

## UPPER POPPLETON PARISH COUNCIL

Notice is hereby given that there will be a MEETING of the UPPER POPPLETON PARISH COUNCIL in the **POPPLETON CENTRE, MAIN STREET, UPPER POPPLETON** at **7.00pm** on **MONDAY, 14 NOVEMBER 2022** to consider the business set out below.

### AGENDA

**22.164 - To receive declarations of disclosable pecuniary interest (not previously declared) on any matters of business**

**22.165 - To receive apologies for absence given in advance of the meeting**

**22.166 - To consider the approval of reasons given for absence**

**22.167 - To approve the Minutes of the Meeting held on 10 October 2022**

**22.168 - PUBLIC PARTICIPATION\***

**22.169 - To receive the City of York Councillor's report – for information only**

#### **22.170 - Planning Applications**

(a) To consider the following Planning Applications: -

- Ref: 22/01695/LBC - External alterations to include replacement of 3no. windows to first floor rear elevation at Russett House, The Green, YO26 6DR.
- Ref: 22/01969/CLU - Certificate of lawfulness for use as a dwellinghouse for those not employed by horticulture at Kassandra Nursery, Boroughbridge Road, YO26 6QB.
- Ref: 22/02105/TCA - Crown reduce 1no. Cherry tree by 30% - tree works in a Conservation Area at 2 The Green YO26 6DD
- Ref: 22/02106/FUL – Two-storey side extension and single-storey rear extension following demolition of existing garage and side extension at 1 Cherry Grove, YO26 6HG.
- Ref: 22/02214/TCA - Crown reduce and lift 1no. Sycamore tree in a Conservation Area at Mill Bank House, Main Street, YO26 6JU

(b) To note Local Authority Planning Decisions

#### **22.171 - Finance**

- (a) To receive a financial statement
- (b) To note accounts for payment
- (c) To receive a report on income received
- (d) To consider the external auditor's report
- (e) To ratify the increase in the Clerk's salary backdated to 1 April 2022

#### **22.172 - To consider matters relating to the Village Greens, Allotments and Guild Hut**

- (a) To consider a report from the Greens Working Group
- (b) Trees including
  - i. Considering quotations for the work identified in the last tree survey
  - ii. Agreeing the cost of acquiring and planting the Jubilee oak tree
- (c) Events including Poppleton Under Fives' request to display an advertising flag
- (d) Maintenance including
  - i. The installation of something on the corner of the track in Chantry Green to prevent vehicles from driving over the grass
  - ii. Agreeing the design of seats for installing on the Green
  - iii. To consider a proposal to construct a pond on Chantry Green
  - iv. Filling the potholes at the entrance to the Lord Collingwood car park

- v. To agree the purchase of assorted bulbs for the Village in Bloom
- (e) Allotments
- (f) Guild Hut

**22.173 - To consider matters relating to Highways, Footpaths, Lampposts & Signs**

- (a) To receive an update on the possibility of converting the old coal yard at the station into a car park
- (b) To consider reports on vandalism
- (c) To receive other reports

**22.174 - To consider Councillor & Clerk training**

**22.175 – To agree to adopt new Model Councillor-Officer Protocol**

**22.176 – To consider staging an event to celebrate the Coronation of King Charles III in May 2023**

**22.177 – To consider holding Parish Council meetings every month of the year**

**22.178 - To consider increasing the Clerk's salary commensurate with any additional Parish Council meetings**

**22.179- To receive Committees' Representatives Reports**

- (a) Listed Buildings Working Group
- (b) Model Farm easement project
- (c) One Parish Council for Poppleton Working Party
- (d) Poppleton Community Trust
- (e) Village Show
- (f) YLCA York Branch
- (g) Youth Club
- (h) Any other meeting

**22.180 - To receive a report on Village Policing**

**22.181 -To receive the Clerk's Report on progress on the following:**

- (a) Arranging a site visit to Pavers (Min. 22.151d)
- (b) Setting up a formal approval process for use of the Green (Min. 22.153c)
- (c) Old Forge Surgery complaints (Min. 22.158b)
- (d) Tidying up the area by the Upper Poppleton sign on Station Road (Min. 22.158c)

**22.182 - To note correspondence received**

**22.183 - To note forthcoming meetings**

**22.184 - To consider Minor Matters**

**22.185 - To consider new items for the next agenda**

**22.186 - To agree the date of next meeting**

Posted 8 November 2022

Signed *James Mackman*