



## Minutes of the Acaster Malbis Parish Council Ordinary Meeting on 11 Jul 2022

**CIIs:** G Taylor (Chair), B Hawkins, R Jones, J Newark, J Redfearn, D Walker

**Clerk:** C Booth

**Others:** Ward Councillor J Galvin and no members of the public.

### 58 Apologies

58.1 Apologies were received from Cllr Harlington and the reason for absence was approved.

### 59 Declarations of Interest

59.1 No declarations of interest were received from councillors on items on the agenda.

59.2 No requests for dispensations for disclosable pecuniary interests.

59.3 No requests for dispensation were granted.

### 60 Council Minutes

60.1 Minutes of the council meeting on **13 Jun 2022** were circulated to all councillors. It was

**Resolved:** That these minutes represent a true and correct record and be duly signed by the Chair.

### 61 Public Participation

61.1 No members of the public were present at the meeting requesting to speak.

### 62 Planning Applications

62.1 22/01155/FUL – Bramblewick, Mill Lane – Porch Extension

AMPC has no objection to this application.

62.2 22/01311/FUL – Portland Cottage, Moor End – Single storey side extension

AMPC has no objection to this application.

### 63 Planning Decisions

63.1 22/00086/FUL – 28 Lakeside – Replacement of 1m gates with 1.8m gates.

Application refused by COYC.

### 64 City of York Council Ward Member Report

64.1 Flower Tower on Mill Lane

Cllr Galvin advised that this will require further examination in the autumn when the planter is refreshed with winter bedding.

64.2 Leaning Tree on Lakeside Verge

Unfortunately the lean on the tree may be beyond practicable remedy. No final decision has been taken at this time.

64.3 Culverting of Dimple Ditch at Lakeside

Due to the continued presence of protect Water Voles, it has not been possible to culvert Dimple Ditch as planned. The ward grant for this work will be returned to the Ward Committee so that the funds are available for other projects.

#### 64.4 Potholes on Moor End

Cllr Galvin advised that some deep pothole on Moor End had been marked in preparation for repair which will be carried out in due course.

### 65 Clerk's Report

65.1 The clerk reported that the following activities had taken place since the last meeting.

- The projector in AMMH has been installed and final wiring is due shortly. Thank you to AMMH for the temporary installation to allow it to be used during this meeting.
- The website has updated in the first stage of the website refresh. Subsequent updates will be incremental from now on and will be content based. A new planning section has been added to the website.
- The purchase of the new IT equipment is ongoing and awaiting availability of the chosen printer.

### 66 Himalayan Balsam

66.1 Cllr Redfearn presented an update on the 'Balsam Bash'. In total 13 volunteers helped out with the activity and the council would like to express thanks to Cllr Redfearn and all those involved in helping out with this issue.

The area along the river to the Naburn slipway is complete, the path from the slipway is largely complete, but the area past the gate and along the lngs is untouched.

Next year's 'Balsam Bash' will be added to the agenda in Feb 2023 to include more advertising, a mid-June start and involving other organisations.

### 67 New Defibrillator

67.1 Various ideas were discussed for fundraising event for a new defibrillator. This will be discussed further in the September meeting.

### 68 Correspondence

- 68.1 White Rose Update (24 Jun, 1 Jul) – noted.
- 68.2 Weekly list of planning applications from COYC – noted.
- 68.3 York Flood Alleviation Scheme newsletter June 2022 – noted.
- 68.4 Neighbourhood Watch newsletter July 2022 – noted..
- 68.5 Resident request for a planter by the bus shelter on Intake Lane.

It was noted that there is little room around the bus shelter for a full tower planter and wall mounted planters would also reduce room for pedestrians at the location. The council would welcome a documented proposal to consider this further.

### 69 Financial matters

69.1 Payments as detailed in Appendix 1. It was

**Resolved:** To settle outstanding accounts with immediate effect.

69.2 The receipts as detailed in Appendix 2 were noted.

69.3 After consideration of the bank reconciliation report in Appendix 3, it was

**Resolved:** That council approved the bank reconciliation up to **30 Jun 2022**.

69.4 Internal bank control checks were carried out prior to the meeting by Cllr Hawkins for the month of June 2022.

69.5 The 2022/23 budget in Appendix 4 was reviewed and noted.

**70 Training and Employment**

70.1 Cllrs Newark and Redfearn attended the YLCA’s ‘Off to a Flying Start’ training course via zoom. The councillors reported that there was a lot of content covered during the course, and much more material to read following on from the training.

**71 Policing and Security**

71.1 It was noted from the UK Crime Stats website:

- April: 1: violent crime recorded.

No further action is necessary.

**72 Information or items for inclusion on next meeting agenda**

72.1 The following items should be included on the next agenda.

- To consider a fundraising event for a new defibrillator.

72.2 To exchange information not on the agenda. There was no additional information to exchange.

**73 Date of the Next Meeting**

73.1 The next ordinary meeting of the council will be held on 12 September 2022 in the Memorial Hall.

Chairman .....

Date approved: 12 Sep 2022

Acronyms:

AMPC	Acaster Malbis Parish Council	COYC	City of York Council
AMMH	Acaster Malbis Memorial Hall	YLCA	Yorkshire Local Council Association
NYCC	North Yorkshire County Council	NALC	National Association of Local Councils

## Appendix 1

### Payments to note/approve

To whom	Description	Total
Andrews Signs and Engravers	Jubilee Tree Plaque	50.40
YLCA	YLCA Training – J Newark, J Redfearn	133.60
HSBC Bank	Bank Charges	8.00
City of York Council	Return of Bishopthorpe Ward Funds	3,500.00
	<b>Total</b>	<b>£3,692.00</b>

**Transfer of £3,692.00 from Money Manager to Current Account.**

## Appendix 2

### Receipts to note

From whom	Description	Total
HSBC	Bank Interest	1.12
	<b>Total</b>	<b>£1.12</b>

## Appendix 3

### Bank Reconciliation

Bank	On		Total
HSBC Money Manager	31/05/2022		13,317.67
HSBC Community Account	28/05/2022		500.00
Petty Cash	31/05/2022		0.00
		<b>Total (A)</b>	<b>£13,817.67</b>

  

Cash Book	On		Total
Cash in hand	01/04/2022		15,464.75
Receipts to date	30/06/2022		2,423.22
Payments to date	30/06/2022		-4,070.30
		<b>Total (B)</b>	<b>£13,817.67</b>

As totals **A = B** there no issue to report.

## Appendix 4

### Budget

#### Outgoings

Title	Receipts					Payments					Net
	Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net
Clerk's Salary						3,800.00	418.95	320.00	738.95	3,061.05	3,061.05
Clerk's Allowances						172.00	76.00	129.00	205.00	-33.00	-33.00
Office Expenses						400.00	21.50	299.97	321.47	78.53	78.53
AMMH Hall Hire						290.00	225.00	0.00	225.00	65.00	65.00
BHIB Insurance						593.00	593.39	0.00	593.39	-0.39	-0.39
Professional Fees						80.00	75.00	0.00	75.00	5.00	5.00
Annual Subscriptions						507.00	410.00	41.00	451.00	56.00	56.00
Training						500.00	0.00	375.00	375.00	125.00	125.00
Website & Email Hosting						280.00	25.00	440.00	465.00	-185.00	-185.00
Website Maintenance						0.00	0.00	0.00	0.00	0.00	0.00
IT Equipment						250.00	85.04	600.00	685.04	-435.04	-435.04
Verge Maintenance						0.00	0.00	0.00	0.00	0.00	0.00
Grants/Projects - Unplan						0.00	1,367.00	0.00	1,367.00	-1,367.00	-1,367.00
Grants/Projects - Plan						700.00	0.00	500.00	500.00	200.00	200.00
Defibrillator Maintenance						0.00	41.95	0.00	41.95	-41.95	-41.95
Software Purchase						200.00	492.97	0.00	492.97	-292.97	-292.97
Software Subscriptions						572.00	129.00	0.00	129.00	443.00	443.00
Bank Charges						0.00	24.00	72.00	96.00	-96.00	-96.00
						<b>8,344.00</b>	<b>3,984.80</b>	<b>2,676.97</b>	<b>6,761.77</b>	<b>1,582.23</b>	<b>1,582.23</b>

#### Incomings

Title	Receipts					Payments					Net
	Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net
COYC Precept	4,553.00	2,276.50	2,276.50	4,553.00	0.00						0.00
Bank Interest	1.00	1.12	0.00	1.12	0.12						0.12
Slipway Rent	3,250.00	0.00	3,250.00	3,250.00	0.00						0.00
VAT Refund	0.00	0.00	0.00	0.00	0.00						0.00
Ward Grants	0.00	0.00	0.00	0.00	0.00						0.00
	<b>7,804.00</b>	<b>2,277.62</b>	<b>5,526.50</b>	<b>7,804.12</b>	<b>0.12</b>						<b>0.12</b>
<b>NET TOTAL</b>	<b>7,804.00</b>	<b>2,277.62</b>	<b>5,526.50</b>	<b>7,804.12</b>	<b>0.12</b>	<b>8,344.00</b>	<b>3,984.80</b>	<b>2,676.97</b>	<b>6,761.77</b>	<b>1,582.23</b>	<b>1,582.35</b>