



Fulford

Parish Council

The Cemetery Lodge
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York
YO19 4QG

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Minutes of the Meeting of Fulford Parish Council at 19:00 on 10th January 2023 in The Old Library, Fulford Social Hall, School Lane, Fulford, York.

Present: Cllr. Juliet Koprowska (Chair); Cllr. Keith Aspden (Vice-Chair); Cllr. Vivienne Clare; Cllr. Karin de Vries; Cllr. Simon Marsh; Cllr. Mary Urmston; Cllr. Andrew Vevers; Cllr. Geof Walker; Richard Watson of Carstairs Countryside Trust (CCT); David Hargreaves of CCT; Ian Carstairs of CCT on Zoom link; Russell Varley of City of York Council (CoYC); 2 members of the public and the Clerk.

22159. Chair's welcome

The Chair welcomed all present to the meeting and arranged introductions. The Chair brought forward Item 22163 to this point of the agenda.

22160. To receive apologies and approve reasons for absence

There were no apologies received as all councillors were present.

22161. To receive any declarations of interest

Cllr. Aspden declared an interest in all items pertaining to City of York Council in his capacity as Leader of the Council.

22162. To receive and approve the Minutes of the Extraordinary Meeting of the Parish Council held on 21 November 2022

The Minutes of the Extraordinary Meeting of the Parish Council held on 21 November 2022 were approved as a true record.

22163. To receive and consider Parishioners' Questions:

It was RESOLVED to extend the period for Parishioners' Questions to facilitate a presentation from Carstairs Countryside Trust with information from Russell Varley, PROW Officer from CoYC. CCT provided some background and history of CCT's land ownership in Fulford with particular reference to planned works for improvements to accessibility to Footpath 12 for those with impaired mobility and the dedication of links to Footpath 13 intended to create a more straightforward route over the land.

Councillors queried the indicated route of Footpath 12 on the CCT map provided where the dotted line appeared to be adjacent to Fulford Court. Russell Varley (RV) confirmed that allegations asserting that the route had been incorrectly recorded on the Definitive Map have been investigated and have been found to be incorrect. He also confirmed that no evidence had been submitted to prove otherwise but should such evidence be found to exist, a Definitive Map Modification Order could be applied for.

Councillors reported the belief held by some residents that the central path had legitimacy and should be used over the other route. RV confirmed that the Parish Council with CCT could explore the possibility of diversions should both parties wish it but it may only be a possibility. IC of CCT questioned any cause for this possibility to be explored on the basis that Footpath 12 is available and CCT permits access to the central part. It was noted that prior to their acquisition of the land, a signpost had been erroneously positioned and this may have led to some confusion as to the route of Footpath 12. RW of CCT reported his view that the approach from Footpath 12 is safer than the central path in terms of highways safety.

Issues relating to safety signs for pedestrians at access points, any plans for improvements to the surface of the central path and wheelchair accessibility for any gates were discussed and CCT confirmed that the gate at the northern end of the Village Green would be replaced and a combination lock provided for it prior to conclusion of the presentation at 19:37. Councillors thanked the guests for their time and the information provided.

Chair's Initials

It was agreed that Cllrs. Aspden and the Planning working group would give further consideration to the information received and consult with previously interested residents to make recommendations to a future meeting for any response to CCT.

22164. To note correspondence received at Appendix 1 and decide if any action is necessary

The correspondence was noted and the following items were considered further.

1)b) Email from resident re Fordlands Road Basketball Court markings;

It was RESOLVED that the Clerk would seek 3 quotations for installation of markings on the half basketball court at Fordlands Road playing field.

1)d) Email from Dunnington GIG relating to Trees;

It was agreed that the information would be passed on to members of the Greener Cleaner Fulford Group in case it is of interest to them.

1)f) Elkerlodge Bookkeeping Email of Internal Auditor offer;

It was noted that Elkerlodge Bookkeeping Services were on the YLCA approved list and following consideration, it was RESOLVED to request Elkerlodge Booking Services to carry out the 2023/2024 Internal Audit.

1)g) Email from Hedgehogs R US with Hedgehog Highway request;

It was agreed that the information would be passed on to members of the Greener Cleaner Fulford Group in case it is of interest to them. It was further agreed that should funding be necessary, a request from the Group could be made to the Parish Council.

1)h) Email from LitterLotto relating to the LitterLotto App

It was RESOLVED to add the information to the Facebook page and Website to provide the information for residents to encourage positive attitudes towards litter picking.

1)l)iii) YLCA Email requesting photographs;

It was RESOLVED that photographs would not be submitted.

22165. To consider and confirm the decision(s) taken using delegated powers listed at Appendix 2

The decision was confirmed.

22166. To receive and consider a report from the Ward Councillor and decide on any necessary action to include consideration of information received relating to Bus Real Time Displays

Cllr. Aspden requested suggestions for bus real time display locations from councillors. Suggestions were agreed for Fordlands Road, Naburn Lane, Selby Road and Heslington Lane. It was further agreed that a suggestion be put forward to Cllr. D'Agorne for a display at the Broadway bus stop.

It was noted that there was limited funding left for Ward Committee grants and that any applications must be submitted within the next 2 months.

It was further noted that the Pumping Station planning application had been submitted.

22167. To receive and consider any report from the Police and decide on any necessary action

The reports for November were noted and it was noted that they reported a reduction in crimes. Reports for December were not available by the date of the meeting.

22168. Financial Matters

a. To approve the payments presented for authorisation

It was RESOLVED to approve the following payments:

**Fulford Parish Council
PAYMENTS LIST**

Voucher	Code	Date	Description	Supplier	Net	VAT	Total
274	CEM3 Chip & PIN Machine Fees & Charges	14/11/2022	Chip & PIN Machine Service Charges & Fees	Clover (Fiserv/First Data)	45.92	9.18	55.10
273	CEM5 Fuel	15/11/2022	Cemetery Vehicles Fuel Charges	Fuel Genie	124.71	24.94	149.65
275	CEM3 Water Rates/Sewerage	16/11/2022	Water Rates Payment	Yorkshire Water	89.95		89.95
276	CEM3 Gas	18/11/2022	Gas Charges	SSE Energy Solutions	0.86	0.04	0.90
277	PC8 SH - Gas	18/11/2022	Gas Charges	SSE Energy Solutions	197.44	9.87	207.31
268	PCS Play Equipment - Inspection & Repair Contract	22/11/2022	Playground Inspection Charges	Hags_Smp Ltd	136.00	27.20	163.20
270	CEM3 Stationery/Ink/Registers	22/11/2022	Stationery Supplies	Viking	51.89	10.38	62.27
269	PC8 SH - Repairs/Maintenance Contingency	22/11/2022	Leak in central heating investigation & repair	Nortons Heating	191.51	38.30	229.81
271	PC8 SH - Safety Inspections/Service Charges	22/11/2022	Landlord's Gas Safety Certificate	Nortons Heating	64.50	12.90	77.40
272	EM PC Home Working Allowance	22/11/2022	Home Working Allowance Payment	Rachel Robinson	104.00		104.00
292	PC8 SH - Broadband	23/11/2022	Broadband and Phone Payment	Plusnet	26.90	5.38	32.28
280	PC8 SH - Renovation/Redecoration	23/11/2022	Social Hall Future Vision & Development plans to 08.11.2022	Constructive Individuals	2,898.69		2,898.69
291	PC8 SH - Gas	28/11/2022	Gas Charges	SSE Energy Solutions	298.26	14.91	313.17
290	CEM3 Gas	28/11/2022	Gas Charges	SSE Energy Solutions	45.40	2.27	47.67
303	PC3 Newsletters	28/11/2022	Newsletter Printing	Eazyprint		175.00	175.00
304	PC3 Newsletters	29/11/2022	Newsletter Printing	Eazyprint	39.00	7.80	46.80
300	PC3 Prepaid Card Service Charges (Expend)	30/11/2022	Monthly Subscription Payment	Expend Limited	13.98	2.80	16.78
298	PC3 Stationery & Ink	30/11/2022	Monthly Subscription Payment	HP Instant Ink	3.74	0.75	4.49
297	PC3 Telephone & Broadband	30/11/2022	Mobile Phone Charges- Clerk	GiffGaff Ltd	5.00	1.00	6.00
299	PC3 IT - Support and Services	30/11/2022	Monthly Subscription Payment	Microsoft Ireland Operations Ltd	18.80	3.76	22.56
287	CEM3 Business Rates	01/12/2022	Business Rates Monthly Payment	City of York Council	798.00		798.00
285	TNCY1 Tenancy - Letting Agent Management Fees	05/12/2022	Cemetery Lodge Apartment Rent Guarantee Fee	Martin & Co	26.00	5.20	31.20
286	TNCY1 Tenancy - Letting Agent Management Fees	05/12/2022	Property Management Fee	Martin & Co	63.00	12.60	75.60
283	TNCY1 Tenancy - Property Maintenance Charges	05/12/2022	Landlord's Gas Safety Certificate	Martin & Co	66.00	13.20	79.20
284	TNCY1 Tenancy - Property Maintenance Charges	05/12/2022	Repairs to plaster and grout in bathroom	Martin & Co	472.85		472.85

288	CEM3 Telephone/Broadband	06/12/2022	Broadband and Phone Payment	TalkTalk Business	27.95	5.59	33.54	
301	PC3 Telephone & Broadband	08/12/2022	Mobile Phone Charges- Clerk	GiffGaff Ltd	5.00	1.00	6.00	
289	CEM6 PWLB Cemetery Extension Loan Repayments	08/12/2022	Bi-Annual Public Works Loan Repayment	PWLB Lending Facility	3,483.45		3,483.45	
305	CEM5 Fuel	13/12/2022	Cemetery Vehicles Fuel Charges	Fuel Genie	278.97	55.79	334.76	
293	PC5 Fordlands Rd - Grass Cutting/Strimming/Hedges	15/12/2022	Grass Cutting and Filling in Holes at Village Green	Sleightholm Landscapes	129.60	25.92	155.52	
293	PC5 Village Green - Maintenance/Improvements	15/12/2022	Grass Cutting and Filling in Holes at Village Green	Sleightholm Landscapes	70.00	14.00	84.00	
293	PC5 School Ln - Grass Cutting/Strimming/Hedges	15/12/2022	Grass Cutting and Filling in Holes at Village Green	Sleightholm Landscapes	97.20	19.44	116.64	
293	PC5 Village Green - Grass Cutting/Strimming/Hedges	15/12/2022	Grass Cutting and Filling in Holes at Village Green	Sleightholm Landscapes	43.20	8.64	51.84	
296	CEM5 Vehicle Running Costs (Tax/Insurance/MOT)	15/12/2022	Cemetery Vehicle Insurance - Named Drivers	Arthur J Gallagher Insurance Brokers Limited	452.50		452.50	
281	CEM4 Personal Protective Equipment (PPE)	15/12/2022	PPE Clothing	Elcocks Ltd	31.20	6.24	37.44	
295	PC3 Newsletters	15/12/2022	Newsletter Distribution	The Advertising Bike Company - York Leaflets	225.00	45.00	270.00	
294	CEM5 Plants/Flowers	15/12/2022	Plants - Mixed	Patricia May Florist	500.00	100.00	600.00	
319	EM CEM On Cost - Cemetery	16/12/2022	Monthly HMRC Payment	HM Revenue & Customs	7,440.66		7,440.66	
320	EM CEM On Cost - Cemetery	16/12/2022	Monthly NYPF Payment	North Yorkshire Pension Fund	5,781.82		5,781.82	
282	PC3 Refreshments	16/12/2022	Reimbs Expenses - Cemetery Staff Refreshments	Clr. Geof Walker	17.50	3.50	21.00	
316	PC8 SH - Cleaning/Hygiene	19/12/2022	Commercial Cleaning Charges	Smart Cleaning Group Limited	310.00	62.00	372.00	
309	PC8 SH - Broadband	28/12/2022	Broadband and Phone Payment	Plusnet	26.90	5.38	32.28	
311	PC8 SH - Electricity	28/12/2022	Electricity Charges	British Gas	69.52	3.48	73.00	
310	CEM3 Electricity	28/12/2022	Electricity Charges	British Gas	70.70	3.53	74.23	
312	CEM3 Gas	28/12/2022	Gas Charges	SSE Energy Solutions	136.26	6.81	143.07	
313	PC8 SH - Gas	28/12/2022	Gas Charges	SSE Energy Solutions	538.54	26.93	565.47	
314	CEM3 Bank Service & Handling Charges	30/12/2022	Manual Credit - Handling Charge	Unity Trust Bank	5.40		5.40	
315	CEM3 Bank Service & Handling Charges	30/12/2022	Bank Service Charges	Unity Trust Bank	46.95		46.95	
306	EM CEM Gross Pay - Cemetery	30/12/2022	Net Salaries	All Employees	11,048.99		11,048.99	
307	CEM3 Business Rates	03/01/2023	Business Rates Monthly Payment	City of York Council	798.00		798.00	
308	CEM3 Telephone/Broadband	03/01/2023	Broadband and Phone Payment	TalkTalk Business	27.95	5.59	33.54	
317	TNCY1 Tenancy - Letting Agent Management Fees	05/01/2023	Cemetery Lodge Apartment Rent Guarantee Fee	Martin & Co	26.00	5.20	31.20	
318	TNCY1 Tenancy - Letting Agent Management Fees	05/01/2023	Property Management Fee	Martin & Co	63.00	12.60	75.60	
321	EM CEM On Cost - Cemetery	11/01/2023	CORR August Monthly Payment (Paid 14 September 2022)	HM Revenue & Customs	1,252.04		1,252.04	
322	EM CEM On Cost - Cemetery	11/01/2023	Monthly HMRC Payment Interest on misposted August payment	HM Revenue & Customs	4.22		4.22	
324	CEM5 Tools/Minor Equipment Purchases	11/01/2023	New padlock and keys (storage container near Plot 46)	Lock Fix Security	24.28	4.86	29.14	
323	PC8 SH - Repairs/Maintenance Contingency	11/01/2023	Electrical Repairs to Lights	Kevin Burbridge Electrical	40.87		40.87	
					Total	38,856.07	798.98	39,655.05

Created by  Scribe

It was RESOLVED that two councillors would provide online authorisation with Unity Trust Bank for the following payments:

- Accounts >
- Payments >
- Awaiting Authorisation** ✓
- Beneficiaries >
- Standing Orders >
- Direct Debits >
- Stationery >
- Stop Cheque >
- Secure Messaging >
- My Details >
- [Help / FAQs](#)

Awaiting Authorisation

Customer: Fulford Parish Council

Select the transactions/instructions you wish to authorise or reject

[Email Reminder](#)

Type	Payment Details	Amount	Post Date	User
<input type="checkbox"/> Pay Bill	From: 60-83-01 20445852 Unity Current Account T2 NYPF Ref: FULFORD PC DEC	-3,701.53 GBP	ASAP	Rachel Robinson Mrs Rachel Robinson
<input type="checkbox"/> Pay Bill	From: 60-83-01 20445852 Unity Current Account T2 HMRC PAYE/NIC CUMB Ref: 391PS001483062010	-3,670.81 GBP	ASAP	Rachel Robinson Mrs Rachel Robinson
<input type="checkbox"/> Pay Bill	From: 60-83-01 20445852 Unity Current Account T2 HMRC PAYE/NIC CUMB Ref: 391PS001483062010	-4.22 GBP	ASAP	Rachel Robinson Mrs Rachel Robinson
<input type="checkbox"/> Pay Bill	From: 60-83-01 20445852 Unity Current Account T2 HMRC PAYE/NIC CUMB Ref: 391PS001483062005	-1,252.04 GBP	ASAP	Rachel Robinson Mrs Rachel Robinson
<input type="checkbox"/> Pay Bill	From: 60-83-01 20445852 Unity Current Account T2 HAGS Ref: INV086661 FULFPC	-163.20 GBP	ASAP	Rachel Robinson Mrs Rachel Robinson
<input type="checkbox"/> Pay Bill	From: 60-83-01 20445852 Unity Current Account T2 LOCK FIX SECURITY Ref: INV25340FULFORDPC	-29.14 GBP	ASAP	Rachel Robinson Mrs Rachel Robinson
<input type="checkbox"/> Pay Bill	From: 60-83-01 20445852 Unity Current Account T2 KevinBurbidgeElect Ref: Invoice 1726 FPC	-40.87 GBP	ASAP	Rachel Robinson Mrs Rachel Robinson

Please note: Transactions which remain 'Unauthorised' for over 1 month will automatically be cancelled.

[Reject Transactions](#)

[Authorise Transactions](#)

- b. **To note the receipts presented**
Deferred.
- c. **To approve the bank reconciliation**
Deferred.
- d. **To note the statement of reserves**
Deferred.

22169. To consider and approve the Budget for 2023/2024.

It was RESOLVED to approve the Budget for 2023/2024 at Appendix 4, setting the Precept for 2023/2024 at £43,600 with the Council Tax Support Grant of £2,113.

22170. To consider a report of planning applications and questions considered by the Planning Working Group and decide on any further action:

- a. **New applications**
 - i) **22/ 02433/FUL | Variation of condition 17 of permitted application 21/00737/FULM to reduce the number of Electric Vehicle Recharging Point(s) down from 9no. to 4no. | Fulford School Fulfordgate York YO10**
It was noted that the application had been submitted to redress an overallocation of Electric Vehicle Recharging Points in the earlier application following consideration of the available infrastructure. Concern was expressed that this may be a retrograde step. One councillor abstained. It was RESOLVED there were no objections.
 - ii) **22/02437/FUL | Part demolition and rebuild of Nos. 100-102 to provide 4no. dwellings with external alterations and extensions. Redevelopment of outbuildings at rear to provide an additional dwelling and parking. | 100 Main Street Fulford York YO10 4PS**
It was RESOLVED to send a letter of objection as drafted.

- iii) **22/02559/FUL | Single storey rear extension and dormer to rear | 9 The Old Orchard York YO10 4LT**

It was RESOLVED there were no objections.

- iv) **22/01893/CLD | Certificate of lawful development for installation of access decking | Houseboat Sabrina Fulford Reach Moorings St Oswalds Road York YO10 4PF**

The information was noted and it was further noted that no response was required unless any councillor had further information to provide to the case officer.

- v) **Submission of planning application for flood alleviation at the Germany Beck comprising a new pumping station and associated inlet structure, control kiosk, an outfall structure, a new floodwall and penstock, two earth embankments and works to trees in the conservation area**

It was noted that notification of the forthcoming planning application had been received but was not yet available online.

b. Ongoing applications

- i) **22/01502/FUL | Single storey rear extension and erection of 2no. rear garden outbuildings for additional living space | 151 Main Street Fulford York YO10 4PR**

It was RESOLVED to request an update on the revocation request.

- ii) **22/01122/FUL | Variation of condition 2 of permitted application 18/02129/FUL to omit footpath across the front of houses, alter position of fences between properties and erect sheds to side of plots 1 and 2 (retrospective). | Land Adjacent To 141 Broadway York**

No update

- iii) **22/02108/FUL | Erection of two storey detached dwelling after demolition of existing bungalow and outbuildings | 47 Heslington Lane York YO10 4HN**

It was noted that evidence of bats has been found in the existing bungalow and further surveys are likely to be necessary during the summer months.

c. To note LPA decided applications at Appendix 3

The decided applications were noted.

22171. To receive and consider an update on matters pertaining to the Germany Beck Liaison Advisory Committee (LAC)

It was noted that having received no response following an email of 15th November, the Clerk had emailed Persimmon again offering assistance with scheduling of the next meeting and requesting an update on any dates. A response was received to say that a Doodle Poll would be circulated to members with potential dates and times (not received before this meeting).

22172. To receive and consider any update on the Local Plan Examination (Phase 1) and decide on any necessary action.

It was noted that consultation on Main Modifications is awaited and CoYC updates can be found at <https://www.york.gov.uk/LocalPlanExamination>. It was further noted that modifications should be monitored relating to the MOD playing fields behind the barracks being taken out of the Green Belt and taken as part of the overall barracks site.

22173. To receive and consider a report from the Cemetery working group and decide on any necessary action to include:

- a. Consideration of replacement generator prices and decide on an option for purchase**

Following consideration of 3 quotations, it was RESOLVED to purchase a Honda 2.8KVA at £475.83.

- b. Consideration of email relating to toilet facilities**

Correspondence received and sent was noted and it was RESOLVED to respond further to confirm the previous response with further apologies for the lack of any viable alternative.

22174. To receive and consider a report from the Open Spaces working group and decide on any necessary action to include:

a. School Lane Parish Field update to include

i) Consideration of any update on the transfer of the Persimmon land

It was recognised that transfer of the potential extension land from Persimmon to the Parish Council appeared to have been ruled out by Persimmon and that agreement had been reached to transfer the land to City of York Council who had agreed to lease it to the Parish Council. It was therefore RESOLVED to accept (with disappointment) that the option to transfer the land from Persimmon to the Parish Council could not realistically be achieved and in the absence of that possibility, it was further RESOLVED to accept that the land would be transferred to City of York Council and leased to the Parish Council in accordance with the proposed Heads of Terms for a long lease. One councillor abstained and another councillor voted against the resolution.

ii) Consideration of the Football Foundation Grant application requirements/terms & conditions

It was RESOLVED that as primary landowner, the Parish Council should make application for the proposed grant from the Football Foundation for the upcoming project. It was noted that Paul Forrest of CoYC had offered to assist with the administration of the application.

iii) Consideration of quote from the Parkinson Group for VAT Advice

It was RESOLVED to accept the quote from the Parkinson Group.

iv) Consideration of proposed planting of trees at the St Oswald's School border

The Chair reported that in recent conversations with St Oswald's School, the school had asked any possibility of tree planting along the school's border with the field as part of the upcoming project at School Lane to provide shade in the playground. The Chair had queried the viability with the project designer and it was confirmed it could be achieved. It was RESOLVED to request the inclusion of trees within the plans to be incorporated into the hedge along the school's border as part of the landscaping for the scheme.

b. Fordlands Road update to include:

i) Consideration of a parishioner request for installation of markings for the basketball court

As resolved at Item 22164.1)b) above.

c. Play Equipment update

It was noted that 2 staff members were booked onto the RoSPA Playground Inspection course in March.

d. Village Green Update to include:

i) Consideration of draft Licence to Occupy

Following consideration of the draft Licence, it was RESOLVED to forward the draft to St Nicks with an accompanying note to explain the reasons behind the need for a more formal, detailed document than that originally suggested. It was RESOLVED to thank Phil Robinson for his pro bono assistance with the draft.

ii) Any update on the Tansy Noticeboard funding.

Deferred.

e. Allotments update to include

i) To consider whether to request a quote for a digipad lock for the new gate

It was RESOLVED to approach Norex for a quote.

ii) To consider quotes for height reduction of the Cemetery border conifers

Following consideration of the quotes, it was RESOLVED to obtain further quotes for the removal of the trees and their replacement with more suitable specimens and add an item to the agenda for the next Cemetery Committee meeting to consider funding the replacement of the trees from the Cemetery Development Fund.

f. Playing Fields Sign Replacements for School Lane & Fordlands Road and Village Green options

Following consideration of the draft images, it was RESOLVED to order the Fordlands Road sign for installation as drafted, to defer installation of the School Lane Parish Field sign pending completion of the development project and to remove the remaining "No Dogs" notices that remain at each field.

22175. To receive and consider a report from the Social Hall working group and decide on any necessary action to include:

a. To consider an increase in fees for 2023/2024 to reflect increase in energy costs

Deferred to the next meeting pending consideration by the Social Hall working group.

b. To consider options for local community groups e.g. a periodic Community Group Day

Deferred to the next meeting pending consideration by the Social Hall working group.

c. Any update on proposed renovations

It was noted that the criteria for the Jubilee Fund would exclude the project for the Social Hall. Aspects for phasing of the scheme were discussed in relation to costings and potential funding streams. It was RESOLVED to arrange a meeting with Phil Bixby for the councillors yet to see the virtual demonstration.

d. To consider management of response to persistent heating complaints

It was noted that persistent complaints relating to the heating had been received from one of the regular users of the hall. It was agreed that pending the renovation, no costly changes could be made to improve the insulation and heating efficiency but that smaller mitigations such as a revised locking system may be appropriate to investigate. It was agreed to contact the hirer to glean further information about the propping open of the door and any other factors that may have had an impact.

e. Any update on research for HEPA filters and ventilation in the Old Library

Deferred.

f. To consider creation of an information sheet for hall hirers

Deferred to the next meeting pending consideration by the Social Hall working group.

g. To consider emails relating to LED lights and energy saving suggestions

Deferred to the next meeting pending consideration by the Social Hall working group.

h. To consider options for replacement of damaged furniture in the Main Hall

It was RESOLVED to replace the 2 damaged tables within a budget of £120 per table.

22176. To receive and consider a report from the Fulford Climate & Ecological Emergency working group (FCEE)

It was agreed that as a working group of the Parish Council appointed by the General Purposes Committee, the FCEE working group could hold its meetings without incurring hire charges at the Social Hall. Where appropriate, the FCEE working group may invite members of the Greener Cleaner Fulford community group to attend its meetings.

22177. To consider the Civility and Respect Pledge

Deferred to the next meeting.

22178. To consider any updates or information resulting from recent training webinars and decide on any necessary action

Deferred to the next meeting.

22179. To consider and propose any items for inclusion on the agenda for the next meeting.

It was noted that Items/requests for agenda items can be emailed to the Clerk before the 9th March.

22180. To consider exclusion of the press and public from the discussion of any aspect of item 22181 by virtue of s.1(2) of the Public Bodies (Admission to Meetings) Act 1960.

The press and public were excluded from the discussion of any aspect of item 22181 by virtue of s.1(2) of the Public Bodies (Admission to Meetings) Act 1960 on the basis that staff matters are confidential.

22181. To receive and consider reports from the HR panel and decide on any necessary action to include:

a. Consideration of Cemetery Trainee review report and recommendations.

It was RESOLVED to approve the recommendations.

22182. Confirm date and time of next meeting.

The next meeting is on Tuesday 14th March 2023 at 7.30pm.

The Chair closed the meeting closed at 22:17

Signed _____

Chair

1) Appendix 1 - Correspondence Received

- a) 2023-2024 Calculation of 2023/24 Support Grant for Fulford Parish Council from City of York;
- b) 2023-2024 Letter of Precept Information from City of York;
- c) Email from resident re Fordlands Road Basketball Court markings;
- d) Email from Dunnington GIG relating to Trees;
- e) Environment Agency December 2022 Newsletter;
- f) Elkerlodge Booking Email of Internal Auditor offer;
- g) Email from Hedgehogs R US with Hedgehog Highway request;
- h) Email from LitterLotto relating to the LitterLotto App
- i) Yorkshire & Humber Climate Commission Pledge press release dated 15 November 2022;
- j) Civility & Respect Project Update Issue 5
- k) NALC Correspondence:
 - i) Chief Executive's Bulletins dated 4, 11, 18, 25 November; 2. 9, 16 December;
 - ii) Newsletters dated 9, 15, 16, 30 November; 14, 15 December;
 - iii) Utility Aid Energy Relief Scheme Update.
- l) YLCA Correspondence:
 - i) Law & Governance Bulletin November 2022;
 - ii) Email relating to the Platinum Jubilee Fund for Village Halls;
 - iii) Email requesting photographs;
 - iv) End of Year Message from NALC Chair;
 - v) Councillor log in update;
 - vi) White Rose Bulletins dated 11, 25 November and 9 December.

2) Appendix 2 - Decisions taken using delegated powers

- a. Decision taken 23 November 2022: It is RESOLVED to authorise payment of the invoice to Constructive Individuals in the sum of £2,898.69.

3) Appendix 3 - LPA Decided Planning Applications

- a. 22/02177/TPO | Crown reduce 1no. Sugar Maple by approx. 2m; remove upright growth forming from 1no. European Lime stem; crown thin 1no. Norway Maple by 5% - protected by Tree Preservation Order CYC365 | Gate Fulford Lodge Fenwicks Lane York YO10 4PL – No Objections from LPA
- b. 22/02178/TCA | Remove 1no. Horse Chestnut sapling; crown reduce 1no. Yew by 1.5m - tree works in a Conservation Area | Gate Fulford Lodge Fenwicks Lane York YO10 4PL – No Objections from LPA
- c. 22/01993/CLD | Certificate of lawful development for a dormer to rear | 32 Cherry Wood Crescent York YO19 4QN – LPA Granted
- d. 22/02089/TCA | Minor pruning to 1no. Silver Birch to clear the crown of a cedar tree; tidy branch stub on 1no. Turkey Oak - tree works in a Conservation Area. | St Oswalds Church Main Street Fulford York YO10 4HJ - No Objections from LPA
- e. 22/01957/TPO | Fell 1no. Red Oak tree protected by Tree Preservation Order no. 4/1980 | 48 St Oswalds Road York YO10 4PF - No Objections from LPA subject to Conds
- f. 22/01781/FUL | Installation of solar panels to rear | 4 Connaught Square St Oswalds Road York YO10 4FQ – LPA Householder Approval
- g. 20/01471/FULM | Change of use of existing bungalows (Use Class C2) to residential accommodation where care is provided (Use Class C3(b)) with construction of associated parking court and access driveway from Fulford Park | Royal Masonic Benevolent Institute Connaught Court St Oswalds Road York YO10 4QA – LPA Approved
- h. 22/02215/CPD | Certificate of lawfulness for a proposed single storey rear extension to the HMO (C4) | Sandysfarm 1 School Lane Fulford York YO10 4LU – LPA Granted
- i. 22/02336/TCA | Prune back 1no. Sycamore and 1no. Leylandii to boundary line - tree works in a Conservation Area | Grove House 23 Fulford Park York YO10 4QE - No Objections from LPA
- j. AOD/22/00311 | Condition 36 of 01/01315/OUT | Germany Beck Site East Of Fordlands Road York – LPA Approved Details



Fulford

Parish Council

The Cemetery Lodge
 Fordlands Road
 York
 YO19 4QG

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4) Appendix 4 – Agreed Budget and Precept 2023/2024

AGREED BUDGET - Set at the meeting of Fulford Parish Council on 10th January 2023

£ Change from 2022/2023	£1,976.00		
% Change from 2022/2023	4.75%	Total Income	79,742.00
Band D £ Change	£37.76	Total Expenditure	79,742.00
Band D Monthly Cost	£3.15	Balance	- 0.00

CTB Rate 1,154.7 (i.e. if Precept = £1,154.70, Band D would be £1 Support Grant (CTB) set at £2,113

Council Tax

2023/2024 BUDGET

Receipts	Payments	Cost Centres & Codes	
Next Year (2023/2024)			
Receipts	Payments	EM PC - Employment Costs	
Budget	Budget	Cod	Title
-	16,498.06	9200	EM PC Gross Pay - Parish Council
	2,542.83	9201	EM PC On Cost - Parish Council
	170.37		NYPF Deficit Contribution
	630.00	9202	EM PC On Cost - Street Cleaning
	1,995.00	9203	EM PC Net Salary - Street Cleaners
	312.00	9204	EM PC Home Working Allowance
-	22,148.25	SUB TOTAL	

Next Year (2023/2024)

Receipts Payments PC1 Parish Council Income

 Chair's Initials

Budget	Budget	Cod e	Title
4,337.00	-	1001	PC1 CoYC Annual Cemetery Agreement Contribution
2,113.00		1002	PC1 CoYC CTB Support Grant
16,200.00		1003	PC1 CoYC Double Taxation
43,600.00		1004	PC1 CoYC Precept
		1005	PC1 CoYC s.106 Income
		1006	PC1 Fundraising Projects
		1007	PC1 Grants - CoYC (Excl. Ward & CTB)
		1008	PC1 Grants - Other
		1009	PC1 Grants - Ward Grants
		1010	RESCAP1 Other Income - Interest on Capital
11.00		1011	PC1 Other Income - Northern Electric Wayleave
		1012	PC1 Other Income - Sundry Receipts
451.00		1015	PC1 Playing Field Maintenance Contributions
50.00		1013	PC1 Rents - Air Rifle Club
980.00		1014	PC1 Rents - Allotments
12,000.00		1016	PC1 Rents - Social Hall
79,742.00	-		SUB TOTAL

Next Year (2023/2024)

Receipts

Payments

PC3 Parish Council Admin & Office

Budget	Budget	Cod e	Title
-	1,000.00	3001	PC3 Audit
	200.00	3002	PC3 Bank Charges
	17.50	3003	PC3 Data Protection & GDPR
	17.00	3004	PC3 Drainage Rate
	2,500.00	3005	PC3 Insurance
	500.00	3006	PC3 IT - Equipment & Software Purchases

650.00	3007	PC3 IT - Support and Services
450.00	3008	PC3 IT - Website & Email
1,000.00	3009	PC3 Legal & Professional Fees
1,000.00	3010	PC3 Newsletters
40.00	3011	PC3 Postage
120.00	3012	PC3 Prepaid Card Service Charges (Expend)
100.00	3013	PC3 Recruitment
50.00	3014	PC3 Refreshments
300.00	3015	PC3 Stationery & Ink
1,200.00	3016	PC3 Subscriptions (Professional & Services)
149.25	3017	PC3 Sundries/Contingency/Refunds
100.00	3018	PC3 Telephone & Broadband
100.00	3019	PC3 Tools, Equipment & H&S Equipment
800.00	3023	PC3 Training & Training Resources - Councillors
300.00	3020	PC3 Training & Training Resources - Employees
100.00	3021	PC3 Travel
100.00	3022	PC3 Chairman's Allowance
-	10,793.75	SUB TOTAL

Next Year (2023/2024)

Receipts

Payments

PC4 Parish Council Grants

Budget

Budget

Cod e Title

- 1,000.00

3101 PC4 Community Grants

-

3102 PC4 s.137 Grant Expenditure

- 1,000.00

SUB TOTAL

Next Year (2023/2024)

Receipts

Payments

PC5 Parish Council Open Spaces

Budget	Budget	Cod e	Title
-	100.00	3201	PC5 Open Spaces Equipment
	500.00	3202	PC5 Open Spaces In-House Labour/Repairs
	3,000.00	3203	PC5 Open Spaces Tree Survey & Tree Works
	100.00	3210	PC5 Allotments In House Labour/Repairs
	300.00	3211	PC5 Allotments Maintenance & Improvements
	50.00	3212	PC5 Allotments Pest Control
	400.00	3213	PC5 Allotments Plot Clearance, Skips & Contingency
	10.00	3214	PC5 Allotments Postage
	40.00	3215	PC5 Allotments Signs
	10.00	3216	PC5 Allotments Stationery & Ink
	300.00	3217	PC5 Allotments Water Rates
	250.00	3220	PC5 Play Equipment - Annual RoSPA Inspection
	3,000.00	3221	PC5 Play Equipment - Maintenance & Repairs
	4,000.00	3222	PC5 Play Equipment - New Purchases
	600.00	3223	PC5 Play Equipment - Inspection & Repair Contract
	2,500.00	3230	PC5 Fordlands Rd - Grass Cutting/Strimming/Hedges
	300.00	3231	PC5 Fordlands Rd - Maintenance/Improvements
	580.00	3232	PC5 Fordlands Rd - Pest Treatment
	1,000.00	3233	PC5 Fordlands Rd - Trees/Plants/Shrubs
		3240	PC5 School Ln - SportField Improvement Contingency
	500.00	3241	PC5 School Ln - Maintenance/Improvements
		3242	PC5 School Ln - Grants Expenditure
	3,000.00	3243	PC5 School Ln - Grass Cutting/Strimming/Hedges
	320.00	3244	PC5 School Ln - Pest Treatment
	730.00	3245	PC5 School Ln - Seats/Signs/Noticeboards/Bins
		3246	PC5 School Ln - Sport England Grant Expenditure
	80.00	3247	PC5 School Ln - Trees/Plants/Shrubs
	400.00	3250	PC5 Streets/Street Furniture - Bins
	200.00	3251	PC5 Streets/Street Furniture - Bus Shelters

750.00	3252	PC5 Streets/Street Furniture - Noticeboards/Signs
100.00	3253	PC5 Streets/Street Furniture - St. Cleaning Equip.
500.00	3254	PC5 Streets/Street Furniture - Seats
600.00	3260	PC5 Village Green - Grass Cutting/Strimming/Hedges
500.00	3261	PC5 Village Green - Maintenance/Improvements
100.00	3262	PC5 Village Green - New Equipment/Signs
100.00	3263	PC5 Village Green - Trees/Plants/Shrubs
	9015	PC5 Allotments - KEY DEPOSITS Held

- 24,920.00 **SUB TOTAL**

Next Year (2023/2024)

Receipts

Payments

PC6 Parish Council Planning

Budget

Budget

Cod e

Title

-	4,000.00	3301	PC6 Planning - Advice/Contingency
		3302	PC6 Planning - Grants
		3303	PC6 Planning - Neighbourhood Plan

- 4,000.00 **SUB TOTAL**

Next Year (2023/2024)

Receipts

Payments

PC7 Parish Council Projects

Budget

Budget

Cod e

Title

-	-	3401	PC7 Projects - Fulford Ings Fundraiser
-	-	9017	PC7 - Defibrillator Project

- - **SUB TOTAL**

Next Year (2023/2024)

Receipts

Payments

PC8 Parish Council Social Hall

Budget	Budget	Cod e	Title
-	400.00	3501	PC8 SH - Broadband
	4,700.00	3502	PC8 SH - Cleaning/Hygiene
	300.00	3503	PC8 SH - Commercial Waste Collection
	1,500.00	3504	PC8 SH - Electricity
	100.00	3505	PC8 SH - Equipment
	5,000.00	3506	PC8 SH - Gas
	100.00	3507	PC8 SH - In-House Labour/Repairs
	480.00	3508	PC8 SH - Water/Sewerage
	2,100.00	3509	PC8 SH - Renovation/Redecoration
	1,600.00	3510	PC8 SH - Repairs/Maintenance Contingency
	600.00	3511	PC8 SH - Safety Inspections/Service Charges
-	16,880.00	SUB TOTAL	
79,742.00	79,742.00	TOTALS	
-	0.00	Balance Income/Expenditure	