynes - Village Hall Facilities Manager	437.50
Village Hall Facilities Manager expenses	4.85
C Julie Bradley - Vernon House Caretaker	250.00
C Julie Bradley - Vernon House Caretaker expenses (paid 2/3)	47.97
C Henk – Sports Pavilion cleaning	120.00
C Henk – Sports Pavilion cleaning expenses	0.00
A Powell – Sensory Garden gate daily opening / locking	417.00
York Wi-Fi Solutions – monthly charge for support and maintenance	24.00
Sports Turf Services Ltd – Grass cutting sports field, Ferry Lane	0.00
Darren Miles Joinery – repair of Village Hall toilet	70.00
Dennis King Electrical Ltd – change two hall lights	50.40
PRS / PPL Music Licence for Village Hall	276.08
Crombledale Contracting - repairs to allotment gates	997.50
Rebecca Clark – Play Area gate locking / unlocking 20/11/22 to 24/3/23	372.00

On-line payment total

3,915.75

Payment Total

£5,146.73

7.2 Income Receipts

Village Hall rental income:

20/2 J Prankitt	50.00
21/2 Lawton, Tuesday badminton	155.00
21/2 S Allen, Black Cats Pilates	25.00

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23/2 Wright RE	55.00
23/2 W Allison, Wednesday Badminton	18.00
23/2 M Greatrex	55.00
24/2 Sue Coates, Slimming World	50.00
27/2 The Cool Notes	15.00
28/2 S Allen, Black Cats Pilates	25.00
28/2 Gorwood AM	200.00
3/3 Sue Coates, Slimming World	50.00
8/3 McNulty	55.00
9/3 S Allen, Black Cats Pilates	25.00
10/3 Morton S	55.00
10/3 Sue Coates, Slimming World	50.00
13/3 The Cool Notes	15.00
15/3 J Prankitt	50.00
17/3 Sue Coates, Slimming World	50.00

Other Income:

Monthly interest from National Westminster	54.30
Bishopthorpe Playgroup, December 2022 quarterly rent	1300.00
City Council, Double Taxation refund	10,179.77

£12,532.07

8 School Governors

- 8.1 Infant School – update Cllr Nicholls
- 8.2 Junior School – update Cllr. Green

9 Young Person of the Year Award and the Gordon Watkins Community Award

- 9.1 Committee Report – update Cllr Thornton

10 Pinfold

- 10.1 Committee Report

11 Sensory Garden

- 11.1 Committee Report
- 11.2 Mosaic repairs – update Cllr. Thornton
- 11.3 Amounts paid this month:
 - Andy Powell, gate (11/11 to 30/3) £417.00

12 Police Liaison

- 12.1 Ward Manager’s Report – update Cllr. Green / Cllr. George
- 12.2 Commissioner Zoe responds to North Yorkshire Police inspection: ‘Our Police Force needs to do significantly better’

13 Local Council Association

- 13.1 Yorkshire Local Councils Association – Update Cllr. Harrison
- 13.2 Resolutions for debate by member Councils and Parish meetings to the Yorkshire Local Councils Association Joint Annual Meeting 2023.

14 Highway Matters

- 14.1 Email from Abbey Michelle Urbanski re speeding in Church Lane

15 Correspondence

- 15.1 City of York Council not covered elsewhere
 - 15.1.1 Parish and Town Council elections – 4th May 2023 – nomination packs for distribution.

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- 15.2 Others
 - 15.2.1 None

16 Ward Committee

- 16.1 Update

17 Any other business, which the Chairman consider urgent under the Local Government Act 1972

18 Date and time of next meeting Tuesday 25th April, 2023 at the Village Hall, Main Street at 7.00pm.

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19 Payments to Authorise March 2023

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Bank Account checked by

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