

**MINUTES OF THE RUFFORTH WITH KNAPTON PARISH COUNCIL  
MEETING HELD IN RUFFORTH VILLAGE INSTITUTE ON MONDAY 5  
DECEMBER 2022 at 7.30pm**

**Present:** Cllr. Peter Rollings (Chairman) (PR); Cllr Nicholas Murray (NM);  
Cllr Anne Powell (AP); Cllr Helen Butterworth (HB); Cllr Andrew Mate  
(AM); Cllr Mark Reynolds (MR); Cllr Victoria Kirk (VK):

**In Attendance:** Ward Councillor Anne Hook (AH); Stephanie Warden, Clerk  
(SW) and 3 members of the public.

**197 Public Comments:** There were no public comments.

**198 To receive the apologies for absence given in advance of the meeting:** None received

**199 To consider the approval of reason given for absence:** None

**200 Declarations of Disclosable Pecuniary Interest (not previously declared):** NM declared an interest in the pre-application consultation under Item 205 and Item 206 (Long Term Fund). AM declared an interest on the Land to East of Middlewood Close planning application. PR explained exactly what Declarations of Interest were and the process for seeking dispensation. It was agreed that both NM and AM could take part in discussions on Items 205 and 206 following a request for dispensation.

**201 Knapton Ward Vacancy:** It was agreed that Linda Young (LY) should be co-opted onto the council following another Knapton resident's request not to go forward with her application to become a councillor at this time. PR thanked both for their interest. LY joined the council having signed her Declaration of Acceptance of Office.

**202 Minutes of the Meeting of the Parish Council held on 7 November 2022:** AP proposed the minutes as a true record of the meeting, these were seconded by NM and agreed and signed.

**203 Ward Councillors Comments and Reports:** Speeding: AH and NM were going to the CYC Executive for Traffic meeting. NM thanked AH for all her help and PR thanked AH for speaking on Rural Bus Services.

**204 Clerks Report:**

- Hedgerow encroaching bridleway – cattle crush to woodland – this appeared to be in hand with some work done.
- Rufforth to Knapton bridleway, Knapton end – the Clerk would follow up on this.
- Maythorpe Street sign CYC ref. 221122-000209: The Clerk had reported this.

AM reported that the Hessay signpost was currently in the ditch. The Clerk would report it.

**205 Planning Matters:**

Up before Planning Committee 1 December 2022

- 22/01844FULM Land to East of Middlewood Close Rufforth for erection of 21 dwellings: This had been approved last Thursday by CYC. Conditions are still to be agreed on the final layout for roads. PR would pursue this together with sewerage issues with Yorkshire Water. AM reported that Yorkshire Water had been pumping out the drains 2-3 weeks ago. The Parish, and in particular the school, needed to see the full benefit of the S106. Parking of contractors should be on site and Middlewood Close road surface reinstated.

Pre-application consultation – Proposed Radio Base Station Installation at YOR24772 Footway at Bradley Lane Rufforth York YO23 3RE: Council had written asking questions and giving comments but this will need full planning permission and so would be dealt with when it comes to planning.

York Local Plan update: this is now getting through the next stage and Inspectors are talking to CYC.

## 206 Finance: Monthly report

### a) The following payments were ratified:

Clerk November salary + burial fees	£1034.33
Clerk for WELMedical Defibrillator pads	£ 47.94
Damian Hirst Landscapes for work to Burial Ground	£1670.00
BHIB for Insurance for Allotment shed	£ 22.13
Cllr H Butterworth for 20x ground markers + spray	£ 116.23
Damian Hirst for removal of Conifer in Burial Ground	£ 385.00
The Clerk asked if she could have approval to pay SLCC Subs.	£ 112.00

This was agreed.

### b) Payments Received:

Invoice 227 for NBG ashes x2 reserved	£1200.00
Invoice 278 for NBG ashes interment	£ 600.00
Invoice 279 for memorial plaque	£ 250.00
Invoice 276 for BG double plot and interment	£1100.00

### c) Funds Available:

£10124.58

### d) Financial Management: Investment of the Long-term Fund:

It had been agreed that council should look to investing the long term burial grounds maintenance fund in a higher interest account. NM and PR had spoken to his financial adviser with regard to an online platform, Flagstone, which provides the facility to identify savings accounts open to Parish Councils and the ability to make a quick decision on a favourable interest rate. There is a small management fee for use of the service. Money is initially invested in an HSBC account. NM explained how it worked having given each councillor a handout. PR proposed to agree in principle to invest up to a maximum of 12 months, using the Flagstone platform with the security of cover up to £85000. Any interest accrued would stay in the Long-term fund. The proposal was unanimously agreed by a show of hands.

**207 To approve for adoption:** The Social Media Policy was agreed by all.

## 208 Burial Grounds:

a) Report on Burials: There had been one full burial and two ashes interments.

b) Maintenance in Burial Grounds: AJT Garden Services would be doing work in the burial grounds on 19 and 20 January. It was agreed to look at discussing resurfacing the burial ground carpark at the budget meeting. LY offered to help HB with a rolling programme and would meet her in the burial ground. HB was happy to have the help.

### **209 Knapton Issues:**

A Knapton resident said that it looked as though someone had done some weedkilling at the Knapton end of the Bridleway to Rufforth. It still needed a lot of work doing to it and the nettles were very bad. The Clerk would follow up and copy to AH.

With the lack of a pub there was no heart to the village, it was suggested a couple of planters by the bench on the triangle might enhance it. It was agreed that it should be looked at as part of the budget meeting.

- The Red Lion: There were restrictions on the pub in the Neighbourhood Plan. MR stated that it was owned by Stonegate Pub Partners and was for sale on Right Move Commercial. Linda would draft a letter to the brewery to bring back to councillors and if approved the clerk would send.
- Residents' Engagement: It had been proposed by those running the Community network that it become the Rufforth with Knapton Community network and VK proposed that posts are put onto it signposting meeting agendas etc on the website. VK would take this project on.

**210 Website:** The 412 Bus Survey was now on the website.

**211 412 Bus Service:** After much hard work by PR, CYC and NYCC will fund the current service timetable (not Saturdays) until the end of March. PR, NM and an interested resident are going to a meeting with the Civic Council. PR thanked AH for her help on this. Further work will be required to ensure the long-term future of the service, using the information from the survey and discussion with CYC and NYCC. PR agreed to lead on this project.

**212 Rufforth Playing Fields' Trust Deeds:** As yet the Trust Deeds have not been located. PR would talk to the RPFA Trustees re contacting Harrowells, as it has been discovered through archived minutes that they dealt with the land purchase and may have a copy of the Deeds.

**213 Items for possible inclusion in the budget:** The Pond, Rufforth; Planters by the bench on Knapton Green:

**214 Rufforth Issues:** NM thanked Terry Edmonds for the hours of work he had put in getting the data from the VAS and Speedwatch. NM is applying for a 40mph buffer zone on Bradley Lane and Wetherby Road, also a 20mph zone between the chicanes. This will be discussed next week. PR thanked NM for all his work on this. Terry Edmonds will be thanked for his work by the Clerk.

Cycle Path – HB, AM, PR and Alasdair Downie met by the pond behind the Tankard to agree a management plan. Weeds would be kept well back from the track but left to grow towards the hedge. The hedge had been cut and a resident volunteer had brushed the track clear, he had been thanked.

Village Pond – Clearance of tree and rushes: MR would take over responsibility for this and would look at what needed doing and come back to council.

**215 Community Woodland:** Following John Flynn’s resignation PR has had contact with Nick Short of Forestry England who is managing the project. Nick is suggesting he and PR meet up in the New Year.

**216 Representatives’ Reports:**

- a) Rural West York Team and residents Forum Meetings: none
- b) York Branch Yorkshire Local Councils Association: none but the Parish Liaison Meeting shortly.
- c) Yorwaste Liaison Group: next meeting is 23 January 2023.
- d) Rufforth Playing Fields Association: MR had circulated the minutes to councillors.

**217 Minor Matters and Items for the Next Agenda:** MR asked that Light Pollution from Yorwaste go on the next agenda and LY asked for Knapton Issues. It was agreed that VK talk to the Governors of the school re. parking on behalf of the parish council.

**218 Date of next meeting:** Monday 9 January 2023 in Rufforth Village Hall starting at 7.30 p.m.

PR thanked all for attending and closed the meeting at 10pm

Signed \_\_\_\_\_ Date \_\_\_\_\_

Mrs Stephanie Warden, Parish Clerk: Tel: 738751 Email: clerk@rufforthwithknapton-pc.gov.uk