

	A	B	C	D	E	F
1	Askham Bryan Parish Council Action Tracker					
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4	Date Action Created	Arising from	Owner	Description of the Action	Date Action Taken	Notes
5	15/10/2020	Parish Council meeting	Cllr. Peers and the Clerk	Registration of paths as definite public rights of way. Askham Richard PC have also been considering registration of paths between the two villages as definitive paths and are taking the lead on this. Cllr. Peers had spoken to the PROW officer twice seeking an update. Cllr. Peers had a list of names of Askham Bryan residents willing to sign statements to say that they had been using the path as a right of way should their names be needed to add to those of Askham Richard. Cllr. Peers would forward relevant information to the Clerk who would pursue this further	17/02/2022	21/01/2021 The Clerk emailed the Clerk of Askham Richard. 01/02/2021 the Chair of Askham Richard replied. 02/02/2021 Cllr. Peers emailed the Chair of Askham Richard offering to act as liaison. 17/02/2022 Cllr. Peers agreed to pursue Askham Richard for an update
6	21/01/2021	Parish Council meeting	Cllr. Steele	Playground Inspection Report	17/02/2022	Cllr. Smahon to produce a laminated sign. 17/02/2022 Cllr. Steele agreed to take this forward
7	18/02/2021	Parish Council meeting	Cllr. Walker	Mole management for the Recreation Area	17/02/2022	Cllr. Smahon's to contact someone she knew to arrange for mole control on the Recreational Area. 21/10/2021 following the resignation of Cllr. Smahon, Cllr. Walker agreed to take this on. 17/02/2022 Agreed to keep this on the Action Tracker and review when the weather improves.
8	21/04/2022	Parish Council meeting	Cllr. Smith & the Clerk	Cllr. Smith to send the Clerk details of three suppliers of playground equipment and the Clerk to get quotations	13/06/2022	22/04/2022 Cllr. Smith emailed details to the Clerk. 13/06/2022 The Clerk emailed Creative Play, Image Playgrounds and Playdale. 13/06/2022 Replies from Creative Play and Playdale, Creative Play wanted to speak to someone, Playdale wanted to visit the site. 16/06/2022 agreed at the PC meeting that Cllr. Dawson meet Playdale. 27/06/2022 Email from the Clerk to Playdale to accept their offer of a site visit and giving them Cllr. Dawson's contact details. 28/06/2022 The Clerk emailed Cllr. Dawson's details to Creative Play. 06/07/2022 email from Creative Play to Cllr. Dawson, unable to get through on the mobile telephone.
9	21/04/2022	Parish Council meeting	Cllr. Peers	Cllr. Peers to use computer software to create an image of playground proposals		
10	21/04/2022	Parish Council meeting		Events Committee to be set up		Advertising for Committee members and Terms of Reference to be considered.
11	16/06/2022	Parish Council meeting		The Clerk had contacted the three suppliers of playground equipment suggested by Cllr. Smith. Two had replied, one wanted a telephone number to talk about their offers, the other wanted an on-site meeting to do the same. It was agreed that Cllrs. Dawson and Smith would meet with this contractor and the Clerk would supply this contractor with contact information for Cllr. Dawson	20/10/2022	22/04/2022 Cllr. Smith emailed details to the Clerk. 13/06/2022 The Clerk emailed Creative Play, Image Playgrounds and Playdale. 13/06/2022 Replies from Creative Play and Playdale, Creative Play wanted to speak to someone, Playdale wanted to visit the site. 16/06/2022 agreed at the PC meeting that Cllr. Dawson meet Playdale. 27/06/2022 Email from the Clerk to Playdale to accept their offer of a site visit and giving them Cllr. Dawson's contact details. 28/06/2022 The Clerk emailed Cllr. Dawson's details to Creative Play. 06/07/2022 email from Creative Play to Cllr. Dawson, unable to get through on the mobile telephone. 20/10/2022 Cllr. Dawson presented plans to the meeting and would try to get more quotations. 17/11/2022 Cllr. Peers to try to get hold of another playground equipment supplier (HAGS).
12	18/08/2022	Parish Council meeting	Cllr. Peers	Redevelopment of the Recreational Area - Cllr. Peers to speak to two residents who had volunteered to help with the Recreational Area		
13	18/08/2022	Parish Council meeting	Clerk	Check insurance to make sure the mower was covered	09/11/2022	09/11/2022 The Clerk emailed the insurance company
14	20/10/2022	Parish Council meeting	Clerk	A suggestion that the PC considers taking responsibility for grass cutting within the village the cost of which could be claimed back from CYC using their double taxation grant. The RFO to make appropriate enquiries	09/11/2022	09/11/2022 The Clerk emailed the Ward Councillor.
15	19/01/2023	Parish Council meeting	Clerk	The Natural Environment Committee would be asked to develop a strategy for the maintenance of the other trees	14/02/2023	14/02/2023 The Clerk emailed the members of the Natural Environment Committee

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16	16/02/2023	Parish Council meeting	Clerk	The Clerk would ensure that the current Chair was in possession of a sealed envelope containing passwords for applications used and ensure that the previous Chair no longer held this information.	16/04/2023	16/03/2023 The Clerk handed a sealed envelope with the passwords to the Chair.
17	16/03/2023	Parish Council meeting	Clerk	One of the residents in attendance had concerns about the new entrance to the Recreational Area which affected the bottom of his drive which was ten to fifteen feet wide. He was concerned that this funnelled people down his drive The original plans went the other way. He stated that when reversing his car, he was past the entrance before he could see anything. This was causing problems for delivery vehicles and Post Office vans. The Clerk would ask the contractor to move the rails.	04/04/2023	31/03/2023 The Clerk emailed the contractor. 04/04/2023 The Clerk spoke to the contractor about this. He would do the work in the next two to three weeks (at the time of the telephone call). 06/04/2023 The Clerk emailed Parish Councillors accordingly.
18	16/03/2023	Parish Council meeting	Cllr. Wiseman	Plans for the celebration of the coronation of His Majesty King Charles III. Cllr. Wiseman to sell tickets and to speak to the landlord of the public house and to put a suggested flyer together.		
19	16/03/2023	Parish Council meeting	All	Councillors to check whether the warning sign regarding trees in the Recreational Area was still needed.		